

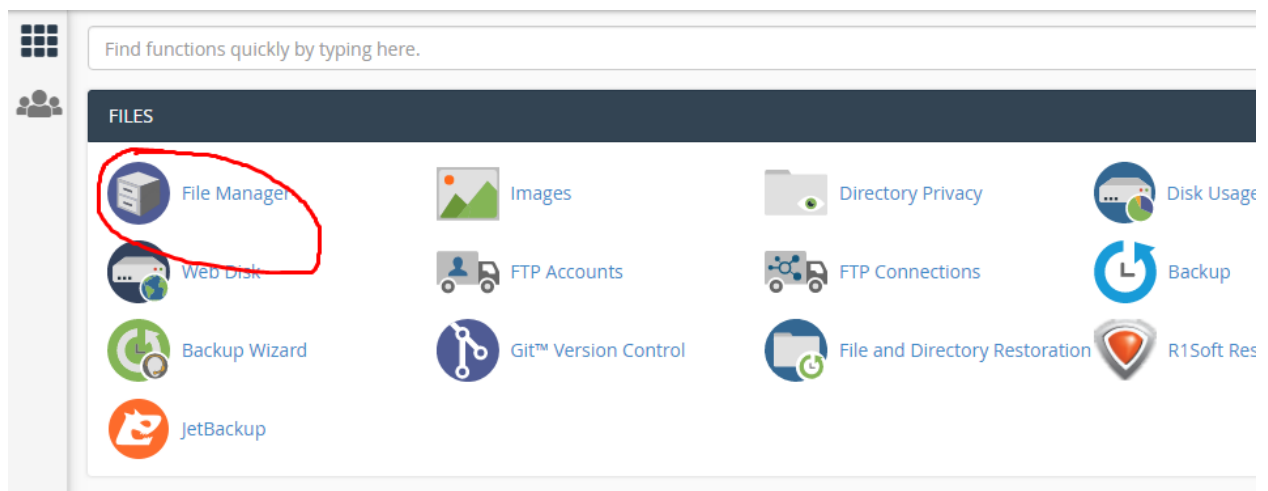
# VTU Portal Creator User Guide

## Installation

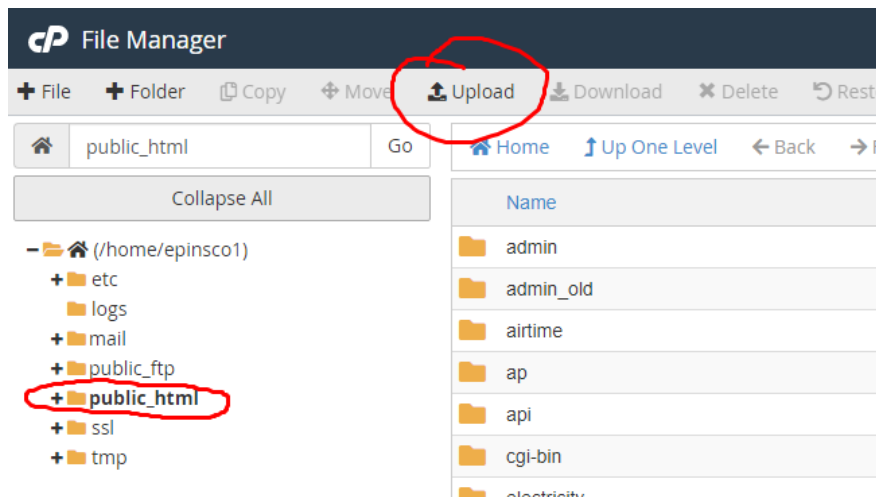
Download VTU Portal Creator from the purchase link upload to your Cpanel directory.

Login to your site Cpanel e.g. [www.yoursite.com/cpanel](http://www.yoursite.com/cpanel)

Open File manager



Upload the software file into the public\_html directory



Browse for the location of the software in your computer

Select the file you want to upload to “/home/epinsco1/public\_html”.

