

Getting Started & How to Manage Site Records on the CAM Workbench

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EPRM User Support: eprmhelp@hii-tsd.com 1.800.754.4204

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Introduction

The EPRM Cyber Assessment Module (CAM) Workbench is an individual workflow established to aid site level POCs in the completion of cyber assessments. It serves as a hub for site record information and POCs, a gateway to the DODIN Inspections Data Repository (DIDR) and a repository for the CCRI Grading Criteria Worksheet (GCW).

User Home Screen

When the user logs into their account, the home screen will appear like the image below. It includes a header that identifies the user's account, activity buttons, and navigation buttons. For EPRM CAM users, the "Manage Site Records" button will be their primary workspace.

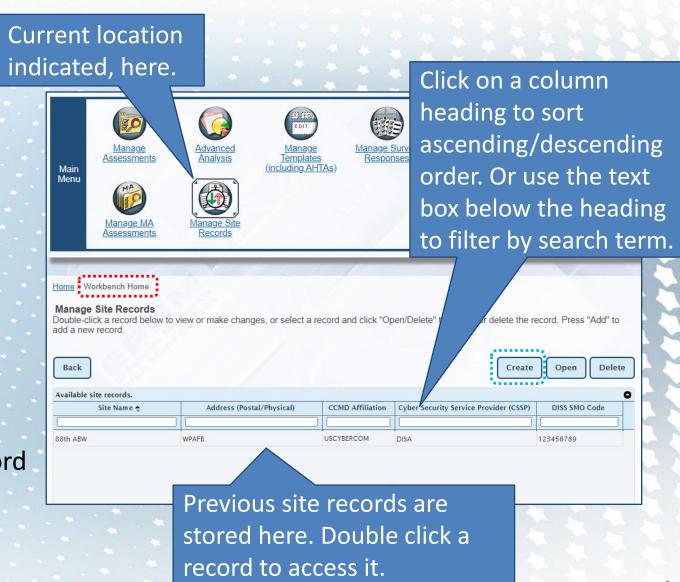


Manage Site Records—Create New Site Record

After clicking the "Manage Site Records" button users are brought to the Workbench Home page.

The activity buttons from the Home page now appear at the top of the screen throughout the EPRM tool.

Users can create a new site record by clicking the "Create" button or continue working on an existing site record by double-clicking a row in the grid. Site record creation is continued on the next page.

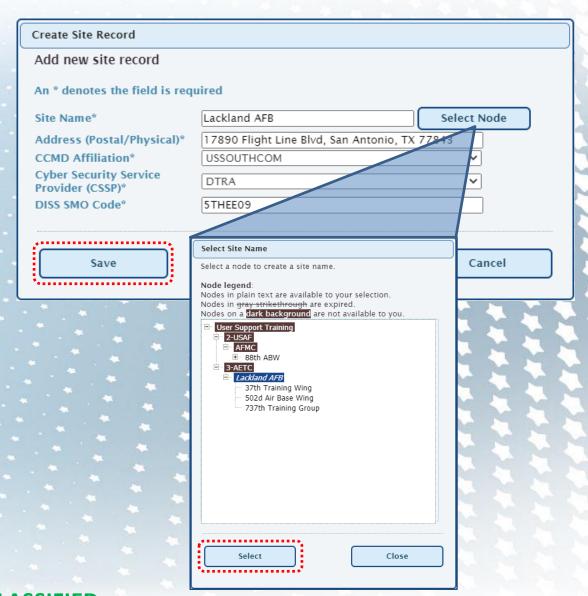


Manage Site Records—Create Site Record

After clicking the "Create" button the pop-up window at right appears. All fields are required to be completed in order to complete the site record creation.

Use the "Select Node" button and select the site from the nodal hierarchy. The blue highlight indicates the node selected. Click the "Select" button to confirm the site selection and return to complete site record creation.

Click the "Save" button to complete the record creation.

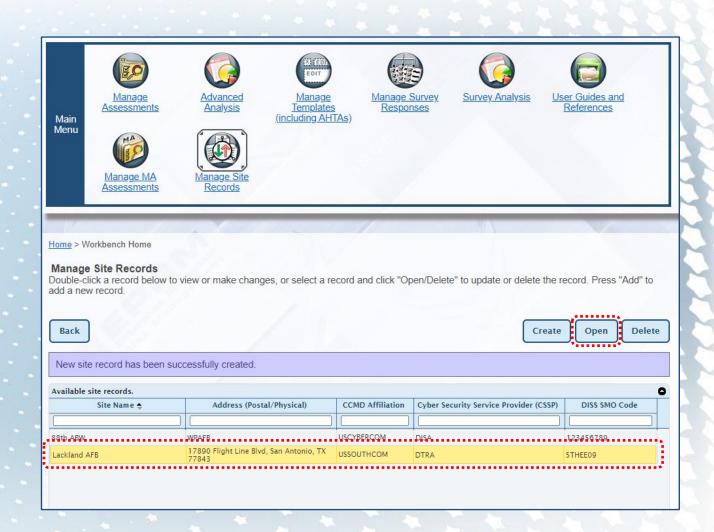


Manage Site Records—Create Site Record

The newly created site record now appears in the grid of available site records, and a temporary banner appears to confirm the record creation was successful.

