



CORPORATE INSOLVENCY OFFICE

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

User Guide for CIMS Internet Portal

<https://eservices.mlaw.gov.sg/io>

Last updated on 23 Jan 2025

Table of Content

S/No.	User Guide	Start of Page	End of Page
1.	General Information	3	3
2.	Simplified Insolvency Programme - Dashboard	4	4
3.	Introduction	5	5
4.	Company Details	6	6
5.	Report Details	7	9
6.	Confirmation	10	11
7.	Acknowledgement	12	12

General Information

- 1) CIMS Internet URL: <https://eservices.mlaw.gov.sg/ipto/forms/io/io-home.form>
- 2) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 3) Upon accessing the Portal URL, please select the **Corporate Insolvency** tab.
- 4) Select **For Liquidators / Restructuring Advisers / Scheme Managers** listed under Corporate Insolvency.
- 5) Please login – Business User or Individual

Simplified Insolvency Programme – Dashboard

- 1 After you have logged in to the CIMS E-Service Portal:**
From the top menu, click on **E-SERVICES**
- 2 Select the Application to the Official Receiver for Extension of Moratorium Period under S72Q (2) IRDA**

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MINISTRY OF LAW | Insolvency Office SINGAPORE

1 E-SERVICES MY ACCOUNT Welcome, Insolvency Practitioner 01 LOGOUT

Dashboard

My Cases

Action Required Drafts

Case Reference Number	Case Type	Name of C

Submit Gazette and Newspaper Advertisement
Submit Statement of Concurrence
Submit Payment Requisition
Submit Depository Request
View Statement of Account

Voluntary Winding Up:

Submit Advertisement on Holding of a Final Meeting Voluntary Winding Up

Every Mode of Winding Up:

Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up
Submit Unclaimed Assets to be Paid to the Official Receiver
Submit Early Dissolution Report

Scheme of Arrangement:

Submit Notice of Appointment as Scheme Manager

Simplified Insolvency Programme:

Publication of SIP Notices

2 Application to the Official Receiver for Extension of Moratorium Period under S72Q (2) IRDA

Submission of Post-Administration Report

Introduction

1 Read the notes carefully.

2 Click on the **Proceed** button.

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E-SERVICES ▾ MY ACCOUNT ▾

Welcome, Insolvency Practitioner 01

LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1 Please note the following:

1. Please ensure that the prerequisites of
 - (1) obtaining the required creditor's consent; and
 - (2) a lead time of seven (7) days before the expiry of the current moratorium are met before making the application.
2. If the application is approved, the period for which the moratorium period may be extended by the Official Receiver after the expiry of the default period is **30 days**.

This e-Service will take about 5-10 minutes to complete.

You will need:

- Company's UEN / Company Number
- Information on the total no. and value of the Company's creditors
- Evidence of consent by the Company's creditors to apply for an extension of the moratorium period

2 Proceed



Submit your Application to the Official Receiver for Extension of Moratorium Period Under S72Q (2) IRDA.

Company Details

1 Enter the UEN / Company Number.

An active SDRP Case must exist for the extension request. Otherwise, the error message, “No active case found under this UEN / Company Number.” will be displayed.

This application can only be submitted once per active SDRP Case and is subject to approval.

2 Click Proceed.

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Welcome, Insolvency Practitioner 01

LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1. Company Details 2. Report Details 3. Confirmation 4. Acknowledgement

Company Details

UEN / Company Number

1

Back to Dashboard

Back Proceed

2

Report Details

- 1 Enter the **Extension of the Moratorium Period Information.**

If invalid inputs are entered, error messages will appear.

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E-SERVICES MY ACCOUNT

Welcome, Insolvency Practitioner 01 LOGOUT

Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA

1. Company Details
2. Report Details
3. Confirmation
4. Acknowledgement

Report Details

Case / Entity Information

Company UEN / Company Number

Company Name

Extension of the Moratorium Period Information

1 Total no. of creditors of the Company*

The Company's total value of liabilities (\$\$)*
0.00

No. of creditors that have consented to the Application for an Extension of the Moratorium Period*

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Report Details

Please note that the **Date of Expiry for the Current Moratorium Period** is automatically filled based on the case.