Maximum file size allowed for upload: 995.29 MB

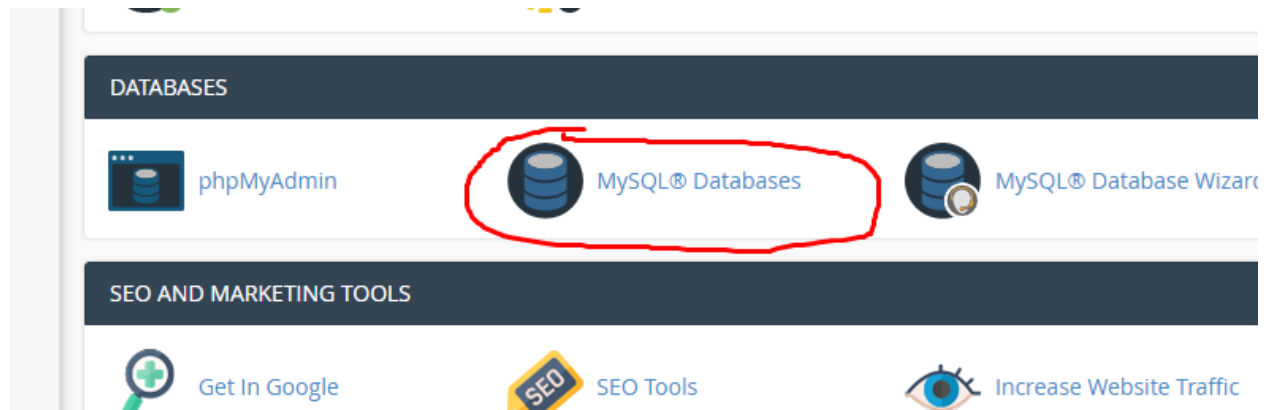
☐ Overwrite existing files

Drop files here to start uploading

or

Select File

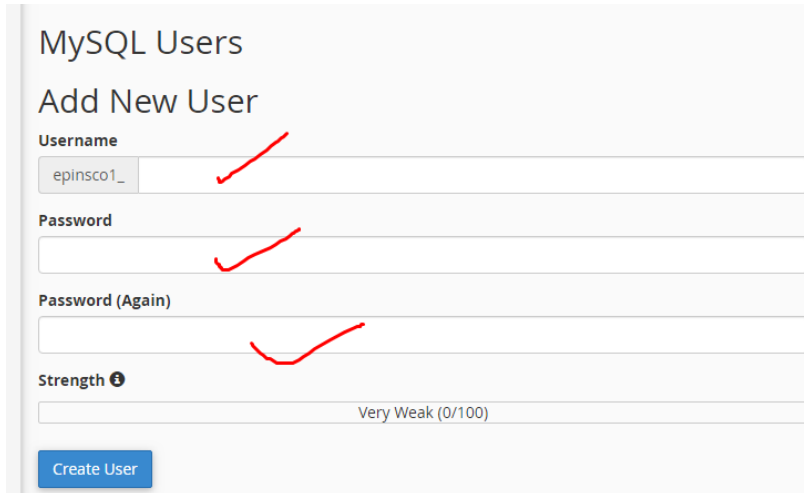
Next Create a database to and import the SQL file



Enter Database name in the Create New database box

A screenshot of the 'MySQL® Databases' page. The header shows the MySQL logo and the title 'MySQL® Databases'. Below the header, there is a description: 'Manage large amounts of information over the web easily. MySQL databases are necessary to run many web-based applications. For more information, read the [documentation](#).' The main section is titled 'Create New Database'. It features a 'New Database:' label followed by a text input field containing 'epinsco1\_'. The input field is circled in red. Below the input field is a blue 'Create Database' button. At the bottom, there is a section titled 'Modify Databases'.

At the MySQL Users, enter your preferred username and password the click create user



The screenshot shows the 'MySQL Users' interface with the 'Add New User' form. The 'Username' field contains 'epinsco1\_'. The 'Password' and 'Password (Again)' fields are empty. The 'Strength' indicator shows 'Very Weak (0/100)'. A red checkmark is drawn over the 'Username' field, and a red checkmark is drawn over the 'Password' field. A red checkmark is drawn over the 'Password (Again)' field. A blue 'Create User' button is at the bottom.

