



CORPORATE INSOLVENCY OFFICE

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

User Guide for CIMS Internet Portal

<https://eservices.mlaw.gov.sg/io>

Last updated on 23 Jan 2025

Table of Content

S/No.	User Guide	Start of Page	End of Page
1.	General Information	<u>3</u>	<u>3</u>
2.	Simplified Insolvency Programme - Dashboard	<u>4</u>	<u>4</u>
3.	Introduction	<u>5</u>	<u>5</u>
4.	Company Details	<u>6</u>	<u>6</u>
5.	Report Details	<u>7</u>	<u>9</u>
6.	Confirmation	<u>10</u>	<u>11</u>
7.	Acknowledgement	<u>12</u>	<u>12</u>

- 1) CIMS Internet URL: <https://eservices.mlaw.gov.sg/ipto/forms/io/io-home.form>
- 2) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 3) Upon accessing the Portal URL, please select the **Corporate Insolvency** tab.
- 4) Select **For Liquidators / Restructuring Advisers / Scheme Managers** listed under Corporate Insolvency.
- 5) Please login – Business User or Individual

Simplified Insolvency Programme – Dashboard

- 1 After you have logged in to the **CIMS E-Service Portal**:
From the top menu, click on **E-SERVICES**
- 2 Select the **Application to the Official Receiver for Extension of Moratorium Period under S72Q (2) IRDA**

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Insolvency Practitioner 01

1 E-SERVICES MY ACCOUNT LOGOUT

Dashboard

My Cases

Action Required Drafts

Case Reference Number	Case Type	Name of C
-----------------------	-----------	-----------

- Submit Gazette and Newspaper Advertisement
- Submit Statement of Concurrence
- Submit Payment Requisition
- Submit Depository Request
- View Statement of Account
- Voluntary Winding Up:**
 - Submit Advertisement on Holding of a Final Meeting Voluntary Winding Up
- Every Mode of Winding Up:**
 - Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up
 - Submit Unclaimed Assets to be Paid to the Official Receiver
 - Submit Early Dissolution Report
- Scheme of Arrangement:**
 - Submit Notice of Appointment as Scheme Manager
- Simplified Insolvency Programme:**
 - Publication of SIP Notices
 - 2 Application to the Official Receiver for Extension of Moratorium Period under S72Q (2) IRDA
 - Submission of Post-Administration Report

Introduction

- 1 Read the notes carefully.
- 2 Click on the **Proceed** button.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Insolvency Practitioner 01

E-SERVICES MY ACCOUNT LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1


Please note the following:

1. Please ensure that the prerequisites of
 - (1) obtaining the required creditor's consent; and
 - (2) a lead time of seven (7) days before the expiry of the current moratorium are met before making the application.
2. If the application is approved, the period for which the moratorium period may be extended by the Official Receiver after the expiry of the default period is **30 days**.

This e-Service will take about 5-10 minutes to complete.

You will need:

- Company's UEN / Company Number
- Information on the total no. and value of the Company's creditors
- Evidence of consent by the Company's creditors to apply for an extension of the moratorium period

 **Submit your Application to the Official Receiver for Extension of Moratorium Period Under S72Q (2) IRDA.**

2 **Proceed**

Company Details

1 Enter the **UEN / Company Number**.

An active SDRP Case must exist for the extension request. Otherwise, the error message, “No active case found under this UEN / Company Number.” will be displayed.

This application can only be submitted once per active SDRP Case and is subject to approval.

2 Click **Proceed**.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Insolvency Practitioner 01

E-SERVICES MY ACCOUNT LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1. Company Details 2. Report Details 3. Confirmation 4. Acknowledgement

Company Details

UEN / Company Number

1

Back to Dashboard Back **2 Proceed**

Report Details

1 Enter the **Extension of the Moratorium Period Information**.

If invalid inputs are entered, error messages will appear.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Insolvency Practitioner 01

E-SERVICES MY ACCOUNT LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1. Company Details 2. Report Details 3. Confirmation 4. Acknowledgement

Report Details

Case / Entity Information

Company UEN / Company Number

Company Name

Extension of the Moratorium Period Information

1 Total no. of creditors of the Company*

The Company's total value of liabilities (\$)*

No. of creditors that have consented to the Application for an Extension of the Moratorium Period*

Report Details

Please note that the **Date of Expiry for the Current Moratorium Period** is automatically filled based on the case.

- 2 Upload a **Copy of the Evidence of Consent Obtained from the Creditors** by clicking **Browse...**, then select the file from its saved location.

3

Value of creditors that have consented to the Application for an Extension of the Moratorium Period (i.e. at least two-thirds in total value of the creditors) (S\$)*

0.00

Reason(s) for making the Application for an Extension of the Moratorium Period

Please specify the Reason(s) for making the Application for an Extension of the Moratorium Period

Date of Expiry for the Current Moratorium Period

09/01/2026

To Upload a Copy of the Evidence of Consent Obtained from the Creditors

2

Date	Document Name

Supports pdf file with a maximum file name of 50 characters (alphabet, number, dash and space) and a maximum file size of 5MB per file.

Browse...

No file selected.

3 Enter/edit the **Contact Information**.

- Auto-filled based on your login profile.

4 Click **Proceed**.

3

Contact Information

Name of Contact Person

Contact Number

Email Address

[Back to Dashboard](#)

[Back](#)

[Proceed](#)

4

Confirmation

1 This page will reflect all the details you have provided depending on the Notice Type. It will vary for each Notice Type. Review the information.

- If you wish to make changes, you may click **Back**

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Insolvency Practitioner 01

E-SERVICES MY ACCOUNT LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1 1. Company Details 2. Report Details 3. Confirmation 4. Acknowledgement

Confirmation

Case / Entity Information

Company UEN / Company Number

Company Name

Extension of the Moratorium Period Information

Total no. of creditors of the Company

The Company's total value of liabilities (S\$)

No. of creditors that have consented to the Application for an Extension of the Moratorium Period

Value of creditors that have consented to the Application for an Extension of the Moratorium Period (i.e. at least two-thirds in total value of the creditors) (S\$)

Reason(s) for making the Application for an Extension of the Moratorium Period

Date of expiry of the current moratorium period

Confirmation

2 After reviewing the information you have entered, review the **Declaration** section.
Select **Yes, I agree**.

3 Click **Proceed**.

You will be directed to the payment page to complete payment for the Publication.

To upload a copy of the evidence of consent obtained from the creditors

Date	Document Name
18/12/2025 16:38:14	test.pdf

Contact Information

Name of Contact Person

Contact Number

Email Address

Declaration

1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.

2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code 1871 for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree

2

3

Back to Dashboard

Back

Proceed

Acknowledgement

Upon successful payment, you will be directed to the Acknowledgement page.

1 You may click **Print** to save a PDF copy of the publication details.

An email will be sent to you for the successful submission.

The outcome of the Application for the extension will be sent via Email.

A Singapore Government Agency Website

MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Insolvency Practitioner 01

E-SERVICES MY ACCOUNT LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1. Company Details 2. Report Details 3. Confirmation 4. Acknowledgement

Thank you for using our E-Service

Your submission for Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA has been successfully submitted.

Please check your email for your reference. You will not be able to access this page after exiting the webpage.

Case Reference Number: [REDACTED]

E-Filing No.: [REDACTED]

Date of Submission: [REDACTED]

Back to Dashboard

1 Print