



# HOW TO USE THE WOO WOO NET

A user manual on how to navigate our website



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## Introduction

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### The Woo Woo Net

Is a platform sponsored by social entrepreneur, Kimberlee Klein dedicated to spiritual healers and clients with a variety of needs seeking spiritual services. It allows healers to post their services and weekly schedule, and clients to book appointments and make payments to said healers. This website would make it easier for healers and clients to connect with each other.

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## The Website

Kimberlee conceived this project after noticing a trend with the healers she's interacted with in her career; many healers find it difficult to market their services and accept payments from their clients.

This project has created an excellent functional and presentable website.

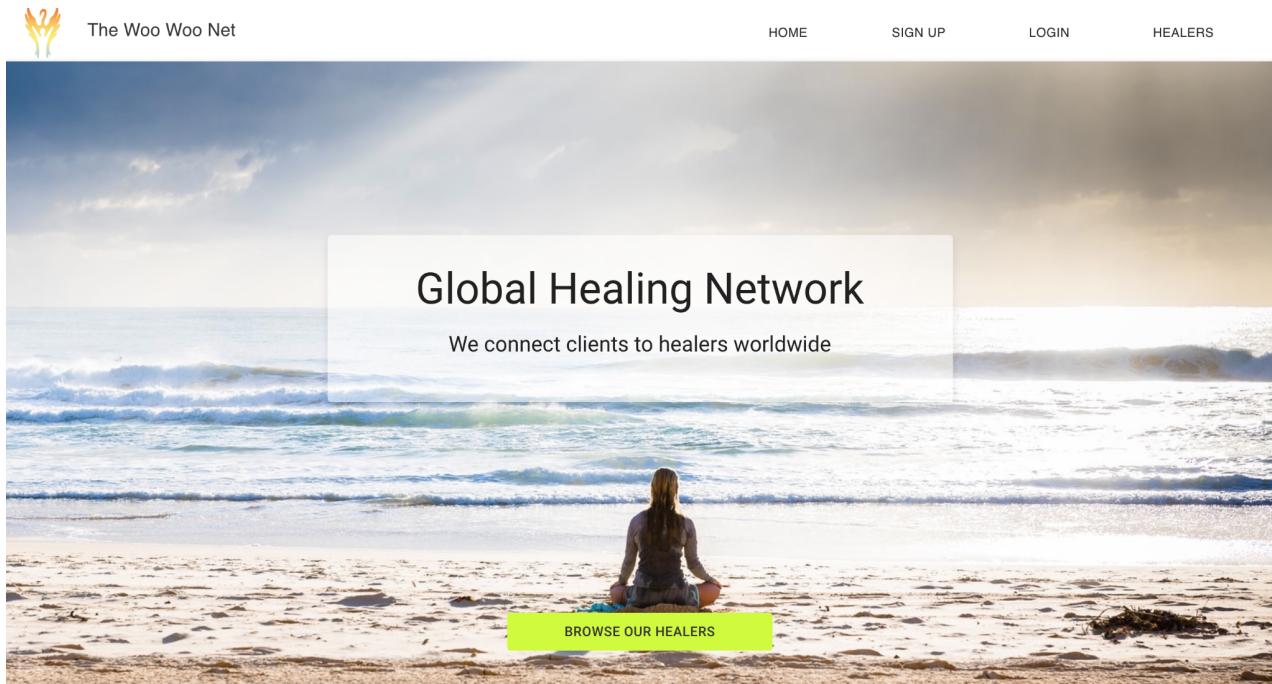
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Once you access the website at <https://woo-woo.net/> you will land on the Home Page, that is the main page.

This Page includes a **Navigation Bar**, and **Short-cuts** for signing up, and browsing available healers.

→ Please refer to the [Table of Contents](#) to know more about each page.



**Figure 1:** Home Page: Navigation Bar and Browse Healers shortcut.

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# The Nav(igation) Bar

Quickly access other pages

On the top of the page, you will find the **Navigation Bar!** Where you have the links to the **Sign-up** and **Login** pages, and other sections such as **Healers**, **Account**, and **Logout**.