MySQL Users

Add New User

Username

epinsco1\_

Password

Password (Again)

Strength ⓘ

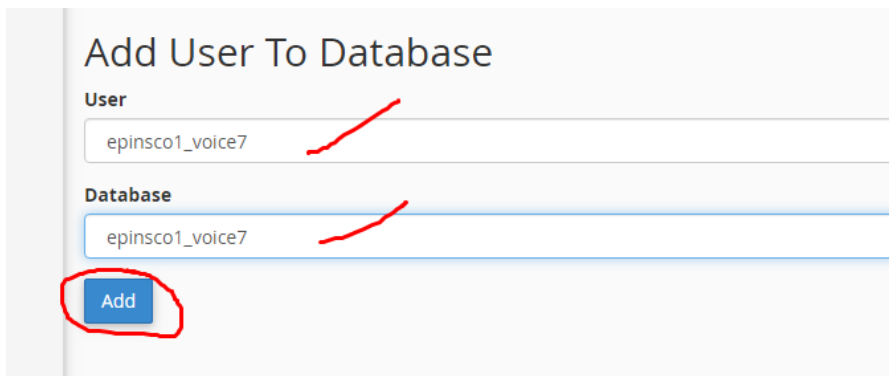
Very Weak (0/100)

Create User

Next is to add user to the database

Select the username and password you have just created above

Then click add



The screenshot shows the 'Add User To Database' form. The 'User' field contains 'epinsco1\_voice7'. The 'Database' field contains 'epinsco1\_voice7'. A red checkmark is drawn over the 'User' field, and a red checkmark is drawn over the 'Database' field. A red circle is drawn around the 'Add' button.

Add User To Database

User

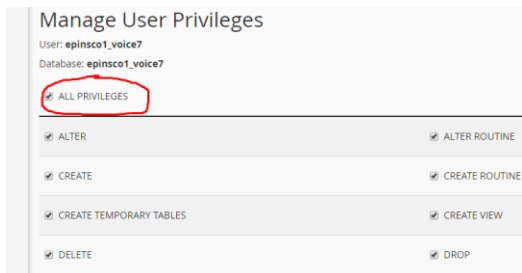
epinsco1\_voice7

Database

epinsco1\_voice7

Add

Select ALL PRIVILEGES at the manage user privileges window then click make changes



The screenshot shows the 'Manage User Privileges' form. The 'User' field contains 'epinsco1\_voice7'. The 'Database' field contains 'epinsco1\_voice7'. The 'ALL PRIVILEGES' checkbox is checked and circled in red. Other checkboxes include ALTER, CREATE, CREATE TEMPORARY TABLES, DELETE, ALTER ROUTINE, CREATE ROUTINE, CREATE VIEW, and DROP.

