

## STEP 1 - CREATE THE BASELINE ASSESSMENT

The **baseline assessment** is used to indicate ideal security requirements. This assessment is where you will scope the program, identify assets and confirm threats. This is the most time-consuming step but once complete, this assessment makes all other steps more efficient.

*The Baseline assessment is never locked, and countermeasures are not answered.*

1. Go to: <https://eprm.csd.disa.smil.mil>
  - a. Enter your **SIPRNET email address** in the first box in the Login window.
  - b. Enter your **password**.
  - c. **Check the box** acknowledging the Terms of Use
  - d. Click **Login**.
2. Click on **ASM Workbench icon**.
3. **Double click** on the Program to open.
4. Click on the **Assessment Tab**.
5. Click on the **Create** button.
6. Choose "**Initial (Pre-RFP) Baseline**" from the drop-down list for the type of Assessment.
7. Select "**Program Office**" from the drop list for who provided the information.
8. Click **Save**.
  - a. Your assessment has been created and you are on the Assessment Home page.
9. Click on **Data Collection icon**.
10. **Click on Page 1**.
11. **Answer the questions** for the program.
  - a. Note some questions have been pre-populated from the workbench.
12. **Select Technology Areas** in the program.
  - a. Once all applicable technology areas are selected, click on **Answer No to All Unanswered** to complete this section.
13. Click **Next Section/Tab** to get to Assets page.
14. **Select Yes** for applicable **asset(s)**.
15. Click **Submit** button if there are no changes to asset value.
  - a. If there are changes to a value:
    - i. **Change the value** using the drop-down menu.
    - ii. **Provide a reason** for the change.
    - iii. Click **Submit** button.
16. **Repeat step 14 and 15** until all applicable assets are selected.
17. Use **Answer No to All Unanswered** when all applicable assets are selected.
18. Click **Next Section/Tab** to get to Threats page.
19. Click **Next Section/Tab** to get to Countermeasures page.
  - a. **DO NOT ANSWER ANY COUNTERMEASURES IN THE BASELINE ASSESSMENT.**
20. **Exit ASM** by clicking on log off icon in upper right of screen or close the program. Your work is automatically saved.

**NOTE:** The first time you go to EPRM you have to associate your SIPR token. Once your token is associated to your account and every time you login in the future, you will get to the login screen and your email address will already be populated and all you have to do is select "I have read and agree with the terms of use" and select "Login". No password is needed.

**Asset and threat values have been pre-defined. You can change these but must provide a reason for the**

If you have any trouble, please contact the EPRM Help desk at [eprmhlp@alionscience.com](mailto:eprmhlp@alionscience.com)  
Additional Training Resources can be found at <http://eprmhlp.countermeasures.com/asm-training-resources.html>