MINISTRY OF LAW | Insolvency Office

SINGAPORE

CORPORATE INSOLVENCY DIVISION

Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (Compulsory & Voluntary Winding Up)

User Guide for CIMS Internet Portal

https://eservices.mlaw.gov.sg/io

Last updated on 28 Feb 2022

Table of Content

S/No.	User Guide	Page
1.	General Information	3
2.	Lodgment of Liquidator's Account – Dashboard	4
3.	Lodgment of Liquidator's Account – Introduction	5
4.	Lodgment of Liquidator's Account – Company Details	6
5.	Lodgment of Liquidator's Account – Enter Details	7
6.	Lodgment of Liquidator's Account – Confirmation	10
7.	Lodgment of Liquidator's Account – Payment	12
8.	Lodgment of Liquidator's Account – Acknowledgement	19

Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up

General Information

1) CIMS Internet URL: https://eservices.mlaw.gov.sg/io

2) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.

3) Singpass login is required to access the e-services.

4) You may click on ▼ Arrow Down icon to select from a dropdown or click on the box to filter the options.

5) You may input a date field using the 🗓 Calendar icon to select a date.

6) If you encounter any issue, please contact us at ContactUs@OneMinLaw.

Lodgment of Liquidator's Account - Dashboard

1 After you have logged in to the **CIMS E-Service Portal**:

From the top menu, click on **E-SERVICES**

2 Select the **Submit Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up.**

Lodgment of Liquidator's Account - Introduction

1 Read the notes carefully.

2 Click on the **Proceed** button.

Lodgment of Liquidator's Account – Company Details

1 Enter the **Case Reference Number** or the **UEN / Company Number**

2 Click on the **Proceed** button.

Lodgment of Liquidator's Account – Enter Details

1 Enter the **Period Covered by Account** details.

2 Use the **Choose File** function to upload supporting document.

Lodgment of Liquidator's Account – Enter Details

3 Select a document to be uploaded

4 Click **Open** to upload the selected file.
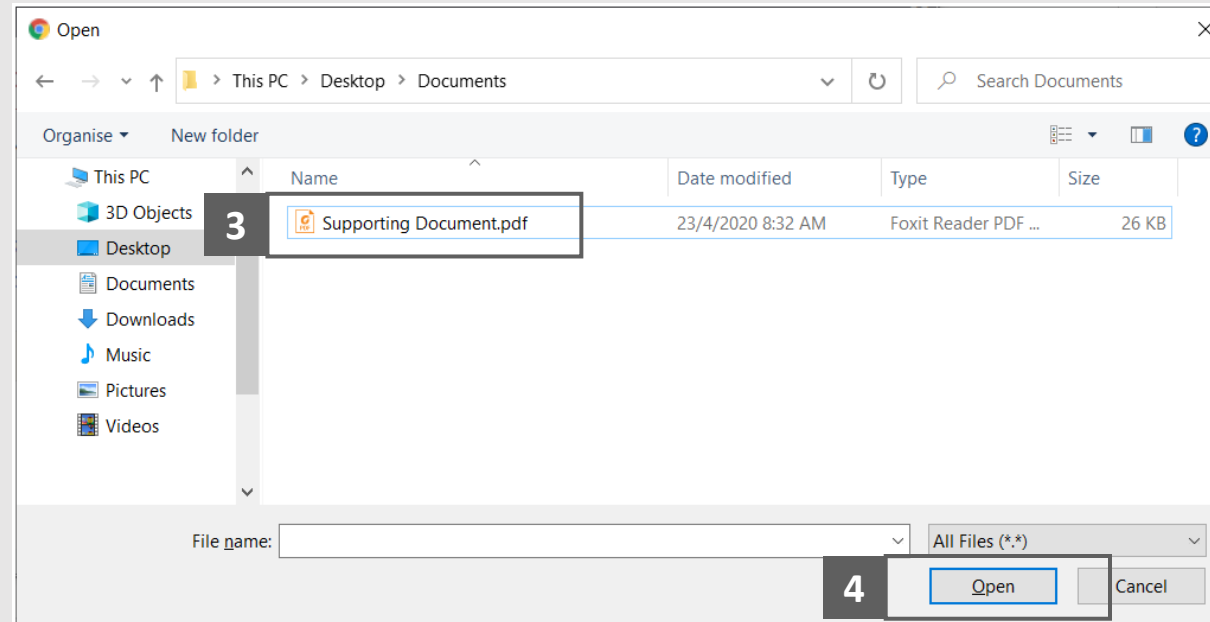
Lodgment of Liquidator's Account – Enter Details

5 Verify the uploaded supporting document.

You may click on the **Delete** button to delete the document.

