



**FACULTY OF ENGINEERING & TECHNOLOGY (FET)
JADAVPUR UNIVERSITY
KOLKATA– 700032**

**INFORMATION BROCHURE FOR ADMISSION TO UG DEGREE PROGRAMMES IN
ENGINEERING / PHARMACY / ARCHITECTURE FOR THE SESSION 2025-26 THROUGH DECENTRALISED COUNSELLING**

The Vacant Seats in the 1st Year U.G. Degree programmes in Engineering / Architecture / Pharmacy for the session 2025-2026 will be filled up through Decentralised Counselling to be conducted by the Faculty of Engineering & Technology, Jadavpur University (FET-JU) through in-person physical mode at the university main campus.

1. ELIGIBILITY:

General:

The candidates MUST have obtained a valid General Merit Rank (GMR) of WBJEE 2025 and must pass Higher Secondary (10+2) Examination in the science stream in regular class mode of West Bengal Council of Higher Secondary Education or equivalent examination from a recognised Council / Board (as per WBJEEB approved list).

The students already admitted to the UG Degree Programme under FET, JU, or any other institute and either continuing or have withdrawn from the same, may also apply.

For Engineering / Pharmacy courses:

- General category candidates having a valid WBJEE-2025 GMR between 1 and 10,000, and
- SC/ST/OBC-A/OBC-B/EWS/PwD candidates having any valid WBJEE-2025 GMR may apply subject to fulfilling the following in the 10+2 examination –
 - i. Obtained individual pass mark¹ in Physics, Chemistry and Mathematics as compulsory subjects.
 - ii. Obtained a minimum of 60% marks in the above subjects taken together (45% for SC, ST, OBC-A, OBC-B, PwD candidates)
 - iii. Obtained a minimum of 60% marks in Mathematics (45% for SC, ST, OBC-A, OBC-B, PwD candidates)
 - iv. Obtained the pass marks in English with a minimum mark of 30% (for all categories of candidates)

For Architecture courses:

- Candidates having a valid WBJEE-2025 GMR and
 - having a valid and qualified score in the
 - NATA (National Aptitude Test in Architecture), conducted by the Council of Architecture (COA), New Delhi or
 - JEE Mains (Paper 2) Examination,
- may apply, subject to obtaining
- i. A minimum of 50% marks in Physics, Chemistry and Mathematics and
 - ii. 50% marks in aggregate (37% for SC, ST, OBC-A, OBC-B, PwD candidates)
- In the (10+2) Examination.

¹ Pass marks in any subject shall imply pass marks in theory and practical individually as applicable and as specified by the concerned Council/Board

2. RESERVATION OF SEATS:

2.1. Domicile Quota: The candidates must be domiciled in West Bengal for admission to all seats under the Open (Home State) / SC / ST / OBC-A / OBC-B / PwD / EWS category.

- Only those candidates will be treated as domiciled in West Bengal who are either,
 - ✓ residing in West Bengal continuously at least for the last 10 (ten) years as on 31.12.2024.

OR

- ✓ whose parent(s) is/are permanent resident(s) of West Bengal having a permanent address within the State of West Bengal.
- The candidate needs to download the required proforma (a1, a2 or b) as per the details given in the WBJEE-2025 Information Bulletin and keep the proforma duly signed and certified by the competent authority as mentioned in the WBJEE-2025 Information Bulletin guidelines and keep it ready to be produced during counselling, admission, etc. OR the candidate must produce in original any two of the following documents belonging to their parent(s): Voter ID card, Aadhaar card, Passport, or Ration card. The said documents must justify that the residential address of the parent(s) is in West Bengal.
- SC / ST / OBC-A / OBC-B candidates who cannot produce the required domicile certificate can produce their category certificates (issued by the Govt. of WB) instead of the domicile certificate. However, if the category certificate is found to be invalid at the time of verification, their domicile status will also be considered to be non-West Bengal.

2.2. SC / ST / OBC-A / OBC-B / EWS Reservation: Reservation of Seats for Scheduled Cast (SC), Scheduled Tribe (ST), Other Backward Classes (Category A) (OBC-A), Other Backwards Classes (Category B) (OBC-B), and General Economically Weaker Section (EWS) are as per the relevant guidelines of the Government of West Bengal (GoWB) and WBJEE-2025 information brochure.

