



GoBusiness Licensing Guide

Step by Step Guide for Regulated Dealers in the
Precious Stones and Precious Metals Dealers Sector

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1 Information You Need for Registration

Entity	Information needed
<ul style="list-style-type: none"> • Director • Partner • Manager • Company secretary • Person holding an analogous position involved in the management of the applicant • Outlet manager 	<ol style="list-style-type: none"> 1. Name* 2. NRIC No./Passport No./FIN No.* 3. Copy of Passport/ FIN for foreigners 4. Date of birth 5. Declaration of: <ol style="list-style-type: none"> a) any investigations or convictions for offences related to fraud, dishonesty, money laundering, or terrorism financing; b) any bankruptcy, insolvency or liquidation; c) any lawsuit the person was party to; and d) any breach of anti-money laundering/countering the financing of terrorism (“AML/CFT”) requirements. <p>*Information is auto-populated for ACRA registered entities</p>
<ul style="list-style-type: none"> • Compliance officer 	<ol style="list-style-type: none"> 1. Name 2. NRIC No./Passport No./FIN No. 3. Copy of Passport/ FIN for foreigners 4. Date of birth
<ul style="list-style-type: none"> • Substantial shareholders (if you represent a company) 	<ol style="list-style-type: none"> 1. Name* 2. NRIC No./Passport No./FIN No.* 3. Copy of Passport/ FIN for foreigners 4. No. of Ordinary Shares* 5. Ordinary Share %* 6. Voting Share %* 7. Declaration of: <ol style="list-style-type: none"> a) any investigations or convictions for offences related to fraud, dishonesty, money laundering, or terrorism financing; b) any bankruptcy, insolvency or liquidation; c) any lawsuit the person was party to; and d) any breach of AML/CFT requirements. <p>*Information is auto-populated for ACRA registered entities</p>
<ul style="list-style-type: none"> • Place(s) of business 	<ol style="list-style-type: none"> 1. Description of place of business 2. Address 3. Contact No. 4. Name of Outlet Manager 5. NRIC No./Passport No./FIN No. 6. Contact No. of Outlet Manager

2 Important Notice

- Please login with **CorpPass** to ensure that the Certificate of Registration will be correctly granted to your **business entity** that is registered with ACRA or a relevant UEN Issuance Agency, whether you are a sole proprietorship, partnership, company, corporation, limited liability partnership and limited partnership. CorpPass is now the only login method for online corporate transactions with government digital services. To apply for your CorpPass account, please visit <https://www.corppass.gov.sg>.
- Do NOT login with **SingPass/ LicenceOne ID** unless you are exempted from registration with ACRA, and are registering in your personal capacity as an individual dealer. For applications submitted via SingPass login, the Certificate of Registration if granted, will be issued to the individual in his/her personal capacity instead of in the name of a business entity. **The application fees will not be refunded if you submitted wrongly using SingPass.**
- There should be only **one application per business entity** (i.e. one application per UEN). If you have multiple outlets, please add additional outlets within the same application.
- You may refer to the table below for the login methods.

Nationality or Country of Registration and/or Incorporation	Entity Type	
	Business	Individual
Singapore	Login to GoBusiness Licensing using your CorpPass Account ¹ .	If you are a <u>sole proprietor</u> , login to GoBusiness Licensing using your CorpPass Account ¹ .
Not Singapore Note: A foreign dealers who carries on business for not more than 90 days a year in Singapore need NOT register	Login to GoBusiness Licensing using your CorpPass Account ¹ . Business entities not registered in Singapore require a Unique Entity Number (UEN) to transact. An entity may obtain a UEN by registering itself with an appropriate UEN Issuance Agency listed in www.uen.gov.sg under the link "Who will issue UEN to me?". The entity may then apply for a CorpPass account.	If you are conducting business in your personal capacity, contact the Anti-Money Laundering/Countering the Financing of Terrorism Division ("ACD") at https://eservices.mlaw.gov.sg/enquiry/ .

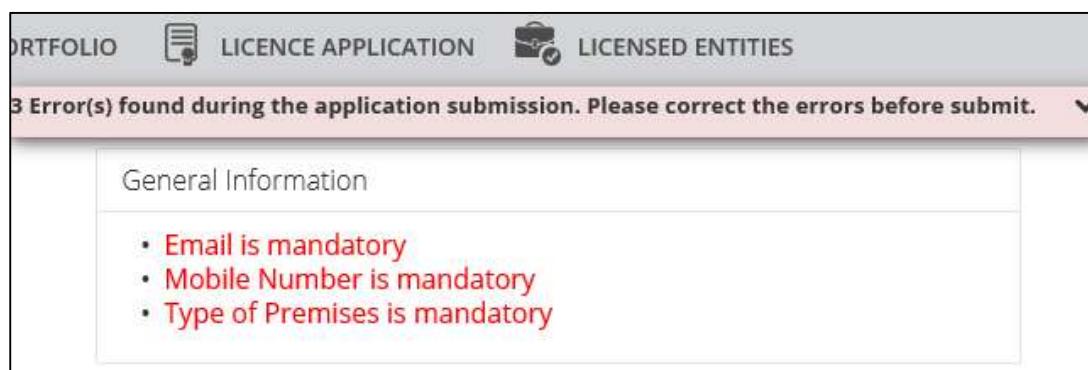
¹ Your CorpPass Administrator should also create CorpPass User accounts for your GoBusiness Licensing users and select the entity's e-Services "Ministry of Trade's GoBusiness Licensing" during account creation.

3 Useful Tips

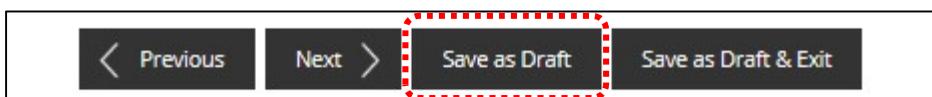
- If there are incomplete/error entries in your submission, an error message will appear at the top of the screen.



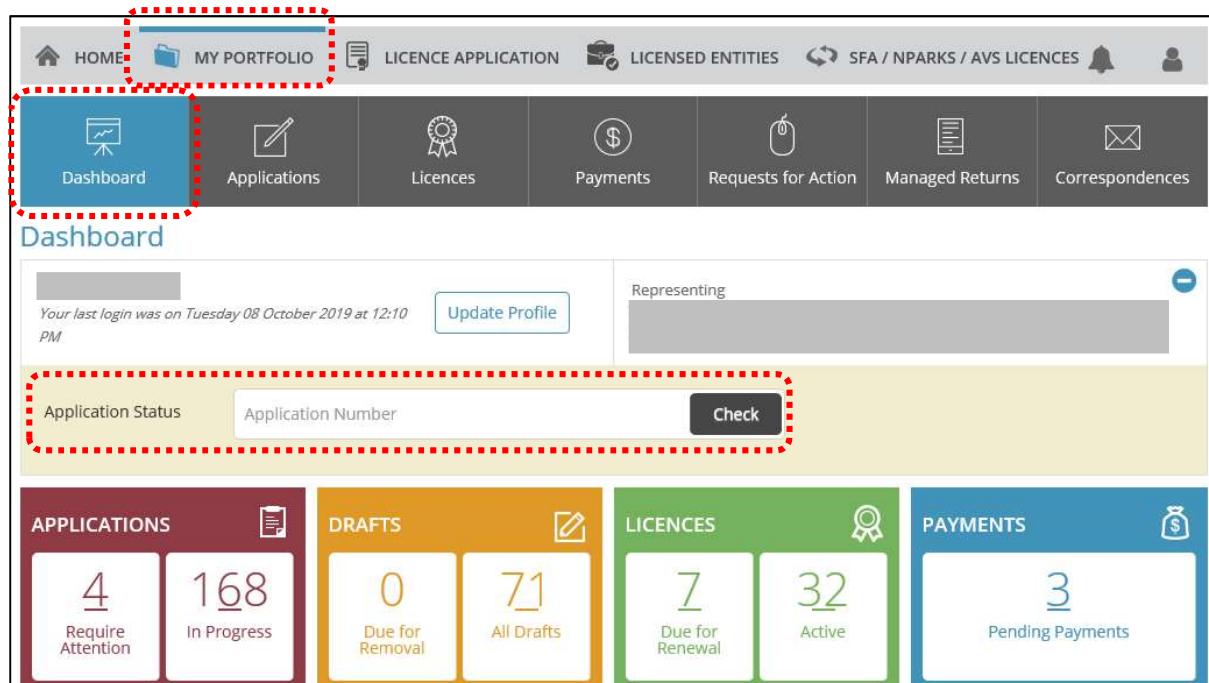
- You can mouse over the error message to view details of the error fields.



- It takes less than 30 minutes to complete the registration application. In case you are unable to complete the application in one go, you may save as draft and continue later.



- Upon submission, an Application Number (Cxxxxxxxxxx) will be generated. You may check on the application status under <MY PORTFOLIO>, under <Dashboard>. Enter Application Number at <Application Status>. Click <Search>.



- You may also check on the application status under <MY PORTFOLIO>, under <Applications>. Enter Application Number at <Application Status>. Click <Search>. Or, you may look up your applications listing shown below.

- Types of Application Number

Application Number	Type
Bxxxxxxxxxx	Draft application
Cxxxxxxxxxx	Submitted application ¹
Wxxxxxxxxxx	Withdrawn application ²
Uxxxxxxxxxx	Amend existing licence
Txxxxxxxxxx	Cancel existing licence
Rxxxxxxxxxx	Renew expiring licence

¹ Application is pending agency action. Please look out for your emails whether further information is required, or in-principle approval has been granted requiring payment of the registration fees.

² Application may be withdrawn before the in-principle approval has been granted. The application fee is non-refundable.

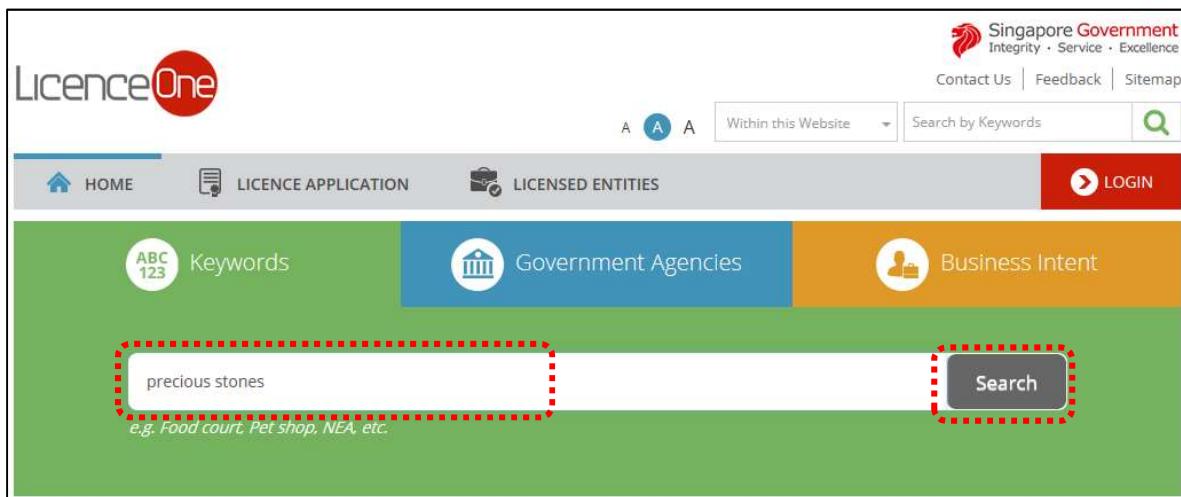
4 Useful Contacts

CorpPass	<p>Tel: 6643 0577 Mon – Fri: 8am – 8pm Sat: 8am – 2pm Email: support@corppass.gov.sg Website: https://www.corppass.gov.sg</p>	<p>For enquiries relating to CorpPass matters, e.g.:</p> <ul style="list-style-type: none"> • <i>register and set up CorpPass account</i> • <i>activate CorpPass account</i> • <i>forgot/retrieve CorpPass ID</i> • <i>forgot/reset CorpPass password</i> • <i>register CorpPass Admin</i> • <i>create users</i> • <i>assign digital services</i>
GoBusiness Licensing	<p>Tel: 6774 1430 Mon – Fri: 8am – 8pm Sat: 8am – 2pm Email: licences-helpdesk@crimsonlogic.com.sg Website: https://www.gobusiness.gov.sg/licences</p>	<p>For enquiries relating to GoBusiness Licensing matters, e.g.:</p> <ul style="list-style-type: none"> • <i>GoBusiness Licensing Login ID</i> • <i>forgot/reset GoBusiness Licensing password</i> • <i>apply for new licence</i> • <i>view notifications</i> • <i>check application status</i> • <i>check application payment advice</i> • <i>foreigners apply for LicenceOne ID</i>
Ministry of Law Services Centre	<p>Enquiry Line Operating Hours: Tel: 1800-CALL-LAW (1800 2255 529) Mon – Fri: 8.30am – 5.00pm (Closed on Weekends & Public Holidays)</p> <p>Online Enquiry Form: https://eservices.mlaw.gov.sg/enquiry/</p> <p>Counter Operating Hours: Mon – Fri: 8.30am – 5.00pm (Closed on Weekends & Public Holidays)</p>	<p>For enquiries relating to Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act 2019, e.g.:</p> <ul style="list-style-type: none"> • <i>registration requirements</i> • <i>regulatory requirements</i>

5 Apply for New Licence (STAGE 1)

Step 1: SELECT licence to apply

- Go to <https://www.gobusiness.gov.sg/licences>.
- Type in 'precious stones' in the Keywords search box.
- Click <Search>.



- Click <Add to Selection>.

The screenshot shows the 'Search Results' page for the keyword 'precious stones'. It displays 2 results. The first result is 'Registration of Precious Stones and Precious Metals Dealers' (1). A red dashed box highlights the 'Add to Selection >' button to the right of the result description. Below the results, there is a note: 'For businesses that conduct regulated dealing (in precious stones, precious metals, precious products or asset-backed tokens) or as an intermediary for regulated dealing.'

- Click <Review & Apply (1)>.

The screenshot shows the 'Search Results' page again, this time with the 'Selected' status indicated next to the 'Registration of Precious Stones and Precious Metals Dealers' result. A red dashed box highlights the 'Review & Apply (1)' button to the right of the result description. Below the results, there is a note: 'Before applying: Please ensure that you have the requisite information/ documents. More information on requisite information/ documents are available at...'.

- Click <Proceed>.

Selected Licences

MINLAW | Registration of Precious Stones and Precious Metals Dealers

Proceed

For businesses that conduct regulated dealing (in precious stones or metals) as an intermediary for regulated dealing.

Review & Apply (1)

Before applying: Please ensure that you have the requisite information/ documents. More information on requisite information/documents are available at [here](#).

Selected

- Click <APPLY>.

1 SELECT
Licence(s)

2 ADD
General Information

3 PROVIDE
Application Details

4 UPLOAD
Supporting Document(s)

5 REVIEW & SUBMIT
Application
(Payment if applicable)

6 ACKNOWLEDGEMENT

Apply for New Licence

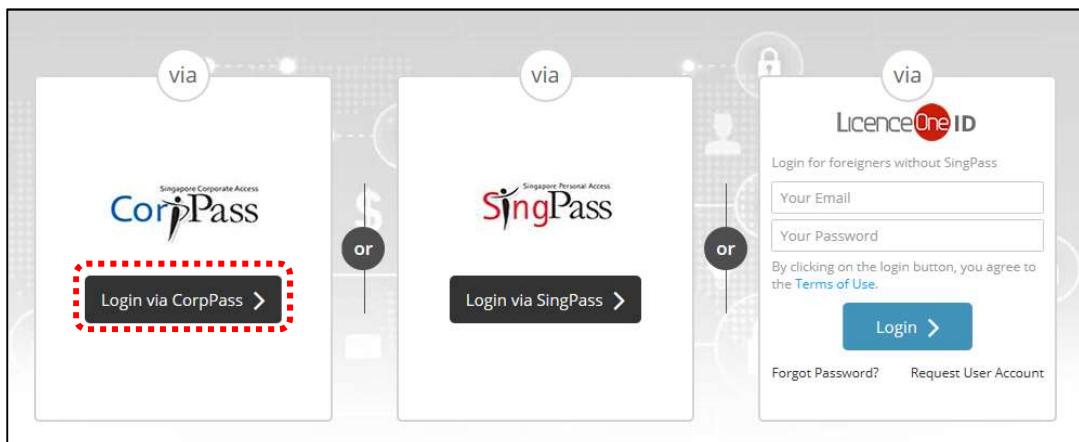
You may need the following licence(s) for your business

To be applied at **LicenceOne**

<input checked="" type="checkbox"/> Licence Name	Time to Fill	Fees & Supporting Documents	Estimated Processing Time
Selected Licence(s)			
<input checked="" type="checkbox"/> MINLAW Registration of Precious Stones and Precious Metals Dealers <small>i 30 mins</small>	<small>Details</small>	Around 4 weeks	

< Previous Email Me > **APPLY**

- Select <Login via CorpPass>.