**Figure 2:** Navbar options if you are logged out.



**Figure 3:** Navbar options if you are logged in.

You will also find the Woo Woo Net **Logo** at the very left corner of the Nav Bar:



**Figure 4:** The Woo Woo Net Logo

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# Home Page Short-Cuts

Buttons that will take you to places!

Our Home Page includes buttons that act like short-cuts:

BROWSE OUR HEALERS

**Figure 5:** Browse Healers Button

This green button will take you to the Healers Section of the Home Page.

There you will find more information about our Healers:

## Our Healers

**IssaMoura**  
Brand Name

Check the profile for more information about this healer.

[LEARN MORE](#) [SHARE](#)

**FredMercury**  
Brand Name

Check the profile for more information about this healer.

[LEARN MORE](#) [SHARE](#)



**IsadoraMoura**  
Brand Name

I am a practitioner for reiki and I will heal you using my abilities and magic crystals from Amazon

[LEARN MORE](#) [SHARE](#)

**HealerLocao**  
Brand Name

Check the profile for more information about this healer.

[LEARN MORE](#) [SHARE](#)

[SHOW MORE ▾](#)

**Figure 6:** Healers Section

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From there, if you would like to know more information about a Healer, you can simply click on [LEARN MORE](#)

That will take you to the selected **Healer Public Profile**.



**Isadora Moura**  
Reiki Love

Address: 1031 Chesterfield Road  
City: Victoria  
Province: British Columbia

[BOOK AN APPOINTMENT](#)

I am a practitioner for reiki and I will heal you using my abilities and magic crystals from Amazon

Reiki Theraphy	40.5
Reiki Theraphy	40.5
Reiki is a divine treatment I use great techniques. Available Online 30	
Massage Oils	230
Lavender Tea Ritual	35

### Reviews

**Figure 7:** Healer Public Profile

You will find that the Healer Public Profile contains the Healer's:

- Picture
- Name
- Brand Name
- Description
- Location
- Services provided
- Book Appointment Button
- Reviews

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If you click on a **Service**, you will find more information about that Service: **Description**, **Online Availability**, and **Length**

Reiki Theraphy	40.5
----------------	------

Massage Oils	230
--------------	-----

Lavender Tea Ritual	35
---------------------	----

**Figure 8:** Healer Public Profile Services List

Reiki Theraphy	40.5
----------------	------

Reiki Theraphy	40.5
Reiki is a divine treatment I use great techniques.	
Available Online	
30	

Massage Oils	230
--------------	-----

Lavender Tea Ritual	35
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**Figure 9:** Healer Public Profile Selected Service

