

# **User Guide to Apply for Registered Foreign Professional Engineer (RFPE)**

## Table of Contents

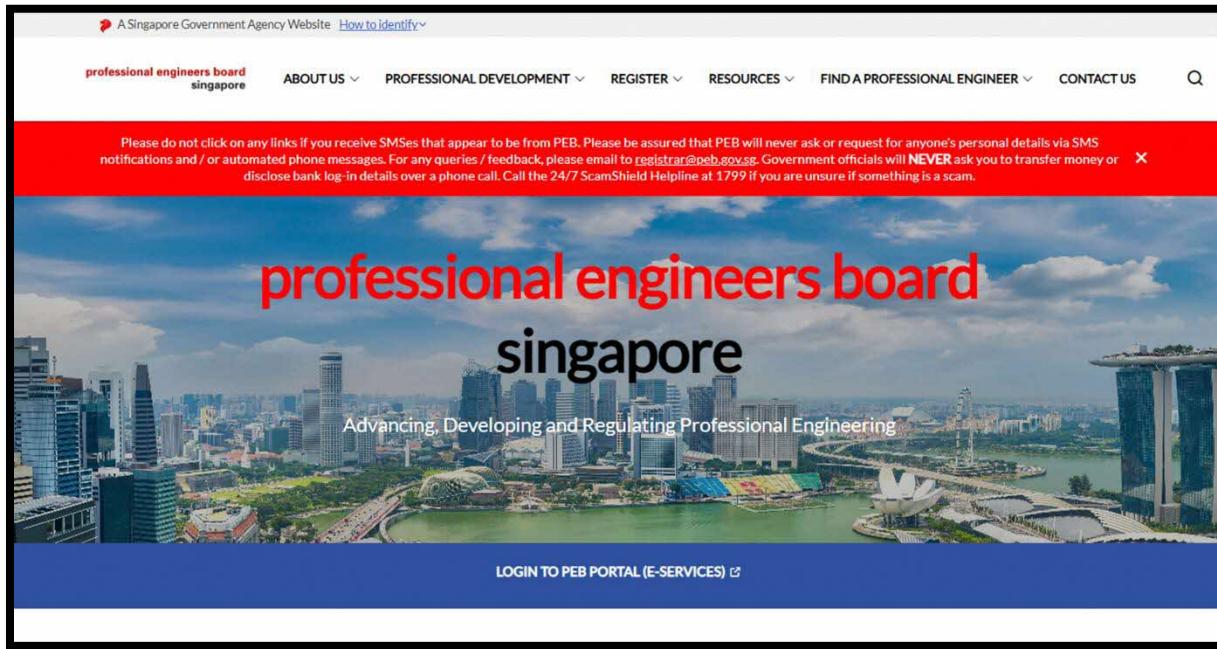
1	Navigation to PEB Portal (E-Services) from PEB Website.....	3
2	Log In and Registration .....	4
2.1	Register as New User .....	4
2.2	Login with Singpass .....	8
2.3	Login as non-Singpass user .....	10
3	Submit online application and payment .....	12
4	Application for Registered Foreign Professional Engineer (RFPE) – Step by Step Guide .....	12
4.1	Submission of Application .....	13
4.2	Download Payment Receipt .....	20
5	Re-Submission of Application .....	20
6	Download Notification Letters .....	22

**Dear Applicant**

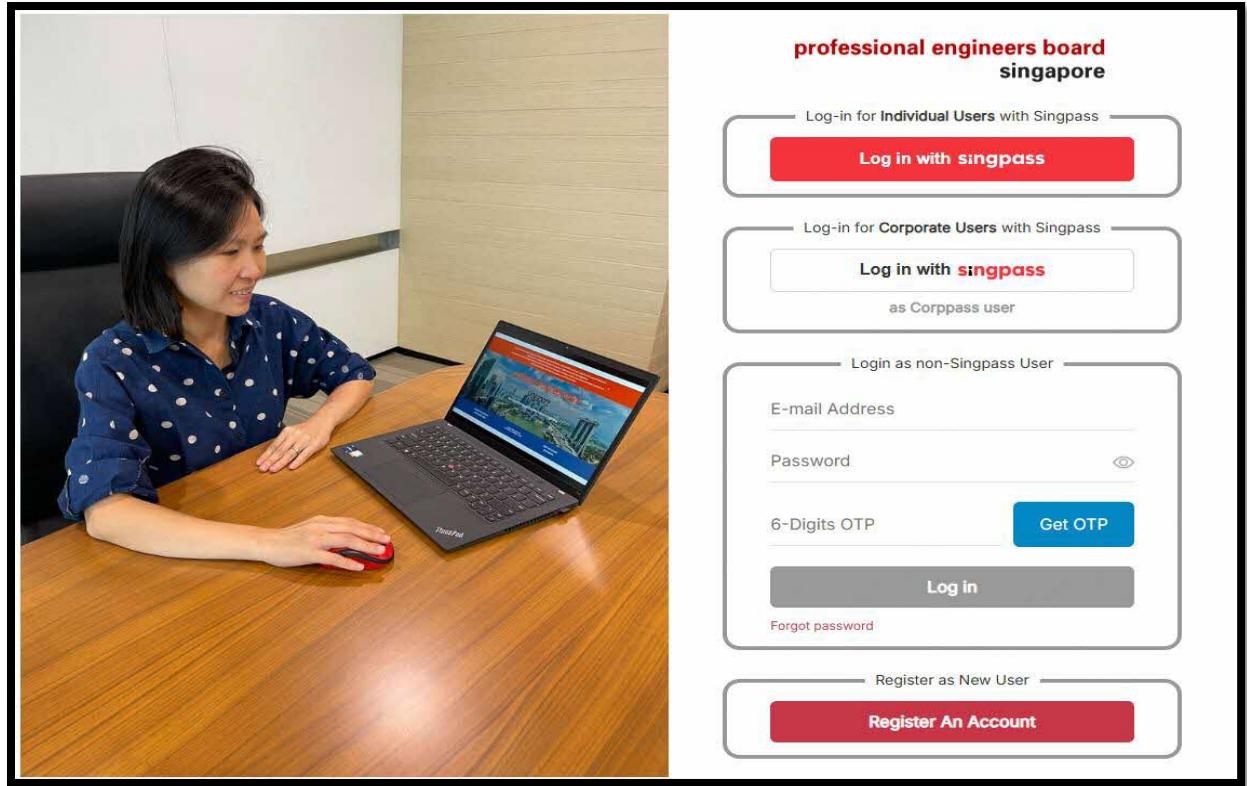
PEB has prepared this guide to assist you in your application process. Please refer to the PEB website for application prerequisites.

