**SITE DAILY REPORT AT {{SITE\_NAME}} {{DATE}}**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Weather** | **Tick where appropriate** | | | | | | |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| Sunny |  |  |  |  |  |  |  |
| Rainy |  |  |  |  |  |  |  |
| cloudy |  |  |  |  |  |  |  |
| hot |  |  |  |  |  |  |  |
| cold |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | **Team at the site** | Site engineers: | Alexis IVUGIZA(Supervisor) Jean Claude MBONIMPA (Sub\_ Contractor Site Engineer)  Adrien ISHINGIRO (Senior Civil Engineer)  Prince Jean Claude IRANZI (Junior Civil Engineer) | | | |
| ESHS Engineers: | Diane INGABIRE | | | |
| ⁠Survey: | None | | | |
| Others | None | | | |
| 2 | **Manpower** | | male | 18 | Female | 0 |
| 3 | **Equipment** | | 2 Spades, 3 Hoes | | | |
| 4 | **Today’s Performed activities** | |  | | | |
| 5 | **Major works** | **Civil works** | {{CIVIL\_WORKS}} | | | |
| **Electrical work** | {{ELECTRICAL\_WORK}} | | | |
| **Testing** | None | | | |
| 6 | **Other activities** |  |  | | | |
|  |  | | | |
|  |  | | | |
|  |  | | | |
| 7 | **Written instructions given to the contractors** | | none | | | |
| 8 | **Planning of Tomorrow Work** | | {{PLANNING}} | | | |
| 9 | **Challenges and the proposed solution:** | | {{CHALLENGES}} | | | |
| 11 | **Other events, which have bearing on the project implementation** | |  | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 12 | **Material received** | **Remarks** | | | |
| a |  | none | | | |
| b |  |  | | | |
| c |  |  | | | |
| d |  |  | | | |
| e |  |  | | | |
| **Accident/incident** | | | | | |
| Nature of accident /incident | |  | | | |
| Was there injury to people | | **none** |  |  |  |
| Does the accident involve third parties | | **none** |  |  |  |
| Description of accident /incident | |  | | | |

**PHOTO GALLERY**

|  |
| --- |
| **{{ IMAGE1 }}** |

|  |
| --- |
| {{ IMAGE2 }} |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Position** | **Site supervisor** | **Senior Civil Engineer** | **Junior Civil Engineer** | **Resident engineer** |
| Signature |  |  |  |  |
| Name | Ir Alexis IVUGIZA | Ishingiro Adrien KAYANDA | Prince Jean Claude IRANZI | Eng.Moses MUGISHA |