

### 3.4 Documents Submitted by Applicants Who Are Regular Students of an Accredited Study Programme at a University in the Czech Republic at the Time Designated as the Deadline for the Submission of Scholarship Application Forms

Applicants who are regular students at an accredited study programme at a university in the Czech Republic at the time designated as the deadline for the submission of application forms shall submit the following documents **in two copies** through Ministerstvo zahraničních věcí České republiky (Odbor rozvojové spolupráce a humanitární pomoci):

Applicants for a follow-up Master's study programme submit:

- Application Form for a Scholarship of the Government of the Czech Republic ("Application Form") that meets the requirements stated in Chapter 3.1;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic (**signed by his/her own hand**);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services (**signed by his/her own hand**);
- Affirmation on Return to the Sending Country upon Completion of Studies (**signed by his/her own hand**);
- Legalised copy of his/her birth certificate with a certified translation into the Czech language;
- Medical confirmation about the applicant's health no more than two months old with a certified translation into English or into Czech unless it is issued in the Czech language (Annex No. 4);
- Study confirmation issued by the pertinent university where they currently study;
- Document stating all the results of his/her studies up to date.

Applicants for a Doctoral study programme scholarship shall also in addition to the above submit the following:

- Overview of expert topics on which the applicant wishes to focus in the Doctoral study programme;
- Letter of recommendation by a thesis supervisor/professor at the university where the Doctoral study programme is/will be taking place or a letter of acceptance (i.e. preliminary confirmation of admission) issued by a university in the Czech Republic that shall admit the applicant as a holder of a scholarship from the Government of the Czech Republic;
- If applicable, other documents proving the applicant's qualifications advancement and scholarly/scientific activity to date.

### 3.5 Recognition of Foreign University education and Elements of Submitted Documents

The condition for admission to study in a master's study program, which follows on from a bachelor's study program, is the proper completion of studies in a bachelor's, master's or doctoral study program.

The condition for admission to study in the doctoral study program is the proper completion of studies in the master's study program and in the field of art also obtaining an academic degree.

#### 3.5.1 Ways of proving the fulfilment of the condition of previous university education for admission to study at a public university

##### a) a public university with the granted institutional accreditation

The condition of previous education is proved directly within the admission procedure by presenting a foreign university qualification - i.e. a certificate of foreign university education obtained by completing a university program at a foreign university operating under foreign law (diploma or otherwise called a similar document issued by a foreign university), and a list of completed subjects and examinations (diploma supplement, transcript of academic records or similar document).

The register of public universities with granted institutional accreditation is published here:

<https://regvssp.msmt.cz/registrvssp/inak.aspx>