

**Invitation to Nominate**

The Ministry of the Environment and Water Resources (MEWR) invites individuals, educational institutions and organisations to submit nominations for the President’s Award for the Environment (PAE). The nomination period is from 20 Feb 2019 to 3 Apr 2019.

**The President’s Award for the Environment**

The PAE is the highest environmental accolade for individuals, educational institutions and organisations that have made outstanding contributions towards environmental and water resource sustainability in Singapore. Nominees must be exemplary stewards of our environment and have demonstrated long-term commitment to protecting and conserving our natural and living environment. They are exceptional individuals, educational institutions and organisations who have made an impact on building a sustainable Singapore.

**Nomination Process**

Nominations may be made for individuals, educational institutions or organisations, by completing the respective nomination forms. Individuals must be Singapore Citizens or Singapore Permanent Residents. Educational institutions include Pre-Schools, Primary, Secondary Schools, Junior Colleges, Institutes of Higher Learning, International Schools and other private educational institutions registered in Singapore. Organisations include grassroots organisations, private companies, NGOs and volunteer groups registered in Singapore.

The nomination forms for the respective categories below can be downloaded from [https://www.pae.gov.sg](https://www.pae.gov.sg/).

* Individual: Annex A
* Educational Institution: Annex B
* Organisation: Annex C

**Email** the completed nomination form and supporting documentation to [mewr\_pae@mewr.gov.sg](mailto:mewr_pae@mewr.gov.sg). Alternatively, mail the completed nomination form and supporting documentation to

**The President’s Award for the Environment Secretariat**

**Ministry of the Environment and Water Resources**

**Environment Building**

**40 Scotts Road, #04-00**

**Singapore 228231**

The closing date for the nominations is **3 Apr 2019**. Recipients will be announced in the third quarter of 2019.

**Annex B**

**NOMINATION OF EDUCATIONAL INSTITUTION FOR**

**THE PRESIDENT’S AWARD FOR THE ENVIRONMENT**

**Note:**

An employee of the nominated educational institution may submit the nomination form.

**SECTION A – INFORMATION ON NOMINATING PARTY**

(Please note that the Secretariat may contact you for further information.)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of Nominator: | | | | | Mr/Ms/Mdm/Mrs/Dr\* | | | | | | |
| Educational Institution: | | | | | |  | | | | | |
| Designation: | | | |  | | | | | | | |
| Address: | |  | | | | | | | | | |
| Postal Code: | | |  | | | | | Tel: (Mobile) |  | (Office/Home) |  |
| Email: |  | | | | | | | | | | |
| In what capacity are you making the nomination? : | | | | | | |  | | | | |

The nominator should inform the nominee of the nomination.

*\* Please indicate accordingly*

**SECTION B – INFORMATION ON EDUCATIONAL INSTITUTION NOMINATED**

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| --- | --- |
| Type of Nomination: | Educational Institution |
| Name of Educational Institution: |  |

**SECTION C – NOMINATION CITATION**

Please explain and elaborate with specific examples and, where possible, measurable outcomes (in absolute and percentage terms) why the educational institution is deserving of the President’s Award for the Environment.

**(1) Leadership commitment and environmental engagement among the staff and students within the educational institution**

*This section should exemplify the educational institution’s commitment towards establishing a sustainability culture* ***within the educational institution****.*

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| - **Demonstrate leadership commitment** (*e.g.* *formed a sustainability committee headed by Principal to achieve the SSB targets on a quarterly basis);*  - **Environmental policies, curriculum and measures that are aligned to the Sustainable Singapore Blueprint (SSB), such as[[1]](#footnote-1):**   1. **Enhancing water/energy efficiency** (e.g. *introduced xx programme to reduce the educational institution’s electricity/water consumption by xx kilowatts/litres, which is a reduction of xx% from 2017 levels);* 2. **Moving towards zero waste** *(e.g. introduced yy programme which led to a reduction of xx tonnes of food waste. This helps us move closer to our vision of making Singapore a Zero Waste Nation. );* 3. **Protecting or enhancing natural environment within the organisation** *(e.g. built an Eco-garden to enhance the natural environment with zz volunteers to produce zz kilograms of vegetables for the community weekly/ with a record of zz species of flora and fauna); and* 4. **Promoting Car-lite practices** *(e.g. encouraged staff to take public transport with a car-free day every quarter, reducing an estimated xx tonnes of carbon emissions annually).*   - **Engagement of staff and students to raise awareness of environmental issues and to encourage a more sustainable lifestyle** *(e.g. organised quarterly environmental learning journeys for yy staff; reduced or eliminated single use disposables from canteens by encouraging staff and students to bring their own tumbler/straw, thereby saving xx disposable cups/straws in 2018)*. |

**(2) Environmental practices by the educational institution that contribute towards achieving *An Active and Gracious Community* beyond the educational institution[[2]](#footnote-2)**

*This section should exemplify the educational institution’s impact in promoting sustainable practices to the wider community* ***beyond the educational institution****.*

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| **- The number of years and extent of collaboration with partners to bring about impactful initiatives to the larger community;** and  - **The number of years and extent of outreach and engagement initiatives to promote greater environmental stewardship by the community.**  (*E.g.* XX students and staff *worked with NGOs/schools/corporates to spearhead monthly programmes to implement recycling projects, reaching out to xx residents and xx schools each year from 20xx to 2019. This contributed to a x% increase in recycling participation from 2017, and xx tonnes of recyclables.)* |

**(3) Environmental Achievements**

*Please list recognition and awards the educational institution has received. This should demonstrate the educational institution’s* ***consistent environmental achievements****.*

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| **- Recognition as a champion within the community, educational landscape, nationally, and/or internationally** *(E.g. Knowledge and adoption of sustainability practices, organise annual seminars on Sustainable Singapore Blueprint topics)*;  - **List of Environmental Awards received** (*E.g. Environmental Challenge for Schools, School Green Awards in 20xx)*;and  - **Public visibility of environmental contributions**(*E.g. Featured in The Straits Times, xx social media pages, and/or academic journal*). |

**(4) Partner / Stakeholder Referee**

*Please provide information on stakeholders/partners whom the nominee has worked with. The stakeholders/partners should be able to provide further insights into the achievements of the nominee, if approached by MEWR.*

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| Referee 1   |  |  | | --- | --- | | Name: |  | | Organisation: |  | | Designation: |  | | Length of working relationship:  Nature of relationship: |  | | Phone contact: |  | | Email contact: |  | |
| Referee 2   |  |  | | --- | --- | | Name: |  | | Organisation: |  | | Designation: |  | | Length of working relationship:  Nature of relationship: |  | | Phone contact: |  | | Email contact: |  | |
| Referee 3   |  |  | | --- | --- | | Name: |  | | Organisation: |  | | Designation: |  | | Length of working relationship:  Nature of relationship: |  | | Phone contact: |  | | Email contact: |  | |

**SECTION D – DECLARATION**

I nominate the above Educational Institution for the President’s Award for the Environment 2019. I confirm that the information provided by me is accurate and true to the best of my knowledge.

Signature of Nominator Date

1. *For more information on the SSB, please refer to* [*www.sustainablesingapore.gov.sg*](http://www.sustainablesingapore.gov.sg) [↑](#footnote-ref-1)
2. ***An Active and Gracious Community*** *is one of the five themes under the SSB (*[*www.sustainablesingapore.gov.sg*](http://www.sustainablesingapore.gov.sg)*), where the people, private and public sector come together to care for our common spaces and environment, take a long-term perspective in conserving precious resources, and champion a sustainable way of life.* [↑](#footnote-ref-2)