

Ishani Sivaram

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QUALIFICATIONS

- Excellent **initiative** and **leadership skills** indicated through involvement in school sports teams and work by taking the lead on projects
- Flexible **team player** who prospers in diverse work environments, adapting to various paces, including fast-paced, conventional, social, artistic, and agile settings, with fluency in **English** and **Tamil**.
- Strong **communication** and **customer service** skills shown through professionally dealing with customers within a fast-paced sales environment as well as in a private business environment
- Expert in Office365, Teams, OneDrive, Canva, Google Suite, Adobe Photoshop, MacOS and Windows
- Experience in Java, JavaScript, Python, Scratch, SQL, Audio and Video Editing from being a Coding Instructor

EDUCATION

Bachelor of Commerce - Business Technology Management

Sept 2022 - Present

Ted Rogers School of Management, Toronto Metropolitan University (formerly Ryerson University)

Toronto Metropolitan Engineering Concrete Toboggan - General Member

TRSM Bootcamps

- Power of Excel (Level 1-3): VLOOKUP, IF statements, pivot tables, drop-down lists, etc.
- Python (Level 1-4): Basics, Data Analysis and Manipulation, Data visualization, etc.

EMPLOYMENT EXPERIENCE

Sales Associate | The Shoe Company

April 2021 - Present

Markham, Ontario

- Proficiently operate the Point of Sale (POS) system for accurate transactions.
- Exhibit strong problem-solving and interpersonal skills to address customer inquiries and concerns.
- Efficiently manage inventory, restock shelves, and maintain an organized sales floor.
- Prioritize cleanliness and safety, contributing to a welcoming and secure store environment.

Coding & Robotics Instructor | IDEA Lab Kids

May 2023 - May 2024

Pickering, Ontario

- Guide students in hands-on activities and projects, fostering a deeper understanding and honing problem-solving skills in coding and robotics.
- Cultivate a secure and supportive classroom environment, prioritizing the well-being and active engagement of students during the learning process.
- Execute daily opening and closing center duties to ensure a clean and organized environment, contributing to the overall functionality of the center throughout the day.

Coding Instructor | Code Ninjas

March - October 2022

Markham, Ontario

- Established a positive and secure learning atmosphere, assessing individual student skills.
- Executed daily opening and closing center duties to ensure a clean and organized environment, contributing to the overall functionality of the center throughout the day.
- Collaborated closely with the Center Director providing updates on student advancements, daily activities, and center events to ensure effective communication and coordination.