

# Anchor Green Primary School



## A Student's Guide to Using SLS for Home-Based Learning



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## Preparation for HBL (Self-Checklist)

- Do I have your SLS and MIMS passwords in my handbook?
- Are my passwords correct? Did I change them recently?
- Do I know what to do when I forget my password for SLS or MIMS?
- Have I set my security questions for MIMS?
- Do I still remember my answers to my security questions for SLS and MIMS?
- Do I know how to use Google Meet in SLS?
- Have I linked my MIMS account to SLS?
- Do I know how to behave online during my face-to-face sessions with my teachers?



# If I Forget My Password...

## MIMS Account

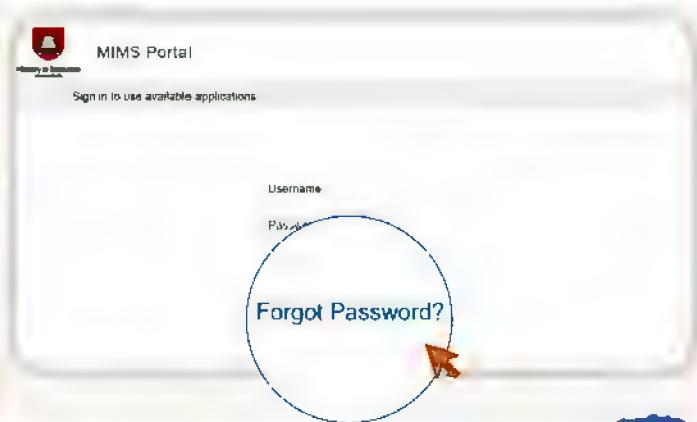


1 Go to **MIMS Portal**

<https://mims.moe.gov.sg/sspr>

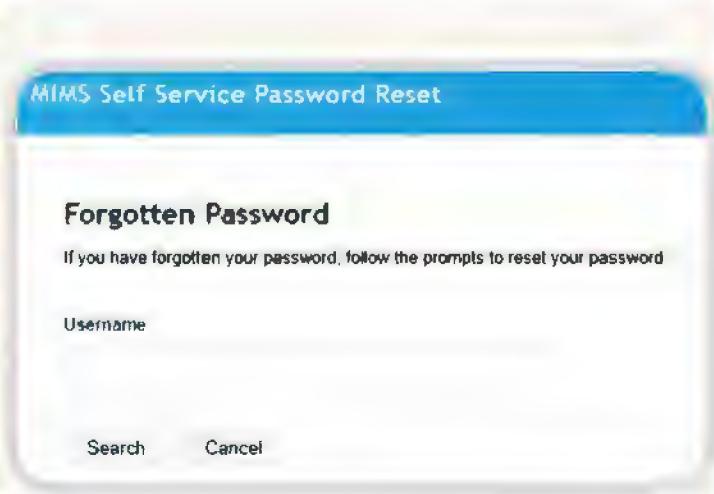
Or search through Google

Click on **Forgot Password**



2 Type in your MIMS username

Click **Search**



- 3** Answer the Challenge Questions that you've set previously

**Click Check Answers**

If you don't remember your answers, refer to your handbook where you should have written it down

- 4** Once you have correctly answered your Challenge Questions, you will be able to reset your password

**Then click Change Password**

Remember to write down your new password on the login detail sticker that is in your handbook

### Self Service Password Reset

#### Forgotten Password

Please answer the following questions. If you answer these questions correctly you will then be able to reset your password

What is your favourite colour?

Type your answers here

What is your favourite sport or hobby?

Type your answers here

**Check Answers**      **Cancel**



### Change Password

Please change your password. Keep your new password secure. After you type your new password click the Change Password button. If you must write it down, be sure to keep it in a safe place. Your new password must meet the following requirements:

- Password is case sensitive
- Must be at least 12 characters long.
- The first character can not be a symbol (non letter or number)
- Must not include part of your name or user name
- Must have at least three types of the following characters
  - Uppercase (A-Z)
  - Lowercase (a-z)
  - Number (0-9)
  - Symbol (!, #, \$ etc.)

