Regulation 12(1)

Regulation 14(1)

Regulation 16(1)

Regulation 18(1)

Regulation 21(1)

Regulation 24(1)

# **FORM 3**

# **NOTICE OF WITHDRAWAL**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NOTE:**   * You should lodge and/or serve this Notice of Withdrawal only if you wish to withdraw any of the following notices (“**Relevant Notice**”) lodged and/or served under Part 10 of the Covid-19 (Temporary Measures) Act (“**Act**”):  1. Notice of Negotiation; 2. Notice of Objection to Notice of Revision; 3. Notice for Compensation; 4. Notice of Objection to Notice of Negotiation; 5. Notice for Adjustment; or 6. Notice of Repricing.  * Please use this form **only** if you are **unable** to use the electronic form in the links below:   + If you are lodging and/or serving this Notice on behalf of a business or organisation such as a company or sole proprietorship - <https://go.gov.sg/notice-of-withdrawal-corppass>   + If you are lodging and/or serving this Notice for yourself – <https://go.gov.sg/notice-of-withdrawal-singpass> * Please complete this form and: * (a) lodge the form to the Registry at [COVID19-RAF-REGISTRY-NOTICES@mlaw.gov.sg](mailto:COVID19-RAF-REGISTRY-NOTICES@mlaw.gov.sg); and  1. serve on the following persons(s) **if** you had served the Relevant Notice on them.  |  |  | | --- | --- | | **Type of Notice you are withdrawing** | **Person(s) on whom you must serve Notice of Withdrawal if you had served the Relevant Notice on them** | | Notice of Negotiation | * All the other parties to the contract; and * Any assignee to any party to the contract. | | Notice of Objection to Notice of Negotiation | * The party who served the Notice of Negotiation on you; * All the other parties to the contract; and * Any assignee to any party to the contract. | | Notice for Adjustment | * All the other parties to the contract; and * Any assignee to any party to the contract. | | Notice for Compensation | * The party who served the Notice of Negotiation on you; * All the other parties to the contract; and * Any assignee to any party to the contract. | | Notice of Objection to Notice of Revision | * The party who served the Notice of Revision on you; * All the other parties to the contract; and * Any assignee to any party to the contract. | | Notice for Repricing | * All the other parties to the contract; and * Any assignee to any party to the contract. |   You should submit this form to the Registry and serve the form on the above person(s) within 3 days beginning on the date of this form (at Part IV below).  Please **make and keep a copy of this Notice of Withdrawal** before you serve on the intended recipient(s).  If you are **unable to serve this form and the enclosed documents by way of email** on the intended recipient(s), you may serve the form and the enclosed documents:   1. By an **internet-based messaging system** (e.g. WhatsApp) or the **messaging system on the website, blog, or social media or networking website** owned or operated by the recipient, provided you have corresponded with the recipient via that messaging system regarding the contract; 2. **Only** if you are unable to serve by email or the mode in (a) above, by **both**: 3. the **mode of service specified under the contract for giving notice; and** 4. **prepaid registered post** (You should keep a copy of the registered post slip or courier slip as proof of service); or 5. **Only** if you are unable to serve by email or the modes in (a) and (b) above, by **prepaid registered post only** (You should keep a copy of the registered post slip or courier slip as proof of service).  * Please note that if you have lodged and/or served more than one Notice, you must lodge and/or serve this form for each of the Notices you wish to withdraw. * You should fill **all** the fields in this form, unless they are indicated as fields that are required to be filled only if the information is available or applicable, or they are indicated as fields that you may leave blank.\*   \* *The Registrar and/or Assessor may allow an amendment of the Notice or make directions to a party to provide any document or information, to comply with the requirements of the Regulations.* |

