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## CORPORATE INSOLVENCY DIVISION

# Submit Statement of Assets and Liabilities

User Guide for Corporate Insolvency E-Services

<https://eservices.mlaw.gov.sg/io>

*Last updated on 14 Apr 2022*

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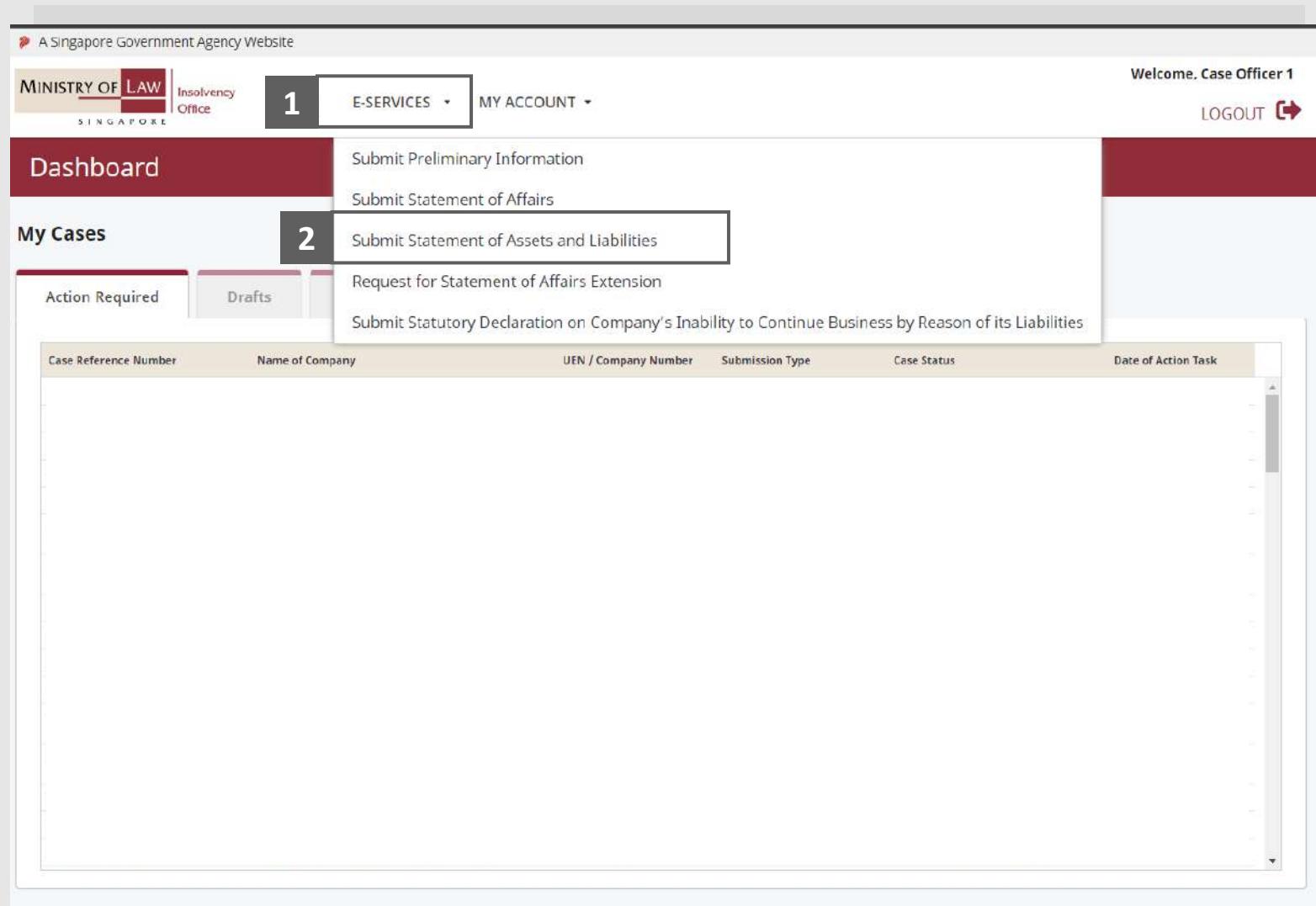
# Submit Statement of Assets and Liabilities

## General Information

- 1) Corporate Insolvency E-services Internet URL: <https://eservices.mlaw.gov.sg/io>
- 2) This is for submission of Statement of Assets and Liabilities by office bearers of Unincorporated Entities to the Official Receiver (“OR”) for cases where OR is appointed its liquidator.
- 3) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 4) Singpass login is required to access the e-services.
- 5) You may click on ▼ Arrow Down icon to select from a dropdown or click on the box to filter the options.
- 6) You may input a date field using the  Calendar icon to select a date.
- 7) If you encounter any issue, please contact us at [ContactUs@OneMinLaw](mailto>ContactUs@OneMinLaw).

# Statement of Assets and Liabilities – Dashboard

- 1** After you have logged in to the **Corporate Insolvency E-services Portal**:  
From the top menu, click on **E-SERVICES**
  
- 2** Select **Submit Statement of Assets and Liabilities**.



# Statement of Assets and Liabilities – Introduction (1 / 2)

## 1 Read the procedural notes carefully.

A Singapore Government Agency Website

MINISTRY OF LAW | Insolvency Office SINGAPORE

E-SERVICES ▾ MY ACCOUNT ▾

Welcome, Company Officer 1

LOGOUT ➔

### Statement of Assets and Liabilities

**1** This is an online filing required for office bearers of the would up incorporated entities to submit the Statement of Assets and Liabilities.

A Statement of Assets and Liabilities ("SAL") pertaining to the entity is required to be submitted to the OR within 14 days after the date of the winding up order or within such extended time as the OR or the Court for special reasons specifies.

**It should take about 30-45 minutes with complete information on hand to complete your application.**

You will need:

- Reason of Winding-Up
- Schedule A – Trade and Other Receivables
- Schedule B – Other Assets
- Schedule C – Assets Held as Security
- Schedule D – Contingent Assets
- Schedule E – Unpaid Issued Share Capital
- Schedule F – Preferential Claims
- Schedule G – Unsecured Claims
- Schedule H – Contingent Claims

Note: Please refer to the [Explanatory Note](#) below for guidance in completing the Statement of Assets and Liabilities.

**Maximum file size submitted must not exceed 5 MB individually.**

# Statement of Assets and Liabilities – Introduction (2 / 2)

- 1 Click on the **Proceed** button.



# Statement of Assets and Liabilities – Case Details

- 1 Enter the **Case Reference Number** or the **UEN / Entity Number**.**
- 2 Click on the **Proceed** button.**

The screenshot shows the 'Statement of Assets and Liabilities' page. At the top, there's a header with the Ministry of Law logo, a 'Welcome, Company Officer 1' message, and a 'Logout' button. Below the header, a navigation bar has four steps: '1. Case Details', '2. Statement of Assets and Liabilities', '3. Confirmation', and '4. Acknowledgement'. The '1. Case Details' step is active. A large input field is labeled 'Case Details' and contains two input boxes for 'Case Reference Number' and one for 'UEN / Entity Number'. At the bottom right of the input field, there are 'Back to Dash' and 'Proceed' buttons. The number '2' is displayed above the 'Proceed' button.

# Statement of Assets and Liabilities – Particulars in Entity

1 Under the **Statement of Assets and Liabilities** main page, review the entries under **Particulars in Entity** and enter the correct information for the **Assets and Liabilities** entities.

2 In the **Summary of Assets and Liabilities** table, click on the **Trade and other Receivables** link to enter the Entity's assets in **Schedule A**.

The screenshot shows a web application interface for the Ministry of Law Insolvency Office. At the top, there is a header with the logo 'MINISTRY OF LAW SINGAPORE' and 'Insolvency Office'. To the right of the logo, it says 'A Singapore Government Agency Website' and 'Welcome, Company Officer 1' with a 'LOGOUT' button. Below the header, there is a navigation bar with links for 'E-SERVICES' and 'MY ACCOUNT'. The main content area has a title 'Statement of Assets and Liabilities' and a progress bar with four steps: '1. Case Details', '2. Statement of Assets and Liabilities', '3. Confirmation', and '4. Acknowledgement'. Step 2 is currently active. A large box labeled '1' contains the section 'Particulars in Entity' with fields for Name of Entity (H!WT!T S?UTH #!ST !SI! PT#. LT&.), UEN / Entity Number (2020XXXXXX), Case Reference Number (UE-000030-2021-K), Statement of Assets and Liabilities as at (06/08/2020), Statement of Assets and Liabilities Submission (06/08/2020), and Due Date. Below this is a section labeled '2' titled 'Summary of Assets and Liabilities' with a table:

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	0.00	0.00
2	Other Assets	B	0.00	0.00
3	Assets held as Security	C1	0.00	0.00
4	Contingent Assets	D	0.00	0.00
5	Unpaid Issued Share Capital	E	0.00	0.00

# Statement of Assets and Liabilities – Trade and other Receivables (A) (1 / 12)

- Under the **Schedule A – Trade and Other Receivables** page, select either **Yes** or **No** depending on whether there are any trade and other receivables due to the Entity. If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

A Singapore Government Agency Website

MINISTRY OF LAW | Insolvency Office SINGAPORE E-SERVICES MY ACCOUNT

Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule A – Trade and Other Receivables

1 Q1. Are there any trade or other receivables due to the Entity?  
E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes  No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Details of Receivable
(A) Sub-Total of Cost or Book Value (\$\$) S\$ 0.00						
(A) Sub-Total of Estimated Realisable Value (\$\$) S\$ 0.00						

# Statement of Assets and Liabilities – Trade and other Receivables (A) (2 / 12)

- 2 Enter the information under **Details of Trade and Other Receivables.**

**2 Details of Trade and Other Receivables**

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type  
 Please select ▾  
For foreign and other entities / individuals where no ID No is available, please select "Others" under "ID Type" and key in "NA" as the ID No.

Name of Debtor

**Debtor's Address**

Address Type  
 Local Address     Foreign Address  
For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street name

# Statement of Assets and Liabilities – Trade and other Receivables (A) (3 / 12)

- 3 Select the document type and click on the **Choose File** button to upload supporting documents.

Supporting Documents

No.	Description	Supporting Document	Delete

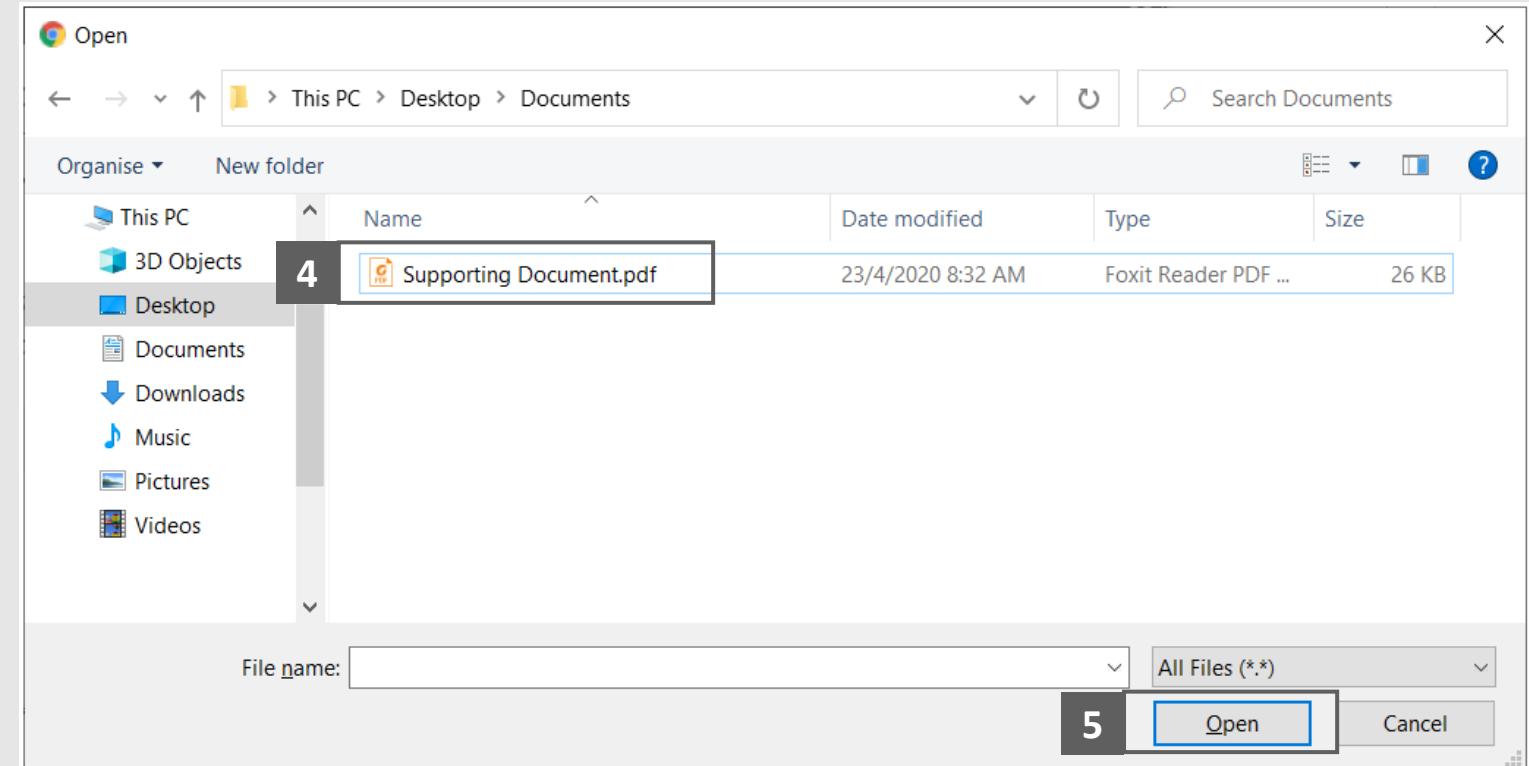
3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

# Statement of Assets and Liabilities – Trade and other Receivables (A) (4 / 12)

- 4 Select a document to be uploaded
- 5 Click **Open** to upload the selected file.