The candidate shall have to furnish copies of a valid SC/ST/OBC-A/OBC-B/EWS certificate in his/her name issued by the competent authority as listed in the brochure of the WBJEE-2025 and verifiable on the Backward Classes Welfare Department, Government of West Bengal (BCWD-GoWB) web portal [<https://castcertificatewb.gov.in>]

OCB (Category A/B) reservation policies will be according to the extant rules of the GoWB. For admission in reserved seats for OBC-A and OBC-B reservation, as per vide notifications no. 917-BCW/MR-33/2025 dated 08 May 2025, no. 1056-BCW/MR-33/2025(Pt.1) dated 27 May 2025, no.1057-BCW/MR-38/2025 dated 27 May 2025, no.1106-BCW/MR-33/2025 dated 03 June 2025, and no.1107-BCW/MR-38/2025 dated 03 June 2025.

OCB-A/B Certificates must be the latest and updated. OBC Certificates issued before 03 June 2025 MUST be appended with a valid Non-Creamy Layer (NCL) certificate issued by the competent authority with the issuing date on or after 01 April 2025. The NCL certificate must have to contain the reference of the original OBC-A or OBC-B certificate, and the original certificate must be verifiable on the BCWD-GoWB web portal. The OBC Certificate must also contain a clear mention of the category (A/B) and the Class [Refer: [Category-wise list of Other Backward Classes \(OBC\) recognised by the Govt. of West Bengal \(Notified till 03.06.2025\)](#)] of the candidate.

2.3. Reservation for Persons with Disability (PwD): Following the relevant sections of the RPwD Act, 2016, Reservation in PwD seats will be available for the following types of disabilities, with the percentage of disability being not less than 40% -

- Locomotor disability as specified in the Schedule of RPwD Act, 2016
- Visual impairment as specified in the Schedule of RPwD Act, 2016
- Hearing impairment as specified in the Schedule of RPwD Act, 2016
- Speech & language disability as specified in the Schedule of RPwD Act, 2016
- Intellectual disabilities as specified in the Schedule of RPwD Act, 2016
- Mental illness
- Disabilities caused due to chronic neurological conditions and blood disorder
- Multiple disabilities, including deaf blindness.

The candidates must have to produce a valid PwD certificate issued by the competent certifying authority as per the WBJEE-2025 information brochure.

3. SEAT MATRIX:

- A provisional vacancy seat matrix will be separately published on the FET-JU admission portal.
- The final starting vacancy seat matrix, category-wise for each department, will be published at the FET-JU admission portal 24 hours before the start of the decentralised counselling.
- The vacancy matrix is dynamic, and the vacancy for a particular course under a particular category may increase during the counselling process due to a change of course for students already admitted to JU, if any.
- Unfilled PwD seats, if any, will be filled by non-PwD candidates of the same category.
- Unfilled seats of SC category, if any, will be filled up by ST category candidates and vice-versa AND unfilled seats of OBC-A category, if any, will be filled up by OBC-B category candidates and vice-versa.
- There will be no conversion of vacant reserved category seats to the General category.
- There are NO TFW seats in the decentralised counselling

4. APPLICATION:

- **The application is a two-step process:**
 - i. The eligible and willing candidates have to deposit a non-refundable application fee of Rs 500/- through the SBI-Collect online payment system within the last date. The payment link and the last date of payment will be notified separately on the FET-JU admission portal.
 - ii. After successful payment, the eligible and willing candidates are to submit the online application form after signing in with their WBJEE Roll No. & GMR on the FET-JU web portal [<https://admissionju.jadavpuruniversity.in/fengadmission/uge-admission>]
- **A candidate has to complete both to be considered for the decentralised process.**
- The general category candidates with GMR more than 10000 and willing to apply for the Architecture course will not be able to use the online application system. They must write an email to the admission helpdesk with scanned copies of all supporting documents as proof of their eligibility for the B.Arch. programme. On acceptance of the same, they will get a provision for form submission.
- **Applicants do not have to mention their preferred choice of courses during the online application. They have to exercise the choice during their respective counselling sessions based on the availability at that instant.**

5. REPORTING AND DOCUMENT VERIFICATION:

5.1. Physical Reporting and Counselling

The candidates must report for Physical Reporting and Counselling on the scheduled date and time. **No candidate shall normally be allowed to take part in counselling and admission after his/her designated reporting time.** The reporting schedule and venue will be published on the FET JU admission portal <https://admissionju.jadavpuruniversity.in/fengadmission>