## **1 Navigation to PEB Portal (E-Services) from PEB Website**

Access the **PEB website** by visiting <https://www1.peb.gov.sg/>. On the homepage, click on "**LOGIN TO PEB PORTAL (E-SERVICES)**" to proceed to PEB Portal login page.

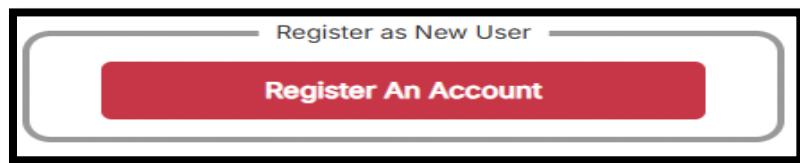


## 2 Log In and Registration



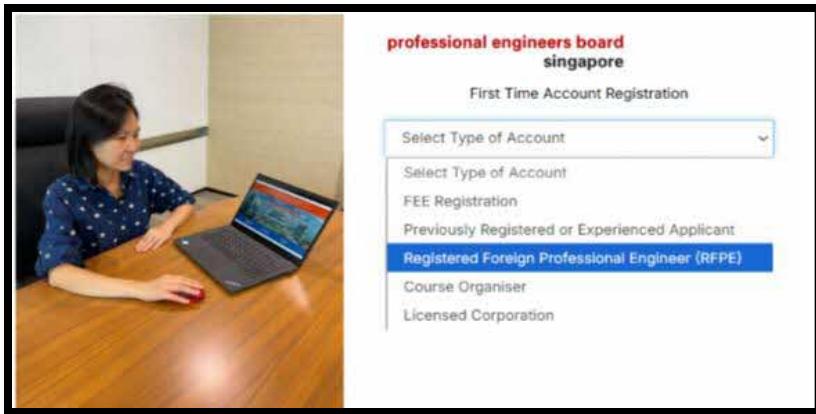
### 2.1 Register as New User

If you do not have an account with PEB, select "**Register An Account**" to create one.

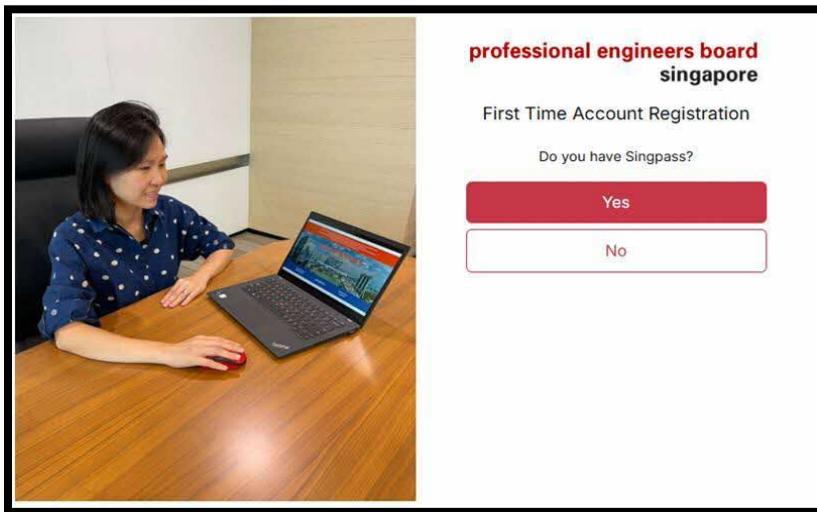


- i. Select Type of Account as **Registered Foreign Professional Engineer (RFPE)**.