Please type your new password

**New Password**  Think of a new password

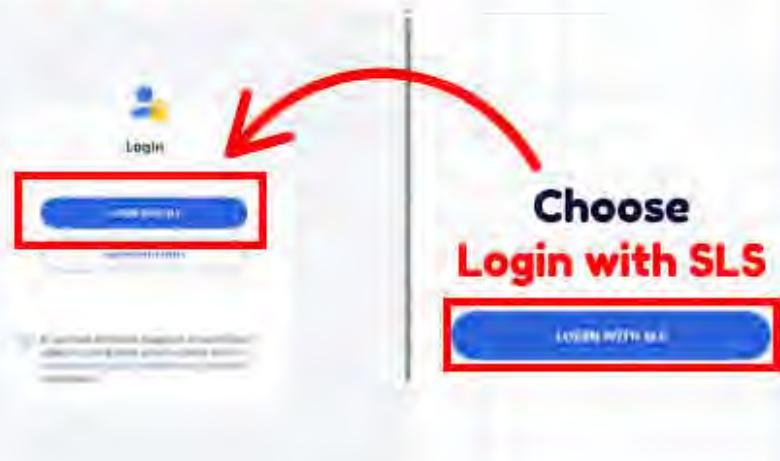
**Confirm Password**  Retype your new password

