

TARANG MEHTA

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Professional profile

A dedicated professional Master In Management Studies (Finance) from Shah and Anchor Kutchhi College of Engineering (Department of Management Studies) and 3 & 1/2 years of work experience in finance field conceptually sound professional coupled with logical reasoning, taking rational & systematic approach and devising ways to find practical solutions applying theoretical knowledge .Skilled in observation, qualitative & quantitative analysis, comparative analysis, technology and experimentation.

Objectives

I look forward for an organization which offers a challenging opportunity to enhance my knowledge, skill, and experience contributes towards organizational goals to my best potential.

Key Achievements

- College topper in Economics & Information Technology in HSC (2012) in S. K. Somaiya College among 60 students.
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Education and Qualifications

Masters (2018): Master's in Business Administration (CGPA - 8.67/10), University of Mumbai, India

Bachelors (2015): Bachelor of Commerce (GPA-6.21/10), University of Mumbai, India

HSC (2012): Higher Secondary Certificate (458/600) =76.33%, State Board

SSC (2010): Secondary School Certificate (472/550) =85.81%, State Board

Career Summary

Summer Internship

BANK OF INDIA-02/05/17-30/06/2017 (Summer Intern, Mumbai)

Credit Appraisal Process

- To study the credit appraisal methods
- To understand the internal steps taken by the bank for scrutinizing the customer's details and credentials.
- To study the procedure of obtaining loan from Bank.

Walter Advisors – Finance & Research

26/03/2018 – 20/11/2020 (Associate - Advisory, Mumbai)

- Preparing Financial Models, Information Memorandum and detailed project reports
- Responsible for Liaison with banks for providing timely documents for raising project finance
- Solving queries from Credit Department & enabling them to better understand the proposal.
- Participating in Pre & Post sanctioning activity viz. participating in execution of loan and mortgage documents and preparing progress reports
- Coordinating with bank empanelled lawyers, valuers for providing information and getting final TSR, Financial reports
- Responsible for creation and release of collateral securities & other compliances
- Collating & presenting periodic MIS reports for Top Level Management
- Coordinating with Credit Rating Agency for rating purpose.

Omkar Realtors and Developers Pvt Ltd – 21/11/2020 – 28/02/2021 (Senior Executive)

- Preparing Cash flow for fund raising for various projects
- Preparing MIS reports for sales, cancellation of units in various projects and also for debt position for Top level management

- Participation in documentation, agreement procedure for various funds raised from financial institution
- Preparing disbursement procedure and timely submission of supporting documents for the same.

Mehta & Sons – 01/03/2021 till Present

- To Co-ordinate with Consultants for timely submission of monthly, quarterly banking requirements
- To prepare CMA Data and solve credit queries received from bank and providing justification accurately
- Managing investment portfolio of all promoters along with communication with Motilal Oswal, JITO, etc.
- Preparation of MIS reports, various management reports and reporting to management of the company of performance
- Co-ordination with external agencies providing necessary documents for timely and smooth submission
- Preparation of cash flow model for planning of new store
- Handling documentation part and other matters related to properties owned by company and directors

Key I.T. Skills

- Tally ERP 9, MS office Suit(Excel, Word, PowerPoint) and internet

Personal Details

Languages: English (Fluent), Hindi, Gujarati, Marathi, French (Basic)