# Statement of Assets and Liabilities – Trade and other Receivables (A) (5 / 12)

6 Verify the uploaded supporting documents.

7 To upload another supporting document type, select document type and click on **Choose File** button.

Supporting Documents

No.	Description	Supporting Document	Delete
6	1 Receivables	Supporting Documents.pdf	▼

7 Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Cancel Add

# Statement of Assets and Liabilities – Trade and other Receivables (A) (6 / 12)

- 8 To delete a Supporting Document, click on the arrow down under Delete column and select **Delete**.
- 9 Click on the **Yes** button to acknowledge the confirmation message.
- 10 Click on the **Add** button to re-initiate the uploading function.

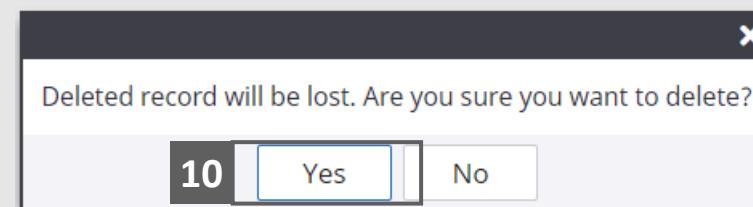
**Supporting Documents**

No.	Description	Supporting Document	Delete
1	Receivables	Supporting Documents.pdf	 8

Supporting Document's Description

Please specify the description of document and upload supporting document below.

 9 



# Statement of Assets and Liabilities – Trade and other Receivables (A) (7 / 12)

- 11 Verify the information added in the **Trade and other Receivables** record, **Sub-Total of Cost of Book Value** and **Estimated Realisable Value**.

A Singapore Government Agency Website

MINISTRY OF LAW Insolvency Office E-SERVICES MY ACCOUNT

Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule A – Trade and Other Receivables

Q1. Are there any trade or other receivables due to the Entity?

E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes  No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Details of Receivable
1	Debtor	SXXXXXXX	Singapore	10,000.00	10,000.00	Goods sold on credit

11

(A) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(A) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Trade and other Receivables (A) (8/ 12)

**12** To edit a **Trade and Other Receivables** record, click on the arrow down button (besides the paperclip icon) and select **Edit**.

OR

Select **Delete** to delete the record.

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MINISTRY OF LAW Insolvency Office SINGAPORE E-SERVICES MY ACCOUNT Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule A - Trade and Other Receivables

Q1. Are there any trade or other receivables due to the Entity?  
E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes  No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Details of Receivable
1	Debtor	SXXXXXXX	Singapore	10,000.00	10,000.00	Goods sold on credit

(A) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(A) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

**12**  

# Statement of Assets and Liabilities – Trade and other Receivables (A) (9 / 12)

- 13** Edit the **Details of Trade and Other Receivables** information if required.

**13** **Details of Trade and Other Receivables**

UEN / Company Number / NRIC Number / Passport Number / Others  
2020XXXX

ID Type  
Local Incorporated Entity

For foreign and other entities / individuals where no ID No is available, please select "Others" under "ID Type" and key in "NA" as the ID No.

Name of Debtor  
Debtor

**Debtor's Address**

Address Type  
 Local Address  Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code  
\_\_\_\_\_

Blk/House Number  
\_\_\_\_\_

Street name  
\_\_\_\_\_

# Statement of Assets and Liabilities – Trade and other Receivables (A) (10 / 12)

- 14 Click on the **Update** button to save the changes.

**Supporting Documents**

No.	Description	Supporting Document	Delete
1	Trades	Supporting Documents.pdf	▼

**Supporting Document's Description**

Please specify the description of document and upload supporting document below.

14

**Cancel**   **DELETE**   **UPDATE**

# Statement of Assets and Liabilities – Trade and other Receivables (A) (11 / 12)

- 15** To delete a record, click on the arrow down and select **Delete**.
- 16** Click on the **Yes** button to acknowledge the confirmation message.
- 17** Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button.  
You may also click on the **NEXT** button to enter Other Assets.

1. Case Details    2. Statement of Assets and Liabilities    3. Confirmation    4. Acknowledgement

**Schedule A – Trade and Other Receivables**

**Q1. Are there any trade or other receivables due to the Entity?**

E.g. Goods sold on credit, unpaid fees for services rendered, loans or outstanding payments for delivered goods etc.

Yes     No

No.	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Details of Receivable
1	Debtor	SXXXXXXX	Singapore	10,000.00	10,000.00	Goods sold on credit.

**15**

**X**

Deleted record will be lost. Are you sure you want to delete?

**16**

Back to Dash **17**

# Statement of Assets and Liabilities – Trade and other Receivables (A) (12 / 12)

**18** Verify and ensure that the values are correct under the **Cost or Book Value** and **Estimated Realisable Value** in Schedule A

AND

Click on the **Other Assets** link to enter Entity's assets in Schedule B.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
18	1 Trade and other Receivables	A	10,000.00	10,000.00
	2 Other Assets	B	0.00	0.00
	3 Assets held as Security	C1	0.00	0.00
	4 Contingent Assets	D	0.00	0.00
	5 Unpaid Issued Share Capital	E	0.00	0.00
Total Assets			10,000.00	10,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	0.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			0.00	
Estimated *Deficit / Surplus			10,000.00	
(Total Assets – Total Liabilities)				

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1A) (1 / 5)

- 1 In the Schedule B – Other Assets (B1A) page, select either Yes or No, depending on whether the Entity owns the real estate.  
If Yes, please continue to the next slide. If No, please skip to the next section in the following [slide reference](#).

The screenshot shows the 'Statement of Assets and Liabilities' interface. At the top, there's a navigation bar with the Ministry of Law logo, a home icon, 'E-SERVICES' dropdown, 'MY ACCOUNT' dropdown, and a 'LOGOUT' button. The main title 'Statement of Assets and Liabilities' is displayed in a red header bar. Below it, a progress bar shows steps 1. Case Details, 2. Statement of Assets and Liabilities (which is active), 3. Confirmation, and 4. Acknowledgement. A sub-header 'Schedule B – Other Assets' is followed by a row of buttons labeled B1A through B9. Step 2 is titled 'Q2. Does the Entity own the following assets? B1 Real Estate'. It includes a note: 'E.g. Land or building, but does not include those held on trust (see Q3) or as security (see Schedule C)'. There are two radio buttons: 'Yes' (selected) and 'No'. Below this is a table with columns: No., Assets Description, Location of Assets, Ownership Type, Cost or Book Value (\$\$), and Estimated Realisable Value (\$\$). At the bottom, there are two summary boxes: '(B1) Sub-Total of Cost or Book Value (\$\$)' containing '\$\$ 0.00' and '(B1) Sub-Total of Estimated Realisable Value (\$\$)' also containing '\$\$ 0.00'.

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1A) (2 / 5)

- 2 Enter the information under the **Details of Real Estate**.

**Details of Real Estate**

2

Assets Description

Location of Assets

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street name

Level - optional

Unit - optional

Building Name

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1A) (3 / 5)

- 3** Select the document type and click on the **Choose File** button to upload the supporting documentation.
- 4** Please follow the same steps using the following [slides reference](#). Click on the **Add** button to save the information entered.

Ownership Type

Please select

Cost or Book Value (\$\$)

0.00

Estimated Realisable Value (\$\$)

0.00

Supporting Documents

No.	Description	Supporting Document	Delete

**3** Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

**4**

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1A) (4 / 5)

- 5 Verify the added Real Estate record, Sub-Total of Cost of Book Value and Estimated Realisable Value.

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

**Schedule B – Other Assets**

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

**Q2. Does the Entity own the following assets?**

**B1 Real Estate**

E.g. Land or building, but does not include those held on trust (see Q3) or as security (see Schedule C)

Yes  No

No.	Assets Description	Location of Assets	Ownership Type	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Real Estate	Singapore	Sole Ownership	10,000.00	10,000.00 

(B1) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(B1) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1A) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following as slide reference.*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the main page under Statement of Assets and Liabilities.

The screenshot shows the 'Statement of Assets and Liabilities' page. At the top, there's a navigation bar with the Ministry of Law logo, E-SERVICES, MY ACCOUNT, and a LOGOUT link. Below the navigation is a red header bar with the title 'Statement of Assets and Liabilities'. Underneath, a progress bar shows steps 1. Case Details, 2. Statement of Assets and Liabilities (which is active), 3. Confirmation, and 4. Acknowledgement. The main content area is titled 'Schedule B - Other Assets' and contains a grid of buttons labeled B1A through B9. A callout box with the number '6' points to the 'Edit' and 'Delete' options for the B1A button. The grid displays one asset entry: No. 1, Assets Description: Real Estate, Location of Assets: Singapore, Ownership Type: Sole Ownership, Cost or Book Value (\$\$): 10,000.00, Estimated Realisable Value (\$\$): [empty]. At the bottom, there are buttons for Back to Dash, RETURN TO SUMMARY, and NEXT.

No.	Assets Description	Location of Assets	Ownership Type	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Real Estate	Singapore	Sole Ownership	10,000.00	

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1B) (1 / 5)

1 On the **Schedule B – Other Assets (B1B)** page, select either **Yes** or **No** whether the Entity holds any real estate on behalf of a third party.

If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

2 Enter any information in **Details of Real Estate on behalf of a Third Party**.

The screenshot shows the 'Statement of Assets and Liabilities' form. At the top, there's a header with the Ministry of Law logo, a Singapore Government Agency Website badge, and navigation links for E-SERVICES, MY ACCOUNT, Welcome (Company Officer 1), and LOGOUT. Below the header, the title 'Statement of Assets and Liabilities' is displayed, followed by a progress bar with four steps: 1. Case Details, 2. Statement of Assets and Liabilities (which is active and highlighted in red), 3. Confirmation, and 4. Acknowledgement. A sub-section titled 'Schedule B – Other Assets' is shown, with tabs for B1A, B1B (which is selected and highlighted in red), B2, B3, B4, B5, B6, B7, B8, and B9. Step 1, 'Q3. Does the Entity hold any Real Estate on behalf of a third party?', is visible, with 'Yes' selected. Step 2, 'Details of Real Estate on behalf of a Third Party', contains a table with columns: No., Assets Description, Location of Assets, Name of Owner, Owner's ID, Owner's Address, and Any Other Details. Step 2 also has a sub-section 'Assets Description' with a text input field.

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1B) (2 / 5)

- 3** Enter the information under **Details of Real Estate on behalf of a Third Party.**

**3**

**Location of Assets**

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - *optional*

Unit - *optional*

Building

UEN / Company Number / NRIC Number / Passport Number / Others

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1B) (3 / 5)

4 Select the document type and click on the **Choose File** button to upload supporting documentation.

5 Please follow the same steps in the following slides reference. Click on the **Add** button to save the information entered.