- Enter CorpPass log in details.
- Click <Login>.
- If you do not have a CorpPass account, click <Get Started> to apply for one.

Log in with **CorpPass**

The image shows the CorpPass login page. At the top, it says "Log in with CorpPass". Below that are three input fields: "UEN/ENTITY ID", "CORPPASS ID", and "Password", each with a small "i" icon. A red dashed box surrounds these three fields. Below the fields is a checkbox labeled "Remember Entity ID" with an "i" icon next to it. Underneath the fields is a link "Forgot [Entity / CorpPass ID](#) or [Password](#)". At the bottom left is a "Cancel" button, and in the center is a blue "Login ▶" button with a red dashed box around it. At the bottom right, there is a link "Don't have a CorpPass Account? [Get Started](#)" with a red dashed box around the "Get Started" link.

UEN/ENTITY ID *i*

CORPPASS ID *i*

Password *i*

Remember Entity ID *i*

Forgot [Entity / CorpPass ID](#) or [Password](#)

Cancel **Login ▶**

Don't have a CorpPass Account? [Get Started](#)

Step 2: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.

Apply for New Licence

Terms of Use

I. Agreement

- Access this service is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
- In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
- These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
- We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

- The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

- Select whether you are applying as an Applicant, or on behalf of Applicant.
- Enter Filer's Particulars (if applicable).
- Tick if you prefer to receive status updates of licence application via SMS.

I am applying as an Applicant on behalf of Applicant

Filer's Particulars

Note: Salutation, Name, Nationality, Gender and Date Of Birth are taken from User Profile for your convenience.
Please proceed to [Update User Profile](#) screen to edit these information where necessary.

Salutation*	<input type="text"/>	Designation*	<input type="text"/>
Name*	<input type="text"/>	Office Tel Number	<input type="text"/>
Citizenship*	<input type="text"/>	Home Tel Number	<input type="text"/>
Gender*	<input checked="" type="radio"/> Male <input type="radio"/> Female	Fax Number	<input type="text"/>
Date Of Birth*	<input type="text"/> <input type="button" value=""/>	Mobile Number*	<input type="text"/> +65
Primary Contact Mode*	<input type="radio"/> Office Tel Number <input type="radio"/> Home Tel Number <input checked="" type="radio"/> Mobile Number	Email	<input type="text"/>
<input type="checkbox"/> Tick if you prefer to receive status updates of licence application via SMS			

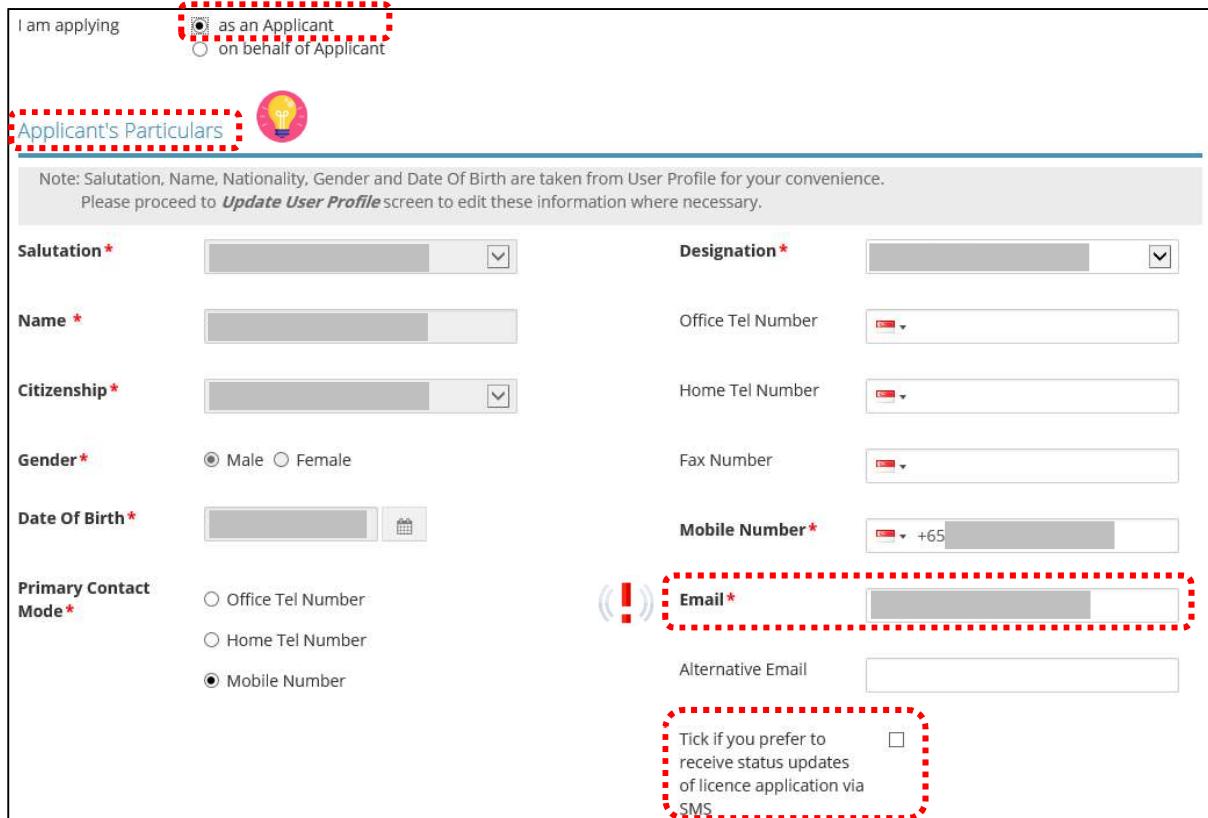
- Enter Applicant's Particulars.
- Tick if you prefer to receive status updates of licence application via SMS.

Note: 

- The Applicant refers to the employee who is submitting application.

IMPORTANT: 

- The email address is used as a means of receiving notifications from the Registrar.



I am applying as an Applicant on behalf of Applicant

Applicant's Particulars

Note: Salutation, Name, Nationality, Gender and Date Of Birth are taken from User Profile for your convenience.
Please proceed to [Update User Profile](#) screen to edit these information where necessary.

Salutation*	<input type="text"/>	Designation*	<input type="text"/>
Name *	<input type="text"/>	Office Tel Number	<input type="text"/>
Citizenship*	<input type="text"/>	Home Tel Number	<input type="text"/>
Gender*	<input checked="" type="radio"/> Male <input type="radio"/> Female	Fax Number	<input type="text"/>
Date Of Birth*	<input type="text"/> 	Mobile Number*	<input type="text"/> +65
Primary Contact Mode*	<input type="radio"/> Office Tel Number <input type="radio"/> Home Tel Number <input checked="" type="radio"/> Mobile Number	Email*	<input type="text"/>
		Alternative Email	<input type="text"/>
Tick if you prefer to receive status updates of licence application via SMS <input type="checkbox"/>			

- Enter Applicant's Address.
- Enter Organisation Details.

Note:

- You may enter the Postal Code, and click <Retrieve Address>. Repeat for similar address fields throughout the application.
- The Applicant refers to the business entity. Enter as per ACRA records.
- Organisation Details – Information is auto-populated for ACRA registered entities.

Applicant's Address	
Address Type*	<input checked="" type="radio"/> Local <input type="radio"/> Foreign
Type of Premises*	<input type="text"/>
Postal Code*	<input type="text"/> <input type="button" value="Retrieve Address"/> 
Please enter your postal code and click "Retrieve Address".	
Block / House Number*	<input type="text"/>
Street Name*	<input type="text"/>
Level	<input type="text"/>
Unit Number	<input type="text"/> E.g. 05-01 Key in:05
Building Name	<input type="text"/> E.g. 05-01 Key in:01
Organisation Details	
Organisation Name	<input type="text"/>
UEN	<input type="text"/>
Organisation Type	<input type="text"/>
UEN of Former Company	<input type="text"/>

- Enter Organisation Registered Address.
- Enter Organisation Operating Address.

Note:

- Organisation Registered Address - Information is auto-populated for ACRA registered entities.
- Under Organisation Operating Address, enter address where business activities take place. If there are multiple outlets, enter the main outlet's address.

Organisation Registered Address			
Type of Premises	<input type="text"/>		
Postal Code	<input type="text"/> <input type="button" value="Retrieve Address"/>		
Please enter your postal code and click "Retrieve Address".			
Block / House Number*	<input type="text"/>		
Street Name	<input type="text"/>		
Level	<input type="text"/>		
Unit Number	<input type="text"/>		
Building Name	<input type="text"/>		
Organisation Operating Address			
Type of Premises	<input type="text"/>	Street Name	<input type="text"/>
Postal Code	<input type="text"/> <input type="button" value="Retrieve Address"/>	Level	<input type="text"/>
Please enter your postal code and click "Retrieve Address".		E.g. 05-01 Key in:05	
Block / House Number	<input type="text"/>	Unit Number	<input type="text"/>
		E.g. 05-01 Key in:01	
		Building Name	<input type="text"/>

- Enter Organisation Contact Details.
- Enter Mailing Address.
- Click <Next>.

Note: 

- At the Mailing Address, you may click <Copy> for the address entered earlier to be copied here.

Organisation Contact Details

Tel Number*

Fax Number

Business Email*

Mailing Address

Organisation Operating Address Copy

Organisation Registered Address Copy

Address Type* Local Foreign

Type of Premises*

Postal Code* Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number

Street Name*

Level E.g. 05-01 Key in:05

Unit Number E.g. 05-01 Key in:01

Building Name

Next > Save as Draft Save as Draft & Exit

- Click <I Accept> to agree with and accept the notice.

IMPORTANT: 

- Application fee will not be refunded if application is submitted wrongly using SingPass.

Alert!!

I confirm that I act/will be acting as or hold/will be holding out to be a regulated dealer in my personal capacity and the Registration, if granted will be issued to me in my personal capacity.

If I am applying on behalf of a business entity e.g. a sole proprietorship, partnership, company, corporation, limited liability partnership or limited partnership, I must log out of this form and start a fresh application form using CorpPass.

If I continue with this application form for registration to be granted in my personal capacity, the Certificate of Registration if granted, will be issued to me in my personal capacity instead of in the name of a business entity. This means that I can only carry on the business of regulated dealing (or the business as an intermediary for regulated dealing) in my personal capacity and not through a business entity.

My application fees will not be refunded if I apply wrongly using SingPass. 

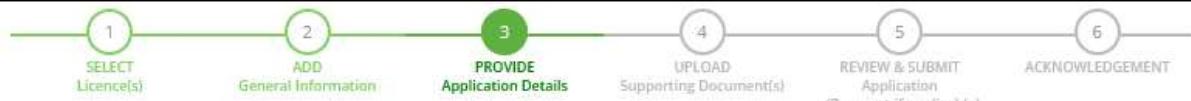
I Accept

Step 3: PROVIDE Application Details

- Enter Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager information.

Note: 

- Name and Passport Number are auto-populated for ACRA registered entities.
- For Company Secretary, if the person is involved in any other precious stones and precious metals business, to indicate 'Yes' with details as 'Person is a 3rd party company service provider.'



Apply for New Licence

Registration of Precious Stones and Precious Metals Dealers

Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager

1
Salutation* Date of Birth*

Name Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')* Yes No

NRIC/ Passport/ FIN No

Designation

If Yes. Provide details

2
Salutation* Date of Birth*

Name Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')* Yes No

NRIC/ Passport/ FIN No

Designation

If Yes. Provide details

- Enter Compliance Officer Details.
- Click <Add>.

Compliance Officer Details

Salutation*	<input type="text"/>	Name*	<input type="text"/>
Date of Birth*	<input type="text"/> 	NRIC/ Passport/ FIN No*	<input type="text"/>
<input type="button" value="Add"/>			

- Enter Substantial Shareholding Details (5% or more).

Note: 

- Ordinary Share % information – Information is auto-populated for ACRA registered entities.

Substantial Shareholding Details (5% or more)

Is Voting Share applicable for this company?*	<input type="text"/>			
Substantial Shareholder Name	Substantial Shareholder NRIC/ Passport/ FIN No/ UEN No	No. of Ordinary Shares	Ordinary Share % 	Voting Share %
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: <input type="text"/> <input type="text"/> <input type="text"/>				

- Declare if there is any PSMD licence obtained overseas.
- Declare Other Information.

Note:

- There are 8 questions in total.
- The Applicant here refers to the business entity.

Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas	
<p>Do you have a Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas*</p> <div style="text-align: center; margin-top: 10px;"> <input type="radio"/> Yes <input type="radio"/> No </div>	
<p>Other Information</p> <p>Do you have a bank account in Singapore for the purpose of your business of regulated dealing?*</p> <div style="text-align: right; margin-top: 10px;"> <input type="radio"/> Yes <input type="radio"/> No </div> <p>Do you have credit card/ charge card payment facilities for the purpose of your business of regulated dealing?*</p> <div style="text-align: right; margin-top: 10px;"> <input type="radio"/> Yes <input type="radio"/> No </div> <p>Has the following persons (where applicable) ever been investigated, currently under investigations or convicted in Singapore, or elsewhere for any offence (excluding parking offences):</p> <ul style="list-style-type: none"> - The applicant - Substantial shareholder - Director - Manager - Partner - Company Secretary - Other person holding an analogous position involved in the management of the applicant - Employee managing the applicant's business of regulated dealing or business as an intermediary?* <p>If yes, please state particulars</p> <div style="border: 1px solid #ccc; width: 100%; height: 40px;"></div>	
<p>Has the following persons (where applicable) ever been investigated, currently under investigations or convicted of any money laundering or terrorism financing (ML/TF) offence as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act:</p> <ul style="list-style-type: none"> - The applicant - Substantial shareholder - Director - Manager - Partner - Company Secretary - Other person holding an analogous position involved in the management of the applicant - Employee managing the applicant's business of regulated dealing or business as an intermediary?* <p>If yes, please state particulars</p> <div style="border: 1px solid #ccc; width: 100%; height: 40px;"></div>	

Has the following persons (where applicable) ever been a party to a lawsuit, as a plaintiff, defendant, arbitrator, or claimant? Lawsuits include but are not limited to the following: negligence matters, contract matters, debt matters and bankruptcies. Please include ongoing lawsuits at the point of registration application.

Yes No

- The applicant
- Substantial shareholder 
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

If yes, please state particulars

Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law:

Yes No

- The applicant 
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

If yes, please state particulars

- Enter details if there are any relevant permits or licences obtained.

Note: 

- The permits or licences refer to those relating to anti-money laundering/countering the financing of terrorism regulations of precious stones and precious metals activities.

Has the following persons (where applicable) ever been refused the right, or restricted in its or his right, to carry on any trade, business or profession for which a specific licence, registration or other authorisation is required by law in any jurisdiction on grounds of MLTF risk or past breaches or anti-money laundering and countering the financing of terrorism (AML/CFT) requirements:

Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

If yes, please state particulars

Do you have any other persons holding an analogous position involved in the management of the applicant, who is not in the list of directors and shareholders? e.g. commonly used positions may include the Chairman and CEO.*

Yes No Not Applicable

If yes, please state particulars

Please state all the relevant permits or licences that are relevant to the business, that you have obtained. Examples of relevant licences include Secondhand Goods Dealer Licence, Kimberley Process Licence, Remittance Licence. 

- Enter Place of business.
- Click <Add>.
- Add on only if you have more than 1 place of business.
- Select Class of Registration.
 - Class 1 – 1 Year (\$300 per outlet)
 - Class 2 – 2 Years (\$600 per outlet)
 - Class 3 – 3 Years (\$900 per outlet)

Note:

- Enter only 1 Place of business even if the store occupies 2 or more adjoining units' space.
- For the Place of business, type in e.g. name of shopping mall or road name.
- For the Outlet Manager, if there is more than 1 Outlet Manager per Place of Business, to indicate 1 of them. After you have submitted the application, inform ACD at <https://eservices.mlaw.gov.sg/enquiry/> that you have more than 1 Outlet Manager per Place of business.

Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)																																																
<p>Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.</p> <table border="1"> <tr> <td>Place of business*</td> <td><input type="text"/></td> <td>Level</td> <td><input type="text"/></td> </tr> <tr> <td>Postal Code*</td> <td><input type="text"/> <input type="button" value="Retrieve Address"/></td> <td>Unit Number</td> <td><input type="text"/></td> </tr> <tr> <td>Block/House Number</td> <td><input type="text"/></td> <td>Building Name</td> <td><input type="text"/></td> </tr> <tr> <td>Street Name*</td> <td><input type="text"/></td> <td>Contact Number</td> <td><input type="text"/></td> </tr> <tr> <td>Name of outlet Manager/ person in-charge*</td> <td><input type="text"/></td> <td>ID Type*</td> <td><input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport</td> </tr> <tr> <td>Contact number of outlet Manager/ person in-charge*</td> <td><input type="text"/></td> <td>Identification number of outlet Manager/ person in-charge*</td> <td><input type="text"/></td> </tr> <tr> <td colspan="4"> <input type="button" value="Add"/> </td> </tr> <tr> <td>Name of the outlet</td> <td>Outlet Address</td> <td>Contact Number</td> <td>Name of outlet Manager/ person in-charge</td> <td>ID Type</td> <td>Identification number of outlet Manager/ person in-charge</td> <td>Contact number of outlet Manager/ person in-charge</td> </tr> <tr> <td><input type="text"/></td> </tr> </table>							Place of business*	<input type="text"/>	Level	<input type="text"/>	Postal Code*	<input type="text"/> <input type="button" value="Retrieve Address"/>	Unit Number	<input type="text"/>	Block/House Number	<input type="text"/>	Building Name	<input type="text"/>	Street Name*	<input type="text"/>	Contact Number	<input type="text"/>	Name of outlet Manager/ person in-charge*	<input type="text"/>	ID Type*	<input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport	Contact number of outlet Manager/ person in-charge*	<input type="text"/>	Identification number of outlet Manager/ person in-charge*	<input type="text"/>	<input type="button" value="Add"/>				Name of the outlet	Outlet Address	Contact Number	Name of outlet Manager/ person in-charge	ID Type	Identification number of outlet Manager/ person in-charge	Contact number of outlet Manager/ person in-charge	<input type="text"/>						
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Class of Registration																																																
<p>Please note that the class of registration granted will be subject to the Registrar's assessment and approval.</p> <table border="1"> <tr> <td>Class of Registration*</td> <td><input type="checkbox"/> Class 1 – 1 Year (\$300 per outlet) <input type="checkbox"/> Class 2 – 2 Years (\$600 per outlet) <input checked="" type="checkbox"/> Class 3 – 3 Years (\$900 per outlet)</td> </tr> </table>							Class of Registration*	<input type="checkbox"/> Class 1 – 1 Year (\$300 per outlet) <input type="checkbox"/> Class 2 – 2 Years (\$600 per outlet) <input checked="" type="checkbox"/> Class 3 – 3 Years (\$900 per outlet)																																								
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- Read and tick Authorisation to agree with the authorisation.
- Select option whether you will conduct any cash or cash equivalent transaction exceeding S\$20,000.
- Click <Proceed>.

Authorisation

HEREBY AUTHORISE the Registrar and its authorised officers to have access to and to inspect and obtain copies of:

(i) Any records relating to investigations conducted by the police, law enforcement agencies or any regulatory bodies;

(ii) Any court records relating to any present or past civil or criminal court proceedings;

(iii) Any records relating to any bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law; and

(iv) Any other document, record or correspondence reasonably related to these probity investigations for purpose of determining whether or not any person is a fit and proper person under Part 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act.

Select the option that applies to your business

Yes No

Will conduct any cash transaction with a value, or any 2 or more related cash transactions in a single day with a total value, which exceeds SGD 20,000 (or its equivalent in foreign currency) with any customer for the sale or purchase of any precious stone, precious metal or precious product.*

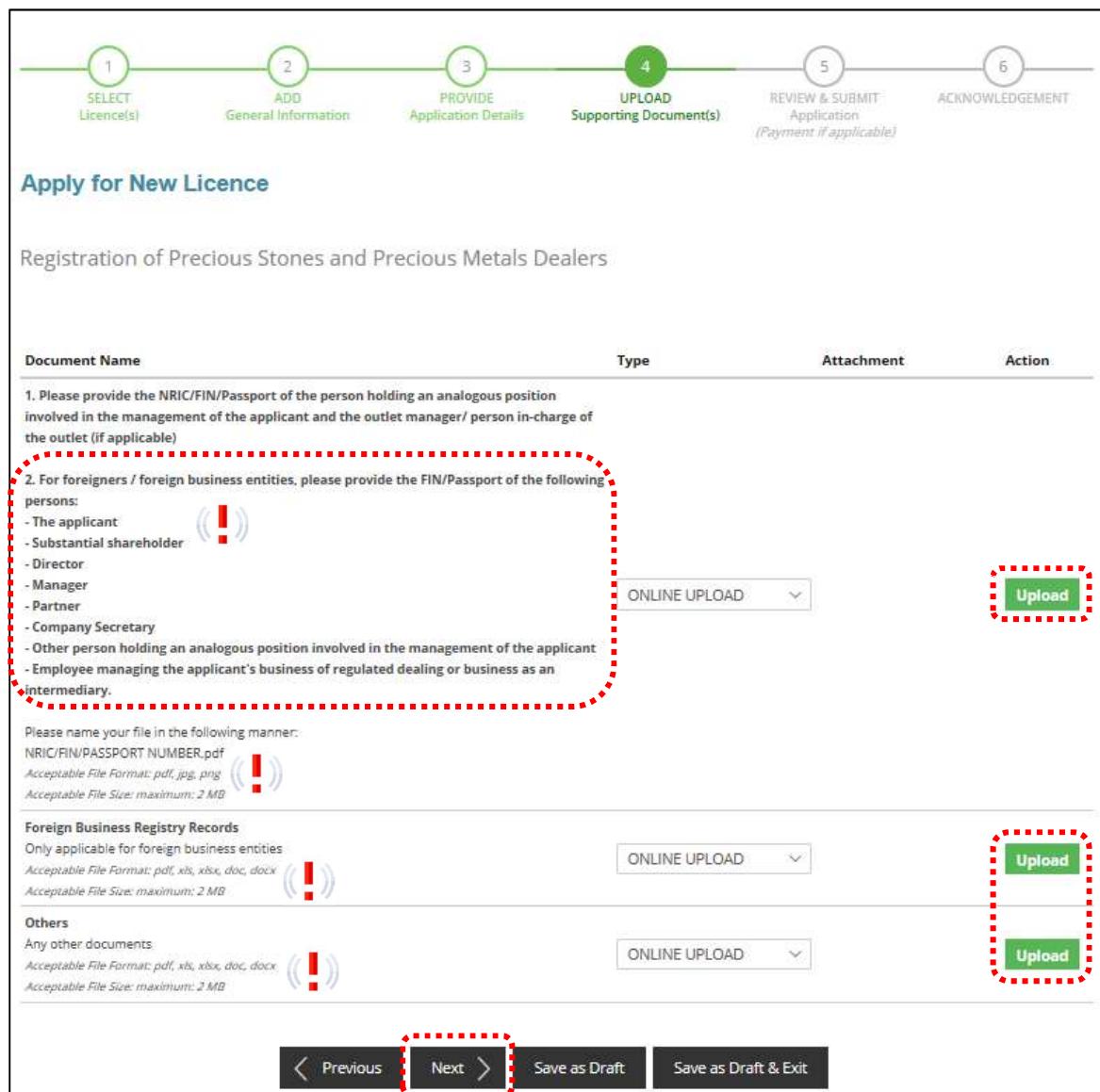
< Previous **Proceed** > Save as Draft Save as Draft & Exit

Step 4: UPLOAD Supporting Documents

- Upload documents as necessary.
- Click <Next>.

IMPORTANT:

- For foreigners, provide the FIN/Passport for personnel listed under No. 2.
- The acceptable file size for each attachment is maximum 2MB in the specified acceptable formats. Acceptable file format for:
 - NRIC/FIN/PASSPORT: pdf, jpg, png
 - Foreign Business Registry Records: pdf, xls,xlsx, doc, docx
 - Others: pdf, xls,xlsx, doc, docx



The screenshot shows the GoBusiness Licensing Guide application interface. At the top, a horizontal progress bar indicates six steps: 1. SELECT Licence(s), 2. ADD General Information, 3. PROVIDE Application Details, 4. UPLOAD Supporting Document(s) (the current step, highlighted in green), 5. REVIEW & SUBMIT Application (Payment if applicable), and 6. ACKNOWLEDGEMENT.

The main title is "Apply for New Licence" under "Registration of Precious Stones and Precious Metals Dealers".

The "UPLOAD Supporting Document(s)" section contains the following instructions:

1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)
2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons:
 - The applicant
 - Substantial shareholder
 - Director
 - Manager
 - Partner
 - Company Secretary
 - Other person holding an analogous position involved in the management of the applicant
 - Employee managing the applicant's business of regulated dealing or business as an intermediary.

Below these instructions, there is a note: "Please name your file in the following manner: NRIC/FIN/PASSPORT NUMBER.pdf".

Acceptable File Format: pdf, jpg, png
Acceptable File Size: maximum: 2 MB

For the "NRIC/Passport" section, there is an "ONLINE UPLOAD" button with a red dashed box around its "Upload" button.

For the "Foreign Business Registry Records" section, there is an "ONLINE UPLOAD" button with a red dashed box around its "Upload" button.

For the "Others" section, there is an "ONLINE UPLOAD" button with a red dashed box around its "Upload" button.

At the bottom, there are navigation buttons: "Previous" (disabled), "Next" (highlighted with a red dashed box), "Save as Draft", and "Save as Draft & Exit".

Step 5: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration to provide your declaration.
- Click <Submit>.

The screenshot shows the 'Apply for New Licence' page. At the top, a horizontal progress bar indicates six steps: 1. SELECT Licence(s), 2. ADD General Information, 3. PROVIDE Application Details, 4. UPLOAD Supporting Document(s), 5. REVIEW & SUBMIT Application (Payment if applicable), and 6. ACKNOWLEDGEMENT. Step 5 is highlighted with a green circle. Below the progress bar, the title 'Apply for New Licence' is displayed. A red dashed box surrounds the 'Information Review' section, which contains a red arrow pointing down to the 'Applicant's Particulars' table. The table has two rows of fields: Salutation, Name, Citizenship, Gender, Date Of Birth in the first row, and Designation, Office Tel Number, Home Tel Number, Fax Number, Mobile Number in the second row. To the right of the table is a vertical scroll bar. Below the table is a 'Declaration' section with a red arrow pointing down to the 'General Declaration' text. The text contains three statements, each preceded by a checkbox. The third statement is preceded by a checked checkbox. At the bottom, there are 'Previous' and 'Submit' buttons, with the 'Submit' button highlighted by a red dashed box.

1. I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me if I had knowingly provided false information.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Previous Submit

- Click <PROCEED WITH PAYMENT> to make payment for the Application Fee.

Note: 

- Payment modes include PayPal, Visa, MasterCard, American Express and Discover. Goods and Services Tax (GST) is not applicable.

IMPORTANT: 

- The application fee is non-refundable.

Make Payment

Description	Fee Type	Fee	GST	Sub Total
PA [REDACTED]				
MINLAW - Registration of Precious Stones and Precious Metals Dealers	Processing Fee	\$140.00	Not applicable	\$140.00
C [REDACTED]				
Grand Total \$140.00				

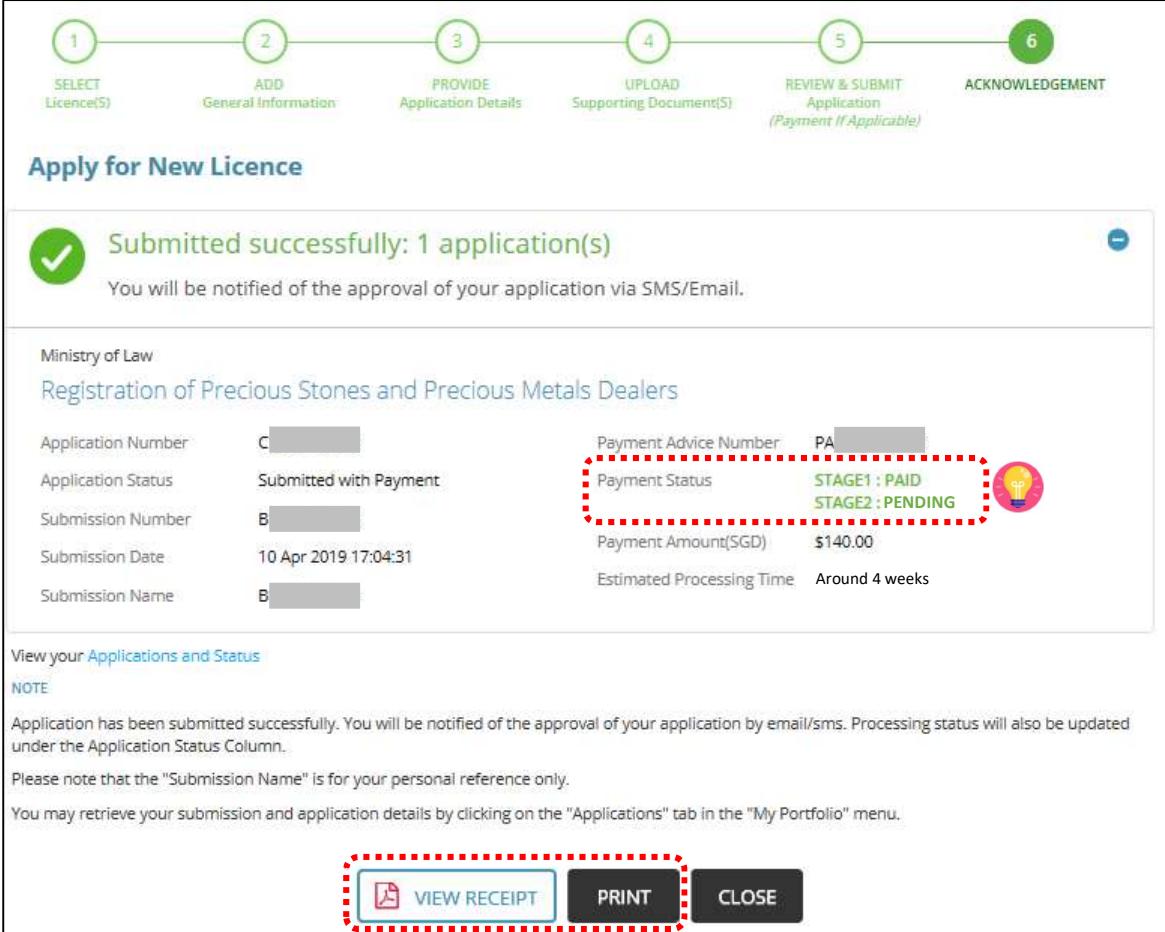
PROCEED WITH PAYMENT

Step 6: ACKNOWLEDGEMENT

- Click <VIEW RECEIPT> to save and/or print the application fee receipt.
- Click <PRINT> to print the application submission.

Note: 

- Check Payment Status that **STAGE1** has been PAID. This refers to the Application Fee.
- Upon notification of the in-principle approval via email in around 4 weeks' time, you may log in to GoBusiness Licensing to make payment for **STAGE2**, which is the Registration Fee.



The screenshot shows the final step of the application process, "ACKNOWLEDGEMENT". A green circular progress indicator labeled "6" is at the end of a horizontal bar. Below it, the text "ACKNOWLEDGEMENT" is followed by a note in parentheses: "(Payment If Applicable)".

The main content area displays a success message: "Submitted successfully: 1 application(s)" with a checkmark icon. It also states: "You will be notified of the approval of your application via SMS/Email."

Below this, the application details are listed:

Ministry of Law	Registration of Precious Stones and Precious Metals Dealers		
Application Number	C [REDACTED]	Payment Advice Number	PA [REDACTED]
Application Status	Submitted with Payment	Payment Status	STAGE1 : PAID STAGE2 : PENDING
Submission Number	B [REDACTED]	Payment Amount(SGD)	\$140.00
Submission Date	10 Apr 2019 17:04:31	Estimated Processing Time	Around 4 weeks
Submission Name	B [REDACTED]		

At the bottom, there are three buttons: "VIEW RECEIPT" (highlighted with a red dashed box), "PRINT", and "CLOSE".

