

Gauge Operation Checklist

1. BEFORE YOU START

	Have you have received sufficient training to properly and safely operate the gauge?
	Do you have your dosimeter or shot tracking sheet?
	If you have a dosimeter, are you wearing it in the appropriate location?
	Do you have a copy of your TDG training certificate?
	Are you carrying a properly completed shipping document that is for the gauge you are using?
	Do you need to sign an in-out log at your office before departing with the gauge?
	If you are travelling more than 2 hours from your office, are you taking a survey meter with you? Is it functioning and has it been calibrated within the last 12 months and have you been trained to use it?
	Have you verified that the shutter on your gauge is fully closed?
	Do you have a copy of your CNSC licence and a copy of your company's emergency procedures?
	Is the shipping document kept within arm's reach of the driver during transport?
	Is the Type A package secured in the vehicle in a manner to prevent damage during transport?

2. DURING OPERATION (AT THE JOB SITE)

	Is the gauge continuously under your immediate care and control to prevent damage and unauthorized access?
	Are you keeping track of how many shots you are taking, including practice shots?
	Are you avoiding all unnecessary exposure and handling of the cesium-137 rod by keeping your hands away from the underside of the gauge at all times?
	Are you keeping all other site employees at least two meters away from the gauge at all times?
	When you are taking the measurements, are you also keeping at least two meters away from the gauge?
	When the gauge is not in use, is it secured and locked in a safe location at all times?
	If there is an accident involving the gauge, do you immediately initiate your company's emergency procedures by keeping all workers a safe distance away from the gauge and immediately calling your RSO for guidance?

3. OPERATION COMPLETION (EXITING JOB SITE)

	When packing up the gauge, have you confirmed that the shutter is fully closed?
	Do you have all the necessary documentation for transport and is the gauge prepared and ready for transport?
	When returning to the office, if you're wearing a dosimeter have you returned it to its proper storage location (away from all sources of radiation)?
	Have you signed the gauge back in on the in-out log?
	Have you submitted your shot tracking sheet to the RSO or appropriate person?
	Has the gauge been placed in safe and secure storage?