

Isaac Bazalaki

Graduate

Recent college graduate with an internship at Uganda Human Rights Commission. Seeking an entry-level accounting position to demonstrate accounting skills and knowledge. Highly competent, hardworking and detail-oriented with the capacity to go beyond what is expected to achieve higher career goals.'



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EDUCATION

Bachelors of Business Administration Makerere University Business School

06/2015 - 05/2019

Kampala

Courses

- Information Communication Technology
- Business Research skills
- Financial Management
- Human Resource Management

WORK EXPERIENCE

Intern

Uganda Human Rights Commission

06/2017 - 08/2017

Kampala, Uganda

The Uganda Human Rights Commission (UHRC) serves to monitor and advance human rights in Uganda.

Achievements/Tasks

- Prepared and managed correspondence, documents, and reports.
- Created and modified documents such as invoices, reports, memos, meeting agendas, letters, and financial statements using Microsoft Office Suite.
- Recording transactions such as income and outgoings, and posting them to various accounts.

Contact: Denis - 0701469997

Farm Manager / Nursery Operator

Kiira Hybrid Eucalyptus Clonal Nursery and Fruit Seedling

02/2015 - 12/2016

Jinja, Uganda

The farm grows eucalyptus and fruit seedlings in the Nursery beds for commercial purposes.

Achievements/Tasks

- Recruiting and training new staff members.
- Staying updated on the latest farming and agricultural science practices and industry breakthroughs.
- Working with the farm's upper management to prepare budgets and fiscal reports.
- Managing the marketing and sales operations of all products produced on the farm.

Contact: Nelson Balyejusa - 0772880500

SKILLS

Web development

Microsoft office suite

Data entry

Digital marketing and sales

Financial management

team work

Communication and negotiating

Problem solving

PERSONAL PROJECTS

Electronics Business and Mobile Money (02/2021 - Present)

- Human resource experience
- Management experience
- Accounting experience

VOLUNTEER EXPERIENCE

Fundamental initiative for Sustainable Transformation (01/2018 - 02/2019)

Volunteer

CERTIFICATES

Software development (05/2020 - 08/2020)

A technology program founded by Clarke International University, Laboremus Uganda Ltd and Fontes

LANGUAGES

English

Full Professional Proficiency

Luganda

Native or Bilingual Proficiency

INTERESTS

Football

Artificial intelligence

machine learning

coding

music

movies

travel

Reading