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| **Part I – Type of Notice which you are withdrawing** | | | | | | |
|  | Type of Notice you are withdrawing: (“**Relevant Notice**”) (please select one only) | | |  | Notice of Negotiation | |
|  | Notice of Objection to Notice of Negotiation | |
|  | Notice for Compensation | |
|  | Notice for Adjustment | |
|  | Notice of Objection to Notice of Revision | |
|  | Notice for Repricing | |
| **Part II(A) – Particulars of Party who served and is seeking to withdraw the Relevant Notice** | | | | | | |
|  | Name of party who served the relevant Notice:  \***If you are making this Notice of Withdrawal on behalf of an entity (such as a business or company or organisation), fill in the name of the entity.** | | | *E.g. ABC Tenant Pte Ltd* | | |
|  | Address of party who served the Relevant Notice: | | |  | | |
|  | Date the Relevant Notice was served: | | | Click or tap to enter a date. | | |
|  | Case Reference No. (if available): | | | *Please provide the Case Reference No. received from the Registry, if available.* | | |
|  | Date of hearing before Adjustment Relief Assessor(if fixed): | | | Click or tap to enter a date. | | |
| **You should attach a copy of the Relevant Notice that you wish to withdraw to this Notice of Withdrawal (You do not need to attach any of the attachments to the Relevant Notice here)**. | | | | | | |
| **Part II(B)– Particulars of authorised representative**  If you are withdrawing the Relevant Notice for yourself, please leave this part blank.  If you are withdrawing the Relevant Notice on behalf of an entity (such as a business or company) or a sole proprietorship, please fill in your particulars below. You must be authorised by the entity to withdraw the Relevant Notice on behalf of the entity. | | | | | | |
|  | Name of authorised  representative: | | | *Insert your name here* | | |
|  | Contact no.: | | | *Enter phone number where you can be contacted. Please include the country code if it is a foreign number.* | | |
| **Part III – Particulars of person(s) on whom the Relevant Notice had been served**  If the party on whom the relevant Notice had been served is an entity (such as a business, company or organisation), you must identify the entity correctly for the withdrawal of the Notice to be valid. You should insert the entity’s name and registered address and, where available, the telephone number, email address, and Unique Entity Number of the entity.  Pleaserepeat this Part if there is more than one party on whom the Relevant Notice had been served. | | | | | | |
|  | Type of party: | |  | | The party or parties to the contract | |
|  | | Any guarantor or surety | |
|  | | The issuer of a related performance bond | |
|  | | Any assignee of any party to the contract (if applicable) | |
|  | Name of party: | | *If the other party is an entity, please state the name of the entity.* | | | |
|  | Address (if available): | | *If the other party is an entity, please provide the entity’s registered address (see* [*www.uen.gov.sg*](http://www.uen.gov.sg)*).* | | | |
|  | Email address (if available): | |  | | | |
|  | Contact no.: | |  | | | |
|  | Unique Entity Number (UEN) (if available): | |  | | | |
| **Part IV – Confirmation of contents** | | | | | | |
|  | I (or the entity which I represent) am(is) withdrawing the Relevant Notice as set out in Part I above, which was served on the person(s) whose details are set out in Part III above. | | | | | |
|  | I declare that the information I have provided in this Notice of Withdrawal is true and accurate, to the best of my knowledge and belief. | | | | | |
|  | I understand under section 76 of the Act, if any declaration or statement, or any information or document provided, in this form is false or misleading in a material particular, and I know or ought reasonably to know that, or is reckless as to whether, the declaration, statement, information or document is false or misleading in a material particular, I will be guilty of an **offence**. | | | | | |
|  | (For person lodging and serving this Notice of Withdrawal on behalf of another individual)  In submitting this Notice of Withdrawal, I confirm that I am **authorised to act on behalf of the individual named in Part II** in filling in, serving and lodging this Notice of Withdrawal and to **represent the said individual** in matters relating to this Notice of Withdrawal including in the proceedings under Part 10 of the Act. | | | | | |
|  | (For a person lodging and serving this Notice of Withdrawal on behalf of a company, business or organisation)  In submitting this Notice of Withdrawal, I confirm that I am **authorised to act on behalf of the entity or organisation** in filling in, serving and lodging this Notice of Withdrawal and to **represent the entity or organisation** in matters relating to this Notice of Withdrawal including in the proceedings under Part 10 of the Act. | | | | | |
| Name: | |  | | | |
| Signature: | |  | | | |
| Date of Notice of Withdrawal: | | Click or tap to enter a date. | | | |