

# Adopt Document Retention and Destruction policy

Area	Compliance
Description	Define retention periods for board minutes, finance, HR, and program records.
Due date	@September 20, 2025
External Link	<a href="https://www.notion.so/9491449c0211471b930b9393af752f7a">https://www.notion.so/9491449c0211471b930b9393af752f7a</a>
Owner	 Jonathan Mallinger
Priority	Medium
Status	Not started