

List of accredited study programmes: <https://regvssp.msmt.cz/registrvssp/csplist.aspx>.

An overview of selected study programs offered in English:

<https://msmt.gov.cz/eu-and-international-affairs/government-scholarships-developing-countries>.

Upon a Decision of the Ministry of Education, Youth and Sports, scholarships of the Government of the Czech Republic are granted to support the study of a specific follow-up master's or doctoral program, in full-time form for the standard length of study. Scholarships are not transferable to other persons or other academic years. Once a scholarship is granted, neither the university nor the study programme and/or language of study may be changed.

The scholarships are dedicated solely to promoting the studies of foreign nationals from developing third countries. Neither a citizen of the Czech Republic, nor a citizen of the European Union, nor any other foreign national with a permanent residence permit in the territory of the Czech Republic may therefore apply for a scholarship.

2 Application Form Submission, Deadlines and Forms

Each applicant is obliged to fill in an electronic application form available at <http://registr.dzs.cz/registr.nsf> at the latest by **30 September 2024**. The successful applicant starts studying in the academic year 2025/2026.

The date from which application forms may be submitted electronically is published on the website of the Embassy of the Czech Republic in the country to which the scholarships were offered for the given academic year (hereinafter referred to as “the Embassy” or “the relevant Embassy”) and of Ministry of Education, Youth and Sports. The applicant shall carefully fill in all the blank boxes of the application form whilst observing the instructions for each box. Each applicant can register only once and submit only one application.

By filling in the application form, the applicant is successfully registered. The application is considered complete only after taking the general knowledge test and the English language test, if relevant. If the applicant's application is accepted to proceed to the next round of the selection procedure, the Embassy shall ask the selected applicants to attend an interview. The most successful candidates will be invited to submit complete documentation within the deadline set by the Embassy. Proposals for scholarships will be sent from the Embassy to the Ministry of Foreign Affairs and subsequently submitted to the Ministry of Education, Youth and Sports by 31 December 2024.

Applicants who have a command of the Czech language corresponding to at least the B2 level on the CEFR scale may also apply for a scholarship of the Government of the Czech Republic. These applicants do not need to undertake the one-year-long language and preparatory studies at the Institute for Language and Preparatory Studies. Obtaining a scholarship to study in the Czech language without completing Language and Preparatory Studies is possible only if they fill in the electronic application form at <http://registr.dzs.cz/registr.nsf>, take the general knowledge test, attend an interview conducted by the relevant Embassy and successfully pass the admission procedure to study the selected accredited study programme within the prescribed deadline and under the terms and conditions set by the relevant public university in the Czech Republic. Upon receipt, they are required to send the certificate of admission to study in the university Czech-medium study program concerned to the following address: Dům zahraniční spolupráce, Na Poříčí 1035/4, 110 00 Praha 1.

Applicants who have already been regular students enrolled in an accredited study programme at a university in the Czech Republic at the time designated as the deadline for submitting applications for the scholarships of the Government of the Czech Republic shall fill in the electronic application form available at <http://registr.dzs.cz/registr.nsf>. They are then obliged to send the required documentation in two original copies to the following address: Ministerstvo zahraničních věcí, Odbor rozvojové spolupráce a humanitární pomoci, Loretánské náměstí 5, 118 00 Praha 1 – Hradčany by 20 December 2024. These applicants do not have to sit an interview.

The decision on granting the scholarship will be delivered to successful applicants through the respective Embassy by the end of June 2025. Applicants who are already enrolled in an accredited study programme at a university in the Czech Republic at the time of submitting their application form receive the decision on scholarship award through their universities.

3 Submitted Documentation

Applicants for a scholarship of the Government of the Czech Republic shall submit the documentation **in two copies** (i.e. two separate identical folders). Only complete documentation that meets the requirements stated below. Documentation that does not meet all the requirements shall be officially returned without any further reasoning.

In order for an applicant to be admitted to study at a university, his/her documents proving foreign educational attainment must be recognised in the Czech Republic. It is advisable that when travelling to the Czech Republic, students should have at least two extra copies of the documents necessary for the admission procedure and for the recognition of foreign educational attainment with them. Applicants who start studying directly at a university without a year of language and preparatory studies should secure recognition of their previous education before arriving in the Czech Republic. The actual procedure is published on the university website.

If it is not possible to have the relevant documents translated into the Czech language according to the requirements specified below in the country of the applicant's citizenship, where s/he is applying for a scholarship, the applicants may enclose their certified translation by a sworn translator/interpreter into the English language.

3.1 Application Form

All applicants shall register and duly complete the electronic application form available on the website stated in Chapter 2. The application can only be accepted if it is completed, including the necessary tests, and then sent electronically.