Unit - optional

Building Name

Any Other Details - optional

Supporting Documents

No.	Description	Supporting Document	Delete
4	Supporting Document's Description	Please specify the description of document and upload supporting document below.	
		<input type="file"/> Choose File	No file chosen

Ca 5 ADD

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1B) (4 / 5)

## 6 Verify the Real Estate records.

A Singapore Government Agency Website

MINISTRY OF LAW | Insolvency Office SINGAPORE E-SERVICES MY ACCOUNT Welcome, Company Officer 1 LOGOUT

### Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

#### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q3. Does the Entity hold any Real Estate on behalf of a third party?

Yes  No

No.	Assets Description	Location of Assets	Name of Owner	Owner's ID	Owner's Address	Any Other Details
6	1 Real Estate	Singapore	Owner	SXXXXXXX	Singapore	

# Statement of Assets and Liabilities – Other Assets (Real Estate - B1B) (6 / 6)

- 7 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 8 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

The screenshot shows the 'Statement of Assets and Liabilities' page. At the top, there's a navigation bar with the Ministry of Law logo, a home icon, 'E-SERVICES', 'MY ACCOUNT', and a 'LOGOUT' link. Below the navigation is a red header bar with the title 'Statement of Assets and Liabilities'. Underneath, a progress bar shows steps 1. Case Details, 2. Statement of Assets and Liabilities (which is active), 3. Confirmation, and 4. Acknowledgement. The main content area is titled 'Schedule B – Other Assets' and includes tabs for B1A, B1B, B2, B3, B4, B5, B6, B7, B8, and B9. A question 'Q3. Does the Entity hold any Real Estate on behalf of a third party?' has two radio buttons: 'Yes' (selected) and 'No'. Below this is a table with columns: No., Assets Description, Location of Assets, Name of Owner, Owner's ID, Owner's Address, and Any Other Details. One row is shown: No. 1, Assets Description 'Real Estate', Location of Assets 'Singapore', Name of Owner 'Owner', Owner's ID 'SXXXXXXX', and Owner's Address 'Singapore'. To the right of this table, a callout box contains the number '7' and icons for 'Edit' and 'Delete'. At the bottom of the page are buttons for 'Back to Dash', '8', 'RETURN TO SUMMARY', and 'NEXT'.

# Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (1 / 5)

1 In the Schedule B – Other Assets (B2) page, select either Yes or No whether the Entity have **Cash in Hand / Cash held by other persons on behalf of the Entity**.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 Q4. Does the Entity own any of the following assets?  
**B2 Cash in Hand / Cash held by other persons on behalf of the Entity**

Yes  No

No.	Held with	Address	Foreign Currency	Amount in Foreign Currency	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)

(B2) Sub-Total of Cost or Book Value (\$\$)  
S\$ 0.00

(B2) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 0.00

# Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (2 / 5)

- 2 Continue to enter information on the **Details of Cash in Hand / Cash held by other persons** page.

2

**Details of Cash in Hand / Cash held by other persons**

Held with

Address

Address Type - *optional*

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - *optional*

Unit - *optional*

Building Name

# Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (3 / 5)

- 3** Select the document type and click on the **Choose File** button to upload the supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4** Click on the **Add** button to save the information entered.

Foreign Currency - optional

Please select

Cost or Book Value (\$\$)

0.00

Estimated Realisable Value (\$\$)

0.00

Supporting Documents

No.	Description	Supporting Document	Delete

**3** Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Ca 4 ADD

# Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (4 / 5)

- 5 Verify the added **Cash in Hand / Cash held by other persons** record, Sub-Total of Cost of Book Value and Estimated Realisable Value.

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Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q4. Does the Entity own any of the following assets?

**B2 Cash in Hand / Cash held by other persons on behalf of the Entity**

Yes  No

No.	Held with	Address	Foreign Currency	Amount in Foreign Currency	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	ABC Institution			0.00	10,000.00	10,000.00

5 (B2) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(B2) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Other Assets (Cash in Hand / Cash held - B2) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

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Welcome, Company Officer 1

LOGOUT

Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q4. Does the Entity own any of the following assets?

B2 Cash in Hand / Cash held by other persons on behalf of the Entity

Yes  No

No.	Held with	Address	Foreign Currency	Amount in Foreign Currency	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	ABC Institution			0.00	10,000.00	

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

# Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (1 / 5)

- 1 In the Schedule B – Other Assets (B3) page, select either Yes or No depending on whether the Entity have cash in bank or other Institutions. If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

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E-SERVICES MY ACCOUNT

Welcome, Company Officer 1 LOGOUT

Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 B3 Cash in Bank or other Institutions

Yes  No

No.	Name of Bank / Institution	Bank / Institution's Address	Account No.	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)

(B3) Sub-Total of Cost or Book Value (\$\$)  
S\$ 0.00

(B3) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 0.00

# Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (2 / 5)

- 2 Continue to enter the information under **Details of Cash in Bank or other Institutions.**

2

**Details of Cash in Bank or other Institutions**

UEN Number of Bank / Institution

Name of Bank / Institution

**Bank / Institution's Address**

Address Type  
 Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - optional

Unit - optional

# Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (3 / 5)

**3** Select the document type and click on the **Choose File** button to upload any supporting documentation.

**4** Please follow the same steps in the following [slides reference](#).

Click on the **Add** button to save the information entered.

Building Name

Account Number

Cost or Book Value (S\$)

Estimated Realisable Value (S\$)

Supporting Documents

No.	Description	Supporting Document	Delete

**3** Supporting Document's Description  
  
Please specify the description of document and upload supporting document below.

No file chosen

**4**

# Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (4 / 5)

- 5 Verify the entries under Details of Cash in Bank or other Institution.

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Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

#### B3 Cash in Bank or other Institutions

Yes  No

No.	Name of Bank / Institution	Bank / Institution's Address	Account No.	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	ABC Bank	SINGAPORE	111122223333	10,000.00	10,000.00

5 (B3) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(B3) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Other Assets (Cash in Bank or other Institutions - B3) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

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Welcome, Company Officer 1

LOGOUT

Statement of Affairs

1. Case Details > 2. Statement of Affairs > 3. Confirmation > 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B3 Cash in Bank or other Institutions

Yes  No

No.	Name of Bank / Institution	Bank / Institution's Address	Account No.	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Bank	Singapore	111122223333	1,000.00	1,000.00

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

1 In the Schedule B – Other Assets (B4) page, select either Yes or No whether the Entity have Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

The screenshot shows the 'Statement of Assets and Liabilities' page. At the top, there's a navigation bar with the Ministry of Law logo, a home icon, 'E-SERVICES' dropdown, 'MY ACCOUNT' dropdown, and a 'LOGOUT' button. The main title is 'Statement of Assets and Liabilities'. Below it is a progress bar with four steps: 1. Case Details, 2. Statement of Assets and Liabilities (which is active), 3. Confirmation, and 4. Acknowledgement. A red box highlights 'Schedule B – Other Assets' and the 'B4' tab. Under 'B4 Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets', a radio button for 'Yes' is selected. A table header is shown below:

No.	Assets Category	Assets Description	Location of Assets	Quantity	Registration / Serial No.	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
-----	-----------------	--------------------	--------------------	----------	---------------------------	---------------------------	-----------------------------------

Below the table, there are two input fields: '(B4) Sub-Total of Cost or Book Value (\$\$)' containing '\$\$ 0.00' and '(B4) Sub-Total of Estimated Realisable Value (\$\$)' also containing '\$\$ 0.00'.

# Statement of Assets and Liabilities – Other Assets (Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / other Movable Assets - B4) (2 / 5)

- 2 Continue to enter the information under **Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets.**

2

**Details of Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets**

Assets Category

Please select

Assets Description

Location of Assets

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - optional

Unit - optional

# Statement of Assets and Liabilities – Other Assets (Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / other Movable Assets - B4) (3 / 5)

- 3** Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4** Click on the **Add** button to save the information entered.

**Supporting Documents**

No.	Description	Supporting Document	Delete

**3** Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

Ca **4**

# Statement of Assets and Liabilities – Other Assets (Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / other Movable Assets - B4) (4 / 5)

## 5 Verify the added Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets records.

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### Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

#### Schedule B – Other Assets

B1A	B1B	B2	B3	B4	B5	B6	B7	B8	B9
-----	-----	----	----	----	----	----	----	----	----

**B4 Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets**

Yes  No

No.	Assets Category	Assets Description	Location of Assets	Quantity	Registration / Serial No.	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Inventory	Inventory	SINGAPORE	10		1,000.00	1,000.00

(B4) Sub-Total of Cost or Book Value (\$\$)  
S\$ 1,000.00

(B4) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 1,000.00

# Statement of Assets and Liabilities – Other Assets (Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / other Movable Assets - B4) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following slides reference.*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

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SINGAPORE

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Welcome, Company Officer 1

LOGOUT ➔

Statement of Assets and Liabilities

1. Case Details ➔ 2. Statement of Assets and Liabilities ➔ 3. Confirmation ➔ 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

B4 Inventory / Plant & Equipment / Furniture & Fittings / Vehicles / Other Movable Assets

Yes  No

No.	Assets Category	Assets Description	Location of Assets	Quantity	Registration / Serial No.	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Inventory	Inventory	SINGAPORE	10		1,000.00	

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

# Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (1 / 5)

- 1 In the Schedule B – Other Assets (B5) page, select either Yes or No whether the Entity have joint ventures.  
If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

**1 B5 Joint Ventures**

Yes  No

No.	Name of Joint Venture	UEN / Company Number	Description of Project Involved	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)

(B5) Sub-Total of Cost or Book Value (\$\$)  
S\$ 0.00

(B5) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 0.00

# Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (2 / 5)

- 2 Enter the information under **Details of Joint Ventures.**

2

**Details of Joint Ventures**

UEN / Company Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select "Others" under "ID Type" and key in "NA" as the ID Number.

Name of Joint Venture

Description of Project Involved - *optional*

Cost or Book Value (S\$)

0.00

Estimated Realisable Value (S\$)

0.00

# Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (3 / 5)

- 3 Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4 Click on the **Add** button to save the information entered.

Supporting Documents

No.	Description	Supporting Document	Delete
3	Supporting Document's Description	<input type="text"/>	

Please specify the description of document and upload supporting document below.

No file chosen

Ca 4 ADD

# Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (4 / 5)

## 5 Verify the added Joint Ventures record.

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### Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

#### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

#### B5 Joint Ventures

Yes  No

No.	Name of Joint Venture	UEN / Company Number	Description of Project Involved	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
5	JV Company	2020XXXXXXX		10,000.00	10,000.00

(B5) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(B5) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Other Assets (Joint Ventures - B5) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

#### B5 Joint Ventures

Yes  No

No.	Name of Joint Venture	UEN / Company Number	Description of Project Involved	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	JV Company	2020XXXXXX		10,000.00	

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

# Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (1 / 5)

- 1 In the Schedule B – Other Assets (B6) page, select either Yes or No whether the Entity have securities investment.  
If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

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Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

**1 B6 Securities Investment**  
E.g. Investment in shares, bonds, options or other financial securities etc.

Yes  No

No.	Name of Company Invested in	UEN / Company Number	Financial Security Type	Quantity	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)

(B6) Sub-Total of Cost or Book Value (\$\$)  
S\$ 0.00

(B6) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 0.00

# Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (2 / 5)

- 2 Enter the information under **Details of Securities Investment.**

2

**Details of Securities Investment**

UEN / Company Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select "Others" under "ID Type" and key in "NA" as the ID Number.

Name of Company Invested in

Financial Security Type

Please select

Listed / Unlisted Shares

Please select

CDP Account Number

No. of Share

0.00

Quantity

0.00

# Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (3 / 5)

- 3** Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4** Click on the **Add** button to save the information entered.

Cost or Book Value (\$\$)  
0.00

Estimated Realisable Value (\$\$)  
0.00

**Supporting Documents**

No.	Description	Supporting Document	Delete

**3** Supporting Document Type  
Please select  
Please specify the description of document and upload supporting document below.  
Choose File No file chosen

**4** ADD

# Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (4 / 5)

- 5 Verify the added **Securities Investment** record, **Sub-Total of Cost or Book Value** and the **Sub-Total of Estimated Realisable Value**.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

#### B6 Securities Investment

E.g. Investment in shares, bonds, options or other financial securities etc.