You can choose to **Book an Appointment** with a Healer by clicking on the

**BOOK AN APPOINTMENT** Button.

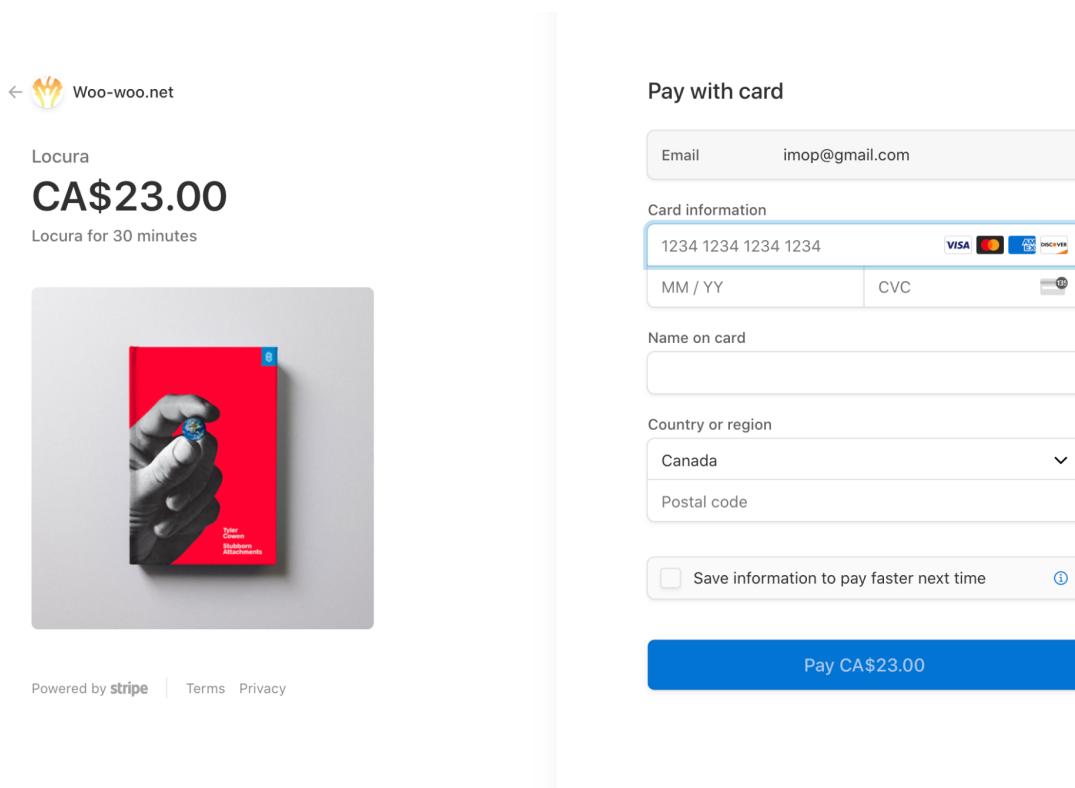
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## Booking an Appointment

1. At the booking page, select a date on the calendar.
2. Available time slots will then show up.
3. Then select a time slot.

**Note:** If you don't select a time slot or a service, you won't be able to complete a booking.

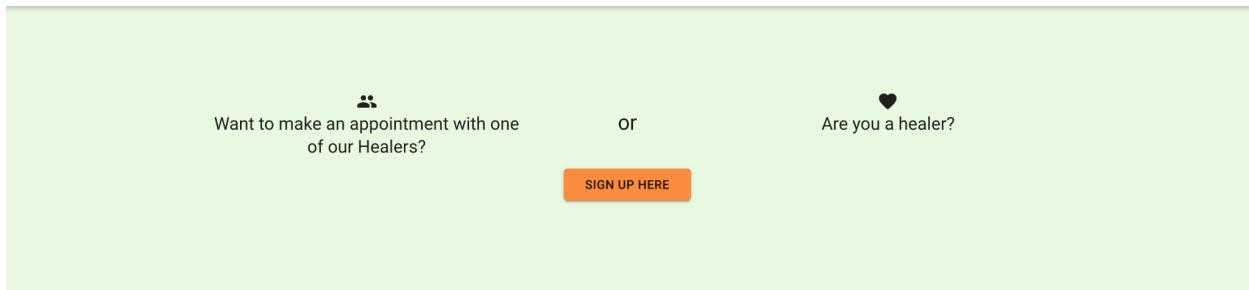
4. Click on **BOOK NOW**
5. If everything goes well, you will be redirected to the payment page where you can complete your booking!



**Figure 10:** Payment Page

## Sign Up Shortcut

At the second section of the Home Page, just before the **Healers Section**, you will find a shortcut for signing up:



**Figure 11:** Home Page Sign Up Shortcut

If you click on **SIGN UP HERE**, you will be redirected to the **Sign Up Page**, where you can create an account as a **Healer** or just as a regular customer!

**Note:** A Healer is a person that offers therapeutic modalities to a client.

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## Footer

### What is at the bottom

Lastly, you will find the **Footer** at the end of the Home Page.

The Footer will be at the end of all pages of the Woo Woo Net:



**Figure 12:** Footer

There you can find links to the **Privacy Policy**, **About Us** and **Copyright**.

You can check more about the History behind the Woo Woo Net through the About Us Page.

The Privacy Policy will inform you how the Woo Woo Net gathers, uses, discloses, and manages a customer or client's data.



# Sign Up

## Creating an account made easy

When creating an account, you can register yourself as either a healer or just as a client.

 **Note:** At this point, if you choose to register yourself as a client, you will need to create a different account, using a different email, in case you decide to become a healer.

