

Job description template

<JOB TITLE>

<COUNTRY>

<Optional: salary bracket>

About us <or name of the company>

Write 2-3 paragraphs about your organisation, type of organisation, values & culture, work model (office based, remote, hybrid).

About the role

Write a paragraph about the role and the team.

- Write full sentence bullet points (5 - 10 max) of what is expected from the role
- ...
- ...
- ...
- ...
- ...

About the qualifications & skills

For this role, we are looking for the following required qualifications and skills:

- Minimum of <NUMBER> years of experience in...
- Bachelor's degree in...
- Full working proficiency in...
- ...

Desirable but not required skills:

- Experience in...
- Speaking fluently...

At <COMPANY NAME>, we are an equal opportunity workplace. We are committed to equal employment opportunity regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.