Yes  No

No.	Name of Company Invested in	UEN / Company Number	Financial Security Type	Quantity	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
5	1 COMPANY A	2020XXXXXX	Shares	10	1,000.00	1,000.00

(B6) Sub-Total of Cost or Book Value (\$\$)  
S\$ 1,000.00

(B6) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 1,000.00

# Statement of Assets and Liabilities – Other Assets (Securities Investment - B6) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

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Welcome, Company Officer 1 LOGOUT

Statement of Assets and Liabilities

1. Case Details 2. Statement of Assets and Liabilities 3. Confirmation 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

**B6 Securities Investment**  
E.g. Investment in shares, bonds, options or other financial securities etc.

Yes  No

No.	Name of Company Invested in	UEN / Company Number	Financial Security Type	Quantity	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	COMPANY A	2020XXXXXX	Shares	10	1,000.00	1,000.00

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

# Statement of Assets and Liabilities – Other Assets (Deposits - B7) (1 / 5)

1 In the Schedule B – Other Assets (B7) page, select either Yes or No whether the Entity have deposits.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

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Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 B7 Deposits  
E.g. Rental deposit, down payment made by the entity or deposit to obtain a licence etc.  
 Yes  No

No.	Assets Description	Account Number	Held with	Address of whom the deposit is held with	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)

(B7) Sub-Total of Cost or Book Value (\$\$)  
S\$ 0.00

(B7) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 0.00

# Statement of Assets and Liabilities – Other Assets (Deposits - B7) (2 / 5)

- 2 Enter the information under the **Address of whom the deposit is held with**.

2 Address of whom the deposit is held with

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

Level - optional

Unit - optional

Building Name

# Statement of Assets and Liabilities – Other Assets (Deposits - B7) (3 / 5)

- 3** Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4** Click on the **Add** button to save the information entered.

The screenshot shows a web-based form for entering asset information. At the top, there are two input fields: 'Cost or Book Value (\$\$)' containing '0.00' and 'Estimated Realisable Value (\$\$)' also containing '0.00'. Below these is a section titled 'Supporting Documents' with a table header:

No.	Description	Supporting Document	Delete

At the bottom of the page, there is a modal dialog box labeled '3' with the title 'Supporting Document Type'. It contains a dropdown menu with 'Please select' and a note: 'Please specify the description of document and upload supporting document below.' Below the note is a 'Choose File' button with the text 'No file chosen'. At the bottom right of the page is a button labeled 'Ca 4 ADD'.

# Statement of Assets and Liabilities – Other Assets (Deposits - B7) (4 / 5)

- 5 Verify the added Deposits records, Sub-Total of Cost or Book Value and Sub-Total of Estimated Realisable Value.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

#### B7 Deposits

E.g. Rental deposit, down payment made by the entity or deposit to obtain a licence etc.

Yes  No

No.	Assets Description	Account Number	Held with	Address of whom the deposit is held with	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
5	1 Rental Deposit	HYUYU PRIVATE LIMITED		Singapore	10,000.00	10,000.00

(B7) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(B7) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Other Assets (Deposits - B7) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

The screenshot shows the 'Statement of Assets and Liabilities' section of the website. At the top, there's a navigation bar with the Ministry of Law logo, E-SERVICES, MY ACCOUNT, and a welcome message for 'Company Officer 1'. Below the navigation is a red header bar with the title 'Statement of Assets and Liabilities'. A progress bar below it indicates steps 1 to 4. The main content area is titled 'Schedule B – Other Assets' and shows a table with columns: No., Assets Description, Account Number, Held with, Address of whom the deposit is held with, Cost or Book Value (\$\$), and Estimated Realisable Value (\$\$). One row is visible for a 'Rental Deposit' held by 'HY YUYU PRIVATE LIMITED' in Singapore, valued at \$10,000.00. A context menu is open over this row, showing options 'Edit' and 'Delete'. At the bottom, there are buttons for 'Back to Dash', 'RETURN TO SUMMARY', and 'NEXT'.

No.	Assets Description	Account Number	Held with	Address of whom the deposit is held with	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Rental Deposit		HY YUYU PRIVATE LIMITED	Singapore	10,000.00	10,000.00

# Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (1 / 5)

1 On the **Schedule B – Other Assets (B8)** page, select either **Yes** or **No** depending on whether the Entity has Intangible assets.

If Yes, please proceed to the next slide. If No, please skip to the next section in the following [slide reference](#).

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E-SERVICES MY ACCOUNT

Welcome, Company Officer 1 LOGOUT

Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 B8 Intangible Assets  
E.g. patents, trademarks, copyright, etc.  
 Yes  No

No.	Assets Description	Registration / Serial Number	Country of Registration	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)

(B8) Sub-Total of Cost or Book Value (\$\$)  
S\$ 0.00

(B8) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 0.00

# Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (2 / 5)

- 2 Enter the information under **Details of Intangible Assets**.

2

**Details of Intangible Assets**

Assets Description

Please select

Registration / Serial Number - *optional*

Country of Registration - *optional*

Cost or Book Value (S\$)

0.00

Estimated Realisable Value (S\$)

0.00

# Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (3 / 5)

- 3** Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4** Click on the **Add** button to save the information entered.

**Supporting Documents**

No.	Description	Supporting Document	Delete

**3** Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

**4**

# Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (4 / 5)

- 5 Verify the added Intangible Assets records, Sub-Total of Cost or Book Value and Sub-Total of Estimated Realisable Value.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

#### B8 Intangible Assets

E.g. patents, trademarks, copyright, etc.

Yes  No

No.	Assets Description	Registration / Serial Number	Country of Registration	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
5	1 Patent			5,000.00	5,000.00

(B8) Sub-Total of Cost or Book Value (\$\$)  
S\$ 5,000.00

(B8) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 5,000.00

# Statement of Assets and Liabilities – Other Assets (Intangible Assets - B8) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter Other Assets.

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

The screenshot shows the 'Statement of Assets and Liabilities' page. At the top, there's a navigation bar with the Ministry of Law logo, E-SERVICES, MY ACCOUNT, and a LOGOUT link. Below the navigation is a red header bar with the title 'Statement of Assets and Liabilities'. A progress bar below it indicates steps 1 to 4. The main content area is titled 'Schedule B – Other Assets' and shows a grid of buttons labeled B1A through B9. A specific row for 'B8 Intangible Assets' is highlighted. The table below lists one asset: '1 Patent' with a value of '\$5,000.00'. To the right of the table, there are 'Edit' and 'Delete' buttons. At the bottom, there are 'Back to Dash' and 'NEXT' buttons, along with a large number '7'.

No.	Assets Description	Registration / Serial Number	Country of Registration	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Patent			\$5,000.00	\$5,000.00

# Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (1 / 5)

1 In the Schedule B – Other Assets (B9) page, select either Yes or No whether the Entity have other miscellaneous assets.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

1 Q5. Are there any other assets of the Entity not listed above?  
**B9 Other Miscellaneous Assets**  
E.g. Club memberships, insurance policies etc.  
 Yes  No

No.	Assets Description	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Remarks
(B9) Sub-Total of Cost or Book Value (\$\$) S\$ 0.00				
(B9) Sub-Total of Estimated Realisable Value (\$\$) S\$ 0.00				

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# Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (2 / 5)

- 2 Enter the information under **Details of Other Miscellaneous Assets.**

2

**Details of Other Miscellaneous Assets**

Assets Description

Please select

Cost or Book Value (\$\$)

0.00

Estimated Realisable Value (\$\$)

0.00

Remarks - *optional*

# Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (3 / 5)

- 3** Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4** Click on the **Add** button to save the information entered.

**Supporting Documents**

No.	Description	Supporting Document	Delete

**3** Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

**4**

# Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (4 / 5)

- 5 Verify the added **Other Miscellaneous Assets** records, **Sub-Total of Cost or Book Value** and the **Sub-Total of Estimated Realisable value**.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q5. Are there any other assets of the Entity not listed above?

**B9 Other Miscellaneous Assets**  
E.g. Club memberships, insurance policies etc.

Yes  No

No.	Assets Description	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Remarks
1	Club Membership	10,000.00	10,000.00	

5 (B9) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(B9) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Other Assets (Other Miscellaneous Assets - B9) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Affairs main page.

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MINISTRY OF LAW Insolvency SINGAPORE Office

Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule B – Other Assets

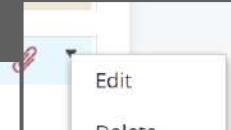
B1A B1B B2 B3 B4 B5 B6 B7 B8 B9

Q5. Are there any other assets of the Entity not listed above?

**B9 Other Miscellaneous Assets**  
E.g. Club memberships, insurance policies etc.

Yes  No

No.	Assets Description	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Remarks
1	Club Membership	10,000.00	10,000.00	

6 

7 Back to Dash RETURN TO SUMMARY

# Statement of Assets and Liabilities – Other Assets (B)

- 8 Verify the total Cost or Book Value and Estimated Realisable Value in Schedule B AND Click on the **Asset held as Security** link to enter Entity assets in Schedule C1.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	0.00	0.00
4	Contingent Assets	D	0.00	0.00
5	Unpaid Issued Share Capital	E	0.00	0.00
Total Assets			77,000.00	77,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	0.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			0.00	
Estimated *Deficit / Surplus			77,000.00	
(Total Assets - Total Liabilities)				

# Statement of Assets and Liabilities – Assets held as Security (C1) (1 / 9)

1 In the **Schedule C – Assets held as security** page, select either **Yes** or **No** whether the Entity have any assets held as security.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule C - Assets held as security

Q2. Does the Entity own the following assets?

C1 Assets held as security / C2 Security holder

E.g. Mortgage, pledge, hire purchase or lien etc.

Yes  No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (\$\$)

(C1) Sub-Total of Cost or Book Value (\$\$)

\$\\$ 0.00

# Statement of Assets and Liabilities – Assets held as Security (C1) (2 / 9)

- 2 Enter the information in the **Details of Assets held as Security** page.

(C1) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 0.00

(C2) Sub-Total of Amount owing (\$\$)  
S\$ 0.00

**2 Details of Assets held as Security**

**Assets Description**

**Location of Assets**

**Address Type**

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

**Postal Code**

**Blk/House Number**

**Street Name**

# Statement of Assets and Liabilities – Assets held as Security (C1) (3 / 9)

- 3 Enter the information under **Details of Security holder**.

**3**

**Details of Security holder**

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Security Holder

Security holder's Address

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street Name

# Statement of Assets and Liabilities – Assets held as Security (C1) (4 / 9)

4 Continue to enter the information for **Details of Security holder**. Please indicate if the security holder has taken any steps or actions to enforce his/her security. If so, please insert **Date of enforcement**.

4

Level - optional

Unit - optional

Building Name

Amount Owing (\$\$)  
0.00

Has security holder taken any steps or actions to enforce his / her security?

Yes  No

Date of Enforcement

DD/MM/YYYY 

# Statement of Assets and Liabilities – Assets held as Security (C1) (5 / 9)

5 Please indicate whether Receiver or Manager is appointed. If yes, please enter the Receiver or Manager information otherwise enter the Status of Receivership.

5

Receiver or Manager appointed?

Yes  No

Name of Receiver or Manager appointed

Receiver or Manager firm's name

Status of Receivership (e.g. assets seized or pending completion of sale etc.)

# Statement of Assets and Liabilities – Assets held as Security (C1) (6 / 9)

- 6 Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 7 Click on the **Add** button to save the information entered.

Supporting Documents

No.	Description	Supporting Document	Delete

6 Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

# Statement of Assets and Liabilities – Assets held as Security (C1) (7 / 9)

- 8 Verify the added **Assets held as security** records, Sub-Total of Cost or Book Value, Estimated Realisable Value and Amount Owing.

1. Case Details    2. Statement of Assets and Liabilities    3. Confirmation    4. Acknowledgement

**Schedule C – Assets held as security**

Q2. Does the Entity own the following assets?

**C1 Assets held as security / C2 Security holder**

E.g. Mortgage, pledge, hire purchase or lien etc.

Yes     No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (\$\$)
1	Asset held as Security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATIO N PTE, LTD.	2020XXXXXX	Singapore	10,000.00

8

(C1) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(C1) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

(C2) Sub-Total of Amount owing (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Assets held as Security (C1) (8 / 9)

- 9 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 10 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Affairs main page.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule C - Assets held as security

Q2. Does the Entity own the following assets?

C1 Assets held as security / C2 Security holder

E.g. Mortgage, pledge, hire purchase or lien etc.