In order to create an account, you will need to:

1. Go to the **Sign Up Page** by clicking the **Sign Up Shortcut button of the home page**, or the **Sign Up Button at the Navigation Bar**
  
2. You will be redirected to this page:

## Sign Up

First Name \*

Last Name \*

Email \*

Password \*

Confirm Password \*

Are you a healer?

**SIGN UP**

Already have an account? [Sign in](#)

**Figure 13:** Sign Up Page

3. Fill in the form with your information, and check the heart checkbox at the end of the form  if you would like to register as a healer.
4. When you are done, click on “Sign up”.
5. If everything goes well, you will be redirected to the Login Page!

# Login

Get access to our incredible features!

In order to access our many features, you will need to Login first.

After Signing Up, you will be automatically redirected to the Login Page, but you can also go there by clicking the **Login button on the Navigation Bar.**

The screenshot shows a login form with the following elements:

- A placeholder icon (a lock inside a circle) above the "Email \*" input field.
- An "Email \*" input field.
- An "Password \*" input field.
- A large orange "SIGN IN" button.
- Links at the bottom: "Forgot password?" and "Don't have an account? Sign Up".

**Figure 14:** Login Page

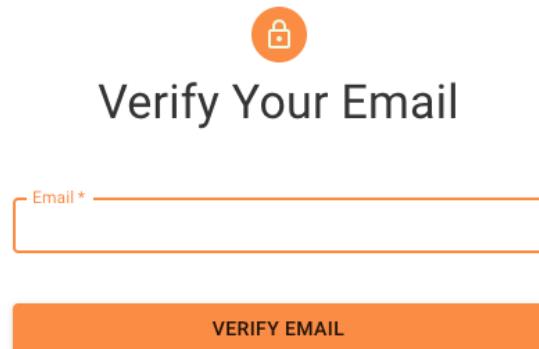
Simply fill the form with your information and click on “Sign In” in order to access the website features.

If all goes well, you will be redirected to the **Home Page**.

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In case you **forgot your password**, you can click on [Forgot password?](#)

Which will bring you to the recovery page:

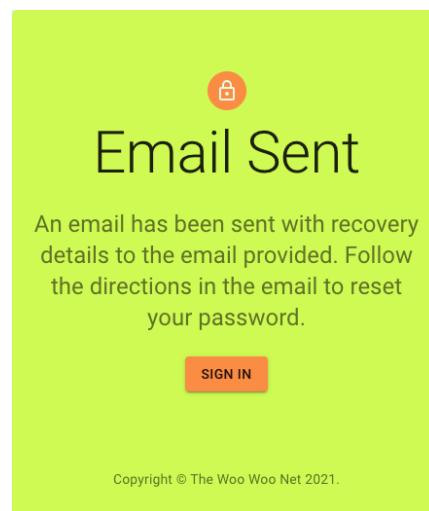


The image shows a web form titled "Verify Your Email". At the top is an orange circular icon containing a white padlock symbol. Below the title is a text input field with the placeholder "Email \*". A large orange button at the bottom right contains the text "VERIFY EMAIL".

**Figure 14.1:** Verify Email

Enter your email and click on “Verify email”.

If your email is linked to your account, you will receive instructions in order to reset your password.



**Figure 14.2:** Email sent alert

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# Account Page

Keep track of your journey

When you click on the **Account button on the Navigation Bar**, you will be redirected to the Account Page.

 **Note:** The Account page will include 2 extra buttons if you are registered as a healer, since healers need to manage their Services and Schedule.

[EDIT INFORMATION](#)[MY JOURNAL](#)

July▼2021▼

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	<b>31</b>

No upcoming appointments

Your information



Your name is: Client Beth.  
Your email is: cb@gmail.com.