6 Pay Registration Fee (STAGE 2)

IMPORTANT:

- You will receive the in-principle approval via email (Refer to sample email below).
- You are required to pay the registration fee within **30 days** via GoBusiness Licensing portal.
- If the outstanding payment is not paid within 30 days, the in-principle approval granted will lapse. You will be required to submit a new registration application and your application fee will not be refunded.

From: mlaw_no_reply@mlaw.gov.sg <mlaw_no_reply@mlaw.gov.sg>

Sent: Tuesday, 13 August 2019 7:49 PM

To: [REDACTED]

Subject: LicenceOne - In-Principle Approval

Dear Sir/Madam,

We have reviewed your application and we are pleased to inform you that we are granting you an In-Principle-Approval (IPA) for your registration application. The conditions for granting your registration application's IPA are:

1. The maximum number of places of business at which [REDACTED] is authorised to act as or hold out to be a regulated dealer, during the validity period of the registration, is 1.

Note

If [REDACTED] intends to carry out any regulated activity at any place of business which is in excess of the maximum number of places of business at which [REDACTED] is authorised to do so under paragraph 1 of the conditions of registration, then [REDACTED] must apply to the Registrar to modify the condition of registration in paragraph 1. For the avoidance of doubt, before the Registrar may modify the condition, [REDACTED] must pay the prescribed registration fees.

Your Certificate of Registration with the abovementioned conditions will be issued to you after your payment of \$900.00 is processed. (Please refer to the Payment Advice Overview below. For more details, please visit <https://licence1.business.gov.sg/.>)

Payment Advice Overview:

Application Number: C [REDACTED]

Application Type: Payment of Registration

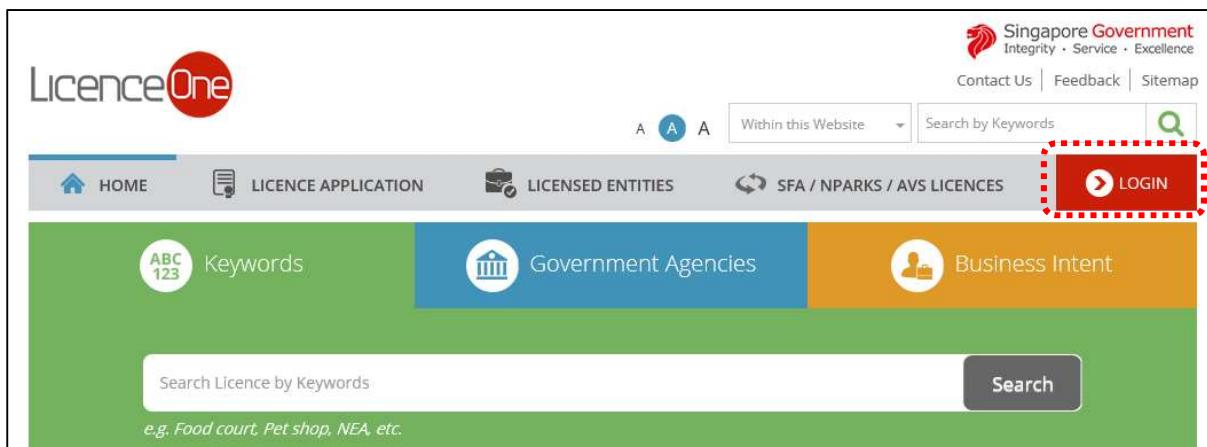
Certificate Name: Certificate of Registration (Precious Stones and Precious Metals Dealers)

Payment Due Date: 03/09/2019 

Payable Amount(\$\$): 900.00

Login via CorpPass

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <Login via CorpPass>.



- Enter CorpPass log in details.
- Click <Login>.

The form has three input fields: 'UEN/ENTITY ID', 'CORPPASS ID', and 'Password', all enclosed in a red dashed box. Below the fields is a checkbox for 'Remember Entity ID'. At the bottom are 'Cancel' and 'Login >' buttons, with the 'Login >' button also enclosed in a red dashed box.

Step 1: Search for Payment Advice

- Click <MY PORTFOLIO> to view your dashboard.
- Click <PAYMENTS>. Search for your Application Number (Cxxxxxxxxx) or type in your Application Number in the Application Status box.
- Click <Action>.
- Click <Make Payment>.

The screenshot shows the GoBusiness Licensing Guide for Regulated Dealers dashboard. At the top, there are navigation links: HOME, MY PORTFOLIO (highlighted with a red dashed box), LICENCE APPLICATION, LICENSED ENTITIES, and user icons for Notifications and Profile.

The main menu below includes: Dashboard (highlighted with a red dashed box), Applications, Licences, Payments, Requests for Action, Managed Returns, and Correspondences.

The Dashboard section displays:

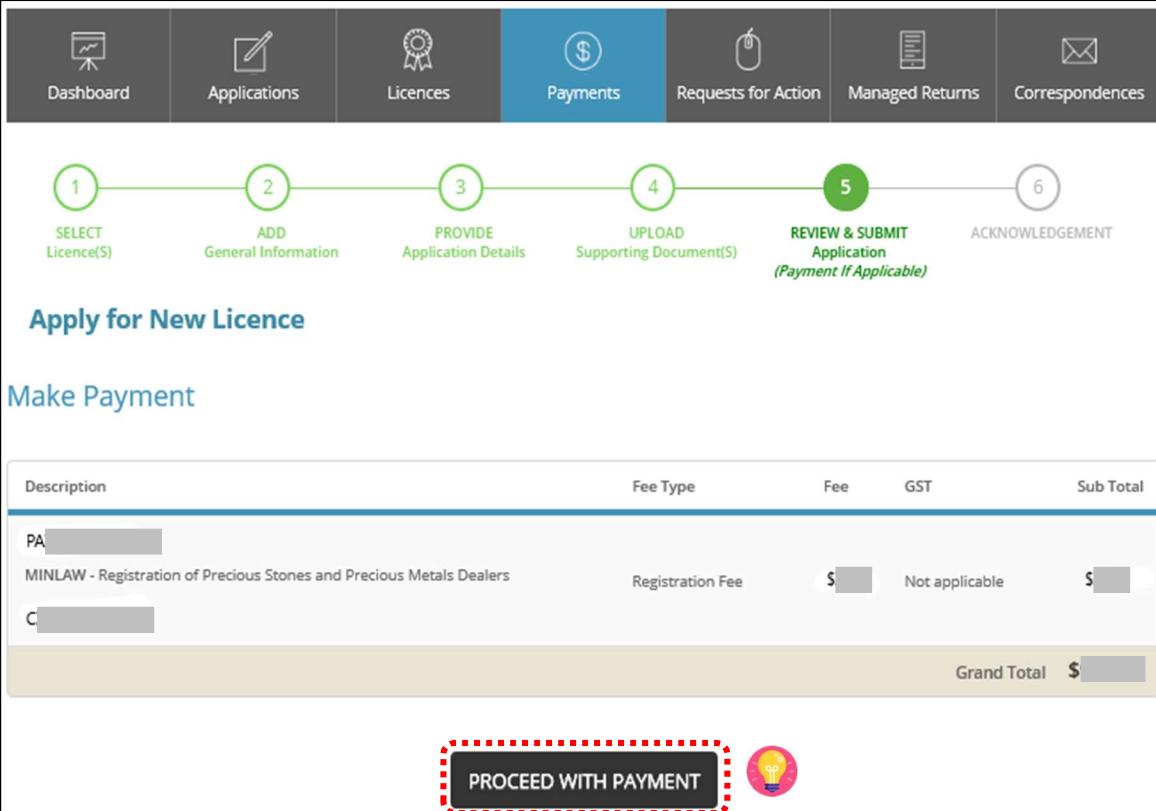
- TEST: Your last login was on Friday 04 October 2019 at 03:02 PM. Update Profile.
- Representing PARADISE TELECOM (ASIA) PTE LTD (UEN: 199707776Z) 642 BUKIT BATOK CENTRAL, #01-58 S(650642).
- Application Status: C [redacted] Check. Status of Application C [redacted] submitted on 06/03/19: Approved but Pending Payment.
- Counters for APPLICATIONS (4 Require Attention, 16 In Progress), DRAFTS (0 Due for Removal, 9 All Drafts), LICENCES (4 Due for Renewal, 11 Active), and PAYMENTS (3 Pending Payments).
- A table with columns: Payment Advice Number, Application Number, Agency, Licence Name, Amount (SGD), Payment Due Date, and Action. A row shows PA [redacted], C [redacted], MINLAW, Registration of Precious Stones and Precious Metals Dealers, \$ [redacted].
- An Action dropdown menu with a Make Payment button.

Step 2: Proceed with Payment

- Click <PROCEED WITH PAYMENT> to make payment for Registration Fee.

Note: 

- Payment modes include PayPal, Visa, MasterCard, American Express and Discover. Goods and Services Tax (GST) is not applicable.



The screenshot shows the 'Payments' tab selected in the top navigation bar. Below it, a process flow diagram illustrates the six steps required to apply for a new licence. Step 5, 'REVIEW & SUBMIT Application (Payment If Applicable)', is highlighted with a green circle and a red dashed box around the 'PROCEED WITH PAYMENT' button. The table below lists the fees for the application.

Description	Fee Type	Fee	GST	Sub Total
PA [REDACTED] MINLAW - Registration of Precious Stones and Precious Metals Dealers	Registration Fee	\$ [REDACTED]	Not applicable	\$ [REDACTED]
C [REDACTED]				Grand Total \$ [REDACTED]

PROCEED WITH PAYMENT 

Step 3: Acknowledgement

- Check that **STAGE2** has been PAID. This refers to the Registration Fee.
- Click <VIEW RECEIPT> to save and/or print the registration fee receipt.
- Click <PRINT> to print the payment acknowledgement.

The screenshot shows a step-by-step application process with 6 steps. Step 3 is highlighted in green. The final step, 'ACKNOWLEDGEMENT', is also green and contains the current page content.

Apply for New Licence

Submitted successfully: 1 application(s)

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	C [REDACTED]	Payment Advice Number	PA [REDACTED]
Application Status	Approved with Payment	Payment Status	STAGE1 : PAID STAGE2 : PAID
Submission Number	B [REDACTED]	Payment Amount(SGD)	\$1800.00
Submission Date	26 Mar 2019 22:01:45	Estimated Processing Time	Between 3 to 6 months
Submission Name	B [REDACTED]		

[View your Applications and Status](#)

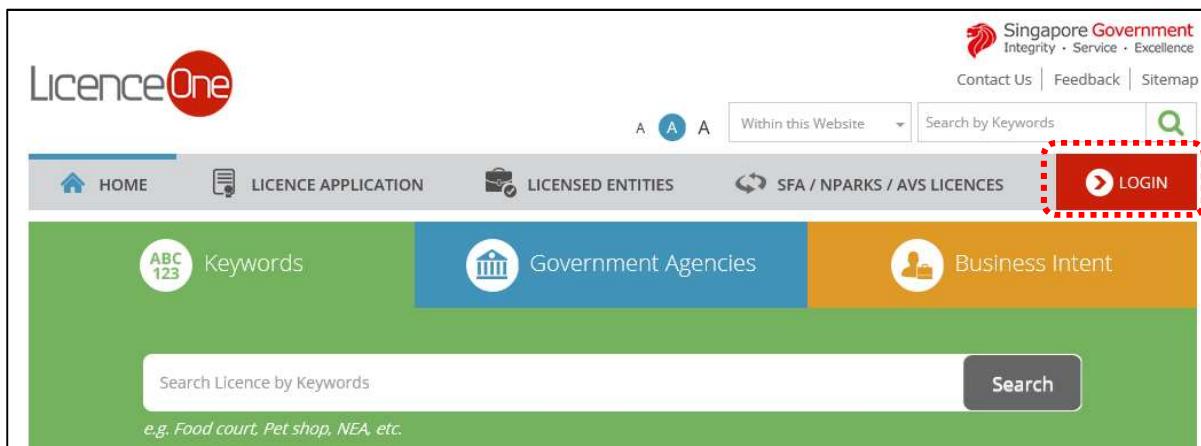
NOTE
Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.
Please note that the "Submission Name" is for your personal reference only.
You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

VIEW RECEIPT **PRINT** **CLOSE**

7 Withdraw Application

Log in with CorpPass

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <Login via CorpPass>.



- Enter CorpPass log in details.
- Click <Login>.

This screenshot shows the 'Log in with CorpPass' form. It has three input fields: 'UEN/ENTITY ID', 'CORPPASS ID', and 'Password', all of which are highlighted with a red dashed box. Below these fields is a checkbox for 'Remember Entity ID'. At the bottom left is a 'Forgot Entity / CorpPass ID or Password?' link, and at the bottom right are 'Cancel' and 'Login' buttons, with the 'Login' button highlighted with a red dashed box.

Step 1: Retrieve application to withdraw

- Click <Applications> tab. Search for Application Number (Cxxxxxxxxxx) that you wish to withdraw.
- Click <Action>.
- Click <Withdraw>.

The screenshot shows the 'Applications' tab selected in the top navigation bar. Below the search bar, there is a table with columns for Application Number, Licence Name, Application Status, Submission Name, Submission Date, and Action. A specific row is highlighted, showing 'Registration of Precious Stones and Precious Metals Dealers' with 'Pending Agency Action'. The 'Action' dropdown menu is open, showing 'Duplicate' and 'Withdraw' options, both of which are highlighted with red dashed boxes.

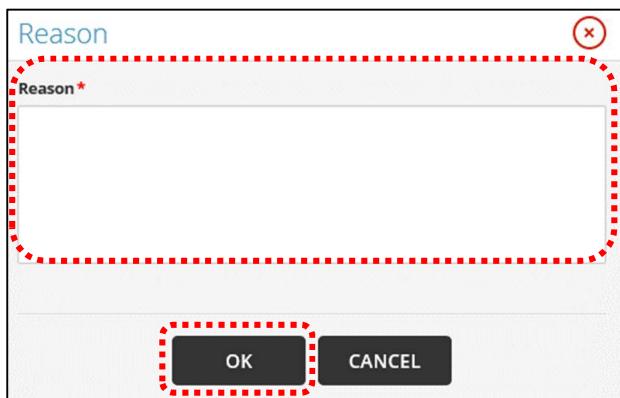
- You may also key in the Application Number (Cxxxxxxxxxx) and click <CHECK>.
- Click on the Application Number (Cxxxxxxxxxx).

The screenshot shows the 'Application Details' page for a registration application. It displays the application number (Cxxxxxx), submission date (26 Sep 2019), and status (Pending). The 'Check' button is highlighted with a red dashed box.

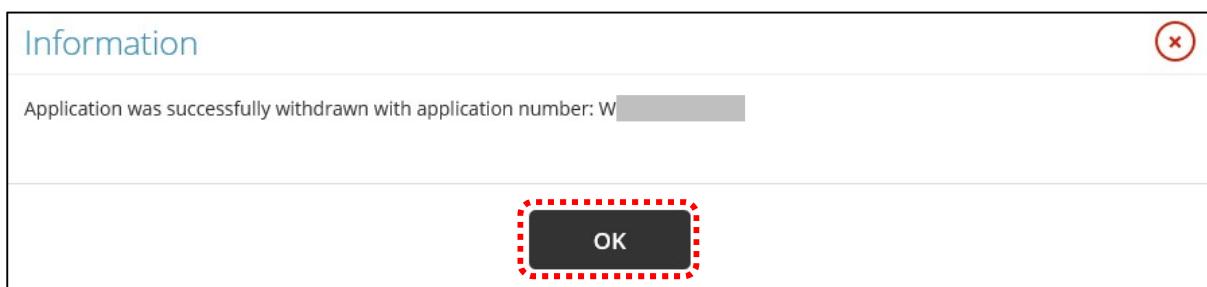
- Click <WITHDRAW>.

The screenshot shows the 'Application Details' page again. The 'WITHDRAW' button is highlighted with a red dashed box at the bottom of the page.

- Key in the <Reason> for withdrawal.
- Click <OK>.



- An information box will pop out with the comment:
'Application was successfully withdrawn with application number: Wxxxxxxxxx'.
- Click <OK>.



- You may view the withdrawn application (**Wxxxxxxxxx**) under the <Applications> tab. The Application Status for the withdrawn application now shows as <Approved>.
- You may click the Application Number (**Wxxxxxxxxx**) to view the withdrawn application details.

The screenshot shows the 'Applications' tab selected in the navigation bar. Below the navigation bar, there are two tabs: 'Applications' and 'Drafts', with 'Applications' being the active one. A search bar at the top allows for searching by 'Agency Name, Licence Name, Application Number' with a 'SEARCH' button and an 'Advanced Search' link. The main area displays a table of application details. The columns include 'Application Number', 'Licence Name', 'Application Status', 'Submission Name', 'Submission Date', and 'Action'. One row in the table is highlighted with a red dashed box around its 'Application Number' cell, which contains 'W'. Another red dashed box highlights the 'Approved' status in the 'Application Status' column of the same row.

