

Application Ref.: APP/2023/27658

Applicant's Name: Gitau Wanjeri

Admission for Diploma in Technical Trainer Education (Tourism)

I am pleased to inform you that Kenya School of TVET (formerly KTTC) has accepted your application for admission to train for Diploma in Technical Trainer Education. **You are required to report to KSTVET on 3 April 2023**

The course will be conducted through face to face & online modes of delivery, while Examinations will be conducted in KSTVET.

You must attain at least 75% class attendance threshold in both online and face to face sessions in order to be allowed to sit for End of Module examinations. For you to progress to the next module, you **MUST** have successfully completed the preceding module in line with the College Academic Policy.

	Duration	Mode of delivery	Fees (Kshs.)
Module1	April	Face-to-face	21,058.00
	August	Face-to-face	17,400.00
Module2	September to November	Online	26,139.00
Module3	December	Face-to-face	17,402.00
	April	Face-to-face	17,401.00
Module4	May to July	Teaching Practice	-

You are expected to pay at least 50% of the module fee at the beginning of each module and the balance before sitting for end of module examinations. This fee is not inclusive of accommodation and meals.

Trainees accommodation within the College is limited and shall be allotted on first book first served basis upon payment of the requisite fee. Booking for college accommodation will be done online using the college Trainees portal at least a week before opening date by visiting **www.kttc.ac.ke**. Do not pay for accommodation until you are successfully booked.

College accommodation fee is **Ksh.4,500.00** per holiday exclusive of meals. Meals are on Pay-As-You-Eat basis.

Non-Resident Trainees are expected to arrange and meet the cost of their own accommodation and transport to and from KSTVET.

BANK DETAILS

BANK NAME	BRANCH	ACCOUNTN	ACCOUNTNU	BANKC
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		AME	MBER	ODE
COOPERATIVE BANK OF KENYA LIMITED	GIGIRI	KTTC FEES COLLECTION	01129070020900	11035

Note

There will be no refund of any excess monies paid until course completion and successful clearance.

ONLINE REGISTRATION

Online registration will be done after downloading this admission letter using the procedure in college website.

Applicants who will not have registered and reported **two days** after the reporting date will be deemed to have forfeited the offer.

The college general rules and regulations governing Trainees conduct and discipline and other laws of Kenya shall apply.

Admission Requirements

- 1 Original Academic Certificates, Original National Identity Card, Duly Certified Copies of the Academic Certificates and National Identity Card.
- 2 Copy of the Admission Letter.
- 3 One Coloured Passport Size Photo.
- 4 College Rules and Regulations (Download from KSTVET Website and Sign).
- 5 Student Registration Form (Download from KSTVET Website and Fill in).
- 6 Sports Kit (Royal Blue Track Suit with White Stripes, White T-Shirt and White Sports Shoes).
- 7 Personal Protective Gear as per your respective area of Specialization such as Dustcoat/Overall and Workshop Safety Boots among others.
- 8 Lap Top.
- 9 Technical Drawing Set and T-Square for Engineering Trainees.
- 10 Dressmakers Kit and French Curves for Fashion and Design Trainees.
- 11 White Chefs Jacket, Red Scarf, Chefs Hat, White Apron and Black Trousers/Skirt, White Shirt/Blouse, White Dust Coat and Low-Heel Black Shoes for Food and Beverage Trainees.
- 12 Each Catering and Accommodation Trainee will be required to have a Light Blue Dustcoat and a White Scarf in Addition to all the items in Number 11 Above.



Dr. EDWIN TARNO PhD, HSC
CHIEF PRINCIPAL