Manage User Privileges

User: epinsco1\_voice7

Database: epinsco1\_voice7

☒ ALL PRIVILEGES

☒ ALTER ☒ ALTER ROUTINE

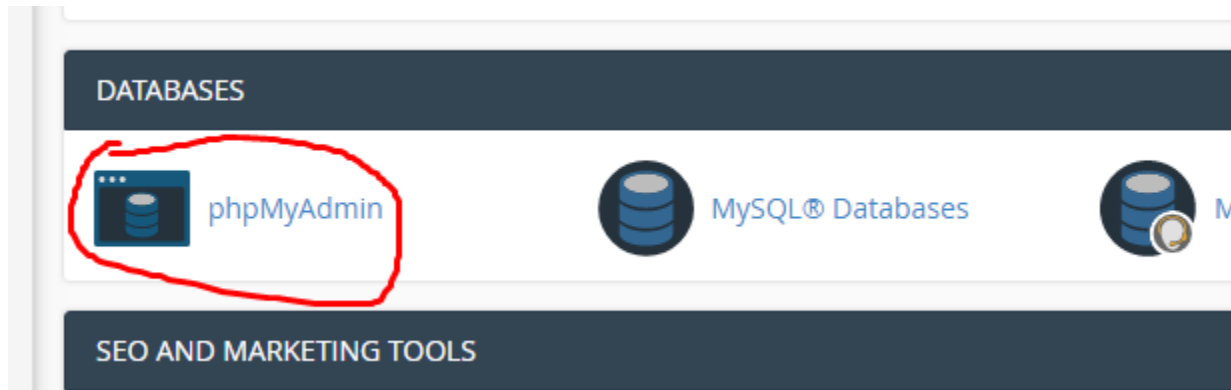
☒ CREATE ☒ CREATE ROUTINE

☒ CREATE TEMPORARY TABLES ☒ CREATE VIEW

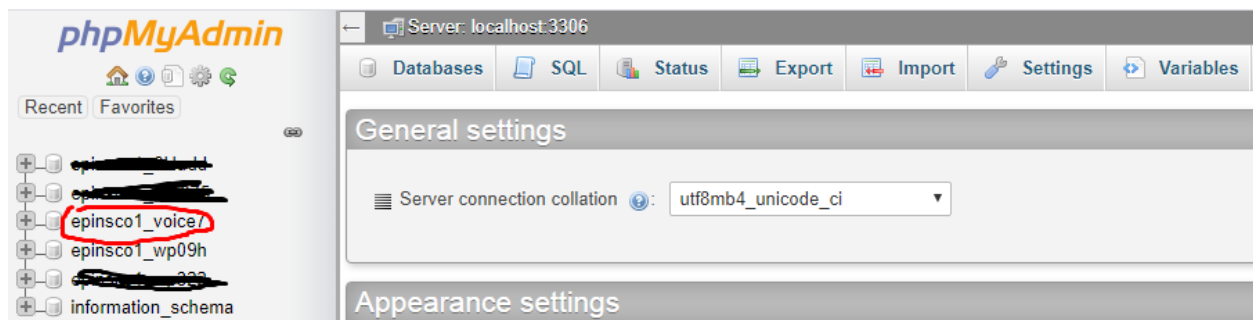
☒ DELETE ☒ DROP

# Importing SQL File

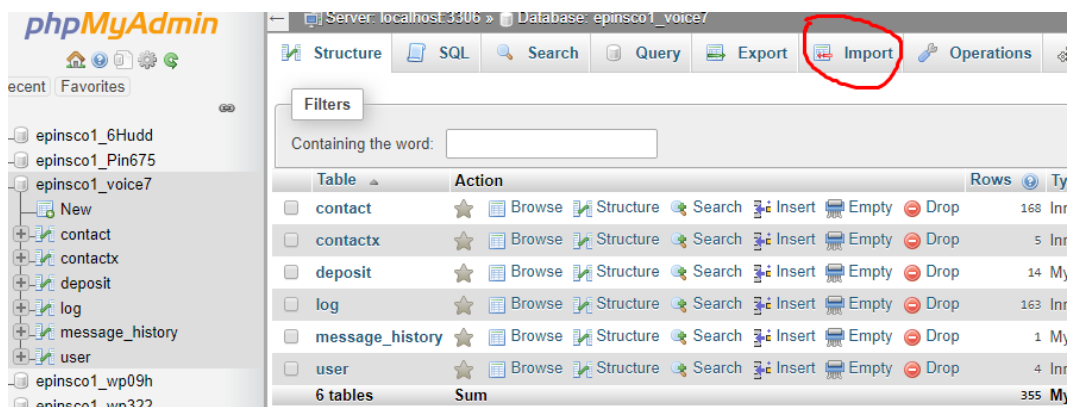
Go back to Cpanel main dashboard and click on phpMyAdmin



Click on the database name you created previously at the menu left



Click on import icon at the top menu



Browse for your SQL file that comes with the software then click Go

File may be compressed (gzip, bzip2, zip) or uncompressed.  
A compressed file's name must end in **[format].[compression]**. Example: **.sql.zip**

Browse your computer: **Choose File** No file chosen (Max: 250MiB)

You may also drag and drop a file on any page.

Character set of the file: **utf-8**

---

**Partial import:**

☒ Allow the interruption of an import in case the script detects it is close to the PHP timeout limit. (?)

Skip this number of queries (for SQL) starting from the first one:

