The full ASM tool (classified) resides on SIPRNet. You must have a SIPRnet account to gain access. If you do not have a SIPRnet account, you can use the demo version (unclassified) of the tool. **Go to Chapter2, section 5 to view demo instructions.**

Users are added at the level of their corresponding nodal hierarchy.  Users are able to see everything in their node as well as anything below their node.

Login requests are forwarded to the Approving Official by the Alion EPRM Help desk.

Users can request a login directly through the EPRM tool by clicking on the Request User Profile on the login screen or by forwarding the following information to the EPRM Hep Desk at [EPRM Help Desk](mailto:eprmHelp@alionscience.com?subject=ASM%20User%20Request).

For roles other than assessor or assessment manager, additional approvals are required.

When submitting the request, you will added to both the SIPRNet ASM (providing you have a SIPR account) and the Demo version of ASM.

This process may take up to 48 hours.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name: | | |  | | | | | | |
| Title/ Rank: | | |  | | | | | | |
| Phone number: | | |  | | | | | | |
| Service or Component: | | | **Air Force** | | | | | | |
| Center (i.e., AFLNWC) | | |  | | | | | | |
| Two letter Directorate (i.e., ND) | | |  | | | | | | |
| Three letter Program (i.e., ND1) | | |  | | | | | | |
| Program Executive Officer (PEO) | | |  | | | | | | |
| Alion Contract Name: | | | **Acquisition Security** | | | | | | |
| NIPR E-Mail: | | |  | | | | | | |
| SIPR E-Mail: | | |  | | | | | | |
| ***THE FOLLOWING INFORMATION WILL BE COMPLETED BY APPROVING OFFICIAL AND THE EPRM HELP DESK*** | | | | | | | | | |
| **Node Assignment** | | Center level (TWO DIGIT) | | | | Dictorate level (THREE DIGIT) | | | |
| (Add "X" next to applicable level) | | | | | | | | | |
| **Role(s)** | | Assessor | | | Assessment Mgr | | |  | |
| (Add "X" next to applicable level) | | | | | | | | | |
| *The following roles require additional approval* | | | | | | | | | |
| Templator | Template Mgr | | | Node Admin | | | User Admin | | Observer |