- 2** Upload a **Copy of the Evidence of Consent Obtained from the Creditors** by clicking **Browse...**, then select the file from its saved location.

3 Value of creditors that have consented to the Application for an Extension of the Moratorium Period (i.e. at least two-thirds in total value of the creditors) (\$\$)*

0.00

Reason(s) for making the Application for an Extension of the Moratorium Period

Please specify the Reason(s) for making the Application for an Extension of the Moratorium Period

Date of Expiry for the Current Moratorium Period

09/01/2026

To Upload a Copy of the Evidence of Consent Obtained from the Creditors

Date	Document Name

Supports pdf file with a maximum file name of 50 characters (alphabet, number, dash and space) and a maximum file size of 5MB per file.

Browse... No file selected.

Report Details

3 Enter/edit the **Contact Information**.

- Auto-filled based on your login profile.

4 Click **Proceed**.

3

Contact Information

Name of Contact Person	Contact Number
<input type="text"/>	<input type="text"/>
Email Address	
<input type="text"/>	

[Back to Dashboard](#) [Back](#) [Proceed](#)

4

Confirmation

- 1 This page will reflect all the details you have provided depending on the Notice Type. It will vary for each Notice Type.
Review the information.
 - If you wish to make changes, you may click **Back**

The screenshot shows a web application interface for the Ministry of Law Insolvency Office. At the top, there is a header with the logo 'MINISTRY OF LAW SINGAPORE' and 'Insolvency Office'. To the right of the logo are links for 'E-SERVICES' and 'MY ACCOUNT', and on the far right, it says 'Welcome, Insolvency Practitioner 01' and 'LOGOUT'. Below the header, the title of the application is 'Application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA'. A progress bar at the top indicates four steps: '1. Company Details', '2. Report Details', '3. Confirmation' (which is highlighted in grey), and '4. Acknowledgement'. The main content area is titled 'Confirmation' and contains a section for 'Case / Entity Information' with fields for 'Company UEN / Company Number' and 'Company Name', both of which are redacted with black boxes. Below this is a section for 'Extension of the Moratorium Period Information' containing several input fields, all of which are redacted with large black rectangular boxes.

Confirmation

- 2** After reviewing the information you have entered, review the **Declaration** section.
Select Yes, I agree.

- 3** Click **Proceed**.

You will be directed to the payment page to complete payment for the Publication.

To upload a copy of the evidence of consent obtained from the creditors

Date	Document Name
18/12/2025 16:38:14	test.pdf

Contact Information

Name of Contact Person
Contact Number
Email Address

Declaration

1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.
2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code 1871 for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree **2**

3

[Back to Dashboard](#) [Back](#) [Proceed](#)

Acknowledgement

Upon successful payment, you will be directed to the Acknowledgement page.

- 1 You may click **Print** to save a PDF copy of the publication details.

An email will be sent to you for the successful submission.

The outcome of the Application for the extension will be sent via Email.

The screenshot shows a web interface for submitting an application to the Official Receiver for an Extension of Moratorium Period Under S72Q (2) IRDA. At the top, there's a header with the Ministry of Law logo, a 'Welcome' message for 'Insolvency Practitioner 01', and a 'Logout' button. Below the header, a red banner displays the application title. A navigation bar at the top right includes 'E-SERVICES' and 'MY ACCOUNT'. The main content area shows a progress bar with four steps: '1. Company Details', '2. Report Details', '3. Confirmation', and '4. Acknowledgement'. Step 1 is highlighted in grey. Below the progress bar, a message says 'Thank you for using our E-Service'. It informs the user that their submission has been successfully submitted and they should check their email for a reference number. To the right, there's a large black redaction box. At the bottom right, there are buttons for 'Back to Dashboard' and 'Print', with the number '1' above the 'Print' button.