Construction Project & Customer Relations Manager: Responsible for managing and overseeing the completion of commercial and residential construction projects, including restoration of historical buildings. Develop project scope, budgets and schedules, work with clients setting and meeting expectations and deliverables. Schedule material and resource procurement, monitor project budgets, manage field operations. Review and inspect project work to ensure highest deliverable quality and compliance of historical accuracy. Maintain job records and updated schedules and expenses. Complete projects on-time, within budget while establishing and delivering a consistently high client experience. Perform other related duties. FT. 2 years of experience or 2 years of construction management related experience. Must have knowledge of the restoration work of historical buildings. Must have knowledge of handling insurance claims. Must have proficiency in Microsoft Excel, MS Word, social media, xacetimate and xacanalysis. Jobsite: Chantilly, VA. Send resumes to Kijika, LLC 14600 Flint Lee Road, Unit E, Chantilly, VA 20151. ATTN: PM#1