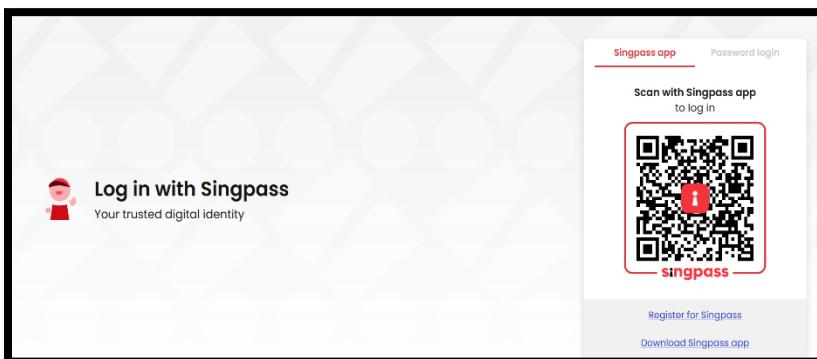
## professional engineers board singapore



- ii. On the next screen, you will be asked whether you have a **Singpass account**:
- Click **Yes** if you have a Singpass account.
  - Click **No** if you do not have a Singpass account.



- iii. If you selected **Yes**:
- You will be redirected to the **Singpass Login** page.
  - Log in using your Singpass credentials to proceed with the registration.



## professional engineers board singapore

- Click “**Retrieve Myinfo**” on the next page to retrieve your details. Click “**Next**” to proceed.

**New Candidate Account**

All fields marked with an asterisk \* are compulsory

<b>Salutation*</b> Please select Salutation	<b>Full Name*</b> Full name as per NRIC*
<b>Nationality*</b> Please select Nationality	
<b>ID Type*</b> Please select ID Type	<b>ID Number*</b> S7790696G
<b>Email*</b> Email*	

**Next**

**Retrieve Myinfo**  
with singpass

Already have an account?

- Click “**Create**” to create an account with PEB.

**New Candidate Account**

All fields marked with an asterisk \* are compulsory

<b>Additional Info</b>	
<b>Date of Birth*</b> 10-Jun-1988	<b>Age</b> 37
<b>Sex*</b> Female	<b>Race*</b> Chinese
<b>Residential Phone No.*</b> +65 Area code	
<b>Place of Birth*</b> Singapore	
<b>Residential Address</b>	
<b>Country*</b> Singapore	<b>Postal Code*</b> 520202
<b>Block/House No.*</b> 202	<b>Street/City/State Name*</b> TAMPINES STREET 21
<b>Floor No.</b>	<b>Unit No.</b>
<b>Building Name</b>	
Building Name	

**Back**      **Create**

**Retrieve Myinfo**  
with singpass

Already have an account?

## professional engineers board singapore

iv. If you have selected **No** for Singpass:

- You will be redirected to the **Registration Page** below.
- Enter all the required mandatory details.
- Password entered must contain at least one uppercase and lowercase alphabet, a number, a special character and at least 12 characters long.
- Click “**Submit**” to complete your registration.
- Please ensure that the email address provided during registration is accurate. This email address will be used for login purposes.

The screenshot shows a registration form titled "New Candidate Account". At the top, it says "All fields marked with an asterisk \* are compulsory". The form consists of several input fields arranged in pairs:

- Salutation\***: A dropdown menu with "Please select Salutation".
- Full Name\***: A text input field with placeholder "Full name as per NRIC\*".
- Nationality\***: A dropdown menu with "Please select Nationality".
- ID Type\***: A dropdown menu with "Please select ID Type".
- ID Number\***: A text input field with placeholder "ID Number\*".
- Email\***: A text input field with placeholder "Email\*".
- Password**: A text input field with placeholder "Password". Below it is a red hint: "Hint: Password must contain at least one uppercase and one lowercase alphabet, a number, a special character and at least 12 characters long".
- Re-enter Password\***: A text input field with placeholder "Re-enter Password\*".

At the bottom of the form is a large red "Submit" button. Below the button, there is a link "Already have an account?".

v. After successful registration, you can log in using your newly created credentials and you will be redirected to the PEB dashboard.

## professional engineers board singapore

Log-in as non-Singpass User

E-mail Address

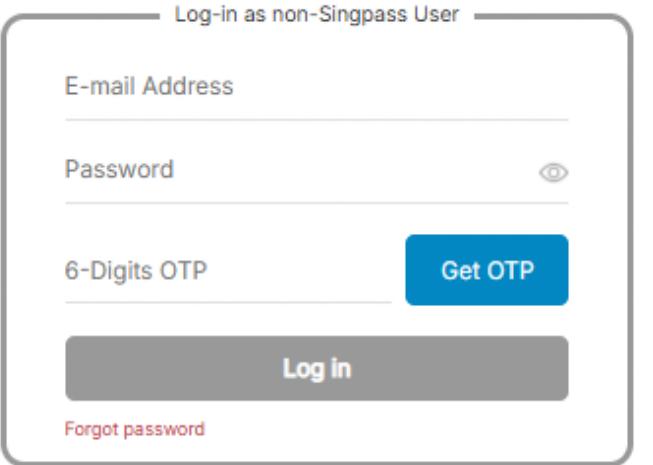
Password

6-Digits OTP

Get OTP

Log in

Forgot password



A Singapore Government Agency Website [How to identify](#)

