

COVID-SAFE RESTART CRITERIA

FOR RELEVANT MARINA OPERATORS

Content	Page
Definitions	2
COVID-Safe Marina Criteria	4
Annex	
Annex A -	
Measures for operations personnel and shore-based personnel going on board a pleasure craft or visiting yacht at the Marina	8

Definitions

In this COVID-SAFE restart criteria for relevant Marina Operators,

- i. “Marina Operator” or “relevant Marina Operator” refers to the operators of : Changi Sailing Club (UEN number: S88SS0020A), Republic of Singapore Yacht Club (UEN number: S62SS0043G), Marina Country Club (UEN number: 200300027K), Raffles Marina (UEN number: 198903968N), One⁰ 15 Marina (UEN number: 53039214C) and Marina @ Keppel Bay (UEN number: 197501786R);
- ii. “Marina” refers to a dock, basin or moorings providing a secure and safe place for pleasure craft and visiting yacht(s) for the purposes of mooring, replenishment, repairs and other services;
- iii. “Marina premises” refers to Marina and areas operated by the Marina Operator adjacent to the Marina (e.g restaurant, accommodation);
- iv. “pleasure craft” is as defined in the Maritime and Port Authority of Singapore (Pleasure Craft) Regulations;
- v. “visiting yacht” refers to a vessel, other than a MPA-licensed pleasure craft, for private use and not for hire, charter or use by any form of consideration while visiting or in the Port of Singapore;
- vi. “operations personnel” refers to all employees of a Marina Operator;
- vii. “shore-based personnel” refers to any individual who is not a customer, passenger or member of the crew of the pleasure craft or visiting yacht and (a) is delivering goods or performing services connected to the business of the pleasure craft or visiting yacht; (b) is providing any service to any customer, passenger or member of the crew of the pleasure craft or visiting yacht onboard the pleasure craft or visiting yacht; or (c) is effecting the arrest or detention of a pleasure craft or visiting yacht or service of any other legal process, whether or not a contractor or an employee or agent of the owner or agent of the relevant pleasure craft or visiting yacht;
- viii. “customer” means an individual who has paid for or given consideration to go on board the pleasure craft or visiting yacht for leisure, sporting or other such purpose and may include a “passenger” as defined in the Merchant Shipping Act and the Merchant Shipping (Passenger Ships Special Limits) Safety Regulations;
- ix. “visitor” means an individual who is not the crew, customer, passenger, operations personnel or shore-based personnel and is not residing onboard the pleasure craft or visiting yacht;
- x. “owner” means an individual or representative(s) of the entity who owns and/or operates the pleasure craft or visiting yacht moored at the Marina; and

- xi. “crew of the pleasure craft or visiting yacht” or “pleasure craft or visiting yacht crew” means an individual employed or engaged in any capacity on board the pleasure craft or visiting yacht but does not include an individual temporarily employed on board i.e shore-based personnel who goes onboard to carry out duties when the pleasure craft or visiting yacht is moored in a Marina.