Application Details



Ministry of Law

Registration of Precious Stones and Precious Metals Dealers

Application Number	W [REDACTED]
Application Type	Withdrawal
Application Status	Approved
Applicant	[REDACTED]
Filer	[REDACTED]
Business Operating Address	--

Submission Date 07 Oct 2019

Company [REDACTED]

Created Date 07 Oct 2019

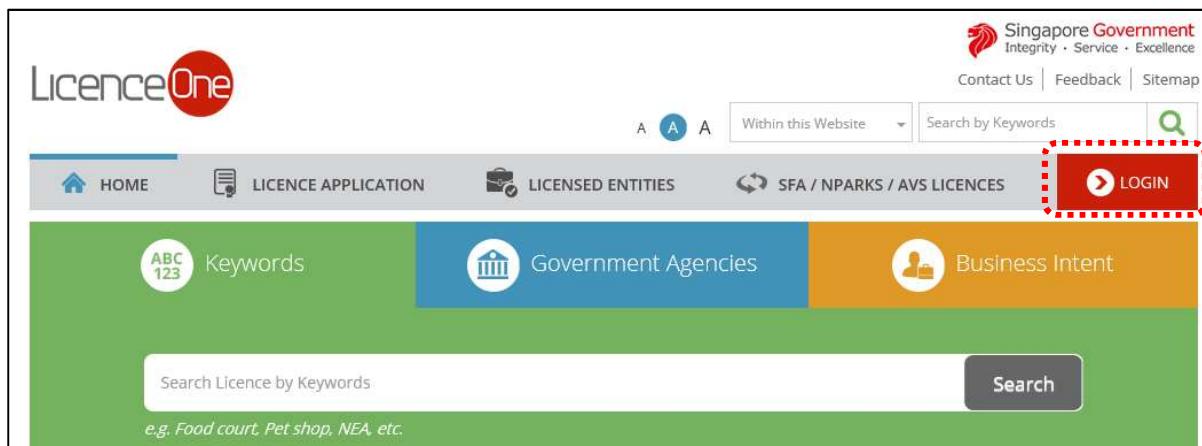
Submission Name B [REDACTED]

Remarks --

8 Amend Existing Licence

Log in with CorpPass

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <Login via CorpPass>.

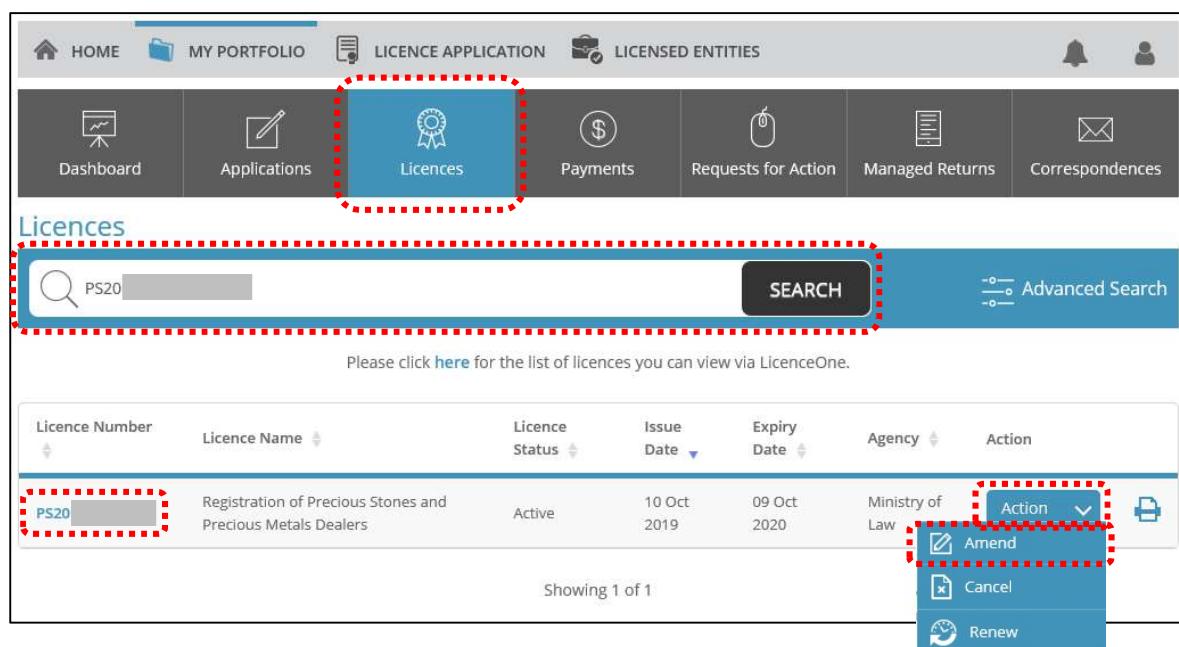


- Enter CorpPass log in details.
- Click <Login>.

This screenshot shows the 'Log in with CorpPass' form. It contains three input fields: 'UEN/ENTITY ID', 'CORPPASS ID', and 'Password', all enclosed in a red dashed box. Below these fields is a checkbox for 'Remember Entity ID'. At the bottom left is a 'Forgot Entity / CorpPass ID or Password?' link. At the bottom right are 'Cancel' and 'Login >' buttons, with the 'Login >' button also highlighted with a red dashed box.

Step 1: SELECT licence to amend

- Click <MY PORTFOLIO>.
- Click <Licences> tab. Search for Licence Number (PS20xxxxxxxxxx) that you wish to amend.
- You may also key in the licence number (PS20xxxxxxxxxx) in the box, click <Search>. Or, you may look up the licence under Licence Number.
- Click <Action>.
- Click <Amend>.



Step 2: Amendment Profile

- Confirm the displayed Licence Number (PSXXXXXXXXXX) is the licence you wish to amend.
- Click <NEXT>.

Amend Licence

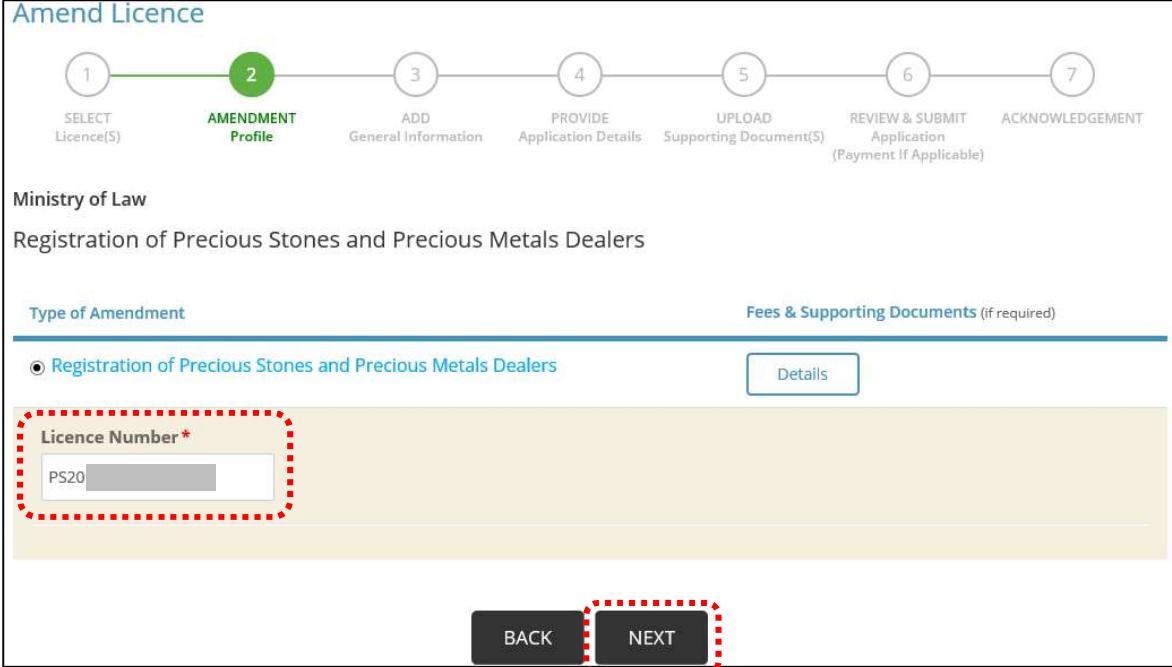
Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Type of Amendment Fees & Supporting Documents (if required)

Registration of Precious Stones and Precious Metals Dealers Details

Licence Number* PS20

BACK NEXT



- The following details will appear in the next page.
- Click <Close> after reading and understanding the requirements.

1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)

2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons:

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary.

acceptable file format:

Please name your file in the following manner:

NRIC/FIN/PASSPORT NUMBER.pdf

Acceptable file format
pdf, jpg, png

Acceptable file size
2MB

Foreign Business Registry Records

Only applicable for foreign business entities

Acceptable file format
pdf, xls, xlpx, doc, docx

Acceptable file size
2MB

Foreign Business Registry Records

Only applicable for foreign business entities

Acceptable file format
pdf, xls, xlpx, doc, docx

Acceptable file size
2MB

Others

Any other documents

Acceptable file format
pdf, xls, xlpx, doc, docx

Acceptable file size
2MB

 Close

Step 3: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.

Amend Existing Licence

Terms of Use

I. Agreement

- Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
- In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
- These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
- We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

- The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

- You can amend Primary Contact Mode, Designation, Office Tel Number, Home Tel Number, Fax Number, Mobile Number, Email, Alternative Email and choose if you want to receive status updates of licence application via SMS.
- Click <Next>.

Filer's Particulars

Note: Salutation, Name, Nationality, Gender and Date Of Birth are taken from User Profile for your convenience.
Please proceed to [Update User Profile](#) screen to edit these information where necessary.

Salutation*	<input type="text"/>
Name*	<input type="text"/>
ID Type*	<input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport
ID Number*	<input type="text"/>
Citizenship*	<input type="text"/>
Gender*	<input type="radio"/> Male <input checked="" type="radio"/> Female
Date Of Birth*	<input type="text"/> <input type="button" value=""/>
Primary Contact Mode*	<input type="radio"/> Office Tel Number <input type="radio"/> Home Tel Number <input checked="" type="radio"/> Mobile Number
Designation*	<input type="text"/>
Office Tel Number	<input type="text"/>
Home Tel Number	<input type="text"/>
Fax Number	<input type="text"/>
Mobile Number*	<input type="text"/>
Email*	<input type="text"/>
Alternative Email	<input type="text"/>
Tick if you prefer to receive status updates of licence application via SMS <input checked="" type="checkbox"/>	

Next > **Save as Draft** **Save as Draft & Exit**

Step 4: PROVIDE Application Details

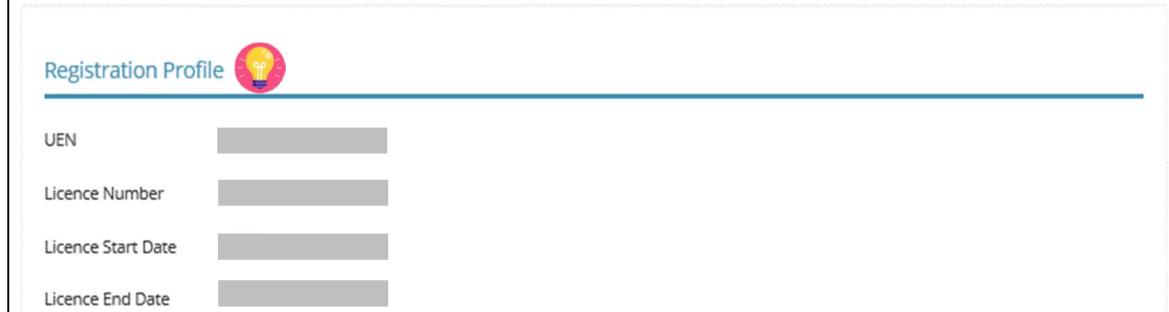
Note: 

- The Registration Profile cannot be amended.



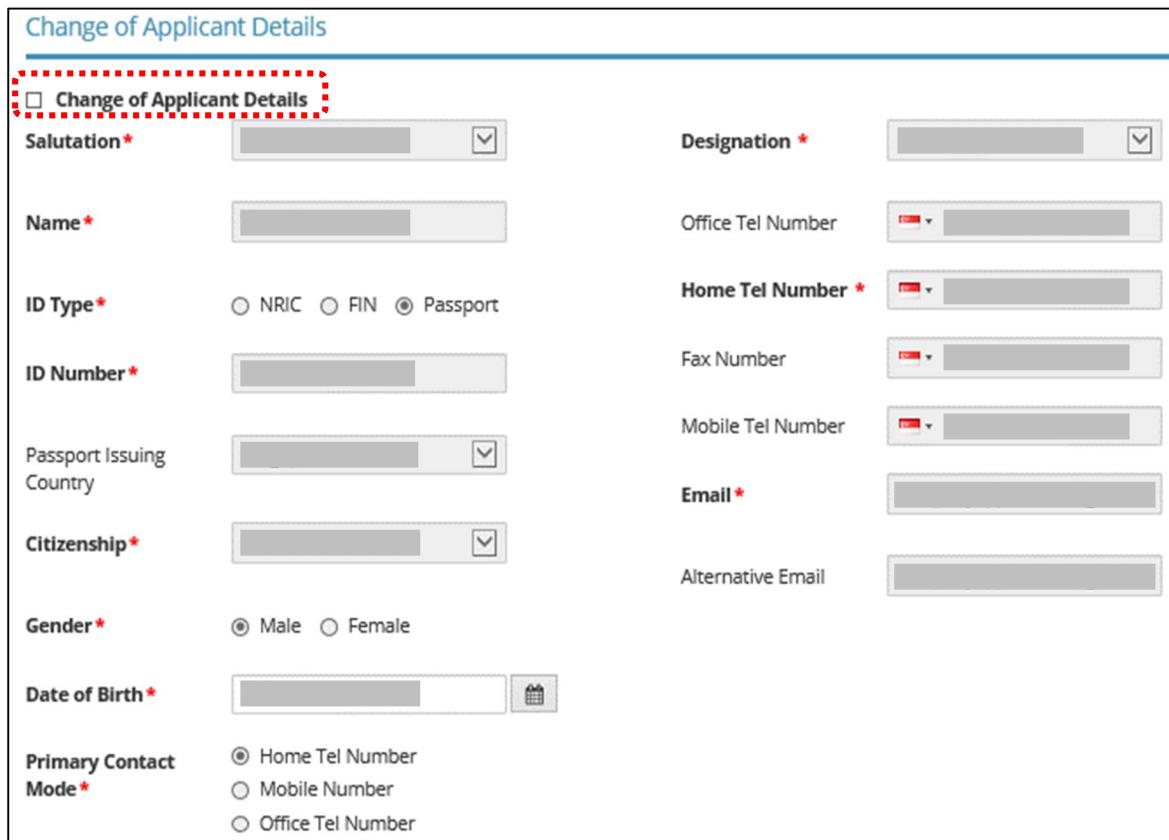
Amend Existing Licence

Registration of Precious Stones and Precious Metals Dealers



UEN	[Redacted]
Licence Number	[Redacted]
Licence Start Date	[Redacted]
Licence End Date	[Redacted]

- Tick <Change of Applicant Details> if you want to amend this section.



<input type="checkbox"/> Change of Applicant Details			
Salutation*	[Redacted] <input checked="" type="checkbox"/>	Designation *	[Redacted] <input checked="" type="checkbox"/>
Name*	[Redacted]	Office Tel Number	[Redacted]
ID Type*	<input type="radio"/> NRIC <input type="radio"/> FIN <input checked="" type="radio"/> Passport	Home Tel Number *	[Redacted]
ID Number*	[Redacted]	Fax Number	[Redacted]
Passport Issuing Country	[Redacted] <input checked="" type="checkbox"/>	Mobile Tel Number	[Redacted]
Citizenship*	[Redacted] <input checked="" type="checkbox"/>	Email*	[Redacted]
Gender*	<input checked="" type="radio"/> Male <input type="radio"/> Female	Alternative Email	[Redacted]
Date of Birth *	[Redacted] <input type="button" value="Calendar"/>		
Primary Contact Mode*	<input checked="" type="radio"/> Home Tel Number <input type="radio"/> Mobile Number <input type="radio"/> Office Tel Number		

- Tick <Change of Applicant Address> if you want to amend this section.