Yes  No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (\$\$)
1	Asset held as Security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATION PTE. LTD.	2020XXXXXX	Singapore	10,000.00

9 Edit  
Delete

Back to Dash 10 RETURN TO SUMMARY

# Statement of Assets and Liabilities – Assets held as Security (C1) (9 / 9)

11 Verify the total Cost or Book Value and Estimated Realisable Value in Schedule C1

AND

Click on the **Contingent Assets** link to enter Entity assets in Schedule D.

*Note: Schedule C2 will also populated from the Amount Owing entered in Schedule C1.*

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
11	3 Assets held as Security	C1	10,000.00	10,000.00
4	Contingent Assets	D	0.00	0.00
5	Unpaid Issued Share Capital	E	0.00	0.00
Total Assets			87,000.00	87,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	10,000.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			10,000.00	
Estimated *Deficit / Surplus			77,000.00	
(Total Assets – Total Liabilities)				

# Statement of Assets and Liabilities – Contingent Assets (D) (1 / 6)

1 In the Schedule D – Contingent Assets page, select either Yes or No whether the Entity have any contingent assets.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

The screenshot shows the 'Statement of Assets and Liabilities' process on the Ministry of Law Insolvency Office website. The top navigation bar includes the ministry logo, a link to 'A Singapore Government Agency Website', and user information 'Welcome, Company Officer 1' with a 'LOGOUT' button. The main title 'Statement of Assets and Liabilities' is displayed in a red header bar above four sequential steps: '1. Case Details', '2. Statement of Assets and Liabilities', '3. Confirmation', and '4. Acknowledgement'. Step 2 is currently active. Below step 2, the section 'Schedule D – Contingent Assets' is shown. It asks 'Q8: Does the Entity have any contingent assets?' with a note 'E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.' and two radio buttons for 'Yes' and 'No'. A large empty table is provided for listing contingent assets, with columns for 'No', 'Contingent Assets Description', 'Details of Contingent Assets', 'Name of Debtor', 'Debtor's ID', 'Debtor's Address', 'Cost or Book Value (\$\$)', and 'Estimated Realisable Value (\$\$)'. At the bottom, two summary fields show '(D) Sub-Total of Cost or Book Value (\$\$)' as '\$S\$ 0.00' and '(D) Sub-Total of Estimated Realisable Value (\$\$)' as '\$S\$ 0.00'.

# Statement of Assets and Liabilities – Contingent Assets (D) (2 / 6)

- 2 Enter the information under **Details of Contingent Assets**.

**Details of Contingent Assets**

2

Contingent Assets Description

Please select

Details of Contingent Assets

UEN / Company Number / NRIC Number / Passport Number / Others - optional

ID Type - optional

Please select

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Debtor - optional

# Statement of Assets and Liabilities – Contingent Assets (D) (3 / 6)

- 3** Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4** Click on the **Add** button to save the information entered.

Cost or Book Value (\$\$)	0.00		
Estimated Realisable Value (\$\$)	0.00		
Supporting Documents			
No.	Description	Supporting Document	Delete

**3** Supporting Document's Description

Please specify the description of document and upload supporting document below.

No file chosen

**4**

# Statement of Assets and Liabilities – Contingent Assets (D) (4 / 6)

- 5 Verify the added **Assets held as security** record, Sub-total of Cost or Book Value and Estimated Realisable Value.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule D – Contingent Assets

Q8: Does the Entity have any contingent assets?  
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes  No

No	Contingent Assets Description	Details of Contingent Assets	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	
5	1	Ongoing lawsuit	Ongoing lawsuit	Debtor	SXXXXXXX	Singapore	10,000.00	10,000.00

(D) Sub-Total of Cost or Book Value (\$\$)  
S\$ 10,000.00

(D) Sub-Total of Estimated Realisable Value (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Contingent Assets (D) (5 / 6)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Affairs main page.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule D - Contingent Assets

Q8: Does the Entity have any contingent assets?

E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes  No

No	Contingent Assets Description	Details of Contingent Assets	Name of Debtor	Debtor's ID	Debtor's Address	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Ongoing lawsuit	Ongoing lawsuit	Debtor	SXXXXXXX	Singapore	10,000.00	10,000

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY

# Statement of Assets and Liabilities – Contingent Assets (D) (6 / 6)

- 8 Verify the total Cost or Book Value and Estimated Realisable Value in Schedule D AND Click on the **Unpaid Issued Share Capital** link to enter Entity assets in Schedule E.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	10,000.00	10,000.00
8	4 Contingent Assets	D	10,000.00	10,000.00
	5 Unpaid Issued Share Capital	E	0.00	0.00
Total Assets				97,000.00
Less				97,000.00
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	10,000.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities				10,000.00
Estimated *Deficit / Surplus				87,000.00
(Total Assets – Total Liabilities)				

# Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (1 / 7)

- 1 In the Schedule E – Unpaid Issued Share Capital page, select either Yes or No whether the Entity have any unpaid issued share capital. If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

The screenshot shows the 'Statement of Assets and Liabilities' process on the Ministry of Law Insolvency Office website. The top navigation bar includes the ministry logo, a 'Welcome, Company Officer 1' message, and a 'LOGOUT' button. The main title 'Statement of Assets and Liabilities' is displayed above a progress bar with four steps: 1. Case Details, 2. Statement of Assets and Liabilities (which is active), 3. Confirmation, and 4. Acknowledgement. Below the progress bar, the 'Schedule E – Unpaid Issued Share Capital' section is shown. Question Q9 asks 'Does the Entity have any unpaid issued share capital?' with 'Yes' selected. A table header for 'No.' Shareholder's Name ID Number Shareholder's Address No. of Shares Allotted Value per Share Cost or Book Value of Unpaid Share Capital (\$\$) Estimated Realisable Value of Unpaid Share Capital (\$\$)' is visible. At the bottom, two summary fields show '(E) Sub-Total of Cost or Book Value of Unpaid Share Capital (\$\$)' as S\$ 0.00 and '(E) Sub-Total of Estimated Realisable Value of Unpaid Share Capital (\$\$)' as S\$ 0.00.

# Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (2 / 7)

- 2 Enter the information under **Details of Unpaid Issued Share Capital.**

**2 Details of Unpaid Issued Share Capital**

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Shareholder

**Shareholder's Address**

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select "Foreign Address" and key in "NA".

Postal Code

Blk/House Number

Street name

# Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (3 / 7)

**3** Continue to enter information under **Details of Unpaid Issued Share Capital**.

**4** Enter the **Value per share**.

**3**

Level - *optional*

Unit - *optional*

Building Name

Number of Share Allotted

**4**

**Value per share**

Currency Type

Amount

# Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (4 / 7)

5 Enter the **Value of Unpaid Share**.

6 Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following slides reference.*

7 Click on the **Add** button to save the information entered.

5 Value of Unpaid Share Capital

Cost or Book Value of Unpaid Share Capital (\$\$)  
0.00

Estimated Realisable Value of Unpaid Share Capital (\$\$)  
0.00

Supporting Documents

No.	Description	Supporting Document	Delete

6 Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 7 ADD

# Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (5 / 7)

- 8 Verify the added **Unpaid Share Capital** records and the sub-total of Cost or Book Value and the Estimated Realisable Value of Unpaid Share Capital.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule E – Unpaid Issued Share Capital

Q9. Does the Entity have any unpaid issued share capital?

Yes  No

No.	Name of Shareholder	ID Number	Shareholder's Address	No. of Shares Allotted	Value per Share	Cost or Book Value of Unpaid Share Capital (\$\$)	Estimated Realisable Value of Unpaid Share Capital (\$\$)
1	Shareholder	SXXXXXXX	Singapore	10	1,000.00	10,000.00	10,000.00

8

(E) Sub-Total of Cost or Book Value of Unpaid Share Capital (\$\$)  
S\$ 10,000.00

(E) Sub-Total of Estimated Realisable Value of Unpaid Share Capital (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (6 / 7)

- 9 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 10 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Affairs main page.

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E-SERVICES MY ACCOUNT

Welcome, Company Officer 1 LOGOUT

Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

Schedule E – Unpaid Issued Share Capital

Q9. Does the Entity have any unpaid issued share capital?

Yes  No

No.	Name of Shareholder	ID Number	Shareholder's Address	No. of Shares Allotted	Value per Share	Cost or Book Value of Unpaid Share Capital (\$\$)	Estimated Realisable Value of Unpaid Share Capital (\$\$)
1	Shareholdere	SXXXXXXX	Singapore	10	1,000.00	10,000.00	10,000

9 ? Edit Delete

Back to Dash 10 RETURN TO SUMMARY

# Statement of Assets and Liabilities – Unpaid Issued Share Capital (E) (7 / 7)

- 11** Verify the total Cost or Book Value and Estimated Realisable Value in Schedule E
- 12** Verify the Total Assets of Cost or Book Value and the Estimated Realisable Value.
- 13** Click on the **Secured Claims** link to enter Entity liabilities in Schedule C2.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	10,000.00	10,000.00
4	Contingent Assets	D	10,000.00	10,000.00
<b>11</b>	<b>5</b> Unpaid Issued Share Capital	<b>E</b>	<b>10,000.00</b>	<b>10,000.00</b>
<b>12</b>	<b>Total Assets</b>		<b>107,000.00</b>	<b>107,000.00</b>
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
<b>13</b>	<b>6</b> Secured Claims	<b>C2</b>	<b>10,000.00</b>	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
<b>Total Liabilities</b>				<b>10,000.00</b>
<b>Estimated *Deficit / Surplus</b>				<b>97,000.00</b>
(Total Assets – Total Liabilities)				

# Statement of Assets and Liabilities – Secured Claims (C2) (1 / 3)

## 1 Verify the C1 Assets held as security / C2 Security holder record.

*Please follow the same steps in the [following slides](#) to add C2 Security holder.*

The screenshot shows a web interface for the Ministry of Law Insolvency Office. At the top, there's a header with the ministry logo, a red ribbon graphic, and the text 'A Singapore Government Agency Website'. To the right, it says 'Welcome, Company Officer 1' and has a 'LOGOUT' button. Below the header, the title 'Statement of Assets and Liabilities' is centered. A navigation bar below the title has four items: '1. Case Details', '2. Statement of Assets and Liabilities', '3. Confirmation', and '4. Acknowledgement'. The second item, '2. Statement of Assets and Liabilities', is highlighted. Underneath this, a section titled 'Schedule C – Assets held as security' is shown. It asks 'Q2. Does the Entity own the following assets?' and lists 'C1 Assets held as security / C2 Security holder'. An example is given: 'E.g. Mortgage, pledge, hire purchase or lien etc.' Below this, there are two radio buttons: one for 'Yes' and one for 'No'. The 'Yes' option is selected. A table then displays a single row of asset information:

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (\$\$)
1	Asset held as Security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATIO N PTE. LTD.	2020XXXXXX	Singapore	10,000.00

# Statement of Assets and Liabilities – Secured Claims (C2) (2 / 3)

2 Verify the added **C2 Security Holder** record, Sub-Total of Cost or Book Value / Estimated Realisable Value / Amount Owing.

3 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Affairs main page.

**Schedule C – Assets held as security**

Q2. Does the Entity own the following assets?

**C1 Assets held as security / C2 Security holder**

E.g. Mortgage, pledge, hire purchase or lien etc.

Yes  No

No.	Assets Descriptions	Location of Assets	Security Type	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)	Name of Security Holder	Security Holder's ID	Security Holder's Address	Amount Owing (\$\$)
1	Asset held as Security	Singapore	Mortgage	10,000.00	10,000.00	EMAGINATIION PTE. LTD.	2020XXXXXX	Singapore	10,000.00 
2	Assets Held	Singapore	Pledge	10,000.00	10,000.00	Security Holder	5XXXXXXX	Singapore	10,000.00 

**(C1) Sub-Total of Cost or Book Value (\$\$)**  
S\$ 20,000.00

**(C1) Sub-Total of Estimated Realisable Value (\$\$)**  
S\$ 20,000.00

**(C2) Sub-Total of Amount owing (\$\$)**  
S\$ 20,000.00

[Back to Dash](#) **3** [RETURN TO SUMMARY](#)

# Statement of Assets and Liabilities – Secured Claims (C2) (3 / 3)

- 4 Verify the total Amount Owing Value in Schedule C2.  
AND  
Click on the **Preferential Claims** link to enter Entity liabilities in Schedule F.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00
Total Assets			108,000.00	108,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
4	Secured Claims	C2	15,000.00	
7	Preferential Claims	F	0.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
Total Liabilities			15,000.00	
Estimated *Deficit / Surplus			93,000.00	
(Total Assets – Total Liabilities)				

# Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (1 / 5)

1 In the Schedule F –  
**Preferential Claims (F1)** page,  
select either **Yes** or **No**  
whether the Entity have  
employees' claims.

