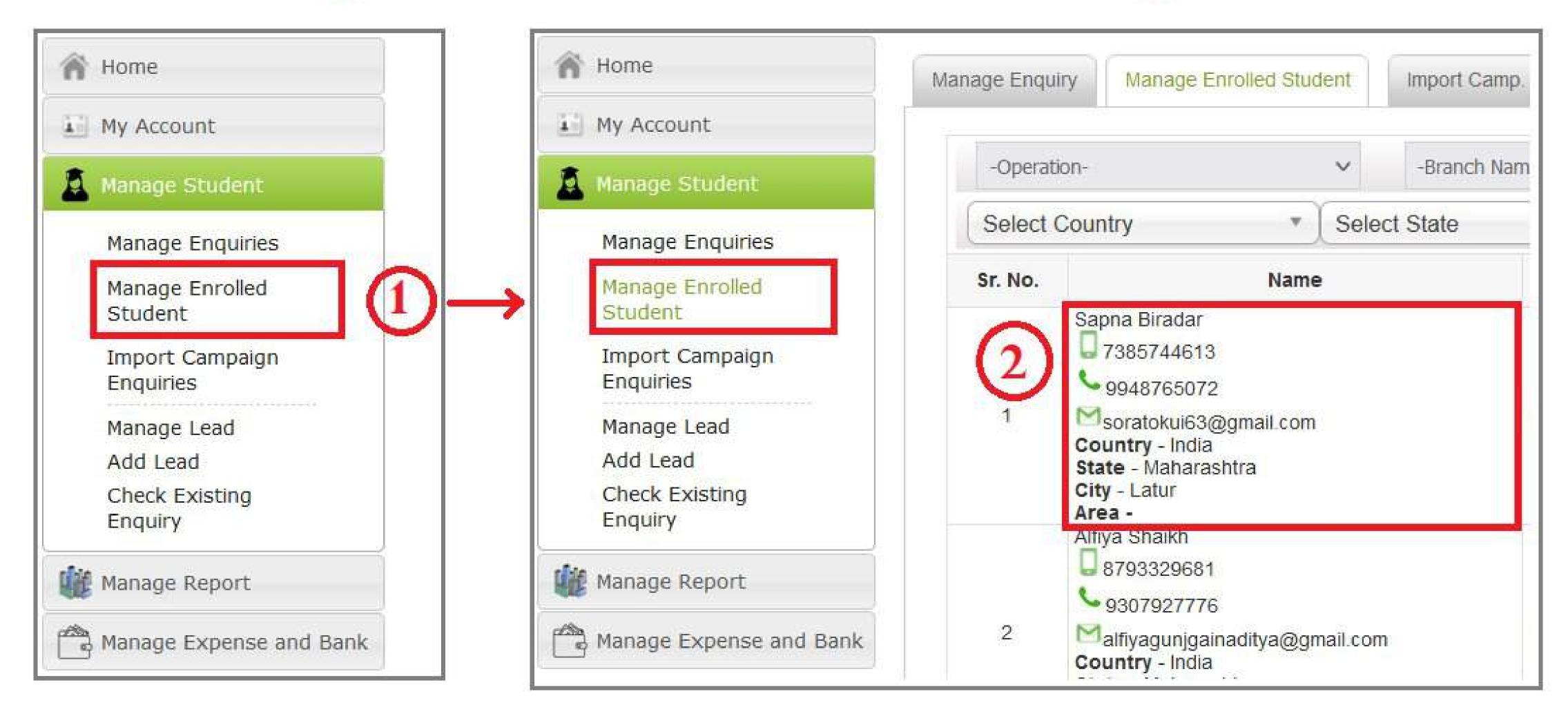
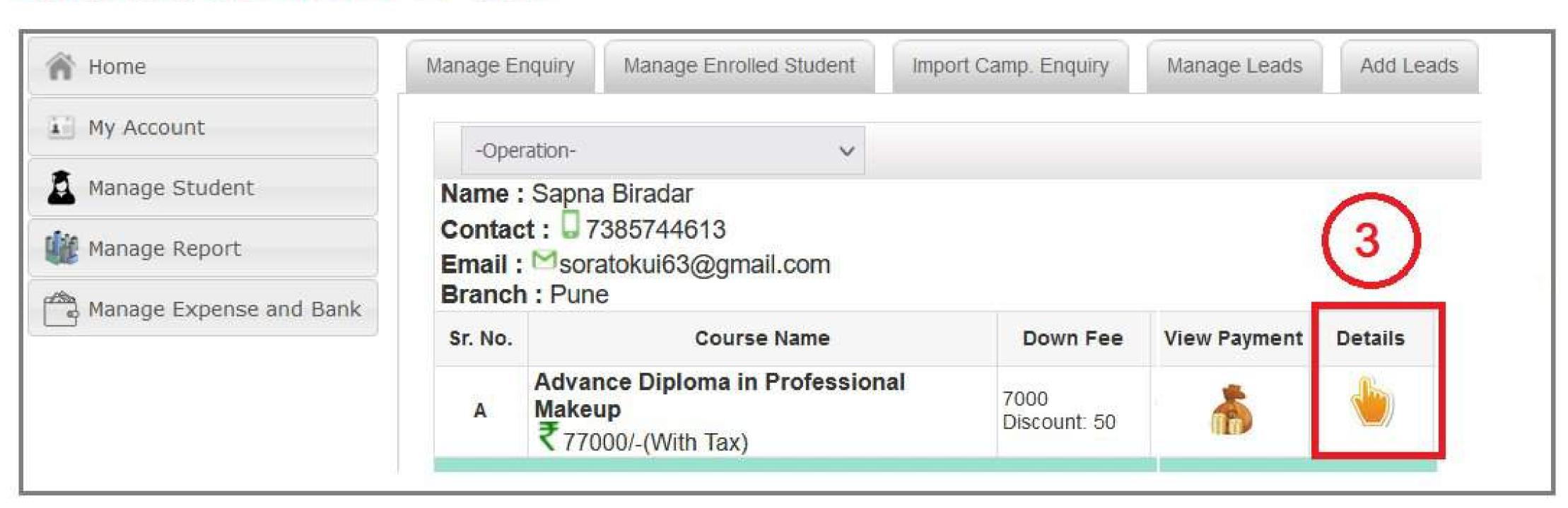
1. Click on Manage Student in left menu, under that click on Manage Enrolled Student