**Figure 15:** Regular User Account Page

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The screenshot shows a user interface for a healer's account. At the top, there are four navigation links: "EDIT INFORMATION", "MANAGE SCHEDULE", "MANAGE SERVICES", and "MY JOURNAL". Below these is a calendar for July 2021. The calendar shows days from 27 to 31. The date "31" is highlighted with a blue underline. To the right of the calendar, the text "No upcoming appointments" is displayed. Below the calendar, the section "Your information" is shown, featuring a circular profile picture of a woman with dark hair. To the right of the profile picture, the text "Your name is: Isadora Moura.", "Your email is: imop@gmail.com.", and "You are registered as a healer." is listed.

**Figure 16:** Healer Account Page

The first thing you will see when landing on this page will be a calendar to show you your upcoming appointments, and a section that displays your information.

From the Account Page you can:

- Edit your personal information
- Manage your Schedule (if you are a healer)
- Manage your Services (if you are a healer)
- Access your Journal
- Access your Appointment History

## Editing your personal information

1. Click on EDIT INFORMATION
2. You will see this form:

### Manage Account



First Name \*  Last Name \*

Email \*

Password \*

New Password \*

Confirm Password \*

Old Password \*

No changes needed? Go back to your profile

**Figure 17:** Edit Account Form

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3. Fill in the form with your personal information and save accordingly.

 **Note:** If you are a healer, this form will also include fields for Brand name, Description, and Location.

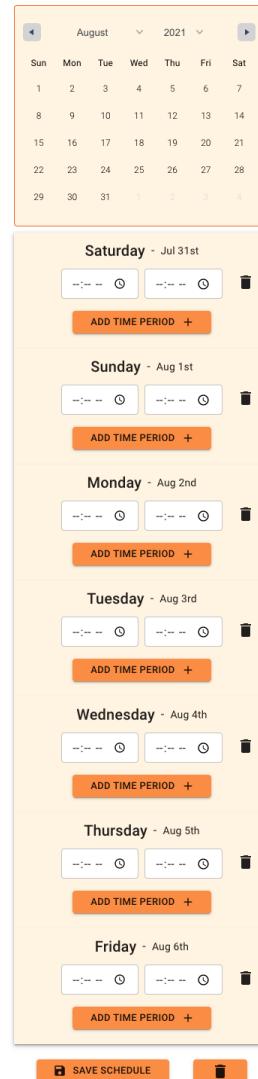
4. You can also update your profile picture at any time by uploading a photo.
5. You are all set!

## Manage your schedule

If you are a healer, you will, at some point, need to inform your clients about your **availability**.

That is made easy by using the Manage Schedule feature.

1. From the Account Page, Click on **MANAGE SCHEDULE**
2. You will see the page on the right ->
3. You can choose a date from the calendar and the week corresponding to that day will dropdown.
4. You can then set periods of time you are available to work in a day.
5. For example, on Saturday you can set your availability from 8:00am to 12:00.
6. If you choose to take a break, you can add another period by clicking on **ADD TIME PERIOD +**
7. You can then add another period after your break, like 2:00pm to 6:00pm.
8. If you decide to delete a time period, you can click on the trash icon 
9. You can then save your schedule, or delete it.



**Figure 18:** Manage Schedule

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## Manage your services

As a healer, you will be providing some type of service to your clients.

You can add and remove services using the Manage Services feature.

1. From the Account Page, Click on **MANAGE SERVICES**
2. You will see something like this page:

**Manage Services**

Reiki Therapy	\$40.5
Massage Oils	\$230
Lavender Tea Ritual	\$35
ADD SERVICE +	

**Your Cancellation Fee**

\$ 25 within  
4 days of appointment

**Figure 19:** Manage Services Page

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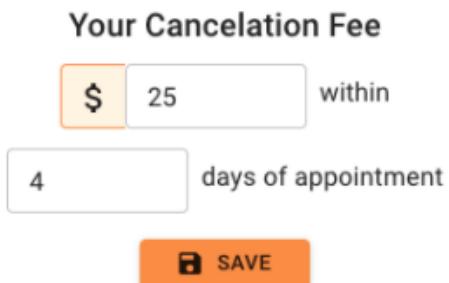
3. You can click on **ADD SERVICE +** to create a new service you would like to offer.
4. That will drop down the new service form:

The form consists of several input fields and a checkbox. At the bottom are two buttons: a large orange 'SAVE' button with a checkmark icon and a smaller black trash can icon.