If Yes, please proceed to next  
slide. If No, please skip to next  
section in the following [slide  
reference](#).

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Schedule F - Preferential Claims

F1 F2 F3 F4

Q10. Does the Entity have any of the following preferential claims?

1 F1 Employees' Claims  
E.g. Wages & salaries, allowance or vacation leave, etc.  
 Yes  No

No.	Name of Employee	Employee's ID	Employee's Address	Type of Claim	Start Date of Claim	End Date of Claim	Amount Owing (\$\$)

(F1) Sub-Total of Amount Owing (\$\$)  
S\$ 0.00

# Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (2 / 5)

- 2 Enter the information under **Details of Employee** and for the **Amount Owing**.

**Details of Employees**

2 Select an Employee

Name of Employee

Please select

OR Enter a new Employee Details / Update Employee Details

NRIC Number / Passport Number / FIN Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID No is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID No.

Name of Employee

Employee's Address

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

Postal Code

# Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (3 / 5)

- 3 Select the document type and click on the **Choose File** button to upload the supporting document.
- 4

*Please follow the same steps in the following [slides reference](#).*

Click on the **Add** button to save the information entered.

End Date - *optional*  
DD/MM/YYYY 

Amount Owing (\$\$)  
0.00

Net of any CPF

**Supporting Documents**

No.	Description	Supporting Document	Delete
3	<b>Supporting Document's Description</b>  Please specify the description of document and upload supporting document below.  <input type="button" value="Choose File"/> No file chosen		

**Ca 4 ADD**

# Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (4 / 5)

- 5 Verify the added Employees Claims record and the subtotal of Amount Owing.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule F - Preferential Claims

F1 F2 F3 F4

**Q10. Does the Entity have any of the following preferential claims?**

**F1 Employees' Claims**

E.g. Wages & salaries, allowance or vacation leave, etc.

Yes  No

No.	Name of Employee	Employee's ID	Employee's Address	Type of Claim	Start Date of Claim	End Date of Claim	Amount Owing (S\$)
1	Employee	SXXXXXXX		Wages & salaries	01/01/2020	31/12/2020	10,000.00

**(F1) Sub-Total of Amount Owing (S\$)**

S\$ 10,000.00

# Statement of Assets and Liabilities – Preferential Claims (Employees Claims - F1) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter other Preferential Claims

You may also click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities the main page.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule F - Preferential Claims

F1 F2 F3 F4

**Q10. Does the Entity have any of the following preferential claims?**

**F1 Employees' Claims**  
E.g. Wages & salaries, allowance or vacation leave, etc.

Yes  No

No.	Name of Employee	Employee's ID	Employee's Address	Type of Claim	Start Date of Claim	End Date of Claim	Amount Owing (\$\$)
1	Employee	SXXXXXXX		Wages & salaries	01/01/2020	31/12/2020	10,000

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY NEXT

# Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (1 / 5)

- 1 In the Schedule F –  
**Preferential Claims (F2)** page,  
select either **Yes** or **No**  
whether the Entity have  
workmen compensation.  
  
If Yes, please proceed to next  
slide. If No, please skip to next  
section in the following [slide](#)  
[reference](#).

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Schedule F - Preferential Claims

F1 F2 F3 F4

1 F2 Workmen Compensation

Yes  No

No.	Name of Claimant	Claimant's ID	Claimant's Address	Amount Owing (S\$)

(F2) Sub-Total of Amount Owing (S\$)

S\$ 0.00
----------

# Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (2 / 5)

- 2 Enter the information under **Details of Claimant** and for the **Amount Owing**.

**Details of Claimant**

2

NRIC Number / Passport Number / FIN Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Claimant

Claimant's Address

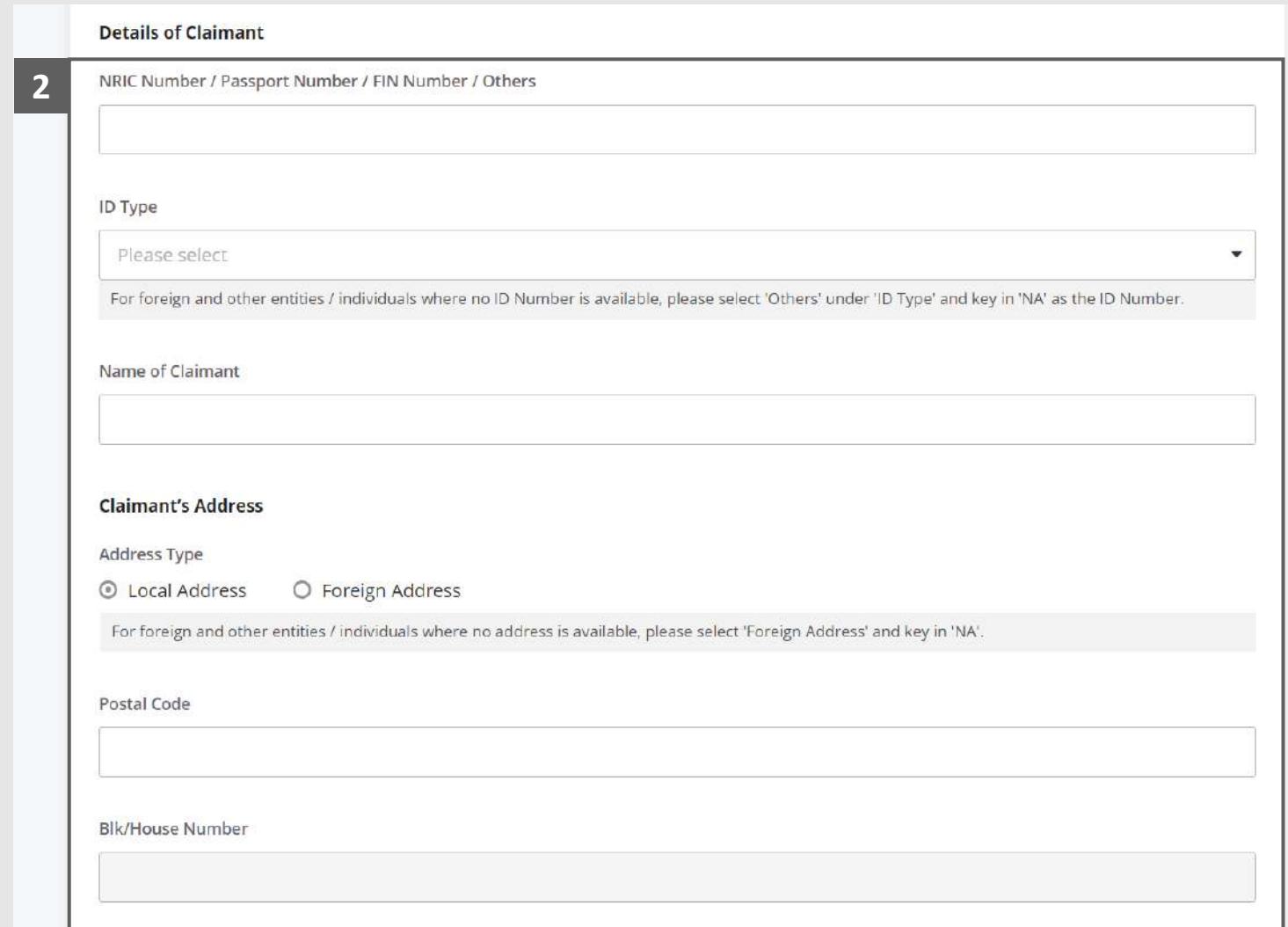
Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

Postal Code

Blk/House Number



# Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (3 / 5)

- 3 Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4 Click on the **Add** button to save the information entered.

Supporting Documents

No.	Description	Supporting Document	Delete

3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 4 ADD

Back to Dashboard RETURN TO SUMMARY NEXT

# Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (4 / 5)

- 5 Verify the added **Workmen Compensation** record and the sub-total of Amount Owing.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule F - Preferential Claims

F1 F2 F3 F4

#### F2 Workmen Compensation

Yes  No

No.	Name of Claimant	Claimant's ID	Claimant's Address	Amount Owing (S\$)
5	1 Claimant	SXXXXXXX	SINGAPORE	5,000.00 

(F2) Sub-Total of Amount Owing (S\$)

S\$ 5,000.00

# Statement of Assets and Liabilities – Preferential Claims (Workmen Compensation - F2) (5 / 5)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter other Preferential Claims

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

The screenshot shows the 'Statement of Assets and Liabilities' page. At the top, there's a navigation bar with the Ministry of Law logo, a home icon, 'E-SERVICES' dropdown, 'MY ACCOUNT' dropdown, and a 'LOGOUT' link. The title 'Statement of Assets and Liabilities' is displayed above a progress bar with four steps: 1. Case Details, 2. Statement of Assets and Liabilities (which is active), 3. Confirmation, and 4. Acknowledgement. Below the progress bar, it says 'Schedule F - Preferential Claims' and shows tabs for F1, F2, F3, and F4, with F2 selected. Under 'F2 Workmen Compensation', there are two radio buttons: 'Yes' (selected) and 'No'. A table lists claims with columns: No., Name of Claimant, Claimant's ID, Claimant's Address, and Amount Owing (\$\$). One row is highlighted for editing, with a context menu showing 'Edit' and 'Delete' options. At the bottom, there are buttons for 'Back to Dash', 'RETURN TO SUMMARY' (highlighted in red), and 'NEXT'.

No.	Name of Claimant	Claimant's ID	Claimant's Address	Amount Owing (\$\$)
1	Claimant	SXXXXXXX	SINGAPORE	5,000.00

# Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (1 / 4)

1 In the Schedule F –  
**Preferential Claims (F3)** page,  
select either **Yes** or **No**  
whether the Entity have  
Central Provident Fund  
Contributions.

If Yes, please proceed to next  
slide. If No, please skip to next  
section in the following [slide  
reference](#).

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Statement of Assets and Liabilities

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Schedule F - Preferential Claims

F1 F2 F3 F4

1 F3 Central Provident Fund Contributions

Yes  No

No.	Start Date of Claim	End Date of Claim	Amount Owing (\$\$)

(F3) Sub-Total of Amount Owing (\$\$)

\$\\$ 0.00

# Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (2 / 4)

- 2 Enter the information under **Period of Claim**.
- 3 Select the document type and click on the **Choose File** button to upload the supporting document.  
*Please follow the same steps in the following [slides reference](#).*
- 4 Click on the **Add** button to save the information entered.

2

Period of claim

Start Date DD/MM/YYYY

End Date DD/MM/YYYY

Amount Owing (\$\$) 0.00

3

Supporting Documents

No.	Description	Supporting Document	Delete

Supporting Document's Description  
CPF  
Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 4 ADD

# Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (3 / 4)

- 5 Verify the added Central Provident Fund Contributions record and the sub-total of Amount Owing.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule F - Preferential Claims

F1 F2 F3 F4

#### F3 Central Provident Fund Contributions

Yes  No

No.	Start Date of Claim	End Date of Claim	Amount Owing (\$\$)
5	1 01/07/2021	31/12/2021	10,000.00 

(F3) Sub-Total of Amount Owing (\$\$)

S\$ 10,000.00

# Statement of Assets and Liabilities – Preferential Claims (Central Provident Fund Contributions - F3) (4 / 4)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **NEXT** button to enter other Preferential Claims

You may also click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

The screenshot shows the 'Statement of Assets and Liabilities' process on the Ministry of Law Insolvency Office website. The user is currently on Step 2: Statement of Assets and Liabilities. Within this step, they are on Sub-step F3: Central Provident Fund Contributions. A table displays a single claim for F3 contributions, with the amount owing being \$10,000. An edit/delete menu is open over the last row of the table, with the number '6' displayed above it. At the bottom of the screen, there are buttons for 'Back to Dash', 'RETURN TO SUMMARY', and 'NEXT'.

No.	Start Date of Claim	End Date of Claim	Amount Owing (\$)
1	01/07/2021	31/12/2021	10,000

# Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (1 / 4)

1 In the Schedule F –  
**Preferential Claims (F4)** page,  
select either **Yes** or **No**  
whether the Entity have  
Government Tax.