professional engineers board  
singapore

Dashboard Applications Request Changes

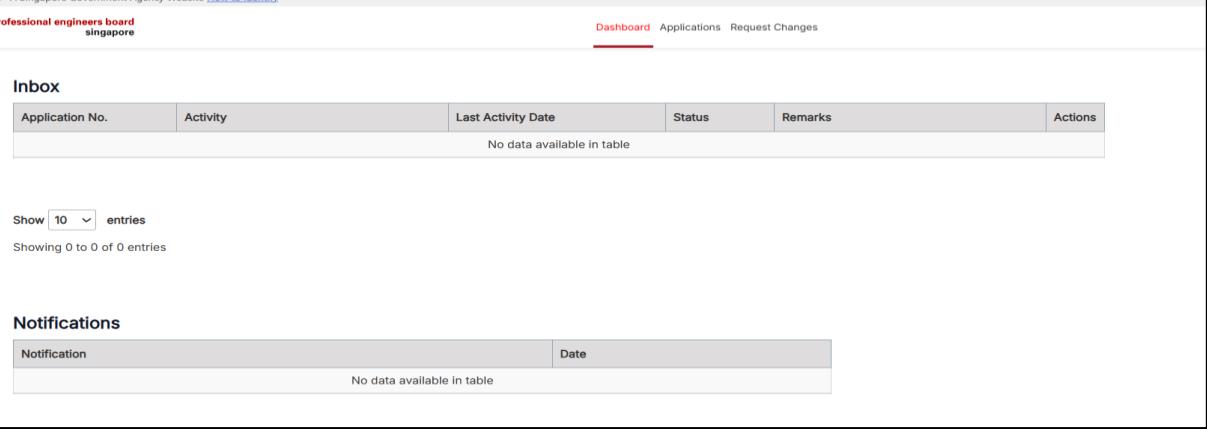
Inbox

Application No.	Activity	Last Activity Date	Status	Remarks	Actions
No data available in table					

Show 10 entries  
Showing 0 to 0 of 0 entries

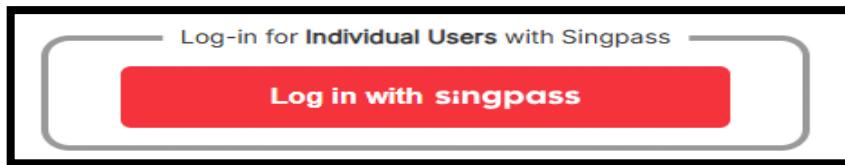
Notifications

Notification	Date
No data available in table	

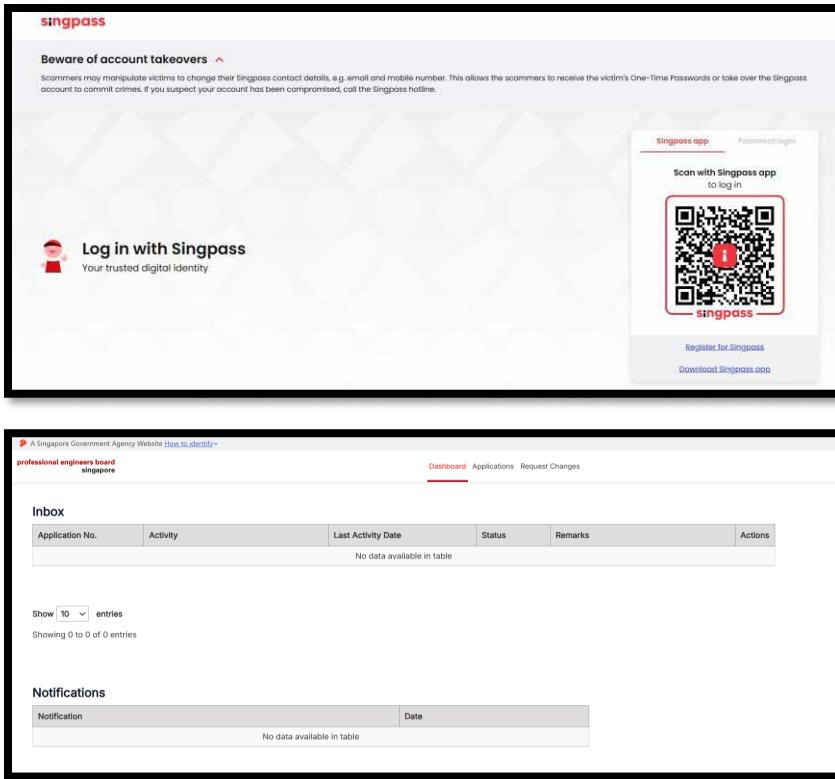


## 2.2 Login with Singpass

If you are Singapore citizens, Permanent Residents (PRs), and holders of valid work pass (Employment Pass, S-Pass, Work Permit or Dependant's Pass) and already registered with PEB, select "**Log in with Singpass**". You will be redirected to the Singpass Login page. Enter your Singpass credentials to login. After successful login, existing users will be redirected to the PEB Dashboard. **Please review your "Profile" after logging in to the portal.**