**Change Password**      **Cancel**



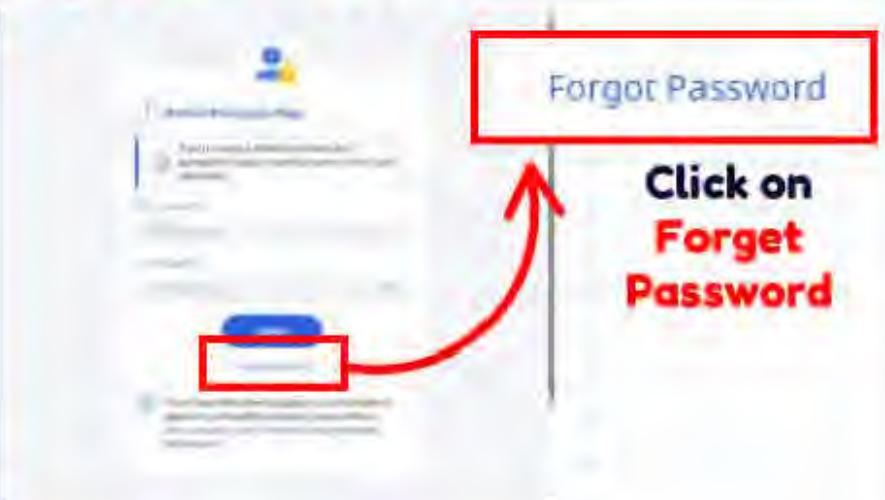
## 1 Go to SLS

First, go to SLS  
And click on Login with SLS



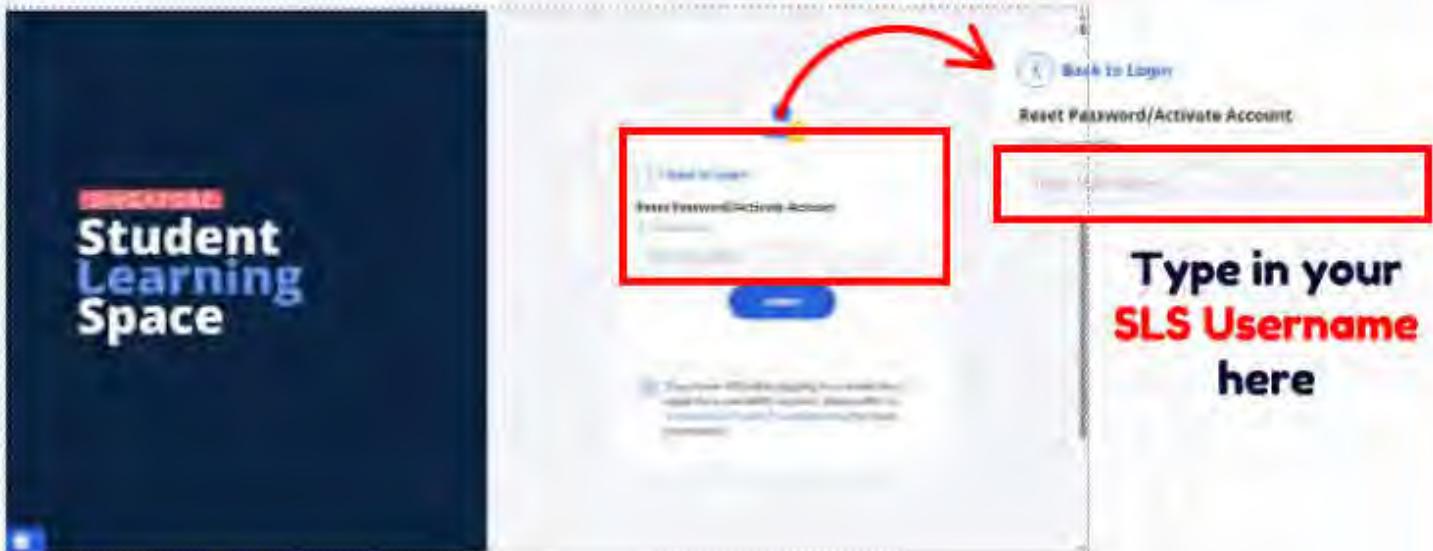
## 2 Forget Password

DO NOT LOG IN  
Click on **Forgot Password** instead



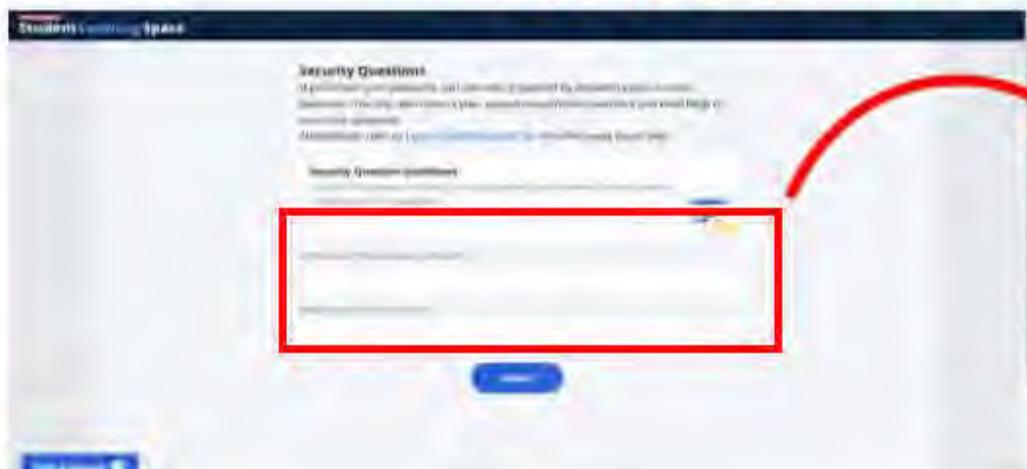
## 2 Forget Password

Then type in your **SLS Username**



## 3 Security Questions

You will be brought to the **Security Question Page**  
The answers to the security questions can be  
found in your handbook



**Enter the answers to the security questions found in your handbook**

4

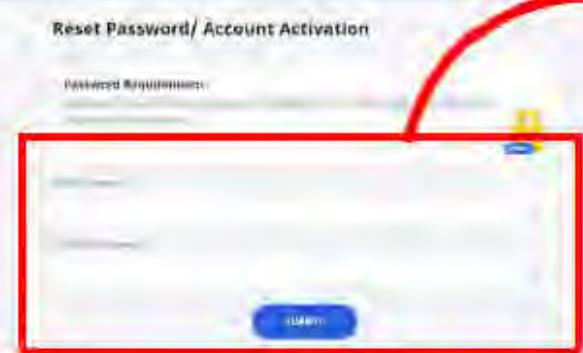
## New Password

If you have answered your Security Questions correctly, you will be brought to the new password page

Student Learning Space

Reset Password/ Account Activation

Password Requirements:



Enter your New  
Password and note it  
down in your handbook

Once you press Submit,  
your password would  
have been changed, and  
you will be directed into  
your SLS account

# What are Security Questions and How do I Set Them?

## 1 Log in to **MIMS Portal**

<https://mims.moe.gov.sg/sspr>  
Or search through Google

On the main menu, click on  
**Setup Security Question**



## 2 Set Challenge Questions

Look at your handbook and choose  
the same 3 questions as the ones in  
SLS

- Favourite animal
- Favourite colour
- Favourite sport

Key in the same **answers** as found in your handbook  
and click **Save Answers** when you are done

### Self Service Password Reset

#### Setup Security Questions

If you forget your password, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

Please type your security answers

What is your favourite animal?  
What is your favourite colour?  
What is your favourite sport or hobby?  
What is your favourite food?  
What is your favourite cartoon hero/pop group?  
What is your favourite toy?  
What is your favourite movie?  
What is your favourite book?

Save Answ

## For Primary Two and Three



### 2 Set Challenge Questions

Choose the following three questions for your security questions

- Favourite animal
- Favourite colour
- Favourite sport

and set the answers to them. After setting the answers, click **Save Answers**

### Self Service Password Reset

#### Setup Security Questions

If you forget your password, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

Please type your security answers

✓ — Please select a question item from the list —

What is your favourite animal?  
What is your favourite colour?  
What is your favourite sport or hobby?  
What is your favourite food?  
What is your favourite cartoon hero/pop group?  
What is your favourite toy?  
What is your favourite movie?  
What is your favourite book?