6 Update the Contact Information.

7 Click on the **Proceed** button.

PDF Attachment of Liquidator's Account of Receipts and Payments

5 Choose File | No file chosen | Delete

Supporting Documents.pdf (28.26kb)

Contact Information

Name of Contact Person

Insolvency Practitioner 03

6 Contact Number

Email Address

Back to Dashb   **7** Proceed →

Lodgment of Liquidator's Account – Confirmation

1 Review the information on the confirmation page.

MINISTRY OF LAW | Insolvency Office
SINGAPORE

E-SERVICES ▾   MY ACCOUNT ▾

Welcome, Insolvency Practitioner 03

LOGOUT ▶

Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

1. Company Details > 2. Enter Details > **3. Confirmation** > 4. Payment > 5. Acknowledgement

1 **Particulars of Company**

Name of Company	**Company CDM**
UEN / Company Number	**2021XXXXXX**
Case Reference Number	**VW-000296-2021-C**
Date of Winding Up	**30/07/2020**

Period Covered by Accounts

Period covered by this account

30/07/2020   to   29/07/2021

Statement made up to

29/07/2021

PDF Attachment of Liquidator's Account of Receipts and Payments

Supporting Documents.pdf

Lodgment of Liquidator's Account – Confirmation

2 Continue to review the information.

3 Read the notes carefully and turn on the option to make the declaration.

4 Click on the **Submit** button.

Contact Information

2

Name of Contact Person

Insolvency Practitioner 03

Contact Number

Email Address

Declaration

3

1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.

2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code (Cap. 224) for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree.

Back to Dashboard   Ba   **4** Submit

Lodgment of Liquidator's Account – Payment

1 In the **Payment** page, review the Payment Information.

2 Click on the **Proceed to Payment** button.

Lodgment of Liquidator's Account – Payment

3 Enter the **Email address**.

4 Select the **Payment Method**.

5 Click on the **Payment** button.

MINISTRY OF LAW
SINGAPORE

Search
Within This Website
Go

Online Payment Service

Transaction Details

S/NO.	Transaction No.	Currency Type	Amount	Create Date
1	CPR2022021000467P	SGD	170.00	2022-02-10 14:51:33

To receive Payment Status

Email Address
(To receive payment status after submission, please pr valid email address)

3

Payment Method For eNETS

4

⦿ MasterCard VISA   For VISA/MasterCard Credit and Debit cards

○ eNETS   For customers with Internet Banking account from DBS/POSB,Citibank,OCBC/Plus! or UOB.

5 el   Payment ❯

Important:
1. eNETS Direct Debit enables Internet Banking users to make real-time payments from their bank accounts. Participating banks include Citibank, DBS/POSB, OCBC, Standard Chartered Bank and UOB.
2. eNETS Credit enables your business to accept major international credit card (VISA, MasterCard) payments online.
3. Please do not use Back or Forward buttons on your browser or double-click a hyperlink, as this may end your transaction.

13

Lodgment of Liquidator's Account – Payment

6 For VISA/MasterCard Credit and Debit cards, enter the Card information details.

Lodgment of Liquidator's Account – Payment

7 Read the notes carefully and tick the checkbox to acknowledge the terms.

8 Click on the **Submit** button.

7 ☐ I have read, understood and accepted the following:
* The return & refund policy for the purchase of relevant products / services.
* The collection, use, disclosure and sharing of this information, which to the best of my knowledge and belief is true and accurate and is for purposes reasonably required to process my application which are set out in NETS Data Protection Policy.

8 SUBMIT CANCEL

Important:
Please do not use your BACK or RELOAD/REFRESH browser functions or CLOSE your browser while using this service

© eNETS is a product of Network for Electronic Transfers (Singapore) Pte Ltd.

