



## The Executive Sponsor's Role

- Major participation in sales effort and contract negotiations
- Establishes and maintains top-level client relationships
- Assists project manager in getting the project underway (planning, procedures, staffing, etc.)
- Maintains current knowledge of major project activities (receives copies of major correspondence and reports, attends major client and project review meetings, visits project regularly, etc.)

## Executive Sponsor (Continued)

- Handles major contractual matters
- \* Interprets company policy for the project manager
- Assists project manager in identifying and solving major problems
- Keeps general management and company management advised of major problems

## Sponsor Activities

- Assisting the project manager in establishing the correct objectives for the project
- Providing guidance for the project manager in organizing and staffing the project team
- \* Explaining to the project manager the environmental/political factors that could influence the project's execution
- Establishing the priority for the project (either individually or through other executives) and informing the project manager of the established priority and the reason for the priority

## Sponsor Activities (Continued)

- Providing guidance for the establishment of policies and procedures by which to govern the project
- Functioning as the executive-client contact point

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