

Isabella Hawkins

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Current student looking to join the workforce to gain real-world experience. Ability to complete tasks on time in both individual and team settings. Dependable and reliable, ready to learn and grow with your company.

Experience

JAN '23 - PRESENT

Online Retail Photographer | Clothes Mentor, Waldorf, Maryland

- Composed descriptions of merchandise for posting to online storefront, auction sites and other shopping Web sites.
- Uploaded digital media to online shop.
- Composed images of products using photo software

JUL '21 - DEC '22

Installer | Daly Computers, Annapolis, MD

- Worked in the school system, installing the technology needed for daily activities.
- Traveled to multiple schools a day.
- Built monitors and docking stations.
- Scripted the computer drives to adhere to the county's school system.

FEB '22 - JUN '22

Video Production Intern | Howard Community College, Columbia, Maryland

- Created promotional presentations and ad content for college
- Brainstormed creative ideas to improve branding and company messages.
- Worked closely with team, gaining knowledge of day-to-day processes and duties.
- Optimized digital assets for search engine optimization (SEO) and for display and usability on internet-connected devices.
- Created social media content to market and inform
- Created content strategies for digital media.
- Planned details such as framing, composition, camera movement, sound and actor movement for each shot or scene.
- Edited film and tape to integrate component parts into desired sequences.

OCT '20 - APR '21

Design Technician | EnEngineering, Linthicum Heights, MD

- Conducted field surveys and inspections to obtain data required to revise construction drawings.
- Utilized strong knowledge of engineering practices to calculate dimensions, curvatures and angles.
- Drafted plans and detailed drawings for BGE electrical distribution projects
- Utilized CAD program Microstation to produce drawings.

FEB '20 - SEP '20

Warehouse Worker | Amazon, MD, Glen Burnie, US

- Used forklifts and pallet jacks to transport items to staging areas or loading docks.
- Maintained supplies, tools, equipment and storage areas to ensure compliance with safety regulations.

AUG '18 - DEC '18

Package Handler | UPS, Waldorf, MD

- Reported damaged products and workplace incidents to supervisors for review.
- Utilized heavy machinery and hand tools to move and load packages.
- Loaded and unloaded trucks by performing physically demanding tasks.

Education

EXPECTED GRADUATION MAY '25

Bachelors Degree In English And Mass Communications Candidate

Towson University, Towson, MD

MAY '22

Associate Of Arts In Audio, Video, And Media Production

Howard Community College, Columbia, MD

JAN '20

Certification In Full Stack Web Development

Coding Dojo, Arlington, Virginia

Skills

Manual Labor

Microsoft Office

Critical Thinking

Adobe Creative Cloud

Complex Problem-Solving

Computer-Aided Design

Time Management

Creative Thinking

Communication Skills

Certifications

OSHA-10

CPR/First Aid