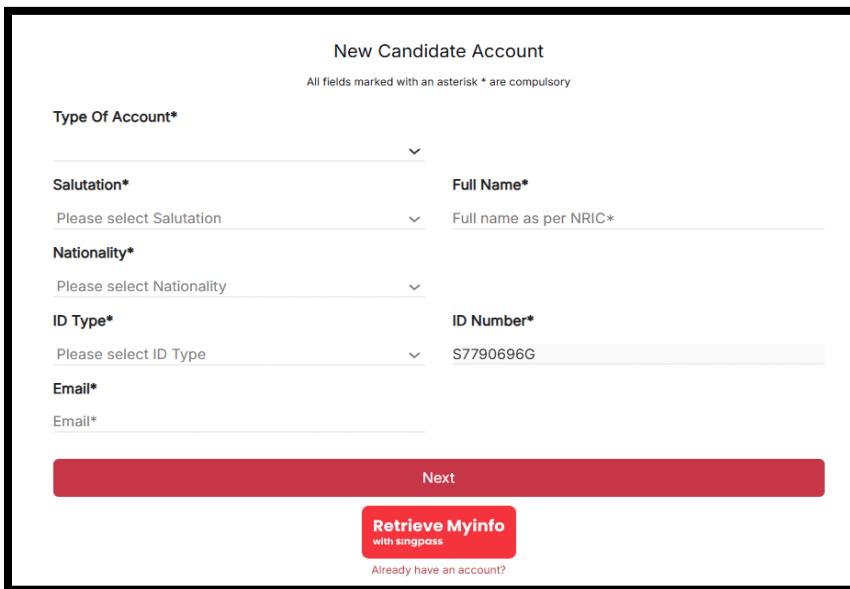


## professional engineers board singapore



The image shows two screenshots of the Singpass login interface. The top screenshot displays the Singpass logo and a warning about account takeovers. It features a QR code for mobile login and links for 'Register for Singpass' and 'Download Singpass app'. The bottom screenshot shows the 'Inbox' section of the professional engineers board Singapore dashboard, which is currently empty.

- i. If you are a first-time user, you will be redirected to the registration page.
- ii. Click on "**Retrieve Myinfo**" to retrieve your details, select "**Registered Foreign Professional Engineer (RFPE)**" as the Type of Account from the drop-down list, enter your salutation and then click "**Next**" to proceed.



The image shows the 'New Candidate Account' registration form. It includes fields for 'Type Of Account\*', 'Salutation\*', 'Full Name\*', 'Nationality\*', 'ID Type\*', 'ID Number\*', 'Email\*', and 'Email\*'. A red 'Next' button is at the bottom, and a 'Retrieve Myinfo with singpass' button is located below it.

## professional engineers board singapore

- iii. Click “**Create**” to create an account with PEB.

New Candidate Account  
All fields marked with an asterisk \* are compulsory

**Additional Info**

Date of Birth\* 10-Jun-1988 Age 37

Sex\* Female Race\* Chinese

Residential Phone No.\* +65 Area code

Place of Birth\* Singapore

**Residential Address**

Country\* Singapore Postal Code\* 520202

Block/House No.\* 202 Street/City/State Name\* TAMPINES STREET 21

Floor No. Unit No.

**Building Name**

Building Name

**Back** **Create**

**Retrieve MyInfo**  
with Singpass

Already have an account?

### 2.3 Login as non-Singpass user

If you are a foreigner without Singpass and had an existing account with PEB, use the registered email to login under “**Login as non-Singpass User**” section.

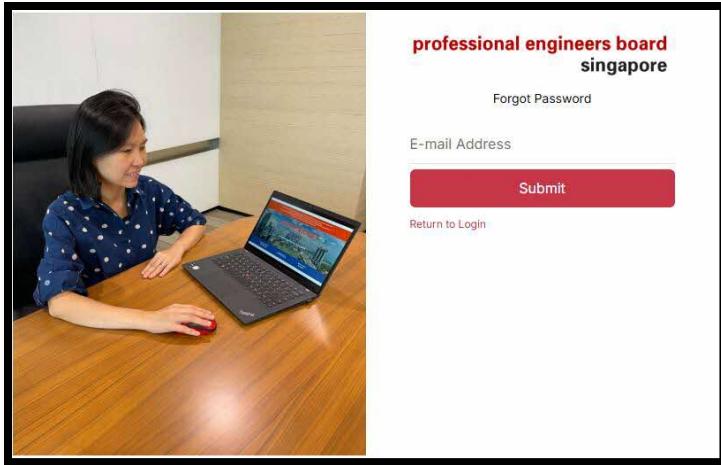
- i. Enter your registered email address and password.
- ii. Click “**Get OTP**” to receive your OTP. Your OTP will be sent to your email address.
- iii. Enter your 6-digit OTP received in your email and click Login.

The image shows a login form titled "Login as non-Singpass User". It contains fields for "E-mail Address" and "Password", both with visibility icons. Below these is a field for "6-Digits OTP" with a "Get OTP" button to its right. At the bottom is a large "Log in" button and a "Forgot password" link in red text.

- iv. If you have forgotten your password, click the "**Forgot password**" section to reset your password.

This image is identical to the one above, but the "Forgot password" link at the bottom is highlighted with a red rectangular box.

