

IRENE SOISSON, MBA, PMP

CONTACT

- + 1 847.555.1234
- email@gmail.com
- Mountain View, CA
- www.linkedin.com/in/insertlink

EDUCATION

Boston University
Master of Science Software Development
Sep 2022 – expected Jan 2024

Boston University
Master of Business Administration
Aug 2020 – Aug 2022

Purdue University
B.S. Business Management
Aug 2006 – Dec 2009

CLEARANCE

[insert if applicable]

CERTIFICATES

Project Management Certification, PMP
2015 – Present

Certified ScrumMaster, CSM
2017 – Present

SKILLS

- Program Management best practices
- Product and service launch & support
- Leading with integrity
- Customer-centric problem solving
- Women's leadership & development
- Risk Management Framework
- Earned Value Management (EVMS)
- Project scheduling & cost controls
- Agile methodology
- Collaborative team player
- Data-driven decision making
- Telecommunications & networking

SUMMARY

Program Manager with extensive experience successfully managing development products & services. Action-oriented, data-driven, and relationship-centric leader that excels in ambiguous and challenging environments. Highly organized and detail-oriented with 13+ years of experience leading by example and working with cross-functional domestic and international teams.

EXPERIENCE

GOOGLE

Mountain View, CA

Google Product Specialist

Aug 2022 – Present

- Facilitate continuous customer feedback loop to determine most important requirements and establish product roadmaps
- Analyze data and built business cases for new service offerings to help drive continuous improvement
- Own product support strategy and technical support for complex energy product line
- Proactively identify trends and address customer issues for resolution

VIASAT INC.

Newport, CA

Program Manager

Jan 2017 – Jul 2022

- Responsible for managing all aspects of software development programs including profit & loss, schedule, risk, release cycles, and launch
- Strong communication skills demonstrated through executive leadership briefs, monthly program management reviews, and customer meetings
- Managed a complex \$2M cost-reimbursable cost share program that required attention to detail to remain on-time and within budget
- Proven ability to learn complex technical concepts, synthesize information, and convey critical information horizontally and vertically
- Implement high priority objectives within program constraints
- Proposed and implemented a new video streaming service to address customer pain points and enhance user experience
- Managed a wide range of service launches spanning from deploying satellite ground stations to implementing end-to-end secure datalinks using software defined networking technology
- Led and wrote government proposals that resulted in \$36M+ of awards

Global Sourcing Manager

Sep 2014 – Jan 2017

- Defined performance expectations and led supplier audits to track progress to established metrics
- Delivered key components that resulted in \$8M quarter-end revenue

UTC AEROSPACE SYSTEMS

Charleston, CA

New Product Supervisor

Jul 2012 – Aug 2014

- Negotiated multi-million, long-term agreements resulting in \$1.5M+ cost savings that maximized business area profit
- Executed \$30M of contractual purchases of new development products

BOEING COMPANY

Seattle, WA

Implementation Procurement Agent

Jan 2010 – Jul 2012

- Launched a pioneer fastener aggregation initiative to address shortage across supply base projected to save \$100M over ten years