9 For customers with Internet Banking accounts from DBS/POSB, Citibank, OCBC/Plus! or UOB, select the **Bank Name**.
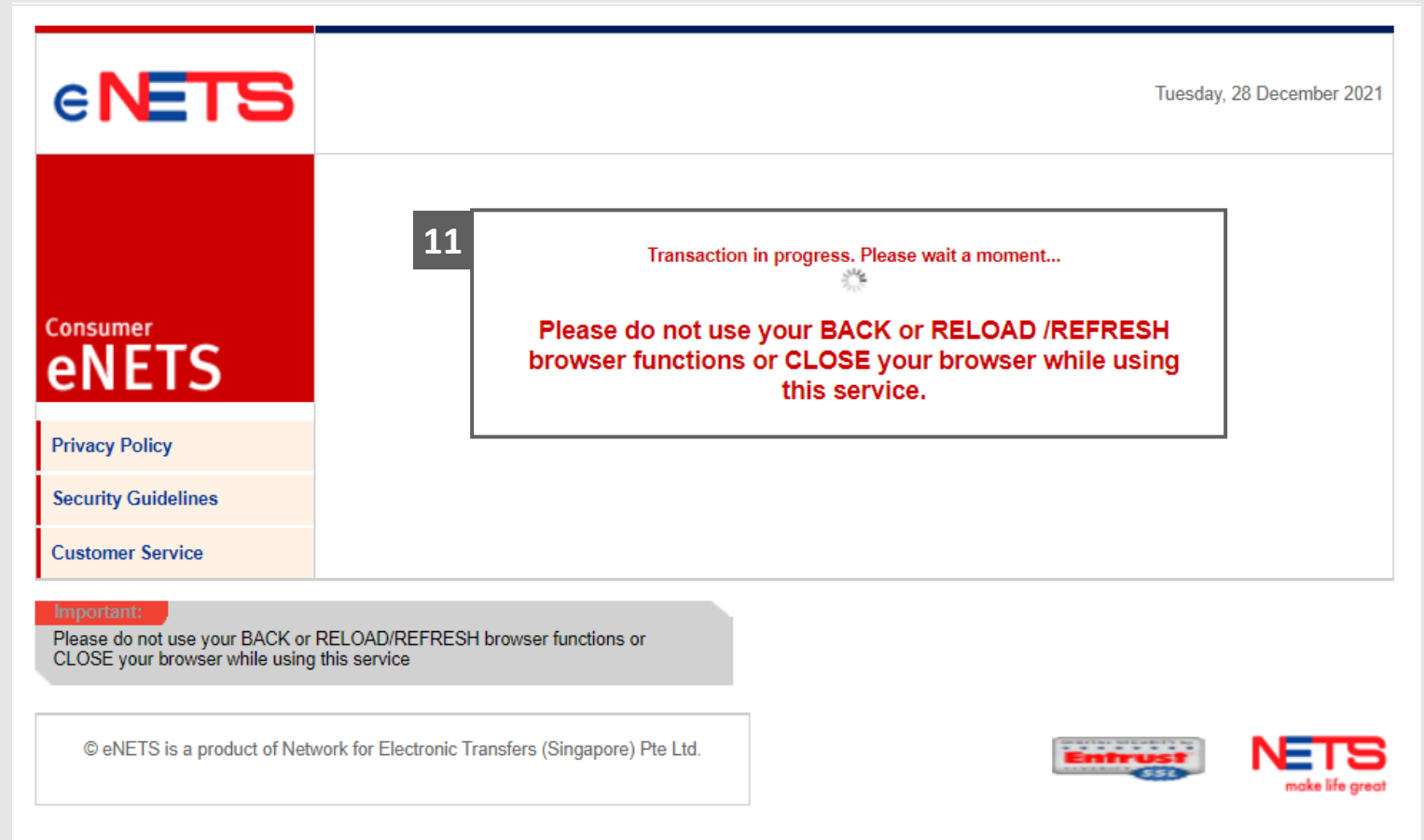
10 Click on the **Submit** button.

Lodgment of Liquidator's Account – Payment

11 Wait for the system to process the Payment.

Note: Please do not use your BACK or RELOAD/REFRESH browser functions or CLOSE your browser while using this service.

Lodgment of Liquidator's Account – Payment

12 Verify the completed Payment transaction.

13 Click on the **Click to complete the transaction** button to continue.

Lodgment of Liquidator's Account – Acknowledgement

1 Click on the **Print** button to view the PDF document of the submitted application

You may also click on the **Back to Dashboard** button for the other E-services.

A Singapore Government Agency Website

MINISTRY OF LAW | Insolvency Office | SINGAPORE

Welcome, Insolvency Practitioner 03

E-SERVICES ▾   MY ACCOUNT ▾

LOGOUT

Lodgment of Liquidator's Account of Receipts and Payments and Statement of the Position in the Winding Up (IRDA Cases Only)

| 1. Company Details | 2. Enter Details | 3. Confirmation | 4. Payment | 5. Acknowledgement |

Thank you for using our eService

Your Liquidator's Account of Receipts and Payments has been successfully submitted.

Please print or save this page for your own reference. You will not be able to access this page after exiting the webpage.

Case Reference Number: VW-000296-2021-C

E Filing Number: CDU202202104770D

Date of Submission: 10/02/2022 02:43:21 PM

1   Back to Dashboard   Print