- v. You will be redirected to the page below. Enter your registered email address and click "**Submit**". The password reset URL will be sent to your email. Please check your inbox and click on the URL to reset your password. **Please review your "Profile" after logging in to the portal.**



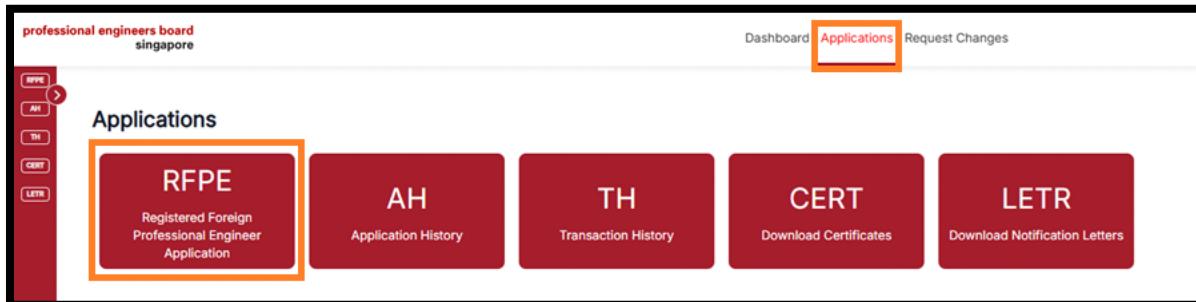
### 3 Submit online application and payment

An applicant may submit an application to PEB together with a fee of S\$300.

Following the submission and subject to meeting application requirements, PEB will process your application. If successful, you are eligible to work under collaborative arrangement with a Singapore-registered Professional Engineer who holds a valid Practicing Certificate.

### 4 Application for Registered Foreign Professional Engineer (RFPE) – Step by Step Guide

To submit RFPE application, go to the **Applications** tab. Click the RFPE icon to begin and submit your application.



## 4.1 Submission of Application

The online application form should take about 10 to 15 minutes to complete. All entries are to be made in Title Case (i.e. Capitalise Each Word). During the application process, you may save your progress by selecting **"Save as Draft"**. This allows you to return and continue from where you left off the next time you logged in. To resume, simply click on the application with a **"Draft"** status on your dashboard.

### Step 1 - Declaration

Before you proceed to apply for RFPE, you are required to select your applied engineering branch. You will also be required to read about the requirement, and you declare that you have done so. Please review all declarations carefully and check the corresponding boxes where applicable to proceed with the application.

**Note:** The **"Proceed"** button will be enabled only after you have checked all the required declaration boxes.

Estimated time to complete this form: 20 Minutes

Apply for Registered Foreign Professional Engineer (RFPE)

Before you proceed to register for the Registered Foreign Professional Engineer (RFPE) Application, you are required to read and understand the requirements for registration as a RFPE and you declare that you have done so.

Applied Engineering Branch\*

Declaration:

I declare that I am not an employee of a registered professional engineer or a partnership consisting wholly of registered professional engineers; or a director, partner, or employee of a licensed professional engineering practice.

I declare and undertake that if authorised, I shall work as a RFPE in Singapore and:

- i) be bound by the Professional Engineers Act and the Professional Engineers (Code Of Professional Conduct And Ethics) Rules;
- ii) be bound by laws and regulations of Singapore;
- iii) work in collaboration with a designated professional engineer (PE) registered with PEB and who have a valid practising certificate, not in independent practice and not making submissions to any statutory authorities of Singapore, and be subject to the laws and regulations of Singapore governing the practice of engineering; and
- iv) abide by any terms and conditions as may be prescribed by PEB.

I declare that if authorised I shall work in collaboration with the designated PE registered with PEB subject to the said PE holding a valid Practising Certificate.

I understand that if authorised, my name will be placed on the Register of Registered Foreign Professional Engineers and is deemed to continue to be on the list only if the following conditions are met:

- i) I continue to hold a valid Practising Certificate or equivalent in my home country.
- ii) I continue to collaborate with the designated PE registered with PEB.
- iii) The designated PE registered with PEB continues to hold a valid Practising Certificate.
- iv) Compliance with all prescribed terms and conditions.

I declare that if authorised,

- i) I shall, where applicable, apply and obtain a registration for business as a sole-proprietor with the Accounting and Corporate Regulatory Authority (ACRA) and apply and obtain a permit to engage in work (such as an Employment Pass) issued by the Ministry of Manpower (MOM) before commencement of collaboration with the designated PE;
- ii) I shall not collaborate as an employee of a registered professional engineer or a partnership consisting wholly of registered professional engineers; or a director, partner, or employee of a licensed professional engineering practice;
- iii) I shall engage in PE work only on the basis of collaboration with the designated PE.

I declare and certify that I have never been charged with and found guilty of violation of technical, professional or ethical standards in the practice of engineering, either here locally or in any other country.

I hereby authorise PEB to seek verification on the information submitted in any manner and by any means as it deems fit and proper.

I would like to proceed with my application. I understand that PEB will make a partial refund of \$200.00 should my application not be accepted by PEB.

