

1. What are the solution categories supported under this funding programme?

The solutions categories that are supported for now include:

- a. Matter Management and Collaboration Tool
- b. Practice Management Systems
- c. Document Management Systems

We will explore including more solution categories such as online legal research tools, document review / assembly tools and AML/KYC tools progressively.

2. What qualifying criteria must a law firm meet in order to benefit from this funding programme?

The applicant entity should be a Singapore Law Practice (SLP) that satisfies the threshold requirements set out in Rule 3 of the Legal Profession (Law Practice Entities) Rules 2015.

In addition, the firm should fulfil the following eligibility criteria:

- Firm's turnover of not more than S\$100 million, or firm's total employment of not more than 200 employees.
- Subscription of IT solution must be used in Singapore

In addition, prior to application submission, the company must not have:

- Made any payment to the solution provider or third party in relation to the subscription of the IT solution.
- Signed any contract with any solution provider or third party in relation to the subscription of the IT solution.

3. Can SLPs that were funded under earlier funding programmes such as Tech Start for Law and Tech-celerate for Law apply for the funding programme?

SLPs who have previously tapped on Tech Start for Law and/or Tech-celerate for Law can still qualify for the LTPI funding programme if they are adopting a solution from a different solution category. If the SLP wishes to switch solution within the same category, they should contact MinLaw. Please refer to the table below for more details.

Illustration:

Tech Start for Law or Tech-celerate for Law	LTPI funding	Eligibility
Category 1; Brand A	Category 2; Brand X	Yes
Category 1; Brand A	Category 1; Brand B	Contact MinLaw

4. How much funding can each SLP potentially receive? Is there a cap for the funding for each firm?

The amount and duration of support vary according to the solution chosen.

The grant cap is S\$30,000 per annum per entity. The cap can be shared across all solutions adopted by the SLP within PSG.

Solution that is...	Integrated and commercially bundled with LTP*	Integrated with LTP, but not commercially bundled with LTP*	Neither integrated nor commercially bundled with LTP*
Duration of support per SLP	Up to two years	Up to one year	Not supported
Amount of support per SLP	Up to 70%		0%
Grant cap per SLP	S\$30,000 per annum per entity across all solutions within PSG		

*Status of solution provider as at time of grant application by the SLP

5. Why is the duration of the support extended to two years for some solutions?

The typical duration of support for adopting of technology solutions is usually one year under the standard PSG programme. For the legal sector, we have decided to extend the duration to two years for this LTPI funding programme, so that the law firms have a longer runway to realise the benefits of adopting the LTP and solutions that are integrated and commercially bundled to it.

6. Why are some solutions supported for one year, and some two years?

We are prioritising solutions that are both integrated and commercially bundled with LTP for the two-year funding support. This is because we want to further encourage the adoption of these solutions as using them with the LTP is more seamless (due to the integration) and they offer greater value-for-money for SLPs that use the LTP (due to the commercial bundles with the LTP).

7. Can you elaborate on the application and claims processes for an SLP, e.g. documents to be submitted, time taken to approve and time taken to reimburse?

Applications

To apply for the PSG, firms will have to:

- Visit [GoBusiness Gov Assist](#) to access the [list of supportable solutions](#) and identify relevant solutions that they may want to procure
- Obtain quotations from solution provider (unsigned). IT solutions and solution providers have been pre-qualified under the grant
- Firm should not have signed any contract or made any payment before submitting the PSG application
- Submit an application on the Business Grants Portal (BGP) at www.businessgrants.gov.sg. Firms will need to have a SingPass account to transact on the BGP.

Click [here](#) for a step-by-step guide.

Applications are processed about six (6) weeks from the submission of all required information and will be processed by ESG. SLPs are strongly encouraged to submit

applications ahead of time to account for the application outcome and/or processing duration required.

Claims

There can only be one claim per approved application.

For claims submission, firm needs to ensure:

- Claimant has subscribed to the solution as approved in the application;
- Claimant has used the solution;
- Claimant has paid for the solution in full;
- Claimant has submitted all claim documentation; and
- Disbursements can only be made after the claims have been approved.

Firms should also ensure that there is an existing GIRO arrangement. Firms may submit their GIRO details through the [ESG Giro Form](#).

Click [here](#) for a step-by-step guide.

8. Will this funding programme be available for foreign law practices, joint law ventures and formal law alliances?

This programme is available to Singapore Law Practices as defined in the Rule 3 of the Legal Profession (Law Practice Entities) Rules 2015 only.

The applicant firm should fulfil the local SME criteria:

- At least 30% local shareholding
- Registered and operating in Singapore
- Group annual sales turnover ≤ S\$100m or group employment of ≤200 employees