



# Adoption Of Governance & Policies

Related To	
Approval Date	@July 30, 2025
Document Type	Meeting Minutes
Meeting Date	@July 30, 2025
Board Members Present	Brianna Bear Jonathan Mallinger Lilly Fedas
Status	Signed



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS



### Meeting Information

July 30, 2025 – 6:00 PM (Virtual/In-person at 2122 S 272ND ST APT B111, Kent, WA)



### Attendees

- Jonathan Mallinger (Chair)
- Lilly Fedas

- Brianna Bear
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## Call to Order





The meeting was called to order at 6:04 PM by Chair Jonathan Mallinger.

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## Adoption of Governance & Compliance Policies

Jonathan presented the following policies for review and adoption:

### ▼ Policy Documents

-  **Code of Conduct Policy** (v1.0, July 30, 2025)
-  **Gift Acceptance Policy** (July 30, 2025)
-  **Whistleblower Protection Policy** (July 30, 2025)
-  **Financial Controls & Reimbursement Policy** (July 30, 2025)

**Motion:** Brianna Bear moved to adopt all four policies as presented.

**Second:** Lilly Fedas.

**Vote:** Approved unanimously.

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## Formation of Healing Roots Outreach SPV LLC

Jonathan presented **Board Resolution No. 2025-04** authorizing the formation of **Healing Roots Outreach SPV LLC**, a Washington single-member LLC wholly owned by HROC.

**Motion:** Lilly Fedas moved to adopt the resolution.

**Second:** Brianna Bear.




**Vote:** Approved unanimously.

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## Approval of SPV Governing & Operating Documents

The following documents were reviewed:

▼ Governing Documents

-  **SPV Operating Agreement** (effective July 30, 2025)
-  **Terms of Reference – SPV Manager**
-  **Inter-Entity Agreement between HROC and SPV**




**Motion:** Brianna Bear moved to approve and authorize the Chair to execute all three documents on behalf of HROC.

**Second:** Lilly Fedas.

**Vote:** Approved unanimously.

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## Implementation Timeline

-  File Articles of Organization for SPV LLC by **August 15, 2025**.
-  Execute lease and banking setup by **August 31, 2025**.
-  Review SPV setup at **September 30, 2025** meeting.

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## Adjournment

There being no further business, the meeting was adjourned at 7:18 PM.

*Jonathan Mallinger*

## Approval & Signatures

Jonathan Mallinger, Secretary	Date: July 30, 2025
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## **Healing Roots Outreach Collective**

UBI #: 604-555-1234

Mission: Cultivating community wellness through sustainable outreach programs

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