

SHARE A SURVEY

If you need others to see your work in progress, you can do so by sharing the survey. For example, if you are completing a survey and need input from other ASM users.

STEP BY STEP INSTRUCTIONS FOR SHARING A SURVEY

1. **Login to the ASM Workbench.**
2. **Double click on the program** to open.
3. Click on the **Survey tab**.
4. **Click** on the survey hyperlink to be shared.
5. Click on **Share this Survey** button survey administrative functions menu.
6. **Select the user** to share the survey with.
7. **Select the permissions.**
 - a. **Read only** allows the shared user to view the survey but not edit it.
 - b. **Read/Write** allows the shared user to view and edit the survey.
 - c. Click on **Back to Survey**.
8. This survey is now shared with this user.

If you have any trouble, please contact the EPRM Help desk at

epmhhelp@alionscience.com

Additional Training Resources can be found at

<http://epmhhelp.countermeasures.com/asm-training-resources.html>