If Yes, please proceed to next  
slide. If No, please skip to next  
section in the following [slide  
reference](#).

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Statement of Assets and Liabilities

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Schedule F - Preferential Claims

F1 F2 F3 F4

1 F4 Government Tax  
E.g. Income, goods and services, property or employee etc.  
 Yes  No

No.	Tax Type	Year of Assessment	Amount Owing (\$\$)
(F4) Sub-Total of Amount owing (\$)			
S\$ 0.00			

# Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (2 / 4)

2 Enter the information under **Details of Government Tax** and **Amount Owing**.

3 Select the document type and click on the **Choose File** button to upload the supporting documentation.

*Please follow the same steps in the following [slides reference](#).*

4 Click on the **Add** button to save the information entered.

2 Details of Government Tax

Tax Type	Please select
Year of Assessment	
Amount Owing (\$\$)	0.00

3 Supporting Documents

No.	Description	Supporting Document	Delete

3 Supporting Document's Description

Government Tax	
Please specify the description of document and upload supporting document below.	
Choose File	No file chosen

Ca 4 ADD

# Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (3 / 4)

- 5 Verify the added **Government Tax** records and the sub-total of Amount Owing.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule F - Preferential Claims

F1 F2 F3 F4

#### F4 Government Tax

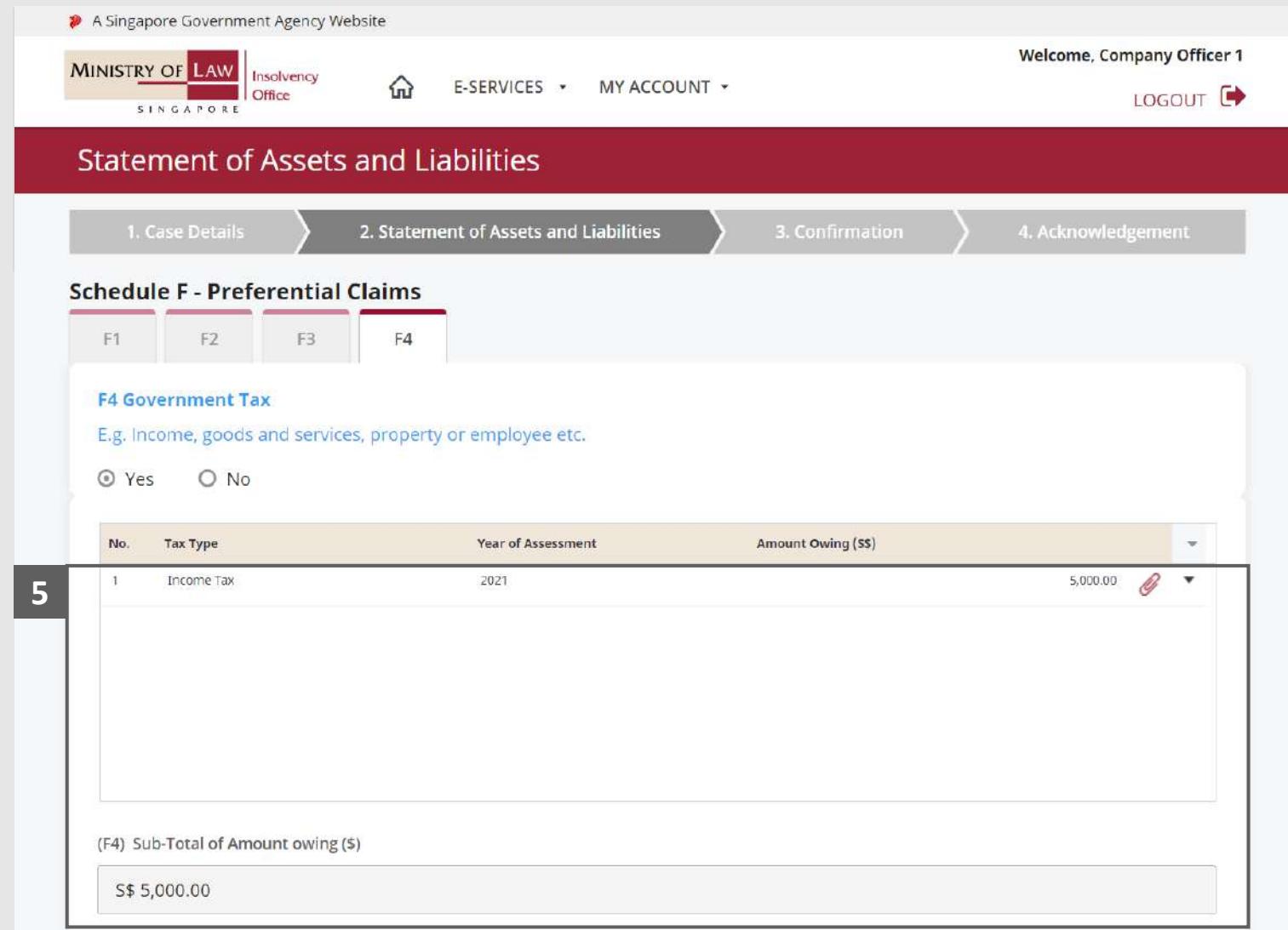
E.g. Income, goods and services, property or employee etc.

Yes  No

No.	Tax Type	Year of Assessment	Amount Owing (\$\$)
5	1 Income Tax	2021	5,000.00

(F4) Sub-Total of Amount owing (\$)

S\$ 5,000.00



# Statement of Assets and Liabilities – Preferential Claims (Government Tax - F4) (4 / 4)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule F - Preferential Claims

F1 F2 F3 F4

**F4 Government Tax**  
E.g. Income, goods and services, property or employee etc.

Yes  No

No.	Tax Type	Year of Assessment	Amount Owing (\$)
1	Income Tax	2021	5,000

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY

# Statement of Assets and Liabilities – Preferential Claims (F)

- 8 Verify the total Amount Owing Value in Schedule F.  
AND  
Click on the **Unsecured Claims** link to enter Entity liabilities in Schedule G.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00
<b>Total Assets</b>			<b>108,000.00</b>	<b>108,000.00</b>
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	15,000.00	
7	Preferential Claims	F	30,000.00	
8	Unsecured Claims	G	0.00	
9	Contingent Claims	H	0.00	
<b>Total Liabilities</b>			<b>45,000.00</b>	
<b>Estimated *Deficit / Surplus</b>				<b>63,000.00</b>
(Total Assets – Total Liabilities)				

1 In the **Schedule G – Unsecured Claims** page, select either **Yes** or **No** whether the Entity owe any unsecured claims.

If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

The screenshot shows the 'Statement of Assets and Liabilities' page. At the top, there's a navigation bar with the Ministry of Law logo, a house icon, 'E-SERVICES', 'MY ACCOUNT', and a welcome message 'Welcome, Company Officer 1' with a 'LOGOUT' button. Below the navigation is a red header bar with the text 'Statement of Assets and Liabilities'. Underneath, a grey navigation bar shows steps: '1. Case Details', '2. Statement of Assets and Liabilities' (which is active), '3. Confirmation', and '4. Acknowledgement'. A large white box contains the 'Schedule G – Unsecured Claims' section. It asks 'Q11: Does the Entity owe any unsecured claims?' with a note 'E.g. Loans granted to the entity, rent, goods or services supplied or unpaid services rendered to the entity etc.' and two radio buttons for 'Yes' and 'No'. Below this is a table with columns: 'No', 'Name of Creditor', 'Creditor's ID', 'Creditor's Address', 'Amount Owing (\$\$)', and 'Remarks'. At the bottom, it shows '(G) Sub-Total of Amount Owing (\$\$)' with a value of '\$\$ 0.00'.

# Statement of Assets and Liabilities – Unsecured Claims (G) (2 / 6)

- 2 Enter the information under **Details of Unsecured Claim**.

**2**

**Details of Unsecured Claim**

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID No is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID No.

Name of Creditor

Creditor's Address

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

Postal Code

Blk/House Number

# Statement of Assets and Liabilities – Unsecured Claims (G) (3 / 6)

- 3 Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4 Click on the **Add** button to save the information entered.

Supporting Documents

No.	Description	Supporting Document	Delete

3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 4 ADD

# Statement of Assets and Liabilities – Unsecured Claims (G) (4 / 6)

- 5 Verify the added Unsecured Claims record and the subtotal of Amount Owing.

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## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule G – Unsecured Claims

Q11: Does the Entity owe any unsecured claims?  
E.g. Loans granted to the entity, rent, goods or services supplied or unpaid services rendered to the entity etc.

Yes  No

No	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (\$\$)	Remarks
5	1 Creditor	SXXXXXXX	Singapore	10,000.00	Loans granted to the company

(G) Sub-Total of Amount Owing (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Unsecured Claims (G) (5 / 6)

- 6** To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7** Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to Statement of Assets and Liabilities main page.

A Singapore Government Agency Website

MINISTRY OF LAW Insolvency Office SINGAPORE E-SERVICES MY ACCOUNT Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule G – Unsecured Claims

**Q11: Does the Entity owe any unsecured claims?**

E.g. Loans granted to the entity, rent, goods or services supplied or unpaid services rendered to the entity etc.

Yes  No

No	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (\$\$)	Remarks
1	Creditor	5XXXXXXX	Singapore	10,000.00	Loans granted to the company

(G) Sub-Total of Amount Owing (\$\$)

6 Edit  
Delete

Back to Dash 7 RETURN TO SUMMARY

# Statement of Assets and Liabilities – Unsecured Claims (G) (6 / 6)

- 8 Verify the total Amount Owing Value in Schedule G.  
AND  
Click on the **Contingent Claims** link to enter Entity liabilities in Schedule H.

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00
Total Assets			108,000.00	108,000.00
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	15,000.00	
7	Preferential Claims	F	30,000.00	
8	Unsecured Claims	G	5,000.00	
9	Contingent Claims	H	0.00	
Total Liabilities			50,000.00	
Estimated *Deficit / Surplus			58,000.00	
(Total Assets – Total Liabilities)				

# Statement of Assets and Liabilities – Contingent Claims (H) (1 / 6)

- 1 In the **Schedule H – Contingent Claims** page, select either **Yes** or **No** whether the Entity have any contingent claims.  
If Yes, please proceed to next slide. If No, please skip to next section in the following [slide reference](#).

The screenshot shows the 'Statement of Assets and Liabilities' process on the Ministry of Law website. The top navigation bar includes the logo, a link to 'A Singapore Government Agency Website', and user information ('Welcome, Company Officer 1' and 'LOGOUT'). The main title is 'Statement of Assets and Liabilities'. Below it, a progress bar shows steps 1. Case Details, 2. Statement of Assets and Liabilities, 3. Confirmation, and 4. Acknowledgement. Step 2 is currently active. A sub-section titled 'Schedule H - Contingent Claims' is shown, with question Q12: 'Does the Entity have any contingent claims?' and a note: 'E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.' There are two radio buttons: one for 'Yes' (selected) and one for 'No'. Below this is a table header for managing contingent claims, with columns: No, Contingent Claim Description, Details of Contingent Claim, Name of Creditor, Creditor's ID, Creditor's Address, and Amount Owing (\$\$). At the bottom, a sub-total for '(H) Sub-Total of Amount Owing (\$\$)' is displayed as '\$S\$ 0.00'.

# Statement of Assets and Liabilities – Contingent Claims (H) (2 / 6)

- 2 Enter the information on the **Details of Contingent Claims and Amount Owing.**

**Details of Contingent Claims**

2

Contingent Claim Description

Please select

Details of Contingent Claim

UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Please select

For foreign and other entities / individuals where no ID Number is available, please select 'Others' under 'ID Type' and key in 'NA' as the ID Number.

Name of Creditor

Creditor's Address

Address Type

Local Address     Foreign Address

For foreign and other entities / individuals where no address is available, please select 'Foreign Address' and key in 'NA'.

# Statement of Assets and Liabilities – Contingent Claims (H) (3 / 6)

- 3 Select the document type and click on the **Choose File** button to upload supporting document.

*Please follow the same steps in the following [slides reference](#).*

- 4 Click on the **Add** button to save the information entered.

