

FAQ – SACiNet 2.0 Singpass Onboarding for Singapore-Registered Companies

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#	FAQ	ANSWER
Singpass onboarding to SACiNet 2.0		
1	I don't understand how to fill in the "SACiNet 2.0 CAB Corppass Onboarding Form" excel file.	<p>Please read the FAQ below that explains more on Corppass and SACiNet CAB admins/users.</p> <p><u>Recap of instructions (see excel file for more details):</u></p> <ol style="list-style-type: none">1. Find out who are your SACiNet CAB Admin(s) and CAB user(s) (See #8, #9)2. Fill in their information in the Excel file and send the [CAB Administrators] sheet to SAC.3. Find out who is your organisation's Corppass Administrator (See #5, #6, #7) and tell them to assign ESG-SACINET-CP or SACINET 2.0 digital service in Corppass portal. <p>If you still have queries, please contact sac@enterprisesg.gov.sg</p>
2	Can I still use Login ID and password to login to SACiNet 2.0?	<p>If you are a Singapore-registered company, you cannot use Login ID and password to login to SACiNet 2.0. You must set-up your Corppass and use Singpass to login.</p> <p>If you are an overseas company (not registered in Singapore), you will still login to SACiNet 2.0 with Login ID and password. We will contact you to reset your password at a later date.</p>

3	I am not a Singapore-registered company. Do I need to do anything to prepare for login to SACiNet 2.0?	<p>If you are not registered in Singapore and do not have a UEN, you do not need to fill up the Excel file to submit to SAC.</p> <p>You will still login to SACiNet 2.0 with Login ID and password.</p>
4	Is it safe to send SAC my full NRIC?	<p>Yes, it is safe to send SAC your full NRIC as we are a government agency. The last 4 digits of your NRIC is not enough to enrol the CAB Admin into SACiNet 2.0 as the full NRIC is required by Singpass authentication.</p>
5	I don't have Singpass. Can I access SACiNet 2.0?	<p>If you are from a Singapore-registered company but don't have Singpass, please check your eligibility for Singpass account here: https://www.singpass.gov.sg/home/ui/support. If you are not eligible for Singpass, please appoint a Singpass account holder in your company on your behalf.</p> <p>If you are from an overseas company, you will not use Singpass to login to SACiNet 2.0. You will still login using Login ID and password.</p>
Corppass		
6	What is Corppass?	All local (Singapore-registered) companies have a UEN and Corppass.
7	What is a Corppass administrator?	Corppass Administrator is a person authorised to create Corppass accounts and manage access to digital services for your organisation.

8	Who is my Corppass administrator?	<p>To find out who is the Admin or Sub-Admin of your entity:</p> <ul style="list-style-type: none"> • Access <i>Find Your Corppass Admin</i> function on the Corppass Portal. • Log in with your Singpass details. • Enter the UEN or Entity Name and click 'Search' <p>Alternatively, email support@corppass.gov.sg with the following information.</p> <ul style="list-style-type: none"> • Your entity's UEN. • Your name, title and contact no.
9	I don't know how to assign ESG-SACINET-CP digital service in Corppass portal?	<p>If you cannot see ESG-SACINET-CP digital service in Corppass portal, it may be displayed to you as SACINET 2.0 digital service. Please assign SACINET 2.0.</p> <p>Please refer to Corppass guide: https://www.corppass.gov.sg/help/CP_User_Guide_05A_Admin_Subadmin_Set_Up_Assign_Users_Digital_Service_Access.pdf</p> <p>If you have queries on this, please contact Corppass: https://www.corppass.gov.sg/corppass/common/contactus</p>
SACiNet CAB admins and CAB users		
10	What is SACiNet CAB Administrator?	SACiNet CAB admins are your SACiNet users assigned with the Administrator role.
11	Who are my CAB admins and CAB users in SACiNet now?	Please login to SACiNet, click on 'Profile', then click 'Organisation Profile'. Scroll down to the CAB Users section to view the list of CAB admin(s) and CAB user(s) in your account.
12	Can I change my SACiNet CAB admins/users?	Yes, you can change your CAB admins/users.

13	How many CAB admins/users can I have?	You must have at least 1 CAB admin. There is no limit to the number of CAB admins/users.
14	What is the difference between CAB admins and CAB users?	CAB users can submit new accreditation applications and respond to workflow tasks e.g. upload files, submit corrective actions. CAB administrators have the same access rights as CAB users, but can also update your Organisation Profile, location of activities, billing address, Management Representatives, and senior management contact information.