

LETTER OF CANDIDATURE

To Whom It May Concern:

I declare and confirm that, of my own volition, I (i) applied to an online/print advertisement Robert Walters placed and/or (ii) approached Robert Walters with the intention of offering myself as a candidate for any role they are seeking to fill or for which I may be suitable.

I wish to be notified by Robert Walters of any role for which they deem me suitable and will notify Robert Walters in writing when I no longer wish to be considered for candidature.

I confirm that Robert Walters has in no way solicited my candidature for any role. I also confirm that Robert Walters has suggested to me to exhaust all internal avenues for a new career challenge, by approaching internal hiring managers, human resources and/or overseas entities of my employer. If Robert Walters successfully places me in a new position I give my permission for Robert Walters to show this statement to my employer at anytime if they are required to prove that they were acting on my instructions.

Yours sincerely

Signature

Please Print Name

Date
(DD/MM/YY)

PLEASE TURN OVER

Candidate Registration Form

Remark: Please write in block letters and provide a business card.

First Name:	
Last Name:	
HKID No/ Passport No:	
Citizenship (if non-HK resident)	
Address	

The above information is required from candidate under Section 56(1)(a) of the Employment Ordinance.

Date of Birth:	
Marital Status:	
Mobile Phone:	
Work Phone:	
Email:	

References:

Name	Company	Title	Contact No.
1)			
2)			
3)			

Signed by candidate

Date:

Please hand this form back to your consultant.