Change of Applicant Address

Change of Applicant Address

Address Type * Local Foreign

Type of Premises *	<input type="text"/>	Level	<input type="text"/> E.g. 05-01 Key in:05
Postal Code *	<input type="text"/> <input type="button" value="Retrieve Address"/>	Unit Number	<input type="text"/> E.g. 05-01 Key in:01
Block/House Number *	<input type="text"/>	Building Name	<input type="text"/>
Street Name *	<input type="text"/>		

Note: 

- <Change of Organisation Details> section is auto-populated for ACRA registered entities.
- <Change of Organisation Registered Address> section is auto-populated for ACRA registered entities.

Change of Organisation Details

Change of Organisation Details 

Organisation Name *

UEN *

Organisation Type *

UEN of Former Company

Change of Organisation Registered Address

Change of Organisation Registered Address 

Address Type * Local Foreign

Type of Premises *	<input type="text"/>	Level	<input type="text"/> E.g. 05-01 Key in:05
Postal Code *	<input type="text"/> <input type="button" value="Retrieve Address"/>	Unit Number	<input type="text"/> E.g. 05-01 Key in:01
Block/House Number *	<input type="text"/>	Building Name	<input type="text"/>
Street Name *	<input type="text"/>		

- Tick <Change of Organisation Operating Address> if you want to amend this section.

Change of Organisation Operating Address (Primary outlet/ headquarter)

Change of Organisation Operating Address (Primary outlet/ headquarter)

Address Type * Local Foreign

Type of Premises *	<input type="text"/>	Level	<input type="text"/> E.g. 05-01 Key in:05
Postal Code *	<input type="text"/> <input type="button" value="Retrieve Address"/>	Unit Number	<input type="text"/> E.g. 05-01 Key in:01
Block/House Number *	<input type="text"/>	Building Name	<input type="text"/>
Street Name *	<input type="text"/>		

- Tick <Change of Organisation Contact Details> if you want to amend this section.

Change of Organisation Contact Details

Change of Organisation Contact Details

Tel Number *	<input type="text"/>
Fax Number	<input type="text"/>
Business E-mail *	<input type="text"/>

- Tick <Change of Mailing Address> if you want to amend this section.

Change of Mailing Address

Change of Mailing Address

Address Type * Local Foreign

Type of Premises *	<input type="text"/>	Level	<input type="text"/> E.g. 05-01 Key in:05
Postal Code *	<input type="text"/> <input type="button" value="Retrieve Address"/>	Unit Number	<input type="text"/> E.g. 05-01 Key in:01
Block/House Number *	<input type="text"/>	Building Name	<input type="text"/>
Street Name *	<input type="text"/>		

Note: 

- Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager Details will be auto populated by ACRA.
- For Company Secretary, if the person is involved in any other precious stones and precious metals business, to indicate 'Yes' with details as 'Person is a 3rd party company service provider'.

Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager Details

Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager Details 

Salutation*	<input type="text"/>	<input checked="" type="checkbox"/>	Date of Birth*	<input type="text"/>	<input type="button" value=""/>
Name				Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')*	
NRIC/ Passport/ FIN No				<input type="radio"/> Yes <input checked="" type="radio"/> No	
Designation				If Yes. Provide details <input type="text"/>	
2	Salutation*	<input type="text"/>	<input checked="" type="checkbox"/>	Date of Birth*	<input type="text"/>
Name				Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')*	
NRIC/ Passport/ FIN No				<input type="radio"/> Yes <input checked="" type="radio"/> No	
Designation				If Yes. Provide details <input type="text"/>	

- Tick <Change of Compliance Officer Details> if you want to amend this section.

Change of Compliance Officer Details

Change of Compliance Officer Details

Salutation*	<input type="text"/>	<input checked="" type="checkbox"/>	Name*	<input type="text"/>
Date of Birth*	<input type="text"/>	<input type="button" value=""/>	NRIC/ Passport/ FIN No*	<input type="text"/>
<input type="button" value="Add"/>				

- Tick <Substantial Shareholding Details> if you want to amend this section.

Change of Substantial Shareholding Details (5% or more)

Substantial Shareholding Details (5% or more)

Is Voting Share applicable for this company?*

Substantial Shareholder Name	Substantial Shareholder NRIC/ Passport/ FIN No/ UEN No	No. of Ordinary Shares	Ordinary Share %	Voting Share %
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Total:		[Redacted]	[Redacted]	[Redacted]
[Redacted]				

- Tick <Change of Approved Precious Stones and Precious Metals Dealers licence(s) or equivalent, obtained overseas> if you want to amend this section.
- Click <Add>.

Change of Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas

Change of Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas

Do you have a Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas? *

Yes No

Name of Country*

Details of Licence Held*

Licence Validity Period - From Date*

Licence Validity Period - To Date*

Other Remarks (if any)

Add

- Tick <Change of Other Information> if you want to amend this section and Place of business section.

Change of Other Information

Change of Other Information

Do you have a bank account in Singapore for the purpose of your business of regulated dealing? *

Yes No

Do you have credit card/ charge card payment facilities for the purpose of your business of regulated dealing? *

Yes No

Has the following persons (where applicable) ever been investigated, currently under investigations or convicted in Singapore, or elsewhere for any offence (excluding parking offences):

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

Has the following persons (where applicable) ever been investigated, currently under investigations or convicted of any money laundering or terrorism financing (ML/TF) offence as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act:

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary? *

If yes, please state particulars

Has the following persons (where applicable) ever been a party to a lawsuit, as a plaintiff, defendant, arbitrator, or claimant? Lawsuits include but are not limited to the following: negligence matters, contract matters, debt matters and bankruptcies. Please include ongoing lawsuits at the point of registration application.

Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary*

If yes, please state particulars

Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law:

Yes No

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary*

If yes, please state particulars

- Enter details if there are any relevant permits or licences obtained.

Note: 

- The permits or licences refer to those relating to anti-money laundering/countering the financing of terrorism regulations of precious stones and precious metals activities.

Has the following persons (where applicable) ever been refused the right, or restricted in its or his right, to carry on any trade, business or profession for which a specific licence, registration or other authorisation is required by law in any jurisdiction on grounds of ML/TF risk or past breaches or anti-money laundering and countering the financing of terrorism (AML/CFT) requirements:

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

Yes No

If yes, please state particulars

Do you have any other persons holding an analogous position involved in the management of the applicant, who is not in the list of directors and shareholders? e.g. commonly used positions may include the Chairman and CEO.*

Yes No Not Applicable

If yes, please state particulars

Please state all the relevant permits or licences that are relevant to the business, that you have obtained. Examples of relevant licences include Secondhand Goods Dealer Licence, Kimberley Process Licence, Remittance Licence.



- If you have additional outlets, enter details. Click <Add>.
- Click  if you want to edit existing place of business details.

Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)

Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.

Place of business*	<input type="text"/>	Level	<input type="text"/> <small>E.g. 05-01 Key in:05</small>
Postal Code*	<input type="text"/> <input type="button" value="Retrieve Address"/>	Unit Number	<input type="text"/> <small>E.g. 05-01 Key in:01</small>
Block/House Number	<input type="text"/> <input checked="" type="checkbox"/>	Building Name	<input type="text"/>
Street Name*	<input type="text"/>	Contact Number	<input type="text"/> <input type="button"/>
Name of outlet Manager/ person in-charge*	<input type="text"/>	ID Type*	<input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport
Contact number of outlet Manager/ person in-charge*	<input type="text"/> <input type="button"/>	Identification number of outlet Manager/ person in-charge*	<input type="text"/>
<input type="button" value="Add"/>			

Name of the outlet	Outlet Address	Contact Number	Name of outlet Manager/ person in-charge	ID Type	Identification number of outlet Manager/ person in-charge	Contact number of outlet Manager/ person in-charge	 
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	 

- Tick <Change of Authorisation> if you want to amend this section.

Change of Authorisation

Change of Authorisation

HEREBY AUTHORISE the Registrar and its authorised officers to have access to and to inspect and obtain copies of:

(i) Any records relating to investigations conducted by the police, law enforcement agencies or any regulatory bodies;

(ii) Any court records relating to any present or past civil or criminal court proceedings;

(iii) Any records relating to any bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law; and

(iv) Any other document, record or correspondence reasonably related to these probity investigations for purpose of determining whether or not any person is a fit and proper person under Part 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act.

- Tick <Select the option that applies to your business> if you want to amend this section.
- Click <Proceed>.

Select the option that applies to your business

Select the option that applies to your business

Yes No

Will conduct any cash transaction with a value, or any 2 or more related cash transactions in a single day with a total value, which exceeds SGD 20,000 (or its equivalent in foreign currency) with any customer for the sale or purchase of any precious stone, precious metal or precious product.*

[**< Previous**](#) **Proceed** [**> Save as Draft**](#) [**Save as Draft & Exit**](#)

Step 5: UPLOAD Supporting Documents

- Upload documents as necessary.
- Click <Next>.

IMPORTANT: (!)

- The acceptable file size for each attachment is maximum 2MB in the specified acceptable formats. Acceptable file format for:
 - NRIC/FIN/PASSPORT: pdf, jpg, png
 - Foreign Business Registry Records: pdf, xls, xlsx, doc, docx
 - Others: pdf, xls, xlsx, doc, docx

The screenshot shows a step-by-step application process for amending an existing licence. The current step is 'UPLOAD Supporting Document(s)'. The process consists of 7 steps:

- 1. SELECT Licence(s)
- 2. AMENDMENT Profile
- 3. ADD General Information
- 4. PROVIDE Application Details
- 5. UPLOAD Supporting Document(s) (highlighted in green)
- 6. REVIEW & SUBMIT Application (*Payment if applicable*)
- 7. ACKNOWLEDGEMENT

Amend Existing Licence

Registration of Precious Stones and Precious Metals Dealers

Document Name	Type	Attachment	Action
1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)			
2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons: - The applicant - Substantial shareholder - Director - Manager - Partner - Company Secretary - Other person holding an analogous position involved in the management of the applicant - Employee managing the applicant's business of regulated dealing or business as an intermediary.	ONLINE UPLOAD <input checked="" type="checkbox"/>	Upload	
acceptable file format: Please name your file in the following manner: NRIC/FIN/PASSPORT NUMBER.pdf Acceptable File Format: pdf, jpg, png (!) Acceptable File Size: maximum: 2 MB			
Foreign Business Registry Records Only applicable for foreign business entities Acceptable File Format: pdf, xls, xlsx, doc, docx (!) Acceptable File Size: maximum: 2 MB	ONLINE UPLOAD <input checked="" type="checkbox"/>	Upload	
Others Any other documents Acceptable File Format: pdf, xls, xlsx, doc, docx (!) Acceptable File Size: maximum: 2 MB	ONLINE UPLOAD <input checked="" type="checkbox"/>	Upload	

Navigation buttons at the bottom:

- < Previous
- Next > (highlighted with a red dashed box)
- Save as Draft
- Save as Draft & Exit

Step 6: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration and Registration of Precious Stones and Precious Metals Dealers to provide your declaration.
- Click <Submit>.

The screenshot shows the 'Amend Existing Licence' application form. At the top, a horizontal progress bar indicates seven steps: 1. SELECT Licences, 2. AMENDMENT Profile, 3. ADD General Information, 4. PROVIDE Application Details, 5. UPLOAD Supporting Document(s), 6. REVIEW & SUBMIT Application (Payment if applicable), and 7. ACKNOWLEDGEMENT. Step 6 is highlighted with a green circle and bold text. Below the progress bar, the title 'Amend Existing Licence' is displayed. A red dashed box highlights the 'Information Review' section. A large red dotted circle highlights the 'Filer's Particulars' section, which contains fields for Salutation, Name, ID Type, ID Number, Citizenship, Designation, Office Tel Number, Home Tel Number, Fax Number, and Mobile Number. To the right of this section is a vertical scroll bar. Below this is a 'Declaration' section with a 'General Declaration' heading. A red dashed box highlights the declaration checkbox, which contains the following text:
1. I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me if I had knowingly provided false information.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

The screenshot shows the 'Registration of Precious Stones and Precious Metals Dealers' application form. At the top, the title is displayed. Below it is a declaration section with the following text:
1. I declare that I have the authority to represent the applicant.
I declare that all the information given in this application form is true and correct
I am aware that legal action may be taken against me / the applicant if I had knowingly provided false information.
All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the registration granted may be cancelled or suspended. I also understand that the \$120 application fee and \$300 registration fee is non-refundable.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

At the bottom, there are two buttons: 'Previous' and 'Submit'. The 'Submit' button is highlighted with a red dashed box.

Step 7: ACKNOWLEDGEMENT

- Click <PRINT> to print the amendment application submission.

Note: 

- There is no payment required for amendment of existing licence. The Payment Status for STAGE1 is N.A (Not Applicable).
- The STAGE2 Payment Status shows as PENDING. The STAGE2 payment for the registration fee will be applicable if you amended the existing licence to add additional outlets.



Amend Existing Licence

 Submitted successfully: 1 application(s) 

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	U[REDACTED]	Application Status	Submitted (No Upfront Payment Required)
Submission Number	B[REDACTED]	Payment Status	STAGE1 : N/A STAGE2 : PENDING 
Submission Date	[REDACTED]		
Submission Name	[REDACTED]		

View your [Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

- If there are no additional outlets amended at the <Place of business> section, the STAGE2 payment fee for registration fees is not applicable.
- Application Status shows as 'Approved'.

Application Details

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	[REDACTED]	Submission Date	[REDACTED]
Application Type	Amend	Company	[REDACTED]
Application Status	Approved	Created Date	[REDACTED]
Applicant	[REDACTED]	Submission Name	[REDACTED]
Filer	[REDACTED]	Remarks	[REDACTED]
Business Operating Address	[REDACTED]		

BACK **DUPLICATE** **WITHDRAW** **VIEW APPLICATION FORM**

- If there is any additional outlet(s) amended at the <Place of business> section, the STAGE2 payment for registration fees is required to be paid upon granting of the in-principle approval notification via email.
- Application Status shows as 'Approved but Pending Payment'.

Application Details

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

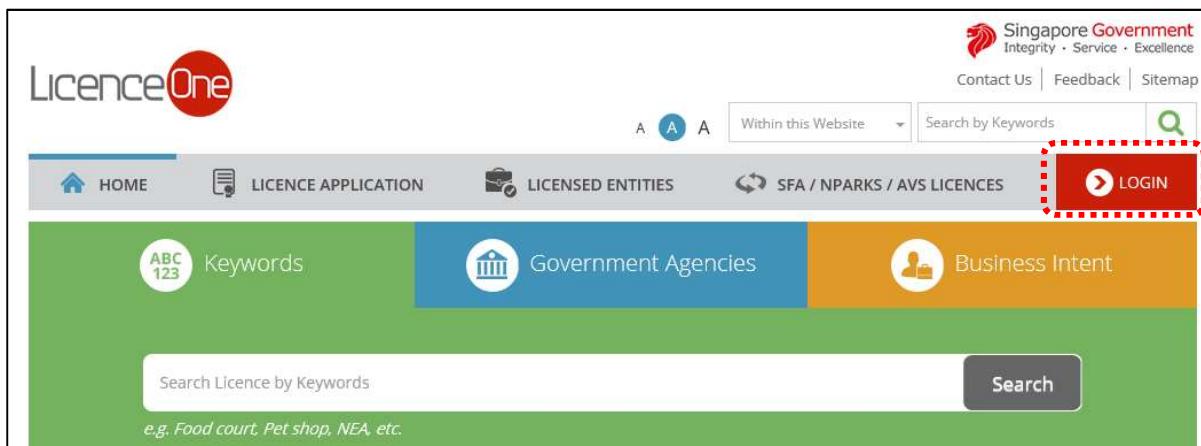
Application Number	[REDACTED]	Submission Date	[REDACTED]
Application Type	Amend	Company	[REDACTED]
Application Status	Approved but Pending Payment	Created Date	[REDACTED]
Applicant	[REDACTED]	Submission Name	[REDACTED]
Filer	[REDACTED]	Remarks	[REDACTED]
Business Operating Address	[REDACTED]		

BACK **DUPLICATE** **WITHDRAW** **VIEW APPLICATION FORM**

9 Cancel Existing Licence

Log in with CorpPass

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <Login via CorpPass>.



- Enter CorpPass log in details.
- Click <Login>.

This screenshot shows the 'Log in with CorpPass' form. It contains three input fields: 'UEN/ENTITY ID', 'CORPPASS ID', and 'Password', all enclosed in a red dashed box. Below these fields is a checkbox for 'Remember Entity ID'. At the bottom left is a 'Forgot Entity / CorpPass ID or Password' link, and at the bottom right are 'Cancel' and 'Login' buttons, with the 'Login' button highlighted with a red dashed box.