Following a successful interview, candidates must also submit, alongside other documents, a printed application form that meets the following requirements:

- It shall be filled in using the Roman alphabet, if possible, in English or in Czech;
- The assigned application identification number shall be stated in the upper right corner;
- A photo (45 mm x 35 mm) shall be printed or glued in the designated place;
- All boxes shall be completely and truthfully filled in pursuant to the instructions for each box;
- The applicant shall pay special attention to the content of a box entitled **"Motivation Letter"** in which s/he shall briefly describe his/her expectations in terms of future studies, the practical application of the learning and the benefit for the country of the applicant's citizenship, to which the Czech Republic has allocated government scholarships for the academic year 2025/2026;
- A printed copy of the application form shall be **signed** by the applicant **by his/her own hand**.

3.2 Documents Submitted by Applicants for a Follow-up Master's Study Programme

Upon request, applicants for a follow-up Master's study programme shall submit the following documents **in two copies** to the relevant Embassy:

- Application Form for a Scholarship of the Government of the Czech Republic ("Application Form") that meets the requirements stated in Chapter 3.1;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic (**signed by his/her own hand**);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services (**signed by his/her own hand**);

- Affirmation on Return to the Country of Origin upon Completion of Studies (**signed by his/her own hand**);
- Legalised copy of his/her birth certificate with a certified translation into the Czech language;
- Medical confirmation about the applicant's health no more than two months old with a certified translation into English or into Czech (Annex No. 4);
- Legalised copy of a foreign diploma or similar document proving due completion of a Bachelor's study programme with a certified translation into the Czech language by a sworn translator/interpreter entered in the list of experts and interpreters in the Czech Republic;
- Legalised copy of a Diploma Supplement or list of completed subjects and examinations including their scope and grades achieved with a certified translation into the Czech language;
- Additional information proving that the completed study programme was provided by an institution entitled to provide university education, with a certified translation into the Czech language by a sworn translator/interpreter entered in the list of experts and interpreters in the Czech Republic;
- Additional information about the content of foreign university education.

3.3 Documents Submitted by Applicants for a Doctoral Study Programme Pursued in the English Language

Upon request, applicants for a doctoral study programme shall submit the following documents **in two copies** to the relevant Embassy:

- Application Form for a Scholarship of the Government of the Czech Republic ("Application Form") that meets the requirements stated in Chapter 3.1;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic (**signed by his/her own hand**);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services (**signed by his/her own hand**);
- Affirmation on Return to the Country of Origin upon Completion of Studies (**signed by his/her own hand**);
- Legalised copy of his/her birth certificate with a certified translation into the Czech language;
- Medical confirmation about the applicant's health no more than two months old with a certified translation into English or into Czech (Annex No. 4);
- Legalised copy of a foreign diploma or similar document proving due completion of a Follow-up Master's Study Program with a certified translation into the Czech language by a sworn translator/interpreter entered in the list of experts and interpreters in the Czech Republic;
- Legalised copy of a Diploma Supplement or list of completed subjects and examinations including their scope and grades (marks) achieved with a certified translation into the Czech language;
- Additional information proving that the study programme was provided by an institution entitled to provide university education, with a certified translation into the Czech language by a sworn translator/interpreter entered in the list of experts and interpreters in the Czech Republic;
- Additional information about the content of foreign university education;
- Overview of publication activity;
- Overview of expert topics on which the applicant wishes to focus in the Doctoral study programme;
- Ideas about the focus of the dissertation thesis (3 to 5 pages long);
- Two letters of recommendation by professors teaching at an academic institution;
- If applicable, other documents proving the applicant's qualifications advancement and scholarly/scientific activity to date.

3.4 Documents Submitted by Applicants Who Are Regular Students of an Accredited Study Programme at a University in the Czech Republic at the Time Designated as the Deadline for the Submission of Scholarship Application Forms

Applicants who are regular students at an accredited study programme at a university in the Czech Republic at the time designated as the deadline for the submission of application forms shall submit the following documents **in two copies** through Ministerstvo zahraničních věcí České republiky (Odbor rozvojové spolupráce a humanitární pomoci):

Applicants for a follow-up Master's study programme submit:

- Application Form for a Scholarship of the Government of the Czech Republic ("Application Form") that meets the requirements stated in Chapter 3.1;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic (**signed by his/her own hand**);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services (**signed by his/her own hand**);
- Affirmation on Return to the Sending Country upon Completion of Studies (**signed by his/her own hand**);
- Legalised copy of his/her birth certificate with a certified translation into the Czech language;
- Medical confirmation about the applicant's health no more than two months old with a certified translation into English or into Czech unless it is issued in the Czech language (Annex No. 4);
- Study confirmation issued by the pertinent university where they currently study;
- Document stating all the results of his/her studies up to date.