---

**Other options:**

☒ Enable foreign key checks

---

**Format:**

**SQL**

---

**Format-specific options:**

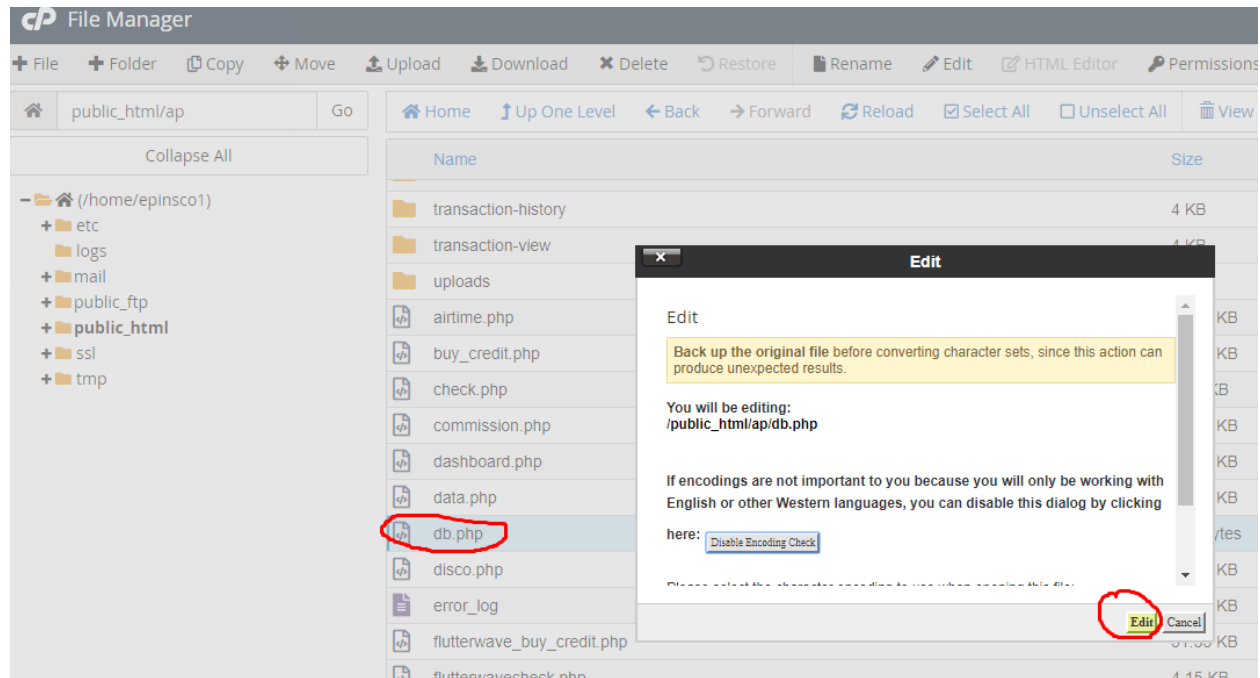
SQL compatibility mode: **NONE**

☒ Do not use AUTO\_INCREMENT for zero values

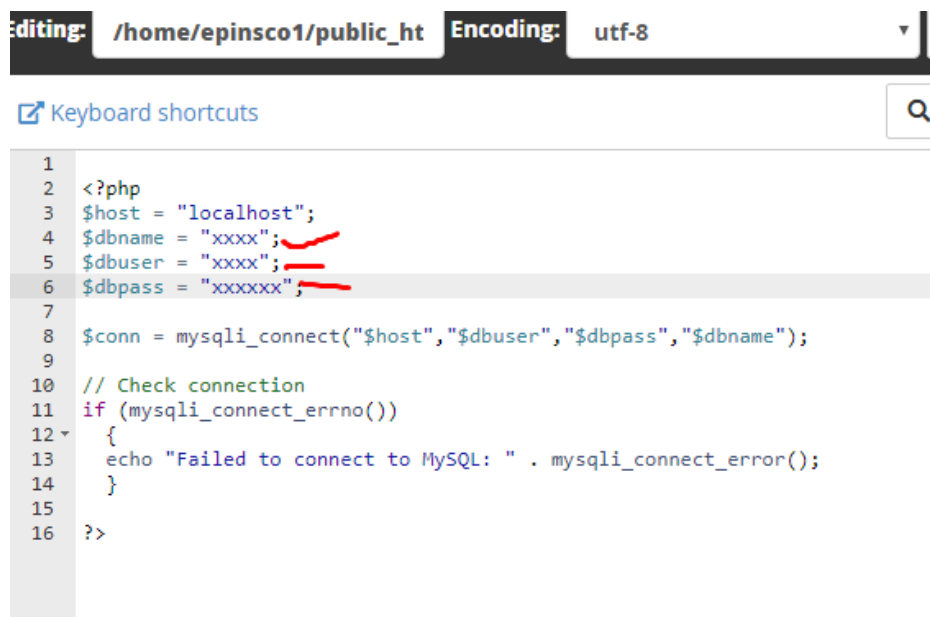
**Go**

# Configuring VTU Portal Creator Database

Open the software directory then select db.php file and click edit



Enter the database credentials you created previously (**database name, username, password**) then click save changes