COVID-Safe Marina Criteria

Requirement
To resume business activities, the Marina Operator must fulfill the requirements below.
<i>Note: The Government will take action against errant entities, including enforcement under the relevant law and cessation of operations.</i>
A. Implement a system of Safe Management Measures (SMMs) at the Marina
<p>1) Establish and implement a system of SMMs to provide a safe working environment and minimise risks of outbreaks. Implement the SMMs in a sustainable manner as far as practicable.</p> <p>2) Implement a detailed monitoring plan to ensure compliance with SMMs and issues (e.g. remedy of non-compliance, risk mitigation) are resolved in a timely manner.</p>
B. SMMs at the Marina
3) The Marina Operator must ensure that all customers, visitors, owners or pleasure craft or visiting yacht crew (where applicable) check-in and check-out via the TraceTogether-only SafeEntry at the Marina premises and SmartEntry@Sea QR Code if going on board a pleasure craft or visiting yacht at the Marina.
C. Additional measures for Marina Operator for crew of the pleasure craft or visiting yacht
<p>4) The Marina Operator must inform MPA immediately of any pleasure craft or visiting yacht arriving at the Marina from overseas.</p> <p>5) The Marina Operator must ensure or make arrangements with the owner, agent or master of the pleasure craft or visiting yacht that all pleasure craft or visiting yacht crew are to undergo a Polymerase Chain Reaction (PCR) test upon the pleasure craft's or visiting yacht's arrival at the Marina from overseas, unless they are exempted by MPA. The Marina Operator must ensure or make arrangements with the owner, agent or master of the pleasure craft or visiting yacht that these pleasure craft or visiting yacht crew are required to serve cohort isolation i.e., as a group for 28 days, and undergo PCR testing on day 14 and day 28. During this period, the Marina Operator must ensure or make arrangements with the owner, agent or master of the pleasure craft or visiting yacht that the pleasure craft or visiting yacht is not allowed to cruise in port and no persons can embark or disembark the pleasure craft or visiting yacht. The Marina Operator must ensure or make arrangements with the owner, agent or master of the pleasure craft or visiting yacht that pleasure craft or visiting yacht crew can only disembark the pleasure craft or visiting yacht for essential activities such as tending to mooring and power lines of the pleasure craft or visiting yacht, repairs/maintenance of the pleasure craft or visiting yacht, stretching/exercise and purchasing of food and supplies, within the Marina premises from day 29 onwards after the pleasure craft or visiting yacht's arrival, with a letter of approval from MPA.</p> <p>6) The Marina Operator must ensure that safe distancing measures are adhered to by the pleasure craft or visiting yacht crew at all times within the Marina premises.</p> <p>7) The Marina Operator must ensure or make arrangements with the owner, agent or master of the pleasure craft or visiting yacht that all pleasure craft or visiting yacht crew are prohibited from working/going on board other pleasure craft or visiting yachts at the Marina. The Marina Operator must also ensure no socialising between crew of different pleasure craft and visiting yachts and/or with other individuals at the Marina premises (excluding crew employed or engaged in any capacity</p>

Requirement
onboard the same pleasure craft or visiting yacht) and no using of the Marina premises' facilities e.g., gyms, pools, toilets etc.
8) The Marina Operator must allow provisions and stores ordered by the owner, agent or master of the pleasure craft or visiting yacht, to be supplied to the pleasure craft or visiting yacht. The Marina Operator must ensure that the delivery of provisions and stores is carried out in a contactless manner.
9) The Marina Operator must ensure or make suitable arrangements with the owner, agent or master of the pleasure craft or visiting yacht that any unwell pleasure craft or visiting yacht crew seek immediate medical advice via telemedicine https://www.moh.gov.sg/licensing-and-regulation/telemedicine and where necessary, the Marina Operator should seek MPA's permission to allow the pleasure craft or visiting yacht crew to come ashore for medical treatment. Exception is given to emergency cases where the pleasure craft or visiting yacht crew must be conveyed to hospital via ambulance, and the Marina Operator shall notify MPA, ICA and NEA Port Health subsequently.
D. Additional measures for Marina Operator relating to operations personnel and shore-based personnel going on board a pleasure craft or visiting yacht at the Marina
10) The Marina Operator must incorporate the following in its SMMs, and ensure that all operations personnel and shore-based personnel going on board a pleasure craft or visiting yacht at the Marina comply with the following: <ul style="list-style-type: none"> a) Must check-in and check-out via the TraceTogether-only SafeEntry at the Marina premises and SmartEntry@Sea QR Code if going on board a pleasure craft or visiting yacht at the Marina; b) Can only board a pleasure craft or visiting yacht at the Marina if there are pleasure craft or visiting yacht crew onboard, if the operations personnel and shore-based personnel has been registered for Rostered Routine Testing (RRT) and tested using a PCR test every 7 days. In addition, these personnel are also required to take an Antigen Rapid Test (ART) from MOH-approved COVID-19 test providers¹ or under the Employer-led Supervised Self-Swab (ESSS) Programme 3 or 4 days after the last RRT PCR test; and c) In any case, must not board a pleasure craft or visiting yacht at the Marina if he/she is unwell.
11) The Marina Operator must also remind operations personnel and shore-based personnel going on board a pleasure craft or visiting yacht at the Marina to also comply with measures in Annex A .
E. Ensure cleanliness of Marina premises
12) Step up frequency of cleaning and disinfection for all high touch areas such as handrails, hand-wash stations, toilets, rest spaces, walkways.
13) At toilets and hand-wash stations, cleaning agents (i.e. hand soap, toilet paper) must be available and/or functioning at all times. Spare supplies for replenishment must be available.

