

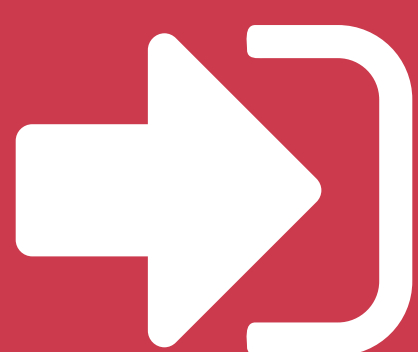


12:30



# Elisa Doe

secretary at BIO Consulting



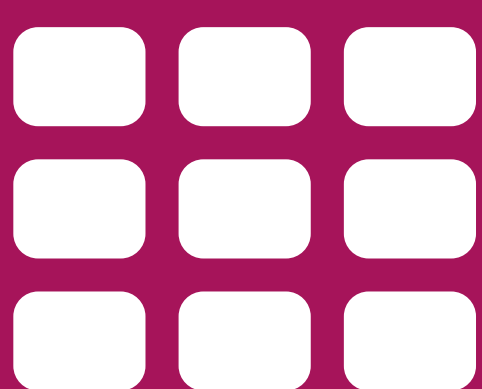
## Check in/out

check in/out work



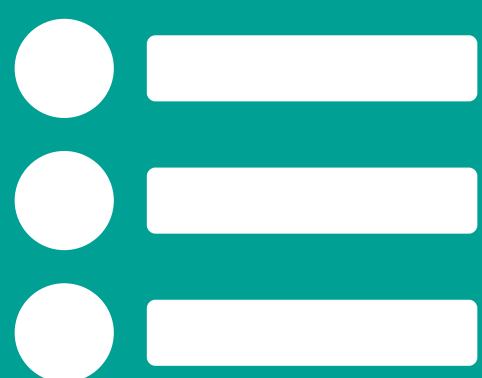
## Timeline

view your timeline



## Leave requests

view leave requests



## Income

view my salary



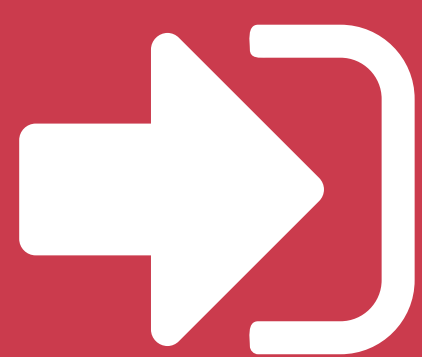
## Settings

change your profile settings





12:30



Check in

03:06:20







Pause

00:02:00



03:17 min, 09:51 AM – 1:09 PM



01:03 min, 1:26 PM – 2:43 PM



Check out

00:06:20







# Timeline

view your timeline



## July



SUN

MON

TUE

WED

THU

FRI

SAT

1

2

3

4

5

6

7

8

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10

11

12

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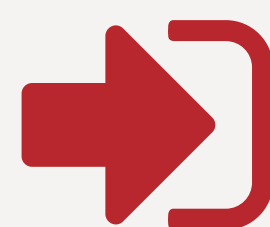
27

