*Kirin Masood*

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**Education**

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| Vanderbilt University  Political Science, B.A.  Honors: Dean’s List 2009, 2011, 2012 | Nashville, TN  *May 2012*  GPA: 3.45/4.0 |

**Work Experience**

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| Bloomberg LP  *Jr. Data Analyst* | Princeton, NJ  *Feb 2013- June 2013* |
| -Modeled, structured, and inserted data into the BGov database of the Bloomberg Terminal  -Spearheaded project that organized information regarding government regulations and documented corporate responses to those regulations  -**Worked closely with ruby/rails programmers** to edit database structure; included implementing specific categories, specific sorting functions etc. | |
| Visionet Systems  *Analyst* | Cranbury, NJ  *May 2012-Feb 2013* |
| -**Created and maintained summaries of each of the software products developed** by the company, collaborated on explaining products to clients, writing press releases/website information  -Collected and analyzed business requirements of the clients in order to adapt Visionet's proprietary mortgage software products, VisiLoanReview and VisiRelease to the individual needs of the customer  -Worked closely with the Chief Compliance Officer and researched laws and regulations pertaining specifically to the mortgage industry | |
| US Congress  *Intern* | New Brunswick, NJ  *June 2011-August 2011* |
| -Initiated, organized, and completed a project that took 2,000+ physical files from 1989 to 2011 and input them into a program that was sortable by date and name; registered files with national archives  -Assisted constituents with various issues dealing with immigration; maintained contact with various Embassies and US Citizenship and Immigration Services  - Was the first point of contact for constituents; answered phones and addressed walk-in | |
| Message & Media  *Intern* | New Brunswick, NJ  *July 2011-Aug 2011* |
| -Researched all news coverage of Governor Christie, collected press coverage, summarized articles  -Forwarded information to programmers who input researched information into the database | |
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