**{{SCOL\_DISTRICT}}**

***For Accredited/Deregulated Agencies***

***CS Form No. 33~~-~~B***

***Revised 2018***

**Logo, company name

Description automatically generated**  *(Stamp of Date of Receipt)*

### **Republic of the Philippines**

Department of Education – Division of Cavite Province

Provincial Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite

**{{NAME}}**

**Mr./Mrs./ Ms.:**

**{{SG}}**

**{{POSPOSTITLE}}**

**You are hereby appointed as (**SG/JG/PG  **)**

**(Position Title)**

**(Permanent, Temporary, etc.) (Office/Department/Unit)**

**with a compensation rate of**

**(P ) pesos per month.**

**{{SUTATS}}**

**{{OFFICEDEPT}}**

**Permanent**

under status at the

**{{COMPENMONTH}}**

**{{COMPENNUM}}**

**{{VICE}}**

**{{APPNATU}}**

**The nature of this appointment is vice ,**

**(Original, Promotion, etc.)**

**who with Plantilla Item No. (Transferred, Retired, etc.)**

**Page .**

**{{REASONTITLE}}**

**{{PLANTILLAITEMNUMBER}}**

**{{PPN}}**

**This appointment shall take effect on the date of signing by the appointing officer/authority.**

**Very truly yours,**

**ROSEMARIE D. TORRES, CESO V**

**Schools Division Superintendent**

**{{DATEOFSIGN}}**

**Date of Signing**

**Accredited/Deregulated Pursuant to**

**CSC Resolution No. 2000878 s. 2020**

**dated October 5, 2020**­

*DRY SEAL*

*(Stamp of Date of Release)*

**Certification**

This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017, as amended,** have been complied with, reviewed and found to be in order**.**

have been complied with, reviewed and found to be in order.

**RONALD KEVIN C. DEL ROSARIO** Administrative Officer IV-HR

**N/A**

The position was published at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from N/A to N/A and posted N/A from N/A to N/A in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on N/A.

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on N/A .

**CSC/HRMO Notation**

|  |  |  |  |
| --- | --- | --- | --- |
| **ACTION ON APPOINTMENTS** | | | **Recorded by** |
| **□ Validated per RAI for the month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |  |
| **□ Invalidated per CSCRO/FO letter dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |  |
| **□ Appeal** | **DATE FILED** | **STATUS** |  |
| **□** CSCRO/ CSC-Commission |  |  |  |
| **□ Petition for Review** |  |  |  |
| **□** CSC-Commission |  |  |  |
| **□** Court of Appeals |  |  |  |
| **□** Supreme Court |  |  |  |

Original Copy - for the Appointee

Original Copy - for the Civil Service Commission

Original Copy - for the Agency

**Acknowledgement**

*Received original/photocopy of appointment on\_\_\_\_\_\_\_\_\_\_\_\_\_*

**{{NAME}}**

Appointee