28

29

30

31



Checked in at 09:00



Lunch break between 14:00-14:15



Hours worked: 8h



Checked out at 17:00



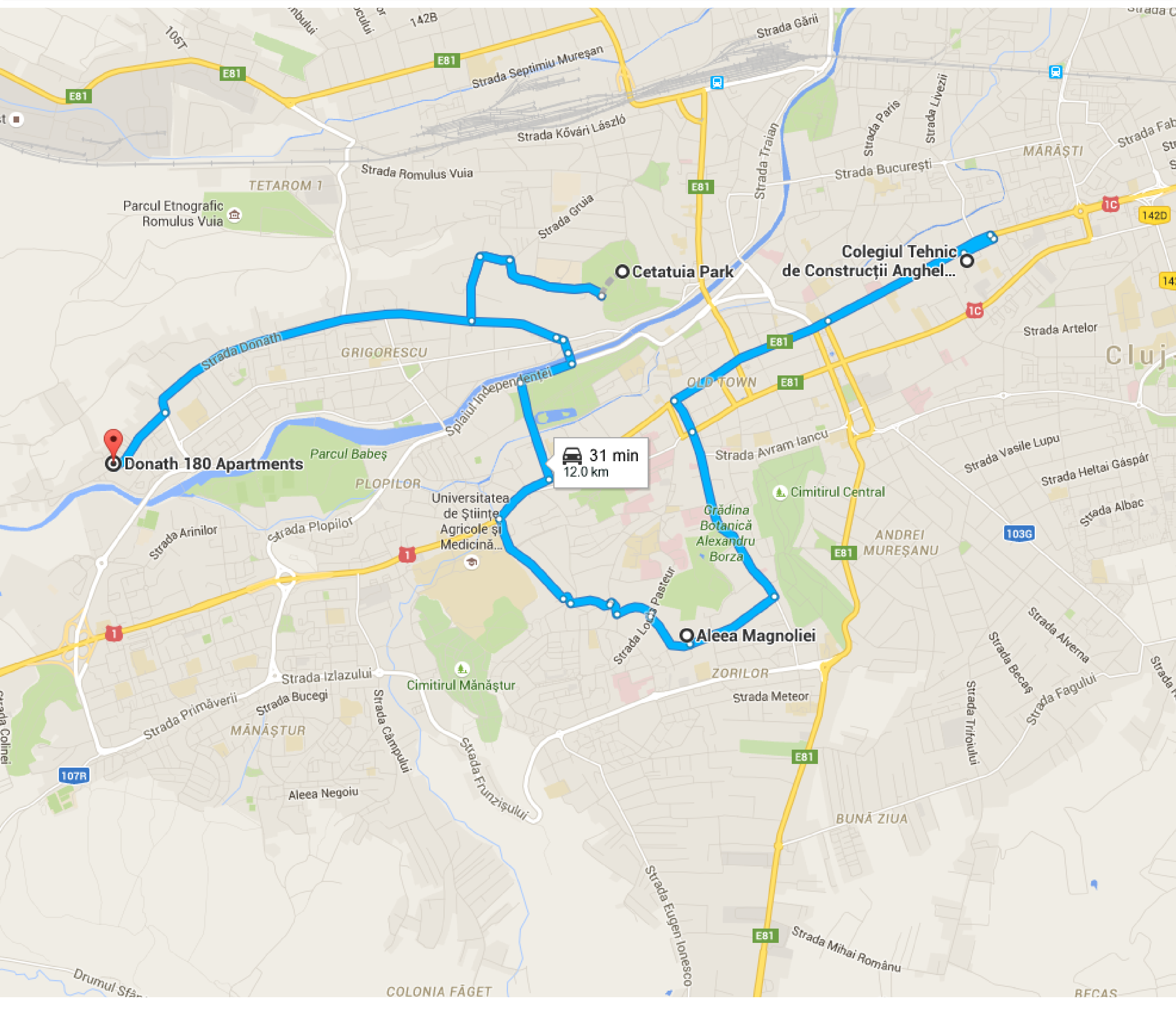
## Itinerary

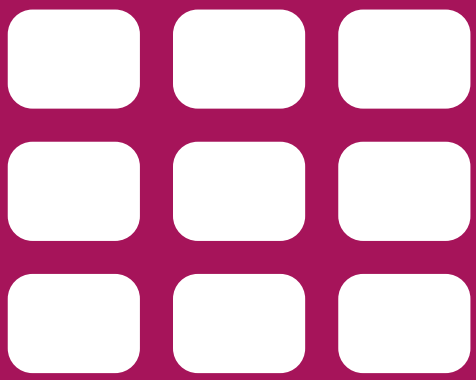
Colegiul Tehnic de Construcții Anghel Saligny  
Bulevardul 21 Decembrie 1989 128-130, Cluj-Napoca

Aleea Magnoliei  
Cluj-Napoca 400000

Cetatuia Park  
Cluj-Napoca

Cetatuia Park  
Cluj-Napoca





# Leave requests

view leave requests



## Leave requests history

View all leave requests



## New leave request

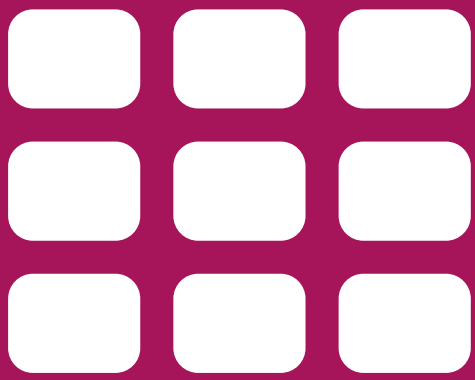
Send new leave request to manager



## Leave requests

See approved or denied requests





# Leave requests

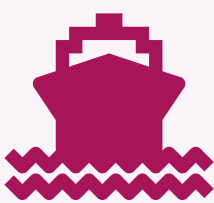
view leave requests



## Leave requests history



View all leave requests



12 vacation days taken  
1-12 August 2016



0 sick days taken  
-



0 maternity days taken  
-



0 other leave days taken  
-



## New leave request



Send new leave request to manager

Choose type of leave



Choose your leave days



Send



## Leave requests



See approved or denied requests

3 sick days  
3-5 August 2016



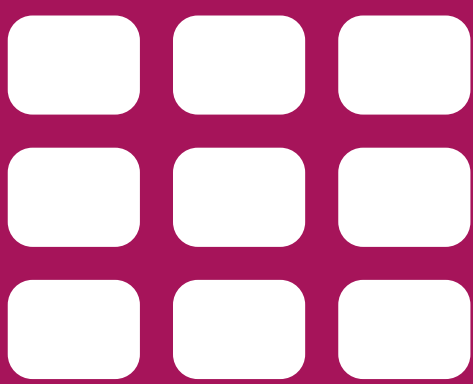
APPROVED

5 vacation days  
5-10 September 2016



DENIED





# Leave requests

view leave requests



## Leave requests history

View all leave requests



12 days taken  
Vacation days



0 days taken  
Sick days



0 days taken  
Maternity days



0 days taken  
Other leave days



## New leave request

Send new leave request to manager



Vacantion days



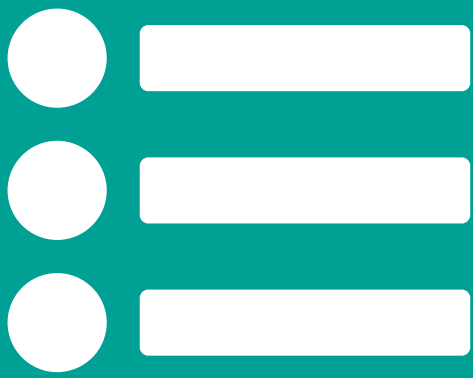
2 vacantion days  
3-5 August 2016



July



SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



# Income

view my salary



1000 \$  
pay for hours worked



100 \$  
pay for overtime



125 \$  
pay for days of leave



100 \$  
bonus pay



0 \$  
penalty



1325 \$  
Total pay for July 2016





# Settings

edit your profile



## Personal profile

change profile photo and header



Add new profile photo

Add new header