Step 1: SELECT licence to cancel

- Click <MY PORTFOLIO>.
- Click <Licences>. Your existing licences will be displayed. Search for the Licence Number (PS20xxxxxxxxxx) that you wish to cancel.
- You may also key in the licence number (PS20xxxxxxxxxx) in the box, click <Search>. Or, you may look up the licence under Licence Number.
- Click <Action>.
- Select <Cancel>.

The screenshot shows the GoBusiness Licensing Guide interface. At the top, there's a navigation bar with 'HOME', 'MY PORTFOLIO', 'LICENCE APPLICATION', 'LICENSED ENTITIES', and user icons. Below the navigation bar is a main menu with 'Dashboard', 'Applications', 'Licences' (which is highlighted with a blue background), 'Payments', 'Requests for Action', 'Managed Returns', and 'Correspondences'. The 'Licences' section is currently active. It features a search bar with a magnifying glass icon and the text 'PS20', a 'SEARCH' button, and an 'Advanced Search' link. Below the search area, a message says 'Please click [here](#) for the list of licences you can view via LicenceOne.' The main content area displays a table of licences. The columns are 'Licence Number', 'Licence Name', 'Licence Status', 'Issue Date', 'Expiry Date', 'Agency', and 'Action'. One row is shown, for a licence named 'Registration of Precious Stones and Precious Metals Dealers' which is 'Active' and expires on '09 Oct 2020'. The 'Action' column for this row has a dropdown menu open, with 'Amend' and 'Cancel' options highlighted with red dashed boxes. At the bottom of the table, it says 'Showing 1 of 1'.

Step 2: CANCEL Profile

- Confirm the displayed Licence Number (PSXXXXXXXXXX) is the licence you wish to cancel.
- Click <Next>.

Cancel Licence

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Type

Registration of Precious Stones and Precious Metals Dealers Details

Licence Number*
PS20

BACK NEXT

Step 3: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.
- Click <Next>.

The progress bar consists of seven circular nodes connected by a horizontal line. Node 3, labeled 'ADD General Information', is highlighted with a green background and white text, while the other nodes are grey. Below the bar, each node has a corresponding label: 1. SELECT Licence(s), 2. CANCEL Profile, 3. ADD General Information, 4. PROVIDE Application Details, 5. UPLOAD Supporting Document(s), 6. REVIEW & SUBMIT Application (Payment if applicable), and 7. ACKNOWLEDGEMENT.

Cancel Existing Licence

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

Next > **Save as Draft** **Save as Draft & Exit**

Step 4: PROVIDE Application Details

- Key in the <Reason For Cancellation>.
- Select the <Effective Date of Cancellation>.
- Click <Proceed>.

IMPORTANT: (!)

- The Effective Date of Cancellation should be earlier than or on the licence expiry date.

The screenshot shows a step-by-step application process for canceling a license. The current step is 'PROVIDE Application Details'. The 'Reason For Cancellation' and 'Effective Date of Cancellation' fields are highlighted with a red dashed box and a warning icon (!). The 'Proceed' button is also highlighted with a red dashed box.

Cancel Existing Licence
Registration of Precious Stones and Precious Metals Dealers

Registration Profile

UEN [REDACTED]
Licence Number [REDACTED]
Licence Start Date [REDACTED]
Licence End Date [REDACTED]

Reason For Cancellation

Reason For Cancellation * [REDACTED]
Effective Date of Cancellation * (DD/MM/YYYY) [REDACTED] (!)

< Previous Proceed > Save as Draft Save as Draft & Exit

Step 5: UPLOAD Supporting Documents

- Click <Next>.

Note: 

- Supporting documents are not required. The Registrar may contact you if there are any clarifications needed.



The diagram shows a horizontal flow of seven steps: 1. SELECT Licence(s), 2. CANCEL Profile, 3. ADD General Information, 4. PROVIDE Application Details, 5. UPLOAD Supporting Document(s) (highlighted with a green circle), 6. REVIEW & SUBMIT Application (Payment if applicable), and 7. ACKNOWLEDGEMENT.

Cancel Existing Licence

Registration of Precious Stones and Precious Metals Dealers

No supporting document required for online application submission. Agencies may contact applicant if any supporting documents are needed subsequently 

[!\[\]\(cce52131281a529f04cba248a1d57276_img.jpg\) Previous](#) [Next >](#) [Save as Draft](#) [Save as Draft & Exit](#)

Step 6: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration and Registration of Precious Stones and Precious Metals Dealers to provide your declaration.
- Click <Submit>.

The application process consists of 7 steps:

1. SELECT Licence(s)
2. CANCEL Profile
3. ADD General Information
4. PROVIDE Application Details
5. UPLOAD Supporting Document(s)
6. REVIEW & SUBMIT Application
(Payment if applicable)
7. ACKNOWLEDGEMENT

Cancel Existing Licence

Information Review

Filer's Particulars

Salutation	Designation
Name	Office Tel Number
ID Type	Home Tel Number
ID Number	Fax Number
Citizenship	Mobile Number

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me if I had knowingly provided false information.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

2. I declare that all the information given in this application form is true and correct. I am aware that legal action may be taken against me if I had knowingly provided false information. All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the precious stones and metals dealers' registration granted to me may be terminated. I also understand that the XXX application fee for the registration is non-refundable. I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Registration of Precious Stones and Precious Metals Dealers

Submit

Step 7: ACKNOWLEDGEMENT

- The cancellation application has been submitted successfully.
- No payment is required for cancellation application.
- Click <PRINT> to print the cancellation application submission.

1
SELECT Licence(s)

2
CANCEL Profile

3
ADD General Information

4
PROVIDE Application Details

5
UPLOAD Supporting Document(s)

6
REVIEW & SUBMIT Application
(Payment if applicable)

7
ACKNOWLEDGEMENT

Cancel Existing Licence

Submitted successfully: 1 application(s) -

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	T	Application Status	Submitted (No Upfront Payment Required)
Submission Number	B	Payment Status	STAGE1 : N.A STAGE2 : N.A
Submission Date			
Submission Name	B		

[View your Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

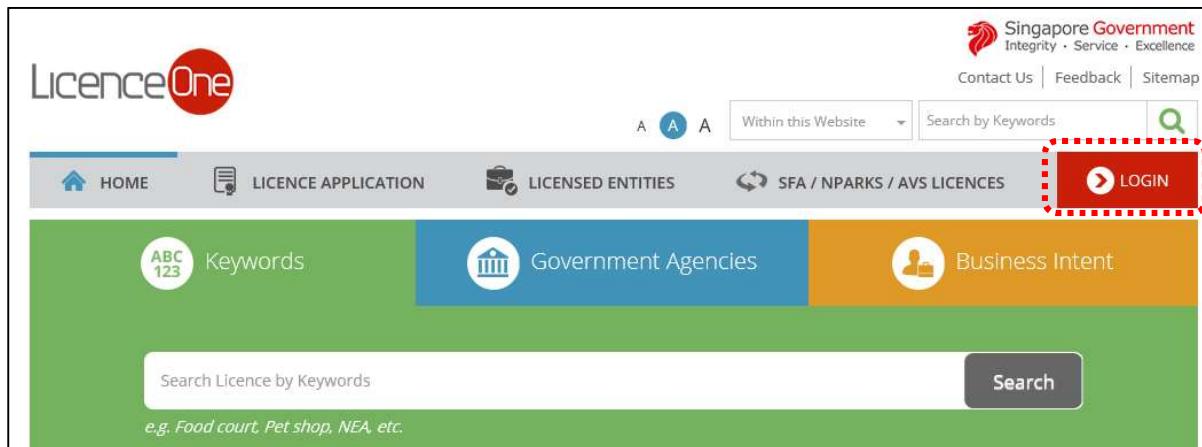
You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.

PRINT CLOSE

10 Renew Expiring Licence

Log in with CorpPass

- Go to <https://www.gobusiness.gov.sg/licences>.
- Click <LOGIN>.



- Select <Login via CorpPass>.

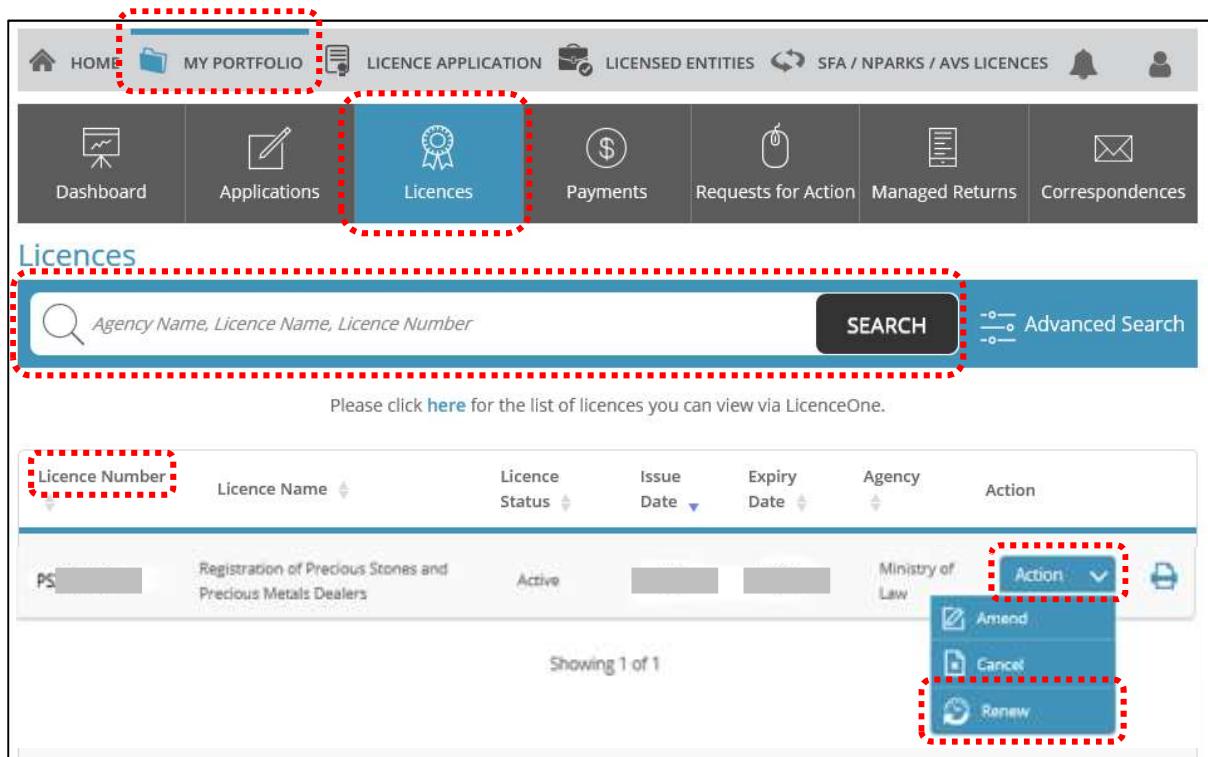


- Enter CorpPass log in details.
- Click <Login>.

A screenshot of the 'Log in with CorpPass' form. It features three input fields: 'UEN/ENTITY ID', 'CORPPASS ID', and 'Password', all of which are highlighted with a red dashed box. Below the inputs is a 'Remember Entity ID' checkbox and a 'Forgot Entity / CorpPass ID or Password' link. At the bottom are 'Cancel' and 'Login >' buttons, with the 'Login >' button also highlighted with a red dashed box.

Step 1: SELECT licence to renew

- Click <MY PORTFOLIO>.
- Click <Licences>. Your existing licences will be displayed. Search for the Licence Number (PS20xxxxxxxxxx) that you wish to renew.
- You may also key in the licence number (PS20xxxxxxxxxx) in the box, click <Search>. Or, you may look up the licence under Licence Number.
- Click <Action>.
- Select <Renew>.



Step 2: RENEW Profile

- Confirm the displayed Licence Number (PSXXXXXXXXXX) is the licence you wish to cancel.
- Click <Next>.

Renew Licence

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Type

Registration of Precious Stones and Precious Metals Dealers Details

Licence Number*
PS20 [redacted]

BACK NEXT

Step 3: ADD General Information

- Read and tick the checkbox to agree with the Terms of Use.
- Click <Next>.

Renew Expiring Licence

Terms of Use

I. **Agreement**

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. **Access To the Website**

1. The accessibility and operation of the Website relies on technologies which are not under our control. We do not guarantee continuous accessibility or uninterrupted operation of the Website.

By clicking on the checkbox, I agree to be bound by the Terms of Use.

Next > Save as Draft Save as Draft & Exit

- You can amend Primary Contact Mode, Designation, Office Tel Number, Home Tel Number, Fax Number, Mobile Number, Email, Alternative Email and choose if you want to receive status updates of licence application via SMS.
- Click <Next>.

Filer's Particulars

Note: Salutation, Name, Nationality, Gender and Date Of Birth are taken from User Profile for your convenience.
Please proceed to [Update User Profile](#) screen to edit these information where necessary.

Salutation*	<input type="text"/>	Designation*	<input type="text"/>
Name*	<input type="text"/>	Office Tel Number	<input type="text"/>
ID Type*	<input checked="" type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport	Home Tel Number	<input type="text"/>
ID Number*	<input type="text"/>	Fax Number	<input type="text"/>
Citizenship*	<input type="text"/>	Mobile Number*	<input type="text"/>
Gender*	<input type="radio"/> Male <input checked="" type="radio"/> Female	Email*	<input type="text"/>
Date Of Birth*	<input type="text"/> 	Alternative Email	<input type="text"/>
Primary Contact Mode*	<input type="radio"/> Office Tel Number <input type="radio"/> Home Tel Number <input checked="" type="radio"/> Mobile Number	Tick if you prefer to receive status updates of licence application via SMS <input type="checkbox"/>	
<div style="text-align: center;"><input type="button" value="Next >"/> <input type="button" value="Save as Draft"/> <input type="button" value="Save as Draft & Exit"/></div>			

Step 4: PROVIDE Application Details

- Update the Application Details as necessary.

Renew Expiring Licence
Registration of Precious Stones and Precious Metals Dealers

Registration Profile

UEN: [REDACTED]
Licence Number: [REDACTED]
Licence Start Date: [REDACTED]
Licence End Date: [REDACTED]

Applicant Details

Salutation*: [REDACTED] Designation *: [REDACTED]
Name *: [REDACTED] Office Tel Number: [REDACTED]
ID Type *: NRIC FIN Passport Home Tel Number *: [REDACTED]
ID Number *: [REDACTED] Fax Number: [REDACTED]
Passport Issuing Country: [REDACTED] Mobile Tel Number: [REDACTED]
Citizenship *: [REDACTED] Email *: [REDACTED]
Gender *: Male Female Alternative Email: [REDACTED]
Date of Birth *: [REDACTED]

Primary Contact Mode *: Home Tel Number
 Mobile Number
 Office Tel Number

- Update the Applicant Address as necessary.

Note: 

- Organisation Details are auto populated.

Applicant Address			
<p>Address Type* <input checked="" type="radio"/> Local <input type="radio"/> Foreign</p> <p>Type of Premises* <input type="text"/> <input type="button" value="▼"/> Level <input type="text"/> <i>E.g. 05-01 Key in:05</i></p> <p>Postal Code* <input type="text"/> <input type="button" value="Retrieve Address"/> Unit Number <input type="text"/> <small>Please enter your postal code and click "Retrieve Address"</small> <i>E.g. 05-01 Key in:01</i></p> <p>Block/House Number* <input type="text"/> <input type="button" value="▼"/> Building Name <input type="text"/></p> <p>Street Name* <input type="text"/></p>			
Organisation Details			
<p>Organisation Name* <input type="text"/></p> <p>UEN* <input type="text"/></p> <p>Organisation Type* <input type="text"/></p> <p>UEN of Former Company <input type="text"/></p>			

- Update the Organisation Operating Address as necessary.

Note: 

- Organisation Registered Address – Information is auto-populated for ACRA registered entities.

