



Managed by : Shri Mahavir Jain Charitable Trust, Valsad.

# JAIN INTERNATIONAL PUBLIC SCHOOL

Near Dutt Temple - Pathri Dharampur Chanvai Atul Road, Valsad.

S.S.C. INDEX No-66.0449

## School Management Committee (SMC)

- School Management Committee (SMC) has been constituted on 23/12/2024.
- The School Management Committee shall work with the bylaws of the CBSC, keeping with the objectives of the trust.
- The number of members of the SMC Committee shall be minimum eight and maximum twenty one.
- The members of the SMC Committee shall be recruited as per the following pattern of which the Committee shall be constituted.

Chairman / Pramukhshree	From the Trust	Number	Name	Signature
Chairman / Pramukhshree	From the Trust	1	Babulal Mehta	
Secretary	Principals	1	Aarti Chaturvedi	
Teacher	From school	1	Neha Barot	
			Jalpa D Patel	
Parent	School Children	1	Rahul Kumar Hashmukh Patel	
			Riddhi Hemantbhai Patel	R.H. Patel
Other	Involved in the education	1	Jagdishbaprasad Chelani	
		1	Mulesh Mehta	

- The work of the committee will be done by majority, if the majority of the members are not present in the meeting of the committee, then after half an hour, they will be present at the same place at the same time.
- The members can do the work of the meeting as per agenda.
- If there is an equal vote in the majority, the Chairman / Pramukhshree can give his casting vote and conduct the work.
- The Committee shall conduct further meetings, read out and then proceed with the work as per the agenda.
- The school Committee will prepare the school budget for the whole year and the budget will be approved by the trust and the work will be done as per the above approval.
- Financial transactions of the school can be transacted under the signature of the Secretary with the permanent signature of the Chairman/President. But all financial accounts will be kept by secretary and will be approved by trust in the committee.
- The school committee may form sub-committees for better administration. An advisory committee can be formed. The number of co-committees will be three/five. They will prepare a report and submit it to the committee. If necessary, they can keep their members present.
- The school committee will have the right to approve the president's report, and the members of the sub-committee will not be able to vote in the meeting.
- The purpose of forming a School Committee (SMC) is to make the school good and smoothly, but the right of the said SMC committee and any of its members does not become any kind of right over the trust or the property of the trust
- The Secretary can use an amount of Rs up to 3000 at a time, and if more is needed, Then Permission must be obtained from the trust.