# ACCESS VTU Portal Admin

Open your browser, enter your site user

<https://siteurl.com/directory/admin>

Default admin login

**Username:** admin

**Password:** control

Administrator

Username

Enter Username

Password

Enter Password

☐

Remember Me

Login

Enter your username and password the click login

CONCEPT

Dashboard

Home

Payments

Account Management

Services

Billing

API

Transactions

Settings

Logout

Dashboard / Administrator > Logged in as: admin

Gateway Balance: **₦0.00**

Export CSV

Export PDF

Show 10 entries

Name	Email Address	Phone	Status	IP Address	Balance
No data available in table					
Name	Email Address	Phone	Status	IP Address	Balance

Showing 0 to 0 of 0 entries

# Configuring Your portal

Go to settings and click Site Settings

**CONCEPT**

Dashboard

Home

Payments

Account Management

Services

Billing

API

Transactions

Settings

Logout

## Setting

**Portal Name**

VTU Alpha

**Google Recaptcha Site Key** Create recaptcha v2 here

6LdWjdkUAAAAABS0-kmK6S2CRbpoyNe2oaG0l0rV

**Google Recaptcha Secret Key**

6LdWjdkUAAAAA3CKp7O5M6O90PeFqqTX\_MMwwk\_

**Site Logo**

Browse... No file selected.

**CONCEPT** Save Changes

You need to provide google Recaptcha Key to enable the user signup page work.

Simply click on create recaptcha v2 link to create Recaptcha.

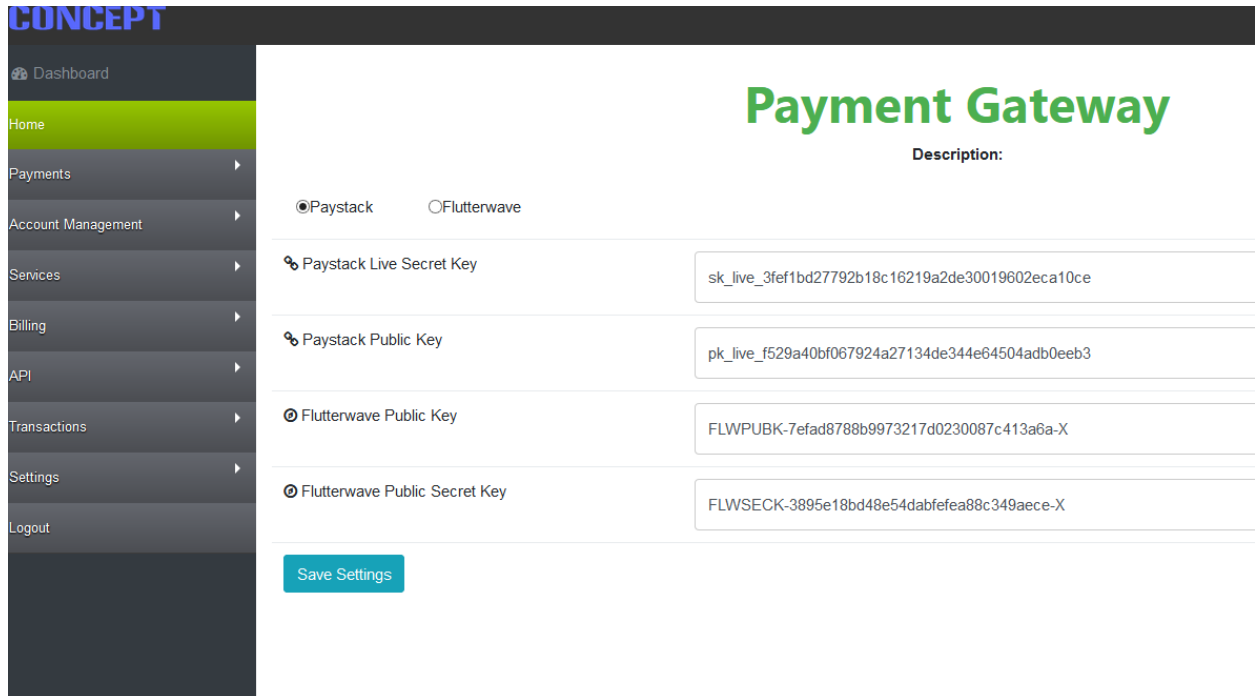
Upload Your site logo and Click save Changes.



