Google

Google Project Management Certificate Completer:
Personal Closing Report

Executive Summary:
I completed the Google Project Management Certificate program and successfully gained a deeper understanding of technical project management skills. Throughout the program, I was able to balance my full-time job, personal life, and the coursework, and even managed to finish ahead of schedule. I am now confident in my ability to apply my new skills to advance my career in project management.

Key Accomplishments:
- Successfully completed the Google Project Management Certificate program
- Improved my time management skills to balance work, personal life, and coursework
- Acquired a deeper understanding of technical project management skills
- Successfully completed a host of Project Management documentation including:
  - Project Charter
  - Stakeholder Analysis
  - Project Plan
  - Evaluation Presentation
  - Retrospective Review
  - Project Closeout Report

Lessons Learned:
- The value of effective time management in achieving success
- A wealth of knowledge on Project Management methodology, frameworks, and documentation

Next Steps:
- Study for the CAPM exam and receive certification
- Update resume and LinkedIn profile to reflect new skills and certificate
- Create a job search plan and practice interviewing for project management roles

Goals:

1 Month Goals:
- Update resume and LinkedIn profile
- Complete study plan for the CAPM exam
- Pass the CAPM exam and receive certification
- Begin applying for project management roles

6 Month Goals:
- Secure a project management position at a company with a culture that aligns with my values
- Continue learning and developing my project management skills through professional development opportunities

1 Year Goals:
- Develop skills as a project manager through experience
- Be part of a work culture which aligns with my values

5 Year Goals:
- Advance to a leadership role in project management
- Contribute to the success of a company by effectively managing projects and teams.