

Scroll this PDF file to page 2  
to see Edit mode.



## Call flow

[Edit](#)

### Incoming Call to Main Company Number **+1 (650) 333-3333**



Caller

### Company Answering Rules

Company Hours:	8am-7pm
After Hours:	7pm-8am
My Rule 1	Caller Number

### Connect Directly to Extension



Mark Jackson

101

#### Edit Direct Phones

(650) 564-3422

(650) 434-3420

### User Hours setting for:

- Answering Rules,
- Call Handling and Forwarding.

User Hours:	8am-7pm
After Hours:	7pm-8am
Mark Rule 1	Caller Number

### User Greeting



Play

### Call screening

Normal

Blocked Number

### Ask callers to say their name before connecting: **Always**



### Connect Prompt

Play

### Audio While Connecting

Play



### Forwarding Numbers



### Notify my Softphone and Smartphone



Call Accepted

Call Rejected

### Voicemail



### Voicemail Notification

- via email



# Edit mode.



## Call flow

[Done](#)

### Incoming Call to Main Company Number +1 (650) 333-3333



Caller

### Company Answering Rules

Company Hours:	8am-7pm
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My Rule 1	Caller Number
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### Connect Directly to Extension



Mark Jackson

101

[Edit User Info](#)


Edit Direct Phones

(650) 564-3422



(650) 434-3420



### User Hours setting for:

- Answering Rules,
- Call Handling and Forwarding.

[Edit User Hours](#)


User Hours:	8am-7pm
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After Hours:	7pm-8am
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Mark Rule 1	Caller Number
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### User Greeting

☐ Off

### Call screening

☒ On

Normal

Blocked Number

### Ask callers to say their name before connecting:

☐ If Caller ID not present

☐ If caller not in contact list

☒ Always



### Connect Prompt

[Play](#)

[Edit](#)


### Audio While Connecting

[Play](#)

[Edit](#)


### Forwarding Numbers

[Edit Numbers](#)


Work



Mark's CISO SPA-303



Mobile

### Notify my Softphone and Smartphone

[Softphones and Smartphones](#)



Call Accepted

Call Rejected

### Voicemail

[Unavailable Greeting](#)

[Default](#)



### Voicemail Notification

[Notification Settings](#)

[Via email](#)

