

b) a public university without granted institutional accreditation

The condition of previous education is proved by a certificate of recognition of foreign higher education and qualification in the Czech Republic, issued by a Czech public university or the Ministry of Education, Youth and Sports. The qualification means directly a diploma or similar document issued by a foreign university.

The certificate is issued in administrative proceedings at the request of the applicant by a public university implementing a similar (comparable) study program in the Czech Republic. The Ministry of Education, Youth and Sports decides exclusively in cases where a similar (comparable) study program is not taught in the Czech Republic by any public university; otherwise it generally acts as an appellate body in administrative proceedings.

Information on the conditions of the procedure, the application form for the issuance of a certificate and contacts to the responsible officials are always available on the websites of public universities.

The Ministry of Education, Youth and Sports provides the following general information:

<https://msmt.gov.cz/areas-of-work/tertiary-education/recognition-of-foreign-higher-education-in-the-czech?lang=2>

<https://msmt.gov.cz/vzdelavani/skolstvi-v-cr/nostifikace-uznani-zahranicniho-zakladniho-stredniho-a?lang=1>

[RECOGNITION OF FOREIGN EDUCATION EN.docx, MŠMT ČR \(msmt.cz\)](#)

3.5.2 Requirements for Submitted Documents

The authenticity of signatures and stamps on originals of diplomas and other educational documents - unless an international agreement provides otherwise, must be verified by the Ministry of Foreign Affairs of the state in which the university that issued the document is located or by the relevant foreign authority and the Czech Embassy in / for the country where the university that issued the diploma is located (so-called superlegalization).

As for diplomas and other documents proving educational attainment issued in states that have signed the Convention Abolishing the Requirement of Legalization for Foreign Public Documents adopted in The Hague on 5 October 1961 ("Hague Convention"), final legalisation is done by means of an Apostille by the pertinent body of the state. Further information about what body has the jurisdiction to issue a clause in the form of an Apostille can be provided by the Embassy of the Czech Republic or local authorities of the given state. A list of countries and apostille authorities is available here: <https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41>).

For foreign language diplomas and other diplomas issued by foreign universities, a certified translation into the Czech language is required. Documents issued directly by foreign universities in the English language are often accepted by public universities; however, a translation may be requested in the proceedings. The certified translation is prepared by a court interpreter (the list of court interpreters is available on the website of the Ministry of Justice at <https://justice.cz/> - experts and interpreters) or the Embassy of the Czech Republic in the given country.

The applicant acts in person in the proceedings but may be represented on the basis of a written power of attorney by an agent.

4 Arrival in the Czech Republic

Students must arrange their arrival in the Czech Republic in such a way that they can commence their studies on the date laid down in the Decision on Granting a Scholarship. Studies may be commenced later only if there are objectively serious obstacles that prevent the nominated student from travelling to the Czech Republic. The nominated student shall provide notification of these circumstances in writing and shall demonstrate them sufficiently in advance, but no later than within 30 days from the date of commencement laid down in the Decision on Granting a Scholarship.