¹ List of test providers can be found via <https://www.moh.gov.sg/licensing-and-regulation/regulations-guidelines-and-circulars/details/list-of-covid-10-swab-providers>

Requirement
<p>14) Disinfecting agents (e.g. hand sanitiser) must be installed at high human traffic points (e.g. entrances). All installed disinfecting agents must be available and/or functioning at all times. Spare supplies for replenishment must be available.</p> <p>15) Self-disinfecting liquids can be applied to high touch areas (e.g handrails) periodically as specified in the product specifications.</p> <p>16) Where possible, the Marina Operator should provide dedicated toilet facilities for operations personnel, shore-based personnel, customer, or visitor who goes onboard the pleasure craft or visiting yacht.</p> <p>17) Ensure refuse bins are covered at all times and cleared daily. Tie refuse contained in plastic bags properly before disposal at bin centres.</p>
F. Handling of suspect and/or confirmed cases
<p>18) The Marina Operator shall require its employees to visit only one clinic. However, if this is not possible, the Marina Operator must require that its employees inform the clinic he/she visits of all recent doctor visits over the past 14 days for any symptoms that may be related to COVID-19.</p> <ul style="list-style-type: none"> a) The Marina Operator shall require its employees to submit records of their MCs and diagnoses provided for COVID-19-related symptoms, including acute respiratory infections, and if they were tested for COVID-19 and the results of their tests. b) The Marina Operator shall take preventive actions to guard against incipient outbreaks at the Marina premises, such as requiring its employees on sick leave to closely monitor their health before returning to the Marina premises and requiring these employees' close contacts at the Marina premises to monitor their health more regularly. <p>19) The Marina Operator shall establish and maintain the following process for the management of all unwell, suspected, and at-risk operations personnel, shore-based personnel, customer, visitor, owner, or pleasure craft or visiting yacht crew on-site.</p> <ul style="list-style-type: none"> a) The Marina Operator shall require any operations personnel, shore-based personnel, customer, visitor, owner, or pleasure craft or visiting yacht crew who is feeling unwell or showing symptoms of illness to report to his employer, leave the Marina premises and consult a doctor immediately, even if symptoms may appear mild. The Marina Operator must track and record cases involving their employees as part of SMMs. b) The Marina Operator must provide dedicated sick bay and/or associated isolation facilities, including provision of sufficient and adequate Personal Protective Equipment (PPE), for timely segregation of suspected cases, while waiting for the suspected individual to be ambulated to hospital. c) For incapacitated or unconscious individuals at the Marina – clear the area of other personnel and administer aid immediately, where appropriate. The Marina Operator should call 995 for an emergency ambulance to ferry them to the nearest hospital. d) The Marina Operator must ensure it has an incident response and evacuation plan (including evacuation route, transport arrangement, designated clinic, etc.) for any

