



Adoption Of Governance & Policies

Related To	
Approval Date	@July 30, 2025
Document Type	Meeting Minutes
Meeting Date	@July 30, 2025
Board Members Present	Brianna Bear Jonathan Mallinger Lilly Fedas
Status	Signed



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Information

July 30, 2025 – 6:00 PM (Virtual/In-person at 2122 S 272ND ST APT B111, Kent, WA)

Attendees

- Jonathan Mallinger (Chair)
- Lilly Fedas

- Brianna Bear
-

Call to Order

The meeting was called to order at 6:04 PM by Chair Jonathan Mallinger.



Adoption of Governance & Compliance Policies

Jonathan presented the following policies for review and adoption:

▼ Policy Documents

-  **Code of Conduct Policy** (v1.0, July 30, 2025)
-  **Gift Acceptance Policy** (July 30, 2025)
-  **Whistleblower Protection Policy** (July 30, 2025)
-  **Financial Controls & Reimbursement Policy** (July 30, 2025)

Motion: Brianna Bear moved to adopt all four policies as presented.

Second: Lilly Fedas.

Vote: Approved unanimously.



Formation of Healing Roots Outreach SPV LLC

Jonathan presented **Board Resolution No. 2025-04** authorizing the formation of **Healing Roots Outreach SPV LLC**, a Washington single-member LLC wholly owned by HROC.

Motion: Lilly Fedas moved to adopt the resolution.

Second: Brianna Bear.

Vote: Approved unanimously.



Approval of SPV Governing & Operating Documents

The following documents were reviewed:

▼ Governing Documents

- **SPV Operating Agreement** (effective July 30, 2025)
- **Terms of Reference – SPV Manager**
- **Inter-Entity Agreement between HROC and SPV**

Motion: Brianna Bear moved to approve and authorize the Chair to execute all three documents on behalf of HROC.

Second: Lilly Fedas.

Vote: Approved unanimously.

Implementation Timeline

- File Articles of Organization for SPV LLC by **August 15, 2025**.
- Execute lease and banking setup by **August 31, 2025**.
- Review SPV setup at **September 30, 2025** meeting.

Adjournment

There being no further business, the meeting was adjourned at 7:18 PM.

Jonathan Mallinger

Approval & Signatures

Jonathan Mallinger, Secretary Date: July 30, 2025

Healing Roots Outreach Collective

UBI #: 604-555-1234

Mission: Cultivating community wellness through sustainable outreach programs

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