**Figure 20:** Service Form

5. You can then fill in the form with all the service information and save it or delete it in case you selected an existing service.
  6. The service will be added to your Healer profile so your clients can see it!
-

You will also find the cancelation fee section on the Services Page:



**Figure 21:** Cancelation Fee

This section is made for you in case you would like to set a price for a fee, in case a client cancels an appointment within a certain period of time.

**Note:** If you do not have any services, or your cancellation fee is higher than any service price provided, you will not be able to create a cancellation fee.

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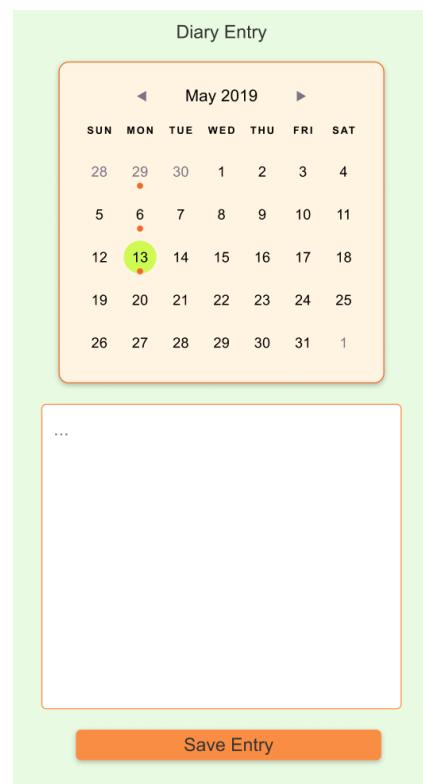
## Accessing your Journal

A journal is a safe place for you to record and track your experiences.

The journal is completely private, and it works as a diary.

Everything you decide to write on it, it will be linked to a specific date or appointment.

1. From the Account Page, click on **MY JOURNAL**.
2. You will see the page on the right ->
3. You can select a date, and write what is on your mind.
4. That record will be always available whenever you click on the selected date related to your entry!



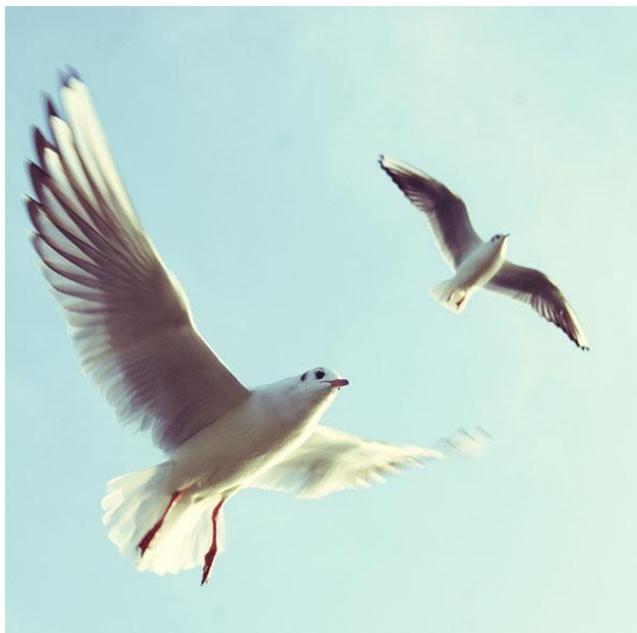
**Figure 22:** Journal

“

Love one another and help others to rise to the higher levels, simply by pouring out love. Love is infectious and the greatest healing energy.

-Sai Baba

”



## Conclusion

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Getting ready to start your Spiritual Journey?

Make sure to follow this tutorial on how to navigate **The Woo Woo Net** so that you can keep track of your experiences.

If you have any questions about the website, please contact us at the email addresses below:

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Sponsor, Kimberlee Klein: [eelrebmik@gmail.com](mailto:eelrebmik@gmail.com)



## REFERENCES

[Figures 1 - 22] woo-woo.net [Online]. Available: <https://woo-woo.net/>. [Accessed: July 30, 2021].

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