Requirement
<p>suspected/confirmed conscious/ unconscious cases to be included in the SMM plan with necessary and sufficient PPE kept on standby as well as temporary isolation areas/facilities.</p> <p>e) If there are COVID-19 positive cases detected during the PCR test and/or ART of operations personnel, the Marina Operator must inform the MPA and the relevant authorities, where applicable, immediately, and provide all information requested.</p>
G. Enforcement
<p>20) MPA will conduct enforcement checks to ensure compliance with this set of COVID-19 Safe Restart Criteria for relevant Marina Operators, including SMMs proposed by the Marina Operator. Enforcement action will be taken against offenders who fail to comply.</p> <p>21) Under the COVID-19 (Temporary Measures) Act 2020, failure to comply with SMMs is punishable with a fine of up to \$10,000, imprisonment of up to 6 months, or both, for first time offenders. Repeated non-compliance is punishable with a fine of up to \$20,000, imprisonment of up to 12 months or both.</p> <p>22) Enforcement action may be taken by any of the following:</p> <ul style="list-style-type: none"> • A police officer; • A Health Officer appointed under section 4(1)(a) or (b) of the Infectious Diseases Act; • A public officer; • An officer of a statutory body; • An auxiliary police officer; and • An employee of a prescribed institution under the Infectious Diseases Act. <p>23) Identity of enforcement officers can be verified via their authority cards or public service identification cards.</p>

ANNEX A

Measures for operations personnel and shore-based personnel going on board pleasure craft or visiting yacht at the Marina

Operations personnel and shore-based personnel who go on board a pleasure craft or visiting yacht at the Marina are to comply with the following:

- a. Must check-in and check-out via the TraceTogether-only SafeEntry at the Marina premises and SmartEntry@Sea QR Code if going on board a pleasure craft or visiting yacht at the Marina.
- b. Can only board a pleasure craft or visiting yacht if there are pleasure craft or visiting yacht crew onboard, if the operations personnel and shore-based personnel has been registered for RRT and tested using a PCR test every 7 days. In addition, these personnel are also required to take an Antigen Rapid Test (ART) from MOH-approved COVID-19 test providers² or under the Employer-led Supervised Self-Swab (ESSS) Programme 3 or 4 days after the last RRT PCR test.
- c. In any case, must not board a pleasure craft or visiting yacht at the Marina if he/she is unwell.
- d. Must always wear a mask³ at all times (unless the work activity requires that no mask be worn). In addition, operations personnel and shore-based personnel must properly wear other appropriate PPE, such as gloves, face shield and gown (where applicable), without jeopardising operational and personal safety.
- e. Must bring disinfectant and/or sanitiser to disinfect their equipment and/or tools before and after completion of work.
- f. Must minimise interaction with the pleasure craft or visiting yacht's crew, customer, visitor or owner, if any, as far as reasonably practicable.
- g. Must bring and consume his/her own food and beverages, using his/her own utensils; and consume his/her meals in an open area separate, and at a safe distance, from the pleasure craft or visiting yacht's crew, if any.
- h. Must not consume any food and beverages from the ships' stores.
- i. Must ensure a safe distance of at least 1 metre between himself or herself and any other individual on board.
- j. Must not interact with the pleasure craft or visiting yacht's crew, customer, visitor or owner, if any, or convene or take part in any gathering when on board except where necessary or in the course of the performance of his or her duties as operations personnel or shore-based personnel.
- k. Not loiter in the crew living or common areas onboard the pleasure craft or visiting yacht.

² List of test providers can be found via <https://www.moh.gov.sg/licensing-and-regulation/regulations-guidelines-and-circulars/details/list-of-covid-10-swab-providers>

³ As far as reasonably practicable, the operations personnel and shore-based personnel should wear a fitted N95 mask.

- l. Not remain onboard for a longer period than necessary to discharge his or her duties as an operations personnel or shore-based personnel, and not in any case, stay onboard overnight.
- m. Must avoid using the toilets onboard when they board a pleasure craft or visiting yacht moored at the Marina.
- n. Must not go onboard a pleasure craft if he had in the past 7 days gone onboard an ocean-going vessel.