5.2. List of Documents for verification and Admission (if any)

At the time of reporting, the candidates will have to produce the following –

- Originally signed printout of the downloaded copy of the submitted Decentralised Counselling Application Form
 - Original SBI-Collect payment acknowledgement slip (to be downloaded after payment)
 - Decentralised Counselling Reporting Form (proforma to be downloaded from the admission portal in due time)
 - Properly filled in anti-ragging declarations (proforma in annexure A) and signed by the student and his/her parent/guardian.
 - Self-attested copy of the Aadhaar Card of the candidate
 - Self-attested printout of the APAAR ID
 - Self-attested printout of the Rank Card issued by WBJEE – 2025
 - Self-attested printout of the Rank Card of NATA-2025 conducted by the Council of Architecture, New Delhi or of the JEE Mains Paper – 2 conducted by the National Testing Agency [for admission to Architecture]
 - Self-attested copy of the Birth Certificate/Admit Card/Certificate of the Class-X examination
 - Self-attested copy of the Mark Sheet of the Madhyamik or equivalent examination
 - Self-attested copy of the Mark Sheet of the Higher Secondary or equivalent examination
 - Self-attested copy of the Valid SC/ST/OBC-A/OBC-B/EWS/PwD Certificate in the name of the candidate issued by the competent authority, if applicable. [Refer to clause 2 of the document and the relevant guidelines of WBJEE-2025]
 - Self-attested original and valid Non-Creamy Layer (NCL) certificate issued by the competent authority with the issuing date on or after 01 April 2025 if the OBC Certificate issuing date is before 03 June 2025
 - Original and valid Domicile Certificate (or self-attested copy of the documents) in the WBJEE-2025 prescribed format/guideline for the West Bengal Domicile candidates who are **not** already admitted under FET-JU through allotment by WBJEE-2025.
 - Self-attested copy of the “Admission Money Receipt” of Jadavpur University obtained during the regular admission to FET-JU for the candidates who are already admitted under FET-JU through allotment by WBJEE-2025.
 - Self-attested Proof of Family Income through a certificate from the competent local government authority or the IT Return Acknowledgement / Income Certificate from the employer of the Parents/Guardian.
 - Original Medical Certificate, for all candidates except those under the PwD category, in the proforma [[Click Here for the same](#)]
 - 5 (five) copies of the passport-size photograph (to be submitted during admission only)
- The candidates must bring original copies of all the documents, whose self-attested copies have been submitted by them.

6. COUNSELLING AND ADMISSION:

- 6.1. Counselling will be according to the WBJEE-2025 GMR rank only.
- 6.2. The eligible candidates will be called according to WBJEE-2025 GMR, and after verification of the documents, they will get the option to choose the course for admission based on the available vacant seats at that point.
- 6.3. Choice once exercised will be final and binding.
- 6.4. Any vacancy, if created afterwards due to the dynamic update of the seat matrix, will not be applicable for the candidate who has already appeared and opted for admission or withdrawn from the process.
- 6.5. Admission will be on spot, and candidates opting for a course against vacancy MUST have to complete the admission on spot by paying the full amount of the requisite fee as mentioned below by CASH / Debit Card / Credit Card issued by any Indian Bank only. In case of cash payment, candidates are to pay the exact amount. Payment through UPI is not allowed.

Fees to be paid on spot during admission:

| Type of Candidates | For Admission to the Department – | |
|----------------------|-----------------------------------|---------------------|
| | Except IT | IT |
| Fresh Candidates | Rs. 5,210/- | Rs. 30,360/- |
| JU Admitted students | Rs. 10/- | Rs. 25,160/- |

No partial payment or delayed payment is permitted. Candidates must come prepared with the admission fee they may have to pay.

- 6.6. For the candidates who are presently admitted to the Department of Information Technology, JU and opt for admission to any other course, the adjustment of fees, if any, will be considered later in due course of time as per the university rule.
- 6.7. The candidates who had not completed admission to FET-JU even after completing PI reporting formalities of WBJEE-2025 or those who had taken admission in FET-JU through the PI reporting formalities of WBJEE-2025 but have later applied for withdrawal will be considered as fresh candidates.
- 6.8. Candidates not willing to get themselves admitted in the courses in which vacancies exist may leave the counselling venue at any point in time by submitting a self-declaration form. In that case they will not be allowed to take part in the counselling further.

7. ANTI RAGGING DECLARATION (ONLINE)

The student and his/her guardian have to complete the necessary online anti-ragging declaration process after completion of the final admission process as per existing rules and regulations.