Double click or highlight the record (click once) and click the "Open" button to view the site record information in more detail.

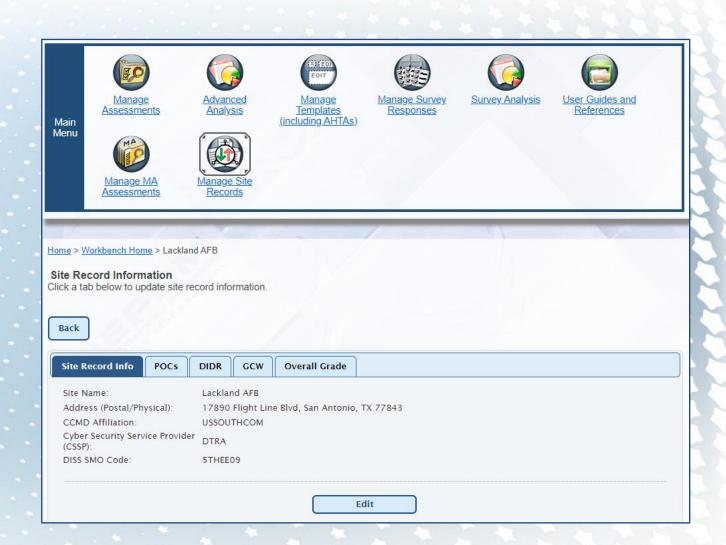
The site record information screen is displayed on the next page.



Manage Site Records—Site Record Info

By default, the site record opens on the Site Record Info tab. This tab contains all the same information entered when the site record was created.

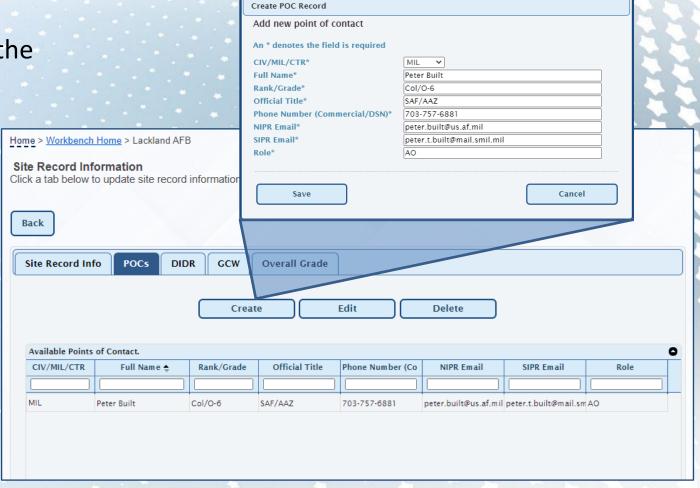
All information may be edited by utilizing the "Edit" button at the bottom of the screen.



Manage Site Records—POCs

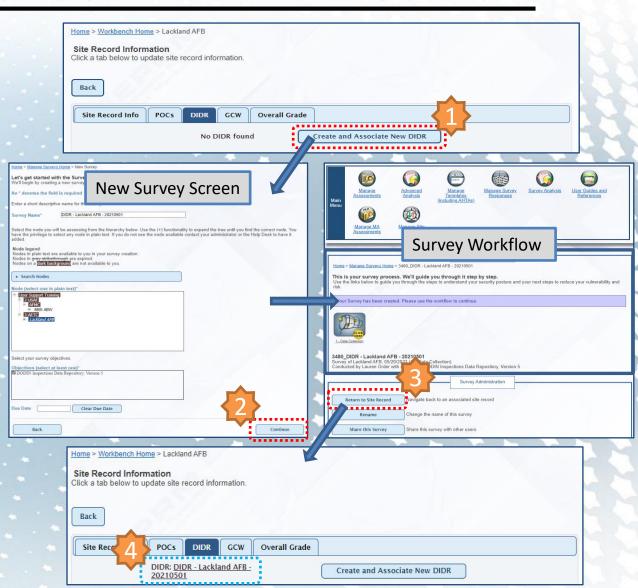
The POCs tab is where users can store important points of contact involved in the self-assessment workflow.

Add POCs by clicking the "Create" button and completing all fields on the Create POC Record pop-up window.