Applicants for a Doctoral study programme scholarship shall also in addition to the above submit the following:

- Overview of expert topics on which the applicant wishes to focus in the Doctoral study programme;
- Letter of recommendation by a thesis supervisor/professor at the university where the Doctoral study programme is/will be taking place or a letter of acceptance (i.e. preliminary confirmation of admission) issued by a university in the Czech Republic that shall admit the applicant as a holder of a scholarship from the Government of the Czech Republic;
- If applicable, other documents proving the applicant's qualifications advancement and scholarly/scientific activity to date.

3.5 Recognition of Foreign University education and Elements of Submitted Documents

The condition for admission to study in a master's study program, which follows on from a bachelor's study program, is the proper completion of studies in a bachelor's, master's or doctoral study program.

The condition for admission to study in the doctoral study program is the proper completion of studies in the master's study program and in the field of art also obtaining an academic degree.

3.5.1 Ways of proving the fulfilment of the condition of previous university education for admission to study at a public university

a) a public university with the granted institutional accreditation

The condition of previous education is proved directly within the admission procedure by presenting a foreign university qualification - i.e. a certificate of foreign university education obtained by completing a university program at a foreign university operating under foreign law (diploma or otherwise called a similar document issued by a foreign university), and a list of completed subjects and examinations (diploma supplement, transcript of academic records or similar document).

The register of public universities with granted institutional accreditation is published here:

<https://regvssp.msmt.cz/registrvssp/inak.aspx>

b) a public university without granted institutional accreditation

The condition of previous education is proved by a certificate of recognition of foreign higher education and qualification in the Czech Republic, issued by a Czech public university or the Ministry of Education, Youth and Sports. The qualification means directly a diploma or similar document issued by a foreign university.

The certificate is issued in administrative proceedings at the request of the applicant by a public university implementing a similar (comparable) study program in the Czech Republic. The Ministry of Education, Youth and Sports decides exclusively in cases where a similar (comparable) study program is not taught in the Czech Republic by any public university; otherwise it generally acts as an appellate body in administrative proceedings.

Information on the conditions of the procedure, the application form for the issuance of a certificate and contacts to the responsible officials are always available on the websites of public universities.

The Ministry of Education, Youth and Sports provides the following general information:

<https://msmt.gov.cz/areas-of-work/tertiary-education/recognition-of-foreign-higher-education-in-the-czech?lang=2>

<https://msmt.gov.cz/vzdelavani/skolstvi-v-cr/nostifikace-uznani-zahranicniho-zakladniho-stredniho-a?lang=1>

[RECOGNITION OF FOREIGN EDUCATION EN.docx, MŠMT ČR \(msmt.cz\)](#)

3.5.2 Requirements for Submitted Documents

The authenticity of signatures and stamps on originals of diplomas and other educational documents - unless an international agreement provides otherwise, must be verified by the Ministry of Foreign Affairs of the state in which the university that issued the document is located or by the relevant foreign authority and the Czech Embassy in / for the country where the university that issued the diploma is located (so-called superlegalization).

As for diplomas and other documents proving educational attainment issued in states that have signed the Convention Abolishing the Requirement of Legalization for Foreign Public Documents adopted in The Hague on 5 October 1961 ("Hague Convention"), final legalisation is done by means of an Apostille by the pertinent body of the state. Further information about what body has the jurisdiction to issue a clause in the form of an Apostille can be provided by the Embassy of the Czech Republic or local authorities of the given state. A list of countries and apostille authorities is available here: <https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41>).

For foreign language diplomas and other diplomas issued by foreign universities, a certified translation into the Czech language is required. Documents issued directly by foreign universities in the English language are often accepted by public universities; however, a translation may be requested in the proceedings. The certified translation is prepared by a court interpreter (the list of court interpreters is available on the website of the Ministry of Justice at <https://justice.cz/> - experts and interpreters) or the Embassy of the Czech Republic in the given country.

The applicant acts in person in the proceedings but may be represented on the basis of a written power of attorney by an agent.

4 Arrival in the Czech Republic

Students must arrange their arrival in the Czech Republic in such a way that they can commence their studies on the date laid down in the Decision on Granting a Scholarship. Studies may be commenced later only if there are objectively serious obstacles that prevent the nominated student from travelling to the Czech Republic. The nominated student shall provide notification of these circumstances in writing and shall demonstrate them sufficiently in advance, but no later than within 30 days from the date of commencement laid down in the Decision on Granting a Scholarship.