- 7.1. The admitted students MUST fill up and submit the online Anti-ragging "Affidavit Registration Form for Universities" at the portal: https://antiragging.in/affidavit_university_form.php. The additional information required for filling up the online form is listed in Annexure B. Step-by-step guide for filling up the undertaking is available in the following web link: https://www.ugc.gov.in/pdfnews/8408691_Step-by-step-guide-on-How-to-fill-Online-Anti-Ragging-Undertaking.pdf
- 7.2. After successful submission of the online registration form, a Reference Number will be generated, and with that, the students are to download their anti-ragging undertaking documents from the link: https://www.antiragging.in/undertaking_request.php
- 7.3. The student then shall have to email the concerned anti-ragging undertaking documents to the e-mail address antiraggingaffidavit@jadavpuruniversity.in

8. IMPORTANT NOTES:

- 8.1.** The personal presence of candidates is a MUST for the decentralised counselling.
 - 8.2.** The list of applicants, along with the schedule and reporting time, will be published in the university admission portal. Reporting on time is mandatory. Late reporting may automatically cancel the application
 - 8.3.** Confirmation of application and/or schedule of reporting does not guarantee admission or even participation in the decentralised counselling.
 - 8.4. Counselling and admission will be closed as soon as the vacant seats of the concerned category are filled. No further counselling will take place after that.**
 - 8.5.** Guardians are not allowed in the counselling hall
 - 8.6.** All notifications regarding decentralised counselling will be published in the admission portal <https://admissionju.jadavpuruniversity.in/fengadmission>. The candidates MUST keep themselves updated on all information. No individual communication will be made under any circumstances.
 - 8.7.** Issues, if any, may be mailed with proper subject matter to the FET-JU UG admission helpdesk ugenggenquiry@jadavpuruniversity.in. No other mode of communication will be entertained.
 - 8.8.** For any dispute, the decision of Jadavpur University will be final and binding.
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**JADAVPUR UNIVERSITY
KOLKATA- 32**

ANTI RAGGING UNDERTAKING (AFFIDAVIT) BY THE STUDENT

1. I, _____
s/o or d/o Mr./Mrs./Ms. _____
having been admitted to Jadavpur University, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the Regulations), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations along with 3rd Amendment of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty for abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared on: _____

Signature of Student

Name of Student: _____

Mobile No: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at _____ on _____

Signature of Student

JADAVPUR UNIVERSITY
KOLKATA- 32

ANTI RAGGING UNDERTAKING (AFFIDAVIT) BY THE PARENT / GUARDIAN

1. I, Mr./Mrs./Ms. _____ (full name of the parent/guardian), father/mother/guardian of _____ (full name of student), having been admitted to Jadavpur University, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations along with 3rd Amendment of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - 4.1. My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - 4.2. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared on: _____

Signature of Parent / Guardian

Name of Parent / Guardian: _____ Mobile No: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on _____

Signature of Parent / Guardian

JADAVPUR UNIVERSITY
KOLKATA-700032
INFORMATION FOR ONLINE ANTI-RAGGING DECLARATION

The information under college details is mentioned below:-

| Information asked on college details | | Option to be typed/chosen |
|---|----------------------|--|
| State in which the College is based | | West Bengal |
| Name of the University/College | | Jadavpur University |
| Director's Name | | Prof. Amitava Datta |
| College Phone Number | | 33-2414-6000 |
| College Landline Number | | 033-2457-2222 |
| Nearest Police Station Name & Address | For Jadavpur Campus | Jadavpur Police Station Jadavpur, Kolkata-700 032 |
| | For Salt Lake Campus | South Bidhan Nagar Police Station, Bidhannagar, Kolkata-700 106 |

INFORMATION OF PROGRAM DETAILS (under FACULTY OF ENGG. & TECHNOLOGY)

| Sl.No. | Name of the Program | No. of students in the class | Year of Study |
|---------------|--|-------------------------------------|-----------------------|
| 1. | B.Arch. in Architecture | 40 | 1st |
| 2. | B.E. in Chemical Engineering | 116 | 1st |
| 3. | B.E. in Civil Engineering | 144 | 1st |
| 4. | B.E. in Computer Science & Engineering. | 86 | 1st |
| 5. | B.E. in Construction Engineering | 50 | 1st |
| 6. | B.E. in Electrical Engineering | 145 | 1st |
| 7. | B.E. in Electronics & Telecommunications Engineering | 86 | 1st |
| 8. | B.E. in Food Technology & Biochemical Engineering | 42 | 1st |
| 9. | B.E. in Information Technology | 86 | 1st |
| 10. | B.E. in Instrumentation & Electronics Engineering | 57 | 1st |
| 11. | B.E. in Mechanical Engineering | 145 | 1st |
| 12. | B.E. in Metallurgical Engineering | 42 | 1st |
| 13. | B. Pharm. In Pharmaceutical Technology | 60 | 1st |
| 14. | B.E. in Power Engineering | 57 | 1st |
| 15. | B.E. in Printing and Packaging Technology | 37 | 1st |
| 16. | B.E. In Production Engineering | 57 | 1st |

Programme Level: Under-Graduate

Registration Number/ Enrolment Number: Write your JU Roll No.