

If the date of commencement of the stay is changed after the proof of objective obstacles that prevent the nominated student from commencing his/her studies on the due date, the receiving party may book accommodation at a different address than the one stated in the proof of accommodation.

If a student does not commence studies within 30 days from the date of commencement of the stay laid down in the Decision on Granting a Scholarship without proper justification, both the scholarship and accommodation booking shall be cancelled after the 30-day time limit from the date of commencement laid down in the Decision on Granting a Scholarship has elapsed.

Each student shall e-mail the following information to: [vladni.stipendia@dzs.cz](mailto:vladni.stipendia@dzs.cz):

- Scheduled arrival date; or
- That s/he shall not use the scholarship and shall not travel to the Czech Republic as soon as s/he learns of this situation.

Upon arrival in the Czech Republic each student shall register (check in) as a government scholarship holder, i.e. s/he shall fill in his/her Personal Information Sheet and shall receive a student number. All government scholarship holders are registered by a pertinent employee of the International Student Office of the Institute for Language and Preparatory Studies of Charles University. If a student has not registered at the International Student Office, the registration shall be done by an employee of the pertinent university who is in charge of enrolment.

The student shall also present a medical certificate of his/her current state of health, with an official translation into English or Czech, unless the certificate is issued in the Czech language (Annex No. 5). The certificate must not be older than 3 months before the date of arrival in the Czech Republic.

If the student holds a long-term visa for the purpose of study, he/she is obliged to fulfil the registration duty upon arrival, announcing his/her arrival in person to the relevant Alien Police Department within 3 working days from entering the territory of the Czech Republic (this does not apply if the aforementioned duty has already been accomplished by the accommodation provider). Students who hold long-term residence permits for the purpose of study and enter the territory of the Czech Republic using the entry visa (so called D/VR) are obliged to present themselves at the appropriate office of the Department of Asylum and Immigration Policy of the Ministry of the Interior (designated according to the place of residence in the Czech Republic) within 30 calendar days from the date of entry in the territory of the Czech Republic, where their biometric data, i.e. their face scan and fingerprints, will be collected for a subsequently issued residence permit card.

Upon arrival in the Czech Republic students should be prepared to pay initial expenses of CZK 3,000 to 5,000 for administrative fees related to their studies and/or additional expenses according to their needs (e.g. clothing, translations, document legalisation, etc.).

Before departing for the Czech Republic, students should take into account the Central European climate and bring adequate clothing. Temperatures in winter (December-March) may drop to -20 °C (- 4 °F).

#### 4.1 Arrival of Scholarship Holders Admitted to Studies in the Czech Language

Government scholarship holders admitted to study at the Institute for Language and Preparatory Studies of Charles University shall travel to the International Student Office at their own cost after they arrive in the Czech Republic. The International Student Office is a centre established by the Institute for Language and Preparatory Studies that is open at the time scheduled for student arrival and that provides assistance to government scholarship holders upon their arrival in the Czech Republic.

During the scheduled student arrival period the International Student Office is in operation 24 hours a day, 7 days a week. Students are given all the help they need, receive further instructions and information and assistance with arranging transportation to the pertinent Study Centre of the Institute for Language and