

3 August 2021
(Last updated: 31 December 2021)

Dear Enterprises

FAST AND EASY TESTING (“FET”) FOR THE PRIVATE TUITION AND ENRICHMENT SECTOR

1. **With effect from 3 September 2021 onwards, all enterprises¹ in the private tuition and enrichment sector and self-help groups² that offer programmes to children aged 12 years old and below (“Enterprises”) must comply with the mandatory requirements set out in this updated notice. For avoidance of doubt, the mandatory requirements are specified in the paragraphs below prefaced with the words ‘[Mandatory]’.**

Background

2. **[Updated as of 1 January 2022]** The purpose of the FET regime is to further reduce the risk of transmission of COVID-19 in settings with unmasked or unvaccinated clients or where services are performed under prolonged and close contact with clients, or where there are frequent interactions with the community. Under the FET regime, Enterprises are required to ensure that their employees (including part-time employees and persons who work under their direction, e.g. contractors and subcontractors), undergo regular FET using the COVID-19 Antigen Rapid Test (“ART”), regardless of their vaccination or recovery status³. Self-employed persons working in these settings should also ensure that they adhere to the FET regime.
3. The FET regime and the mandatory requirements set out in this notice are imposed on Enterprises under the COVID-19 (Temporary Measures) (Control Order) Regulations 2020. Failure to comply with the requirements set out herein may result in prosecution and/or other enforcement action, including suspension/closure of operations⁴. Checks

¹ **[Updated as of 1 January 2022]** Enterprises include all private tuition and enrichment centres that have individuals falling in the categories listed in para 4. Only individuals who have fully recovered from a COVID-19 infection and are fully vaccinated would be exempted from the FET requirement. This includes persons who (a) recovered from a COVID-19 infection and subsequently receives at least one dose of COVID-19 vaccine (two doses if Sinovac or Sinopharm) that has been authorised under the Health Sciences Authority’s Pandemic Special Access Route or listed on the World Health Organisation’s Emergency Use Listing (WHO EUL) no earlier than 3 months after date of positive PCR, and (b) are fully vaccinated before being infected with COVID-19 and subsequently recovering from it. Persons who received one dose of COVID-19 vaccine before being infected would need to receive their 2nd dose (3rd dose if Sinovac or Sinopharm) to be exempted.

² Self-help groups refer to the Chinese Development Assistance Council (CDAC), Eurasian Association (EA), MENDAKI, and Singapore Indian Development Association (SINDA) only.

³ **[Updated as of 1 January 2022]** All individuals, including those who (a) are fully vaccinated with an approved COVID-19 vaccine, (b) have recovered from a COVID-19 infection, or (c) are certified by a medical practitioner to be medically ineligible to be vaccinated against COVID-19, are required to comply with the FET Requirement. Only individuals who have fully recovered from a COVID-19 infection and are fully vaccinated would be exempted from the FET requirement (see footnote 1 for more details).

⁴ Enterprises are reminded to comply with the other requirements imposed under the COVID-19 (Temporary Measures) (Control Order) Regulations 2020 and implement the Safe Management Measures (“SMMs”) as set out on the [COVID Gobusiness website](#). They are also reminded to comply with the relevant [SMMs](#) that have been set out by Government Agencies.

will be conducted by enforcement teams to verify if Enterprises have complied with the mandatory requirements set out in this notice.

FET Requirements for Enterprises

4. **[Mandatory]** Enterprises must ensure that all their employees⁵ and persons who work under their direction or at their premises (collectively, “Workers”) undergo FET at least once every 7 days. This includes:
 - (1) **[Updated as of 1 January 2022]** All individuals working within the premises of private tuition and enrichment centres that have children aged 12 years old and below (i.e. born in 2010 or later) even if the individuals do not come into contact with the children;
 - (2) All staff working within the premises of private tuition and enrichment centres that are located in retail malls; and
 - (3) **[Updated as of 1 January 2022]** All individuals working within premises where at least one programme is conducted for children aged 12 years old and below (i.e. born in 2010 or later) by a self-help group, even if the individuals do not come into contact with the children.
- 4A. Enterprises with Workers who fall within the scope of any other requirement under the Sports and/or Arts and Culture Sectors are not subject to the requirements set out in this notice for those workers.
5. **[Updated as of 1 January 2022]** For the avoidance of doubt, if an Enterprise consists of only one self-employed person, he or she has to comply with the FET Requirement as well. Workers who do not interact with children aged 12 and below and are working in a separate worksite that is not: (a) part of the premises of the private tuition or enrichment centre serving children aged 12 and below; (b) located in retail malls; or (c) part of the premises where at least one programme is conducted for children aged 12 and below by a self-help group, are not required to undergo FET.
6. **[Mandatory]** After their Workers undergo FET, Enterprises shall verify⁶ that Worker’s test results.
7. Where the Worker has obtained an “AG+” test result, Enterprises are strongly recommended to guide the Worker to abide by the prevailing management postures for such cases that are set out on the Ministry of Health’s (“MOH”) website at <https://www.moh.gov.sg/>.
8. **[Updated as of 1 January 2022]** To meet the FET Requirement, Enterprises are encouraged to conduct **Employer-Supervised Self-Swab (“ESSS”)** for their Workers.

