

## **RUCHIT PATEL**

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### **OBJECTIVE:**

Customer service management where my experience can be utilized to improve customer satisfaction.

### **SKILLS:**

- Knowledge about workplace safety and health guidelines.
- Excellent team-player.
- Leadership qualities.
- Strong verbal and interpersonal skills.
- Quick learner and ability to adjust with in new environment.
- Brief information about all the Microsoft Office applications required to do everyday office related tasks.
- Excellent proficiency in communication and grammar techniques with a mastery in etiquette involved in dictation, letter, memo and email writing useful under national and international business prospective.

### **EXPERIENCE:**

As a **Sales Representative** - I have worked (1 years) at Footwear shop in India, as a part-time job to sell products.

### **EDUCATION:**

- Advanced Diploma: Software engineering technology (2019-2022), **Centennial College**, Progress campus, Ontario, Canada.

### **AVAILABILITY:**

Available for Nights and weekends.