Organisation Registered Address			
<p>Address Type* <input checked="" type="radio"/> Local <input type="radio"/> Foreign</p> <p>Type of Premises* <input type="text"/> <input type="button" value="Retrieve Address"/></p> <p>Postal Code* <input type="text"/> <input type="button" value="Retrieve Address"/> Please enter your postal code and click "Retrieve Address"</p> <p>Block/House Number* <input type="text"/></p> <p>Street Name* <input type="text"/></p>			
<p>Level <input type="text"/> E.g. 05-01 Key in:05</p> <p>Unit Number <input type="text"/> E.g. 05-01 Key in:01</p> <p>Building Name <input type="text"/></p>			
Organisation Operating Address			
<p>Address Type* <input checked="" type="radio"/> Local <input type="radio"/> Foreign</p> <p>Type of Premises* <input type="text"/> <input type="button" value="Retrieve Address"/></p> <p>Postal Code* <input type="text"/> <input type="button" value="Retrieve Address"/> Please enter your postal code and click "Retrieve Address"</p> <p>Block/House Number* <input type="text"/></p> <p>Street Name* <input type="text"/></p>			
<p>Level <input type="text"/> E.g. 05-01 Key in:05</p> <p>Unit Number <input type="text"/> E.g. 05-01 Key in:01</p> <p>Building Name <input type="text"/></p>			

- Update the Organisation Contact Details and Mailing Address as necessary.
- Click <Next>.

Organisation Contact Details

Tel Number*

Fax Number

Business Email*

Mailing Address

Organisation Operating Address Copy

Organisation Registered Address Copy

Address Type* Local Foreign

Type of Premises*

Postal Code* Retrieve Address

Please enter your postal code and click "Retrieve Address".

Block / House Number

Street Name*

Level

Unit Number

Building Name

Next >
Save as Draft
Save as Draft & Exit

Note: 

- Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary/ Owner/ Manager Details will be auto populated by ACRA.
- For Company Secretary, if the person is involved in any other precious stones and precious metals business, to indicate 'Yes' with details as 'Person is a 3rd party company service provider'.

Add/Edit Directors/ Managing Directors/ Partner/ Company Secretary / Owner / Manager Details

1

Salutation*	<input type="text"/>	<input checked="" type="checkbox"/>	Date of Birth*	<input type="text"/>	<input type="button" value=""/>
Name	<input type="text"/>			Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')*	
NRIC/ Passport/ FIN No	<input type="text"/>			<input type="radio"/> Yes <input checked="" type="radio"/> No	
Designation	<input type="text"/>			If Yes. Provide details <input type="text"/>	

2

Salutation*	<input type="text"/>	<input checked="" type="checkbox"/>	Date of Birth*	<input type="text"/>	<input type="button" value=""/>
Name	<input type="text"/>			Whether proposed person is involved in any other Precious Stones and Precious Metals business in Singapore (provide details such as business name if 'Yes')*	
NRIC/ Passport/ FIN No	<input type="text"/>			<input type="radio"/> Yes <input checked="" type="radio"/> No	
Designation	<input type="text"/>			If Yes. Provide details <input type="text"/>	

- Update the Compliance Officer Details and Substantial Shareholding Details as necessary. Click <Add>.
- Click  if you want to edit existing Compliance Officer details.

Compliance Officer Details

Salutation*	<input type="text"/>	Name*	<input type="text"/>
Date of Birth*	<input type="text"/> 	NRIC/ Passport/ FIN No*	<input type="text"/>
<input type="button" value="Add"/>			
Salutation	Name	Date Of Birth	NRIC/ Passport/ FIN No
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>  

Substantial Shareholding Details (5% or more)

Is Voting Share applicable for this company?*	<input type="text" value="Please Select"/>			
Substantial Shareholder Name	Substantial Shareholder NRIC/ Passport/ FIN No/ UEN No	No. of Ordinary Shares	Ordinary Share %	Voting Share %
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total:				

- Declare if there is any PSMD licence obtained overseas.
- Declare Other Information.

Note:

- There are 8 questions in total.
- The Applicant here refers to the business entity.

Approved Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas	
<p>Do you have a Precious Stones and Precious Metals Dealers licence(s), or equivalent, obtained overseas*</p> <div style="text-align: center; margin-top: -10px;"> <input type="radio"/> Yes <input type="radio"/> No </div>	
<p>Other Information</p> <p>Do you have a bank account in Singapore for the purpose of your business of regulated dealing?*</p> <div style="text-align: center; margin-top: -10px;"> <input type="radio"/> Yes <input type="radio"/> No </div>	

Has the following persons (where applicable) ever been a party to a lawsuit, as a plaintiff, defendant, arbitrator, or claimant? Lawsuits include but are not limited to the following: negligence matters, contract matters, debt matters and bankruptcies. Please include ongoing lawsuits at the point of registration application.

- The applicant
- Substantial shareholder 
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

Yes No

If yes, please state particulars

Has the following persons (where applicable) ever been adjudicated bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law:

- The applicant
- Substantial shareholder 
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

Yes No

If yes, please state particulars

- Enter details if there are any relevant permits or licences obtained.

Note: 

- The permits or licences refer to those relating to anti-money laundering/countering the financing of terrorism regulations of precious stones and precious metals activities.

Has the following persons (where applicable) ever been refused the right, or restricted in its or his right, to carry on any trade, business or profession for which a specific licence, registration or other authorisation is required by law in any jurisdiction on grounds of MLTF risk or past breaches or anti-money laundering and countering the financing of terrorism (AML/CFT) requirements:

- The applicant
- Substantial shareholder
- Director
- Manager
- Partner
- Company Secretary
- Other person holding an analogous position involved in the management of the applicant
- Employee managing the applicant's business of regulated dealing or business as an intermediary?*

Yes No

If yes, please state particulars

Do you have any other persons holding an analogous position involved in the management of the applicant, who is not in the list of directors and shareholders? e.g. commonly used positions may include the Chairman and CEO.*

Yes No Not Applicable

If yes, please state particulars

Please state all the relevant permits or licences that are relevant to the business, that you have obtained. Examples of relevant licences include Secondhand Goods Dealer Licence, Kimberley Process Licence, Remittance Licence. 

- Enter Place of business.
- Click <Add>.
- Add on only if you have more than 1 place of business.
- Select Class of Registration.
 - Class 1 – 1 Year (\$300 per outlet)
 - Class 2 – 2 Years (\$600 per outlet)
 - Class 3 – 3 Years (\$900 per outlet)

Note:

- Enter only 1 Place of business even if the store occupies 2 or more adjoining units' space.
- For the Place of business, type in e.g. name of shopping mall or road name.
- For the Outlet Manager, if there is more than 1 Outlet Manager per Place of Business, to indicate 1 of them. After you have submitted the application, inform ACD at <https://eservices.mlaw.gov.sg/enquiry/> that you have more than 1 Outlet Manager per Place of business.

Place of business (where regulated dealing as defined under section 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act, is conducted)																																																											
<p>Note: Please provide the following details of all the places of business where regulated dealing is conducted. If you do not have a physical place of business, please include details of your organisation operating address.</p> <table> <tr> <td>Place of business*</td> <td><input type="text"/></td> <td></td> <td>Level</td> <td><input type="text"/></td> <td><small>E.g. 05-01 Key in:05</small></td> </tr> <tr> <td>Postal Code*</td> <td><input type="text"/></td> <td>Retrieve Address</td> <td>Unit Number</td> <td><input type="text"/></td> <td><small>E.g. 05-01 Key in:01</small></td> </tr> <tr> <td>Block/House Number</td> <td><input type="text"/></td> <td></td> <td>Building Name</td> <td><input type="text"/></td> <td></td> </tr> <tr> <td>Street Name*</td> <td><input type="text"/></td> <td></td> <td>Contact Number</td> <td><input type="text"/></td> <td></td> </tr> <tr> <td>Name of outlet Manager/ person in-charge*</td> <td><input type="text"/></td> <td></td> <td>ID Type*</td> <td><input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport</td> <td><input type="text"/></td> </tr> <tr> <td>Contact number of outlet Manager/ person in-charge*</td> <td><input type="text"/></td> <td></td> <td>Identification number of outlet Manager/ person in-charge*</td> <td colspan="2"><input type="text"/></td> </tr> <tr> <td colspan="6"> <input type="button" value="Add"/> </td> </tr> <tr> <td>Name of the outlet</td> <td>Outlet Address</td> <td>Contact Number</td> <td>Name of outlet Manager/ person in-charge</td> <td>ID Type</td> <td>Identification number of outlet Manager/ person in-charge</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>						Place of business*	<input type="text"/>		Level	<input type="text"/>	<small>E.g. 05-01 Key in:05</small>	Postal Code*	<input type="text"/>	Retrieve Address	Unit Number	<input type="text"/>	<small>E.g. 05-01 Key in:01</small>	Block/House Number	<input type="text"/>		Building Name	<input type="text"/>		Street Name*	<input type="text"/>		Contact Number	<input type="text"/>		Name of outlet Manager/ person in-charge*	<input type="text"/>		ID Type*	<input type="radio"/> NRIC <input type="radio"/> FIN <input type="radio"/> Passport	<input type="text"/>	Contact number of outlet Manager/ person in-charge*	<input type="text"/>		Identification number of outlet Manager/ person in-charge*	<input type="text"/>		<input type="button" value="Add"/>						Name of the outlet	Outlet Address	Contact Number	Name of outlet Manager/ person in-charge	ID Type	Identification number of outlet Manager/ person in-charge	<input type="text"/>					
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Class of Registration																																																											
<p>Please note that the class of registration granted will be subject to the Registrar's assessment and approval.</p> <table> <tr> <td>Class of Registration*</td> <td><input type="checkbox"/> Class 1 – 1 Year (\$300 per outlet)</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Class 2 – 2 Years (\$600 per outlet)</td> </tr> <tr> <td></td> <td><input checked="" type="checkbox"/> Class 3 – 3 Years (\$900 per outlet)</td> </tr> </table>						Class of Registration*	<input type="checkbox"/> Class 1 – 1 Year (\$300 per outlet)		<input type="checkbox"/> Class 2 – 2 Years (\$600 per outlet)		<input checked="" type="checkbox"/> Class 3 – 3 Years (\$900 per outlet)																																																
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- Read and tick Authorisation to agree with the authorisation.
- Select option whether you will conduct any cash or cash equivalent transaction exceeding S\$20,000.
- Click <Proceed>.

Authorisation

HEREBY AUTHORISE the Registrar and its authorised officers to have access to and to inspect and obtain copies of:

(i) Any records relating to investigations conducted by the police, law enforcement agencies or any regulatory bodies;

(ii) Any court records relating to any present or past civil or criminal court proceedings;

(iii) Any records relating to any bankruptcy, insolvency or liquidation under any bankruptcy or insolvency law; and

(iv) Any other document, record or correspondence reasonably related to these probity investigations for purpose of determining whether or not any person is a fit and proper person under Part 2 of the Precious Stones and Precious Metals (Prevention of Money Laundering and Terrorism Financing) Act.

Select the option that applies to your business

Yes No

Will conduct any cash transaction with a value, or any 2 or more related cash transactions in a single day with a total value, which exceeds SGD 20,000 (or its equivalent in foreign currency) with any customer for the sale or purchase of any precious stone, precious metal or precious product.*

< Previous **Proceed** > Save as Draft Save as Draft & Exit

Step 5: UPLOAD Supporting Documents

- Upload documents as necessary.
- Click <Next>.

IMPORTANT:

- For foreigners, provide the FIN/Passport for personnel listed under No. 2.
- The acceptable file size for each attachment is maximum 2 MB in the specified acceptable formats. Acceptable file format for:
 - NRIC/FIN/PASSPORT: pdf, jpg, png
 - Foreign Business Registry Records: pdf, xls,xlsx, doc, docx
 - Others: pdf, xls,xlsx, doc, docx



Renew Expiring Licence

Registration of Precious Stones and Precious Metals Dealers

Document Name	Type	Attachment	Action
1. Please provide the NRIC/FIN/Passport of the person holding an analogous position involved in the management of the applicant and the outlet manager/ person in-charge of the outlet (if applicable)			
2. For foreigners / foreign business entities, please provide the FIN/Passport of the following persons: 		<input type="button" value="ONLINE UPLOAD"/>	<input style="border: 2px dashed red; border-radius: 5px; padding: 5px; width: 100px; height: 30px; background-color: #008000; color: white; font-weight: bold; font-size: 10px; text-align: center; margin-top: 10px;" type="button" value="Upload"/>
acceptable file format: Please name your file in the following manner: NRIC/FIN/PASSPORT NUMBER.pdf 			
Acceptable File Format: pdf, jpg, png Acceptable File Size: maximum: 2 MB			
Foreign Business Registry Records Only applicable for foreign business entities 		<input type="button" value="ONLINE UPLOAD"/>	<input style="border: 2px dashed red; border-radius: 5px; padding: 5px; width: 100px; height: 30px; background-color: #008000; color: white; font-weight: bold; font-size: 10px; text-align: center; margin-top: 10px;" type="button" value="Upload"/>
Acceptable File Format: pdf, xls,xlsx, doc, docx 		<input type="button" value="ONLINE UPLOAD"/>	<input style="border: 2px dashed red; border-radius: 5px; padding: 5px; width: 100px; height: 30px; background-color: #008000; color: white; font-weight: bold; font-size: 10px; text-align: center; margin-top: 10px;" type="button" value="Upload"/>
Acceptable File Size: maximum: 2 MB			
Others Any other documents 		<input type="button" value="ONLINE UPLOAD"/>	<input style="border: 2px dashed red; border-radius: 5px; padding: 5px; width: 100px; height: 30px; background-color: #008000; color: white; font-weight: bold; font-size: 10px; text-align: center; margin-top: 10px;" type="button" value="Upload"/>
Acceptable File Format: pdf, xls,xlsx, doc, docx 			
Acceptable File Size: maximum: 2 MB			
<input type="button" value="Previous"/> <input style="border: 2px dashed red; border-radius: 5px; padding: 5px; width: 100px; height: 30px; background-color: #008000; color: white; font-weight: bold; font-size: 10px; text-align: center; margin-top: 10px;" type="button" value="Next"/> <input type="button" value="Save as Draft"/> <input type="button" value="Save as Draft & Exit"/>			

Step 6: REVIEW & SUBMIT Application

- Review all information entered.
- Read and tick General Declaration and Registration of Precious Stones and Precious Metals Dealers to provide your declaration.
- Click <Submit>.

Renew Expiring Licence

Information Review

Filer's Particulars

Salutation	Designation
Name	Office Tel Number
ID Type	Home Tel Number
ID Number	Fax Number
Citizenship	Mobile Number

Declaration

General Declaration

1. I declare that all the information given in this application form is true and correct.
I am aware that legal action may be taken against me if I had knowingly provided false information.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Registration of Precious Stones and Precious Metals Dealers

1. I declare that I have the authority to represent the applicant.
I declare that all the information given in this application form is true and correct
I am aware that legal action may be taken against me / the applicant if I had knowingly provided false information.
All information given in this application form are correct and true. I understand that if the information given are found to be false or misleading, the registration granted may be cancelled or suspended. I also understand that the \$140 application fee and \$300 renewal fee is non-refundable.
I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Submit

- Click <PROCEED WITH PAYMENT> to make payment for the Application Fee.

Note: 

- Payment modes include PayPal, Visa, MasterCard, American Express and Discover. Goods and Services Tax (GST) is not applicable.

IMPORTANT: 

- The application fee is non-refundable.

Make Payment

Description	Fee Type	Fee	GST	Sub Total
PA [REDACTED] MINLAW - Registration of Precious Stones and Precious Metals Dealers R [REDACTED]	Processing Fee	[REDACTED]	Not applicable	[REDACTED]
				Grand Total \$140.00

PROCEED WITH PAYMENT  

Step 7: ACKNOWLEDGEMENT

- Click VIEW RECEIPT to save and/or print the application fee receipt.
- Click PRINT to print the application submission.

Note: 

- Check Payment Status that **STAGE1** has been PAID. This refers to the Application Fee.
- Upon notification of the in-principle approval via email in around 4 weeks' time, you may log in to GoBusiness Licensing to make payment for **STAGE2**, which is the Registration Fee.

Renew Expiring Licence

 Submitted successfully: 1 application(s) 

You will be notified of the approval of your application via SMS/Email.

Ministry of Law
Registration of Precious Stones and Precious Metals Dealers

Application Number	R [REDACTED]	Payment Advice Number	PA [REDACTED]
Application Status	Submitted with Payment	Payment Status	STAGE1 : PAID STAGE2 : NA 
Submission Number	B [REDACTED]	Payment Amount(SGD)	\$ [REDACTED]
Submission Date	[REDACTED]		
Submission Name	[REDACTED]		

[View your Applications and Status](#)

NOTE

Application has been submitted successfully. You will be notified of the approval of your application by email/sms. Processing status will also be updated under the Application Status Column.

Please note that the "Submission Name" is for your personal reference only.

You may retrieve your submission and application details by clicking on the "Applications" tab in the "My Portfolio" menu.