Manage Site Records—DIDR Creation

- 1. The DIDR tab is where users can create their DODIN Inspections Data Repository (DIDR) Survey. Click the "Create and Associate New DIDR" to begin the new survey creation.
- 2. On the "New Survey" screen, enter Survey Name, select Node, ensure DODIN Inspection Data Repository objective is preselected, and click "Continue".
- 3. The survey has been created when the Survey Workflow page appears. Users may now find the survey and begin. Click "Return to Site Record" to go back to the site record
- 4. Back on the DIDR tab in the site record, the newly created DIDR survey is displayed.



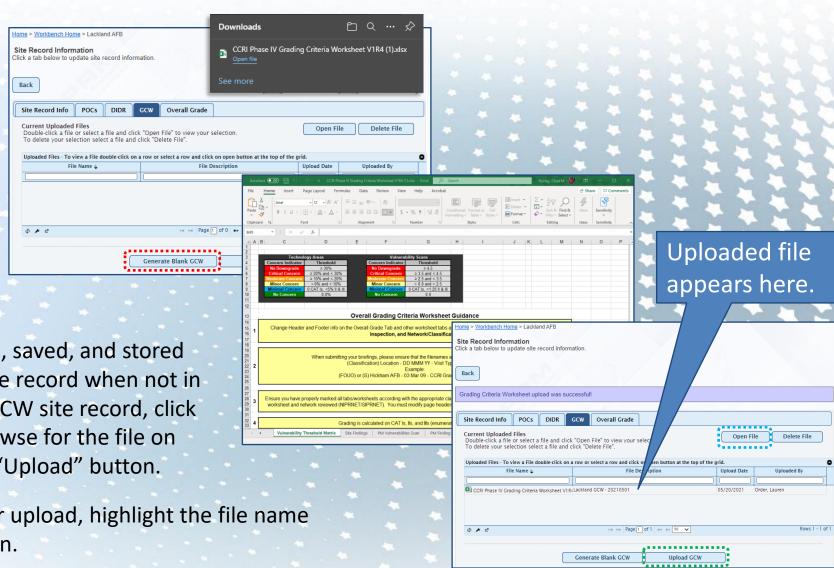
Manage Site Records—Grading Criteria Worksheet (GCW)

The GCW tab is used to generate and store the CCRI Phase IV Grading Criteria Worksheet (GCW).

To create a new GCW click the "Generate Blank GCW" button. A blank GCW will download to the workstation.

The new GCW can be modified, saved, and stored back on the GCW tab of the site record when not in use. To upload the file to the GCW site record, click the "Upload GCW" button, browse for the file on the workstation, and click the "Upload" button.

To make edits to the GCW after upload, highlight the file name and click the "Open File" button.

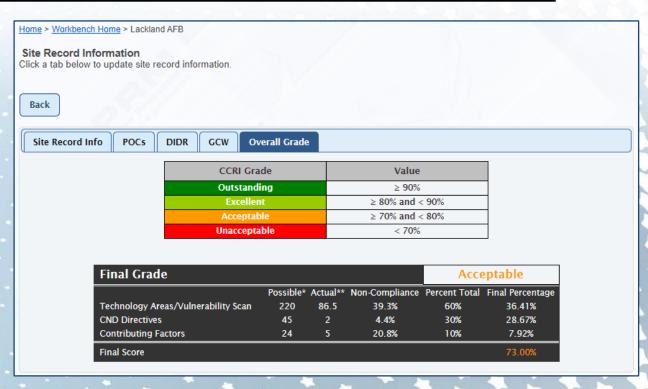


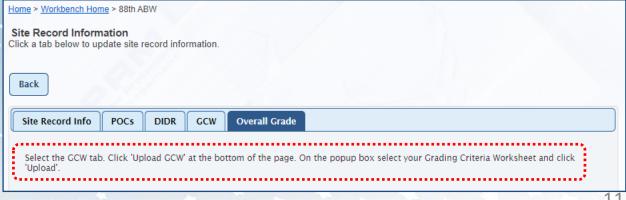
Manage Site Records—Overall Grade

After the completed GCW has been uploaded, the user may proceed to the "Overall Grade" tab to view the results. An example of a graded GCW is displayed at right.

To be considered completed a GCW must contain some data in the possible and actual overall grade values on the Overall Grade tab of the GCW.

If the user attempts to view the overall grade before a completed GCW is uploaded they will receive the message to return to the GCW tab and upload their GCW.





Final Note: User Assistance

For additional user assistance, please utilize the following references and POCs:

- Accessing system: (SIPRNET) https://eprm.csd.disa.smil.mil
- Help: For assistance and for any questions, please email <u>EPRMhelp@hii-tsd.com</u> or call 1-800-754-4204. 0700-1700 Eastern time
- Resources: in addition to the SIPR hosted guides, User guides, videos & other materials are available on the EPRMHelp page and on EPRM in the resources section.

http://eprmhelp.countermeasures.com