⁵ This includes both full- and part-time employees, as well as individuals who are contractors, subcontractors, employees of contractors and subcontractors who work at the workplace of the Enterprise.

⁶ Enterprises are required to inspect any physical test result slip, SMS or test kit evidencing the test result of the Worker. It would not be sufficient for Enterprises to rely on oral statements by Workers to fulfill this obligation.

Details on how to conduct ESSS are set out in paragraphs 9 to 15 below. The Government will subsidise the cost of ART test kits for ESSS until 31 March 2022. Workers who are required to undergo Pre-Event Testing (PET) under the Workforce Vaccination Measures from 1 January 2022 can use their PET result to fulfil the FET requirement.

Requirements for Enterprises conducting ESSS

9. ESSS involves Workers using an ART kit and performing a swab on themselves under the supervision of a supervisor (“**Supervisor**”). The swabbing and supervision can be done either at the workplace or virtually using tools such as video conferencing.
10. **[Mandatory]** Enterprises conducting ESSS for their Workers shall:
 - (1) appoint an adequate number of Supervisors to ensure that each and every Worker is supervised by a Supervisor whenever they carry out ESSS;
 - (2) ensure that the Supervisor properly performs his supervisory role⁷;
 - (3) ensure that Workers comply with the steps set out in paragraph 13 below and properly perform the swabs on themselves;
 - (4) ensure that the test results obtained by Workers from ESSS are uploaded on the Swab Registration System (“**SRS**”) in accordance with the requirements set out under paragraph 14 below;
 - (5) ensure that the ART test kits used for ESSS are those that are set out on the Health Sciences Authority’s website at https://www.hsa.gov.sg/consumer-safety/articles/covid19_ARTselftests.
- 10A. Where the Workers have obtained an “AG+” test result while conducting ESSS, Enterprises are recommended to strongly encourage them to abide by the prevailing management postures for such cases that are set out on MOH’s website at <https://www.moh.gov.sg/>. The follow-up ART under Protocol 2 does not need to be carried out under supervision and the results do not need to be uploaded to SRS. Enterprises are to use self-sourced ART test kits for the follow-up ART test and not those that have been supplied by the Government under the FET regime.

Requirements for Supervisors

11. **[Mandatory]** If a Supervisor is above 50 years old, Enterprises must ensure that he or she is fully vaccinated against COVID-19 (i.e. they received two doses of the COVID-19 vaccination under Singapore’s national vaccination programme or any other vaccine

⁷ This includes wearing adequate personal protective equipment and maintaining appropriate infection prevention control procedures while conducting supervision.

regimen as approved by MOH⁸ and 14 days have passed from the time of the second dose⁹) before he or she can perform any supervisory role.

12. Enterprises that are conducting ESSS are advised to nominate at least two Workers per outlet to perform the role of the Supervisor.

Conduct of ESSS by Workers

13. **[Mandatory]** Enterprises are required to ensure that their Workers shall:
 - (1) be supervised¹⁰ by a Supervisor whenever they carry out ESSS;
 - (2) use new ART test kits whenever they carry out ESSS; and
 - (3) properly dispose of used ART test kits after they have carried out ESSS¹¹.

Uploading of Test Results onto the SRS

14. **[Mandatory]** Enterprises are required to upload the test results obtained by their Workers from ESSS onto SRS in accordance with the following:
 - (1) if the test result is “AG+”, Enterprises are to upload the test result of that Worker onto SRS **no later than 12 hours** after the ESSS for that specific Worker is completed;
 - (2) if the test result is “AG-”, Enterprises are to upload the test result of that Worker **no later than 24 hours** after the ESSS for that specific Worker is completed; and
 - (3) the requirements set out under paragraphs 4 to 6 of **Annex B**.
15. More details on the registration for an SRS account can be found at <https://go.gov.sg/tuition-enrichment-fet>.

⁸ Please refer to the First Schedule of the Infectious Diseases (Mass Gathering Testing for Coronavirus Disease 2019 Regulations 2021) for the most updated information on the vaccination regimen and approved vaccines.

⁹ Enterprises can consider asking Supervisors to verify their vaccination status via TraceTogether.

¹⁰ This can be done in person or virtually.

¹¹ Used test kits should be double-bagged and tied before disposing them in closed bins (e.g. pedal bins).