

Examples of Records of Duty Daily Form

The examples provided are of the expected documentation. Please remember to submit **30 days** worth of **one driver's** Records of Duty.

Drivers Daily Log

(24 hours)

_____/_____/_____
(month) (day) (year)

Original - File at home terminal.
Duplicate - Driver retains in his/her possession for 8 days.

From: _____ To: _____

	Mid- night	1	2	3	4	5	6	7	8	9	10	11	Noon	1	2	3	4	5	6	7	8	9	10	11	Total Hours
1. Off Duty																									
2. Sleeper Berth																									
3. Driving																									
4. On Duty (not driving)																									

Remarks	Mid- night	1	2	3	4	5	6	7	8	9	10	11	Noon	1	2	3	4	5	6	7	8	9	10	11

Shipping Documents:

DVL or Manifest No.
or

Shipper & Commodity

Enter name of place you reported and where released from work and when and where each change of duty occurred.
Use time standard of home terminal.

Recap: Complete at end of day	70 Hour/ 8 Day Drivers	A.	B.	C.	60 Hour/ 7 Day Drivers	A.	B.	C.	*If you took 34 consecutive hours off duty you have 60/70 hours availble
On duty hours today, Total lines 3 & 4		A. Total hours on duty last 7 days including today.	B. Total hours available tomorrow 70 hr. minus A*	C. Total hours on duty last 5 days including today.		A. Total hours on duty last 8 days including today.	B. Total hours available tomorrow 60 hr. minus A*	C. Total hours on duty last 7 days including today.	

Total Miles Driving Today

Total Mileage Today

Truck/Tractor and Trailer Numbers or
License Plate(s)/State (show each unit)

Name of Carrier or Carriers

Main Office Address

Home Terminal Address