Proceed

### Step 2 – Personal Particulars

- All fields indicated with \* are mandatory.
- Make the appropriate selection in fields with a dropdown list.

The screenshot shows the 'Application for Registered Foreign Professional Engineer (RFPE)' form. On the left, a vertical sidebar displays the application steps: Declaration (highlighted with a red dot), Personal Particulars, Contact Information, Local PE Information, Supporting Documents, Summary, and Payment. The main form area is titled 'Personal Particulars' and contains the following fields:

- Full Name\***: Tan Kiat Yao
- Date of Birth\***: 11-Aug-2004
- Place of Birth\***: Singapore
- Race\***: Icelander
- ID No.\***: S9978202A
- Home Country of Registration\***: Singapore

At the top right of the form, there are buttons for 'Cancel', 'Save as Draft', and 'Next'.

### Step 3 – Contact Information

- All fields indicated with \* are mandatory.
  - Make the appropriate selection in fields with a dropdown list.
  - Only one set of data input for each field is required on contact no. and email address, i.e. do not input more than 1 contact no. or email address in the same field.
  - As some companies may have 'firewalls' in place, do provide a personal email address to ensure you receive an email acknowledgement of your application.
  - You are required to provide a Singapore mailing address. Enter the postal code in the *Postal Code* field and click the *Search* button. The system will automatically populate the *Block/House No.*, *Street/City/State Name*, and *Building Name*. You will only need to enter the *Floor No.* and *Unit No.*.
- Please note:** The populated data is not editable, so there is no need to change the text format (e.g., from UPPERCASE to Title Case).

# professional engineers board singapore

## Step 4 – Local PE Information

- All fields indicated with \* are mandatory.
- Provide your current local PE Name and Registration No.
- Enter the postal code in the *Postal Code* field and click the *Search* button. The system will automatically populate the *Block/House No.*, *Street/City/State Name*, and *Building Name*. You will only need to enter the *Floor No.* and *Unit No.*.
- Click “**Next**” to Proceed. System will validate whether the local PE details entered are correct.

## Step 5 – Supporting Document

- All fields indicated with \* are mandatory.
- All files will have a maximum of 5 MB upload limit.
- Follow the on-screen instructions to upload the correct file type and the required number of files for each category.
- If you have additional supporting documents, upload your file under **“Any Other Supporting Document(s)”**. Otherwise, proceed to the next page by clicking the “Next” button.

Application for Registered Foreign Professional Engineer (RFPE)

Supporting Documents  
(Complete this form in English. Fields marked with an asterisk are compulsory)

Cancel Save as Draft Next

Declaration

Personal Particulars

Contact Information

Local PE Information

Supporting Documents

Summary

Payment

Passport-Sized Photo\* (JPG, JPEG, PNG) (Up to 5MB)

+ Click to add files

ACPE Registration Certificate

Home Country Registration Certificate or equivalent

Home Country Practising Certificate or equivalent

Declaration by Designated PE

Any Other Supporting Document(s)

## **Step 6 – Summary**

This section allows you to check and confirm your information before submitting the online application.

- To make changes to your input, use the side menu to navigate to the relevant pages. Avoid using your browser's Back or Forward buttons, as this may disrupt the application process.
- Confirm that all information provided is accurate by ticking the checkbox, then click "**Next**" to proceed.

## **Step 7 – e-Payment**

This section allows you to pay your application fee by e-payment.

- Click the "**Pay**" button to get into the payment page.

Items	RFPE Registration Fee
Total Amount Payable	SGD 300.00

- To proceed with the payment please click the "**Yes**" button from the Confirm pop up to redirect to the payment page.
- The accepted payment mode is VISA or Master credit card/ debit card.
- You may make a final check of your input done at the Payment page before clicking the Pay button.
- To return to the PEB Portal dashboard you can click the backward button upon the top left corner.
- To complete the payment, you can click the "**Pay**" button to proceed.

## professional engineers board singapore

- After payment is submitted you will be redirected back to the PEB Portal dashboard within 10 seconds.
- You will receive Pay SG and PEB acknowledgement email once the application is submitted.

← Professional Engineers Board

Name Your Name

Identifier Your NRIC number or Passport/Employment Pass if you are not Singaporean

Email Your Email Address

### Summary

Description	Amount (SGD)
RFPE Registration Fee	\$300.00
<b>Total</b>	<b>\$300.00</b>

### Complete payment

Card number  
1234 1234 1234 1234 

Expiration date  
MM / YY

Security code  
CVC 123

Country  
Singapore

**Pay \$300.00**

  
© 2024. [Pay.gov.sg](#). All Rights Reserved.

professional engineers board  
singapore

Payment Successful! Redirecting in 10 seconds. To print the completed application form, please navigate to the submitted application in the dashboard.

### Step 8 – Application Form

Once the payment is made, please navigate to the submitted application in the dashboard. Click on the RFPE application with status "**Pending Processing**". You will be redirected to the Summary page. Click on the "**Generate PDF**" button to print the submitted application form for your reference.

PEB will review and process your application and may reach out to you should any additional information or supporting documents be required. All correspondence will be sent from [registrar@peb.gov.sg](mailto:registrar@peb.gov.sg), please look out for notification. Alternatively, you can log in to the PEB portal to check the status of the application.

