# JENNY SUBRASTAS

# SALES REPRESENTATIVE

#### CONTACT

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Metro Manila 1016, Philippines

#### EDUCATION

Computer Engineering
<u>Eulogio "Amang" Rodriguez Institute of</u>
<u>Science and Technology</u>

2024

Science, technology, engineering, and Mathematics <u>Cabadbaran City National SHS</u>

2021

#### SKILLS

**Technical Skills** 

- Proficiency in programming language (C++)
- Knowledge of hardware and software engineering principles

# **Professional Skills**

- Strong sales and customer service abilities
- Effective management and organizational skills
- Ability to handle administrative task
- Problem-solving and project management capabilities

#### PROFILE

Dedicated professional with a background in computer engineering, complemented by hands-on experience in sales, management, and digital marketing. With a solid foundation in both technical and business domains, I bring a versatile skill set and a proactive approach to problem-solving and project development.

### WORK EXPERIENCE

# **Freelance Developer**

Self - Employed

2022-2024

- Developed and delivered software solutions and engaging content for diverse clients, consistently meeting or exceeding project requirements.
- Managed all aspects of freelancing business, including client acquisition, project management, and final delivery, demonstrating strong entrepreneurial spirit.
- Enhanced client websites' user engagement and optimized SEO through targeted content writing, achieving notable increases in traffic and customer engagement.
- Successfully completed projects involving a variety of skills including content writing, copywriting, and C++ programming.

#### Sales Representative

Green Life AVM Advertising

2021-2022

- Achieved a 20% increase in sales within the first quarter by implementing strategic sales techniques and enhancing customer relationships.
- Consistently exceeded monthly sales targets by an average of 15%.
- Conducted market research to identify potential sales opportunities and stayed updated with industry trends.
- Manage customer information, and generate sales reports.

# CERTIFICATIONS

• TESDA Computer System Servicing - NC2