

The decision on granting the scholarship will be delivered to successful applicants through the respective Embassy by the end of June 2025. Applicants who are already enrolled in an accredited study programme at a university in the Czech Republic at the time of submitting their application form receive the decision on scholarship award through their universities.

### 3 Submitted Documentation

Applicants for a scholarship of the Government of the Czech Republic shall submit the documentation **in two copies** (i.e. two separate identical folders). Only complete documentation that meets the requirements stated below. Documentation that does not meet all the requirements shall be officially returned without any further reasoning.

In order for an applicant to be admitted to study at a university, his/her documents proving foreign educational attainment must be recognised in the Czech Republic. It is advisable that when travelling to the Czech Republic, students should have at least two extra copies of the documents necessary for the admission procedure and for the recognition of foreign educational attainment with them. Applicants who start studying directly at a university without a year of language and preparatory studies should secure recognition of their previous education before arriving in the Czech Republic. The actual procedure is published on the university website.

**If it is not possible to have the relevant documents translated into the Czech language according to the requirements specified below in the country of the applicant's citizenship, where s/he is applying for a scholarship, the applicants may enclose their certified translation by a sworn translator/interpreter into the English language.**

#### 3.1 Application Form

All applicants shall register and duly complete the electronic application form available on the website stated in Chapter 2. The application can only be accepted if it is completed, including the necessary tests, and then sent electronically.

Following a successful interview, candidates must also submit, alongside other documents, a printed application form that meets the following requirements:

- It shall be filled in using the Roman alphabet, if possible, in English or in Czech;
- The assigned application identification number shall be stated in the upper right corner;
- A photo (45 mm x 35 mm) shall be printed or glued in the designated place;
- All boxes shall be completely and truthfully filled in pursuant to the instructions for each box;
- The applicant shall pay special attention to the content of a box entitled **"Motivation Letter"** in which s/he shall briefly describe his/her expectations in terms of future studies, the practical application of the learning and the benefit for the country of the applicant's citizenship, to which the Czech Republic has allocated government scholarships for the academic year 2025/2026;
- A printed copy of the application form shall be **signed** by the applicant **by his/her own hand**.

#### 3.2 Documents Submitted by Applicants for a Follow-up Master's Study Programme

Upon request, applicants for a follow-up Master's study programme shall submit the following documents **in two copies** to the relevant Embassy:

- Application Form for a Scholarship of the Government of the Czech Republic ("Application Form") that meets the requirements stated in Chapter 3.1;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic (**signed by his/her own hand**);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services (**signed by his/her own hand**);