In case of any clarifications, PEB will return the application to you and the application will be in status "**Pending Resubmission**".

Inbox					
Application No.	Activity	Last Activity Date	Status	Remarks	Actions
RFPE-0000007	RFPE Application	28-Aug-2025 05:33	Pending Processing		

The screenshot shows the PEB portal's application summary page. On the left, there is a vertical navigation menu with links: Declaration, Personal Particulars, Contact Information, Local PE Information, Supporting Documents, Summary, and Payment. The 'Declaration' link is currently active, indicated by a red dot. The 'Summary' section is expanded, showing sub-links for Personal Particulars, Contact Information, Local PE Information, and Supporting Document. Below these is a checkbox for 'The information as shown above is correct and have been updated by me.' At the top right of the summary section are two buttons: 'Next' and 'Generate PDF'. The status 'Pending Processing' is highlighted with an orange box.

## 4.2 Download Payment Receipt

To download the payment receipt, navigate to Applications → Transaction History and click on the download button.

Download Receipt							
Order No	Transaction Date	Description	Amount	Application Type	Payment Mode	Transaction Status	Action
PEBREC/20250828/00002966	28-Aug-2025 05:33	RFPE Registration Fee	300.00	RFPE	PaySG	Success	<button>Download</button>

## 5 Re-Submission of Application

In case of any clarifications, PEB will return the application and notify you by email. You will be required to log in to the system and resubmit the application with the requested details.

To resubmit the returned application, proceed as follows:

- i. Log in to the system.
- ii. The application will be in the status "**Pending Re-Submission**".

Inbox					
Application No.	Activity	Last Activity Date	Status	Remarks	Actions
RFPE-00000087	RFPE Application	28-Aug-2025 05:37	Pending Re-Submission	Additional documents required	

- iii. Select the application to open the **Correspondence** page.
- iv. Click "**Additional Documents**" to expand the section.

The screenshot shows the main application interface for the "Application for Registered Foreign Professional Engineer (RFPE)". On the left, there is a vertical navigation bar with the following items: Declaration, Personal Particulars, Contact Information, Local PE Information, Supporting Documents, Summary, and Correspondence. The "Correspondence" item is currently selected, indicated by a red dot next to it. The main content area is titled "Application for Registered Foreign Professional Engineer (RFPE)" and contains a "Resubmit" button in the top right corner. Below the title, there is a section labeled "Correspondence" which includes a link to "Additional Documents".

- v. You can view the comments provided by PEB.

The screenshot shows the application interface after a comment has been added. The "Correspondence" section now displays a comment from a "PEB Officer" dated "28-Aug-2025" with the message: "Comments: Additional documents required Accept files format and limit size (JPG, JPEG, PNG, PDF) (Up to 5MB)". Below this, there is a file upload input field with a placeholder "Click to add files". At the bottom of the "Correspondence" section, there is a "Remarks\*" field with the placeholder "Please Enter Remarks".

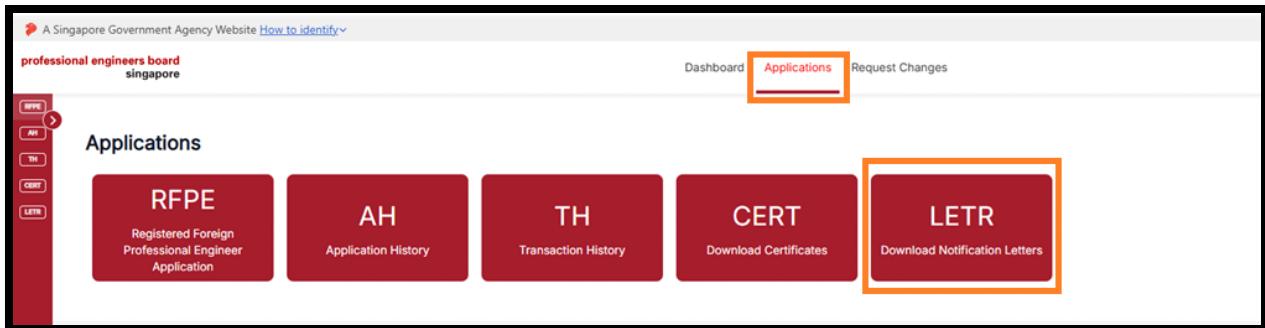
- vi. Upload the required documents or provide the requested details.  
 vii. Enter the "**Remarks**" and click "**Resubmit**" to resubmit the application to PEB for further processing.  
 viii. After resubmission, the status of the application will change to "**Pending Processing (Resubmission)**".



Inbox					
Application No.	Activity	Last Activity Date	Status	Remarks	Actions
RFPE-00000087	RFPE Application	28-Aug-2025 05:39	Pending Processing (Resubmission)		

## 6 Download Notification Letters

Once the submitted application is approved, you can download the **Notification Letters** by navigating to Applications → Download Notification Letters and clicking the download button.



Notification Letters					
Application	Application No.	Branch/Specialisation	Issued Date	Letter Name	Action
RFPE	RFPE-00000053	Civil	28-May-2025 15:02	RFPE Acceptance Letter	<button>Download</button>