# Setting Your Payment Gateway

At the settings menu click on Payment settings

Enter your Paystack or Flutterwave Public and secret key



The screenshot shows the 'Payment Gateway' settings page in the Concept CRM interface. On the left is a dark sidebar with a menu containing: Dashboard, Home (highlighted in green), Payments, Account Management, Services, Billing, API, Transactions, Settings, and Logout. The main content area has a green header 'Payment Gateway' and a 'Description:' label. Below this are two radio buttons for 'Paystack' (selected) and 'Flutterwave'. There are four input fields for keys: 'Paystack Live Secret Key' (value: sk\_live\_3fef1bd27792b18c16219a2de30019602eca10ce), 'Paystack Public Key' (value: pk\_live\_f529a40bf067924a27134de344e64504adb0eeb3), 'Flutterwave Public Key' (value: FLWPUBK-7efad8788b9973217d0230087c413a6a-X), and 'Flutterwave Public Secret Key' (value: FLWSECK-3895e18bd48e54dabfefa88c349aece-X). A teal 'Save Settings' button is at the bottom left of the form.

If you don't have Paystack or Flutterwave account yet, signup at <https://paystack.com> or <https://flutterwave.com>

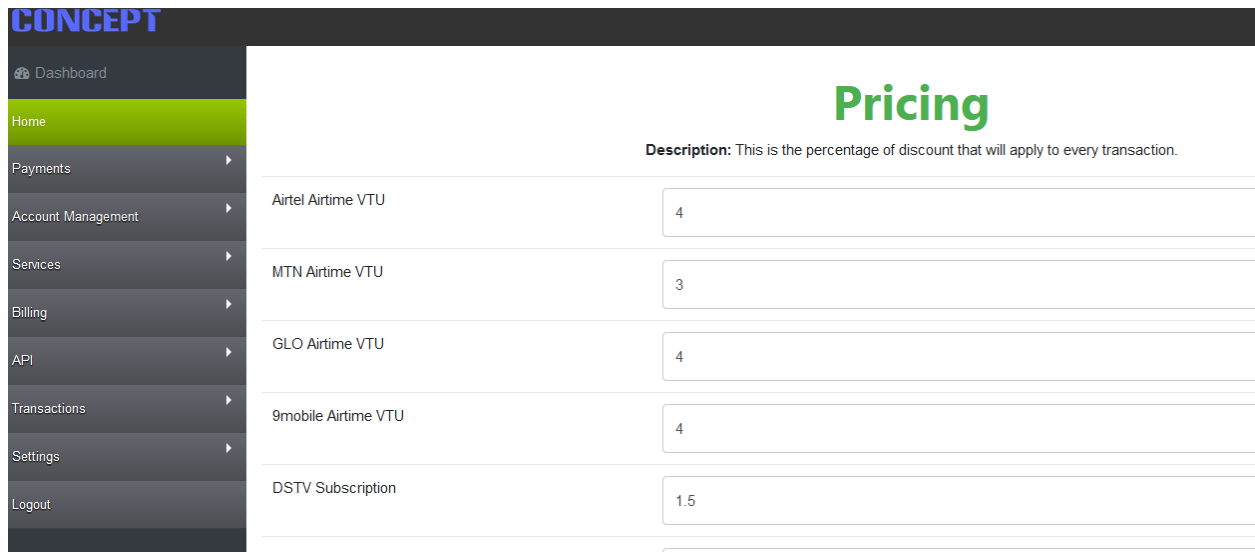
Once your account is approved and Live, go to settings at click on API or API Key as the case may be

Copy your API Key and paste at the box above.

## Setting VTU Pricing

Click on Billing at the menu and click PIN Prices

This is the percentage of discount that will apply to every transaction.



## Creating Gateway Account

To dispense VTU you need to have a gateway reseller account. You can simply get one at <https://epins.com.ng>

Signup then upgrade your account to reseller if you haven't then enter login credential at the API settings.

## Building your Portal Frontend

If you are knowledgeable in website frontend design you can build your portal front end using either wordpress, joomla or HTML.

As an extra bonus we have added VTU portal frontend builder quickstart to this package.

Download through your purchase link and upload to your Cpanel following the process above.

Download through your purchase link or email [support@epins.com.ng](mailto:support@epins.com.ng)

Regards,

We are standby to assist you wherever you need assistance.