NAFCO -
Employee
Particulars

NAFCO - Employee Particulars	nployee Pa	rticulars								_	DA.	DAIE. IC III-2027
File Number	3556			Designaition		Site Safety Engineer	neer	Catagory	ory	Staff		NAF - (Age : 27)
Name	Najir Irs	Najir Irshad Ummatmeen	een	Department	R	Riyadh Projects		Contra	Contract Duration	4		-0
Nationality	Indian			Section	Si	Site Work		Contra	Contract Expires On	11-Mar-2023	3	
Joining Date	12-Mar-2019	-2019		Location	Α	Almurabba Towers	ers	Durati	Duration In Nafco	3 Y,3 M,4 D		
	Basic salary	Food	Transport	Housing	Cell Phone	Others	T.W/out	rt Housing	T.With Housing	Absent Infor	Absent Informaitons (Last 5 Years)	it 5 Years)
Start	3000	0	0	0	0	0	3000	:	3000	Year	Absent Days	lys
Last 5 Increments	nents									Total	0	
Present	3000	0	0	0	0	0	3000		3000			
Diciplenery A	ctions / Appri	ciations (Las	Diciplenery Actions / Appriciations (Last Three Letters)	3)						lqama No	F _A	2466447287
Date	Subject		Details					ļ		Expiry		07-Aug-2022
01-Sen-2019	salary provide as per	e as per	According to	According to the management his salary was reduced earlier. now he w	nt his salary w	as reduced ea	arlier. now he	will be get the s	ill be get the same salary as per the	Iqama Professional	sional	TEMP
-	contract		contract.							No of Dependent	ent	0
Vacation Deta	Vacation Details (last 3 vacations)	cations)	-	-	:				_	PP.NO		R 1427749
Vacation Type	Visa Days	Start Date	Approved End Date		Actual Arrival Date	Approved Days		Actual Spend Days	Difference in Days	PP. Expiry		26-Jul-2027

Increment Recomendation By Manager / Supervisor Signature / Date

Final Approval General Manager C.

Deputy General Manager

C

NAFCO National Aluminium Factory Co. (W.L.L.)

TO,

DATE: 20/06/2022

The General Manager Mr. Nabeel Kashif National Aluminum Factory Co. (W.L.L.)

SUBJECT: Request for salary increment

Assalam Alaikum Sir,

Myself NAJIR (FILE NO 3556), I am working in our company as safety engineer.

With this letter, I would like to reiterate you that as per project requirement I have worked at many projects like (SABB Tower, Murabba Tower, KKI Airport and Al fawaz Tower etc) with different project manager, and now you are transferring me at Riyadh metro project as safety engineer.

I have been working with "NAFCO" since 2019 but unfortunately didn't get any increment in my salary during these years. All other engineers who came with me already got sufficient increment on time, but I couldn't get.

So I humbly request you to increase my salary by 1500 SAR at least, which will encourage me to do more hard work, also this will save my financial matter.

I look forward to hear from you favorable response.

Thank You,

Yours Faithfully Najir Irshad

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Head Office & Factory

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