

**APPLICATION FORM**  
**Enhanced Student Support Scheme at the Singapore Mediation Centre**

By filling in this form, you are expressing your interest to participate in the Enhanced Student Support Scheme at the Singapore Mediation Centre (“SMC”) (the “Programme”). Under the Programme, one or more law students, under the supervision of their professor, will provide you with administrative and other support for the proceedings.

Please note that all applications will be reviewed by the Ministry of Law. You will be informed of whether your application has been accepted within 14 days of the date it is received by the Ministry of Law.

**SECTION A: Personal Particulars**

Full Name (as in NRIC): \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Language Proficiency:

- Able to speak English? ☐ Yes ☐ No
- If no, preferred language: \_\_\_\_\_
- Able to write in English? ☐ Yes ☐ No
- If no, preferred language: \_\_\_\_\_

**SECTION B: SMC Case Details (fill in only if you were referred from SMC)**

Case File Reference Number: \_\_\_\_\_

Mediation party: Applicant / Respondent

Next Mediation Date: \_\_\_\_\_

Details of Claim/Counterclaim: \_\_\_\_\_

Amount in dispute: \_\_\_\_\_

**SECTION C: Nature of Application**

I am applying for assistance with the following (please tick all that apply)\*:

- ☐ Preparation and organisation of documents
- ☐ Practical guidance on non-legal issues (e.g. explaining what mediation is and what to expect in a mediation session)
- ☐ Explaining the mediator’s directions, and any offer or settlement arrived at

- ☐ Helping me think through my case beforehand and what I want to say at the mediation session
- ☐ Explaining mediation procedures
- ☐ Legal advice on how strong my case is, and what I should settle at
- ☐ Legal representation during the mediation sessions.

*\* The assistance rendered would be subject to the professor's assessment of the assistance that is required on a case by case basis.*

#### **Section D: Available Dates For Mediation**

<p><i>[Where Applicant(s) and Respondent(s) have agreed to mediation]</i> Please provide a few mutually available dates:</p>	
<p><i>[To be filled by the Respondent only, if not mutually agreed earlier]</i> Please provide a few available dates:</p>	

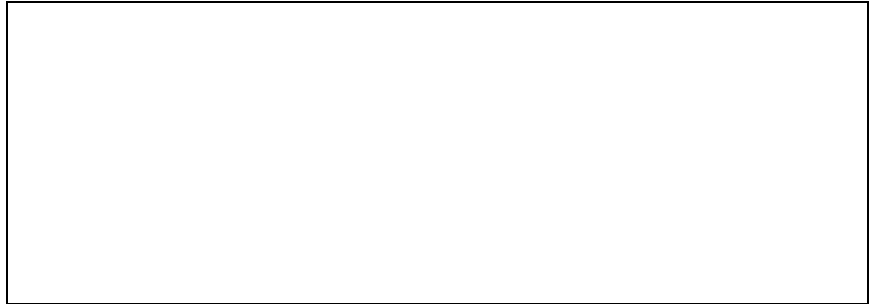
#### **Section E: Declaration, Waiver and Consent**

"Support Providers" means The Government of the Republic of Singapore and its agencies, the National University of Singapore / Singapore Management University / Singapore University of Social Sciences and their affiliated entities, the Supervising Professors and Student Volunteers, and any other persons involved in providing the support services.

- ☐ I declare that all information provided in this application is true and accurate, and I understand that false information may result in rejection or termination of assistance.
- ☐ I understand that submission of this application does not guarantee acceptance, and the final decision rests with the Ministry of Law.
- ☐ I acknowledge that if selected, my participation is voluntary, I may withdraw at any time, and I remain fully responsible for my case and its outcome.
- ☐ Should I be selected for the Programme, I voluntarily assume all risks associated with participating in this Programme and waive all rights to make claims against the Support Providers, releasing them from all liability arising from the Programme.
- ☐ Should I be selected for the Programme, I agree to indemnify the Support Providers against any claims arising from my participation.
- ☐ I consent to the collection, use, and disclosure of my personal data for the purposes of the Programme.
- ☐ I undertake not to call upon any Support Providers as witnesses in any legal proceedings arising from or connected to the case for which I am seeking assistance under this Programme.

**Date:** \_\_\_\_\_

**Signature of Party:**

A large, empty rectangular box with a thin black border, intended for a signature.