2. Search the student name in keyword and click on Student Name, which you want to print the certificate

3. Click on the Details icon.

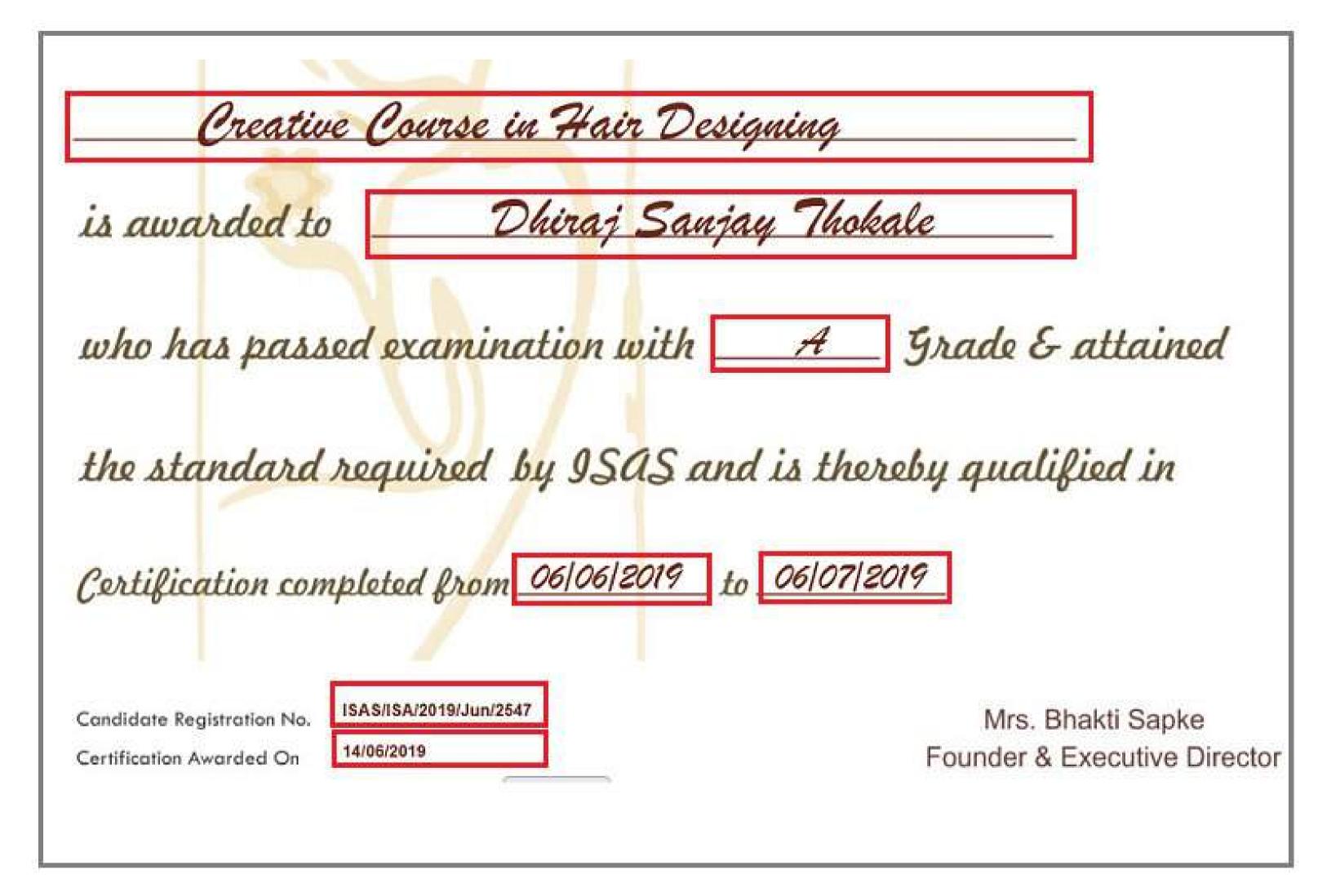


4. Plese Enter the Certificate No. and Print Certificate.



5. Check all the fields and cross check there is no blank fileds

- Course Name
- 2. Student Name
- 3. Grade
- 4. From Date
- 5. To Date
- Candidate Registration no.
- Certificate Awarded No.



Certificate Printing Format

Certificate Settings

A3 Certificates

- Diploma in Cosmetology
- Salon Graduate Program in Cosmetology
- Master Program in Cosmetology

A4 Certificates

- All certificate Courses
- All Diploma courses

A3 Printing

- Destination EPSON L1800 Series
- Orientation Landscape
- Color Mode Color
- Paper Size A3
- Scale Fit to page width Margin - Default Option - Disabled all fields

A4 Printing

Printing Settings

- Destination EPSON L1800 Series
- Orientation Landscape
- Color Mode Color
- Paper Size A4
- Scale Fit to page width Margin - Default