

Preparatory Studies located outside of Prague, with their registration and with their statutory obligation to register in the Czech Republic.

Each student shall notify at least 5 working days in advance an official of the International Student Office of the date and approximate time of his/her scheduled arrival in the Czech Republic by phone: +420 724 076 495 or by e-mail: tranzit@ujop.cuni.cz. The International Student Office has its seat at the Hotel Krystal, José Martího 2/407, 162 00 Praha 6 – Veleslavín, Study department, door No. 191.

4.2 Arrival of Scholarship Holders Admitted to Studies in the English Language Who Immediately Commence Their Studies

Upon arrival in the Czech Republic at the International Student Office, government scholarship holders shall, at their own cost, travel to the seat of the university where they have been admitted to study, shall accommodate themselves at the address laid down in the Decision on Granting a Scholarship, and shall enrol for studies at the pertinent university/Faculty where the study programme for which they have been granted the scholarship is provided. The students may also make use of further services provided by the International Student Office (e.g. registration, accommodation upon arrival in the Czech Republic before they travel to the seat of the university) if they request those services well in advance at the following e-mail addresses: vladni.stipendia@dzs.cz and tranzit@ujop.cuni.cz.

5 Language and Preparatory Studies

Before commencing a specific study programme at a university in the Czech language, applicants are granted a scholarship for a one-year-long study in a prep year at the Institute for Language and Preparatory Studies of Charles University.

In the course of their language and preparatory studies students shall make arrangements to have their foreign education recognised, submit an application to study at a university and go through the admission procedure for the on-site mode of study of follow-up Master's study programme at a university.

Upon admission to a university, the student is obliged to submit without delay to the Czech National Agency for International Education and Research (Dům zahraniční spolupráce), through the Institute for Language and Preparatory Studies, an application to issue a Decision on Granting the Scholarship for a regular period of study of the study programme into which s/he has been admitted. The scholarship holder shall supplement the application form with a certificate proving completion of a one-year language and preparatory studies course for the study at universities. If the student does not provide the required certificate, a B2 level Czech Language Certificate Exam (CCE) pursuant to the Common European Framework of Reference shall also be accepted. An incomplete application form shall be disregarded. On the basis of a complete application form a Decision on Granting the Scholarship shall be issued to the student to support his/her studies of a specific field of study in a specific study programme for a regular period of study.

6 Material and Financial Provision for Scholarship Holders

Scholarships of the Government of the Czech Republic are granted upon a Decision of the Ministry of Education, Youth and Sports to support studies in the Czech language (for Follow-up Master's study programmes), to support studies in the English language (for selected Follow-up Master's and Doctoral study programmes), and to support one-year-long language and preparatory studies for those scholarship holders who have applied for a scholarship to pursue their studies in the Czech language.

A government scholarship holder who studies the last grade of a Master's study programme and wishes to continue his/her studies and pursue a Doctoral study programme following successful completion of Master's study shall submit a new application for granting a scholarship for the period of study of the Doctoral study programme, i.e. s/he shall fill in an electronic application form at <http://registr.dzs.cz/registr.nsf> by 30 September 2024 (see Chapter 2).