

# T24 User Access Right (Role Change) Request Form

Branch Name: Albarete

Request Inquiry.

Date: 10/09/24

Full Name(ENGLISH)

S/N	User First Name	User Middle Name	User Last Name	Current role of the user	Role to be assigned
1	Gemecho	Abdata	189050		
2					
3					
4					

  

Current User Status	Role to be Assigned	PREVIOUS BRANCH(if any)
1. NEW USER	1. ACCOUNTANT	1) -----
2. ACCOUNTANT	2. CRO	2) -----
3. CRO	3. CSM	3) -----
4. CSM	4. CSM.CRO	4) -----
5. CSM.CRO	5. BACK OFFICE MAKER	
6. BACK OFFICE MAKER	6. CHIEF.CASHIER	
7. CHIEF.CASHIER	7. AUDIT	
8. AUDIT	8. FRONT OFFICE CHECKER	
9. FRONT OFFICE CHECKER	9. FRONT OFFICE MAKER	
10. FRONT OFFICE MAKER	10. DISABLE USER	
11. IFB MAKER	11. IFB MAKER	
	12. Password Reset	

  

Employee Title	1	2	3	4
Employee Mob	CSM			
Branch Phone	0920646476	092220274		
Employee Signature				

Should be signed by Branch Manager and Stamp must be presented.

Requested by

Signature

Send the scanned copy of this form to [userrequest@cbo.com](mailto:userrequest@cbo.com) using Internal Mail System (Zimbra).