Supporting Documents

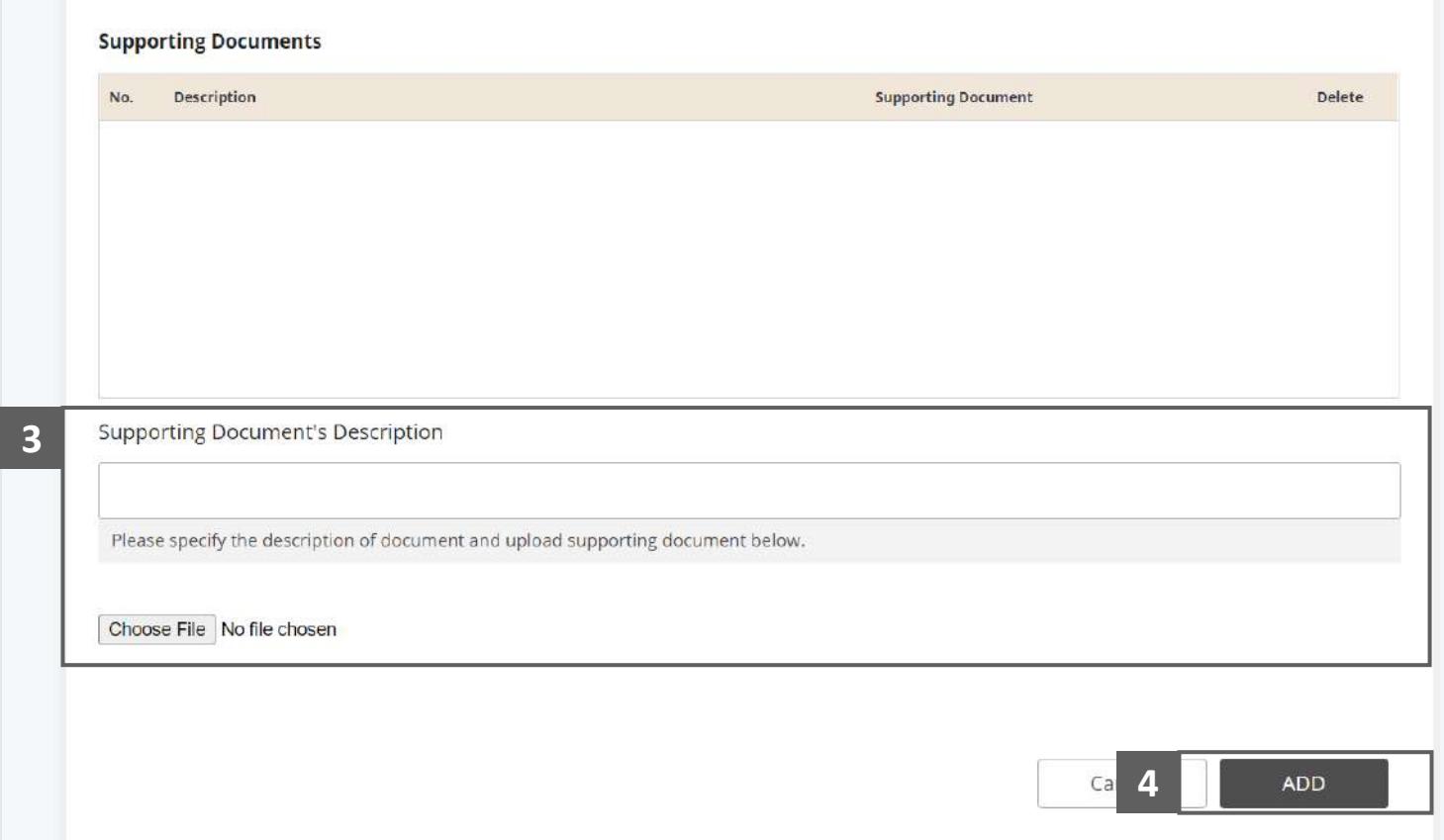
No.	Description	Supporting Document	Delete

3 Supporting Document's Description

Please specify the description of document and upload supporting document below.

Choose File No file chosen

Ca 4 ADD



# Statement of Assets and Liabilities – Contingent Claims (H) (4 / 6)

## 5 Verify the added Contingent Claims record and the sub-total of Amount Owing.

A Singapore Government Agency Website

MINISTRY OF LAW | Insolvency Office SINGAPORE E-SERVICES MY ACCOUNT Welcome, Company Officer 1 LOGOUT ➔

### Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

#### Schedule H – Contingent Claims

Q12: Does the Entity have any contingent claims?  
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes  No

No	Contingent Claim Description	Details of Contingent Claim	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (\$\$)	
5	1	Ongoing lawsuit	Ongoing lawsuit	Creditor	5XXXXXXX	Singapore	10,000.00

(H) Sub-Total of Amount Owing (\$\$)  
S\$ 10,000.00

# Statement of Assets and Liabilities – Contingent Claims (H) (5 / 6)

- 6 To update or delete a record, click on the arrow down and select an action.

*Please follow the same steps in the following [slides reference](#).*

- 7 Scroll down at the bottom of the page and click on the **RETURN TO SUMMARY** button to proceed to the Statement of Assets and Liabilities on the main page.

A Singapore Government Agency Website

MINISTRY OF LAW | Insolvency Office SINGAPORE E-SERVICES MY ACCOUNT Welcome, Company Officer 1 LOGOUT

## Statement of Assets and Liabilities

1. Case Details > 2. Statement of Assets and Liabilities > 3. Confirmation > 4. Acknowledgement

### Schedule H - Contingent Claims

Q12: Does the Entity have any contingent claims?  
E.g. Ongoing lawsuit, arbitration involving the entity or warranty etc.

Yes  No

No	Contingent Claim Description	Details of Contingent Claim	Name of Creditor	Creditor's ID	Creditor's Address	Amount Owing (\$\$)
1	Ongoing lawsuit	Ongoing lawsuit	Creditor	SXXXXXXX	Singapore	10,000

6 Edit Delete

Back to Dash 7 RETURN TO SUMMARY

# Statement of Assets and Liabilities – Contingent Claims (H) (6 / 6)

- 8** Verify the total Amount Owing Value in Schedule H.
- 9** Verify the Total Liabilities and the Estimated Deficit / Surplus.

*Note: Estimated Deficit / Surplus is equal to the Total Assets less the Total Liabilities.*

Summary of Assets and Liabilities				
No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00
<b>Total Assets</b>			<b>108,000.00</b>	<b>108,000.00</b>
Less				
No.	Liabilities	Schedule	Amount Owing (\$\$)	
6	Secured Claims	C2	15,000.00	
7	Preferential Claims	F	30,000.00	
8	Unsecured Claims	G	5,000.00	
<b>8</b>	<b>9 Contingent Claims</b>	<b>H</b>	<b>5,000.00</b>	
<b>Total Liabilities</b>			<b>55,000.00</b>	
<b>Estimated *Deficit / Surplus</b>			<b>53,000.00</b>	
(Total Assets – Total Liabilities)				

# Statement of Assets and Liabilities – Cause(s) of Winding-up

1 Select from the options that applies to **Statement of the Cause(s) of Winding-up.**

## Statement of the Cause(s) of Winding-Up

1

The entity has been wound up for the following reason(s)

- Depression / Economic Recessions       High Overheads
- Cash Flow Problem       Bad Management
- Poor Sales       Inability to collect Debts
- Insolvency of Affiliated Company       Others (Please specify details below)

# Statement of Assets and Liabilities – Office Bearer (1 / 2)

- 1** To add office bearer granted to view draft, select an officer in the **Office Bearer Name** dropdown and click on the **Add Officer** button.
- 2** Verify the added office bearer record.
- 3** You may add another officer from the Add Officer section.

**Officer Bearer Granted to View Draft**

No.	Officer Bearer Name	Decision	Comment	Download	Concurred

**Add Officer**

**1**

**Officer Bearer Granted to View Draft**

No.	Officer Bearer Name	Decision	Comment	Download	Concurred
1	Company Officer 3				Bank or Institution's Address
2	Company Officer 3				Form Description Order of Court

**3**

# Statement of Assets and Liabilities – Office Bearer (2 / 2)

- 4 To remove access of office bearer to view draft, click on the arrow down and select Remove Access.

**Officer Bearer Granted to View Draft**

No.	Officer Bearer Name	Decision	Comment	Download	Concurred
1	Company Officer 3				
2	Company Officer 3				

Add Officer

Office Bearer Name

**4** **Remove Access**

Bank  
Instit  
Addr  
Form  
Description  
Order of Court

Add Officer

# Statement of Assets and Liabilities - Communication (1 / 2)

- 1 To add Communication with Case Officer, fill in the **New Message** textbox and click on the **Add Message** button.

**Communication with Case Officer of Corporate Insolvency Office**

Date	Message	From
30/01/2022	Please submit the Statement of Affairs by 06/08/2020	Case Officer 2

**1 New Message**

**Add Message**

# Statement of Assets and Liabilities - Communication (1 / 2)

- 2 Verify the added communication record.
- 3 Click on the **Proceed** button to continue.  
You may also click on the **Save** button to save the information entered and create a draft record.

2

**Communication with Case Officer of Corporate Insolvency Office**

Date	Message	From
30/01/2022	Please submit the Statement of Affairs by 06/08/2020	Case Officer 2
28/02/2022	Remarks to Case Officer.	Company Officer 1

New Message

**Add Message**

**Back to Dash** 3 **Save** **Proceed →**

# Statement of Assets and Liabilities – Confirmation (1 / 2)

- 1 Review the information on the confirmation page.

The screenshot shows a web interface for the Ministry of Law Insolvency Office. At the top, there's a header with the logo 'MINISTRY OF LAW SINGAPORE' and 'Insolvency Office'. It also includes a 'Welcome, Company Officer 1' message and a 'LOGOUT' button. Below the header, the title 'Statement of Assets and Liabilities' is displayed. A navigation bar at the bottom shows four steps: '1. Case Details', '2. Statement of Assets and Liabilities', '3. Confirmation', and '4. Acknowledgement'. The main content area is titled 'Summary of Assets and Liabilities'. It contains a table with columns for 'No.', 'Assets', 'Schedule', 'Cost or Book Value (\$\$)', and 'Estimated Realisable Value (\$\$)'. The table lists five asset categories with their respective values:

No.	Assets	Schedule	Cost or Book Value (\$\$)	Estimated Realisable Value (\$\$)
1	Trade and other Receivables	A	10,000.00	10,000.00
2	Other Assets	B	67,000.00	67,000.00
3	Assets held as Security	C1	11,000.00	11,000.00
4	Contingent Assets	D	10,000.00	10,000.00
5	Unpaid Issued Share Capital	E	10,000.00	10,000.00
Total Assets			108,000.00	108,000.00

# Statement of Assets and Liabilities – Confirmation (2 / 2)

- 2** Continue to review the information.
- 3** Read the notes carefully and turn on the option to make the declaration.
- 4** Click on the **Proceed** button.

Less			
No.	Liabilities	Schedule	Amount Owing (\$\$)
6	Secured Claims	C2	15,000.00
7	Preferential Claims	F	30,000.00
8	Unsecured Claims	G	5,000.00
9	Contingent Claims	H	5,000.00
Total Liabilities			55,000.00
Estimated *Deficit / Surplus			53,000.00
(Total Assets – Total Liabilities)			

## Declaration

- 3** 1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.
2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code (Cap. 224) for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree (slide right to agree)

[Back to Dashboard](#)

[Back](#)

**4** [Submit](#)

# Statement of Assets and Liabilities – Acknowledgement

1 Click on the **Print** button to view the PDF document of the submitted application

OR

Click on the **Exit** button to return to Dashboard for other E-services.

*Note: The Case officer will contact you upon review of the Statement of Assets and Liabilities submitted via this e-service.*

The screenshot shows a web-based application for submitting a Statement of Assets and Liabilities. At the top, there's a header bar with the Ministry of Law logo, a 'A Singapore Government Agency Website' link, and navigation links for 'E-SERVICES' and 'MY ACCOUNT'. On the right, it says 'Welcome, Company Officer 1' and has a 'LOGOUT' button. Below the header is a red banner with the title 'Statement of Assets and Liabilities'. Underneath, a progress bar shows four steps: '1. Case Details', '2. Statement of Assets and Liabilities' (which is highlighted in grey), '3. Confirmation', and '4. Acknowledgement'. A central message box says 'Thank you for using our eService' and informs the user that their statement has been successfully submitted. It also advises them to print the page for reference. At the bottom right of the message box are three buttons: a grey '1' button, a red 'Print' button, and a red 'Exit' button.