Save Answers

**Make sure you write your answers in your handbook!**

## For Primary Four to Six



### 2 Set Challenge Questions

Choose 3 questions and set the answers to them. After setting the answers, click **Save Answers**

**Make sure you write your answers in your handbook!**

### Self Service Password Reset

#### Setup Security Questions

If you forget your password, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

Please type your security answers

✓ — Please select a question item from the list —

What is your favourite animal?  
What is your favourite colour?  
What is your favourite sport or hobby?  
What is your favourite food?  
What is your favourite cartoon hero/pop group?  
What is your favourite toy?  
What is your favourite movie?  
What is your favourite book?

Save Answers



## How to Link my Google Account to SLS?

### 1 Login to SLS

First, go to SLS  
And click on Login with SLS or MIMS



### 2 Login to Google Account



## 2 Login to Google Account



Hariani Binte Salleh  
Student

CUSTOMISE AVATAR VIEW PUBLIC PROFILE

Preferred Name  
Hariani Binte Salleh

School  
ANCHOR GREEN PRIMARY SCHOOL

**Account Settings**

Set Email Address >

Set Email Notifications >

Manage Linked Account

## 2 Login to Google Account



Back to Profile

**Manage Linked Account**

Link Google/iCON 2.0 Account  
Link your iICON 2.0 Account or a Google Account to add files directly from your Google Drive to SLS.

Sign in with Google

## 2 Login to Google Account



SLS

Choose an account

to continue to Student Learning Space



Hariani Salleh

hariani\_salleh@moe.edu.sg



Use another account

## 2 Login to Google Account



SLS

You're signing back in to Student Learning Space



hariani\_salleh@moe.edu.sg ▾

Review Student Learning Space's [privacy policy](#) and [Terms of Service](#) to understand how Student Learning Space will process and protect your data.

To make changes at any time, go to your [Google Account](#).

[Learn more](#) about [Sign in with Google](#).

Cancel

Continue

## 2 Login to Google Account



hariani\_salleh@moe.edu.sg

1 Student Learning Space already has some access

See the [6 services](#) to which Student Learning Space has some access.

Make sure that you trust Student Learning Space

Review Student Learning Space's [privacy policy](#) and [Terms of Service](#) to understand how Student Learning Space will process and protect your data.

To make changes at any time, go to your [Google Account](#).

[Learn how Google helps you share data safely.](#)

[Cancel](#)

[Continue](#)

## 2 Login to Google Account

[Back to Profile](#)

### Manage Linked Account

#### Link Google/iCON 2.0 Account

Link your iCON 2.0 Account or a Google Account to add files directly from your Google Drive to SLS.



[hariani\\_salleh@moe.edu.sg](#)

[UNLINK](#)

Yeay! You're all set when  
you see your MIMS email  
here!

# How Do I Access Google Meet in SLS?

## 1 Login to SLS

First, **login to SLS**  
And click on **Class Groups**

The screenshot shows the SLS homepage with a red box highlighting the "Class Groups" button. A red arrow points from the text "Choose Class Groups" to this button. Below the button, a red box highlights the "Class Groups" link in the navigation menu.

**Choose Class Groups**

**Class Groups.**

## 2 Choosing a Class Group

In **Class Groups**, choose either your  
**Form Class or Subject Class**

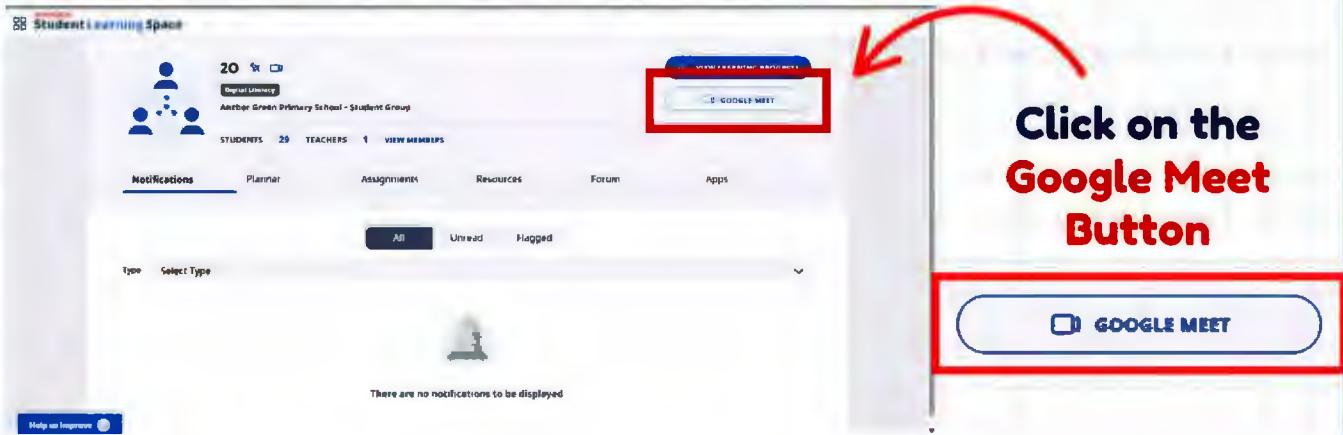
The screenshot shows the "Class Groups" page with several class groups listed:

- 2 Optimism
- 2024 P1 MTL Students
- 2C,2H,2D ART HBL
- 2D Students Group - Digital Literacy
- Environmental Education : P2 O, R, Gandi
- M2-2 Malay Language
- P2-O Art
- P2-O English Language
- P2-O Malay Language
- P2-O Mathematics
- P2-O Music
- P2-O Physical Education

3

## Opening Google Meet

In the Form Class or Subject Class Group,  
you can find a **Google Meet Button** on the right side of the page  
**Click on the Google Meet Button**



3

## Opening Google Meet

After clicking on the **Google Meet Button**, this pop-up will appear  
**Click on the Blue-Coloured link**

Click on the  
link



4

## Preparation before joining

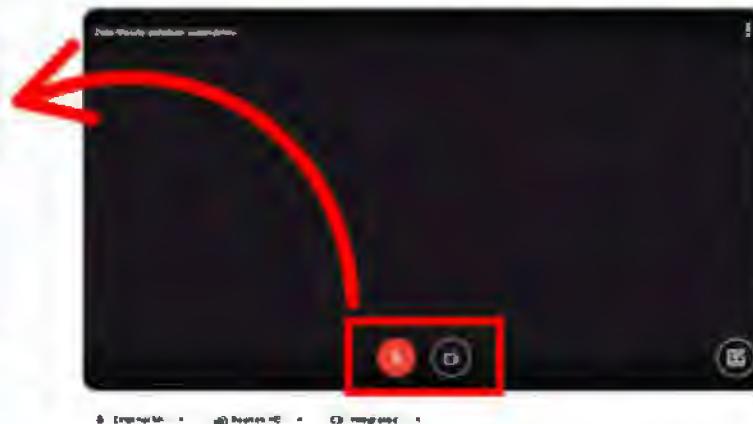
You will be directed to Google Meet

Make sure your Camera is ON, and Microphone is MUTED



MUTE your  
Microphone

Turn ON your  
Camera



4

## Preparation before joining

Once you are ready,  
Click on Join Now

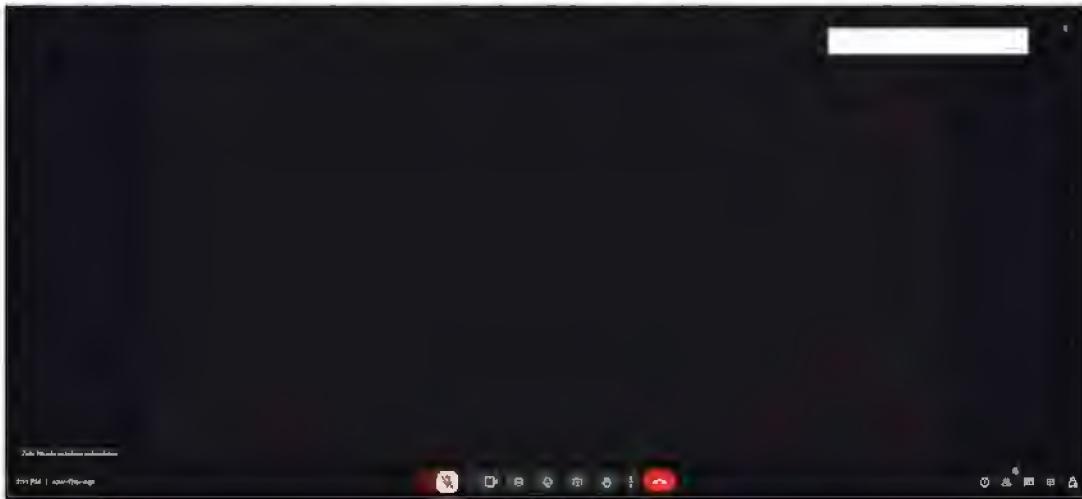


Click on  
Join Now

5

## Wait for Instructions

You're now in the call  
and ready for the lesson!

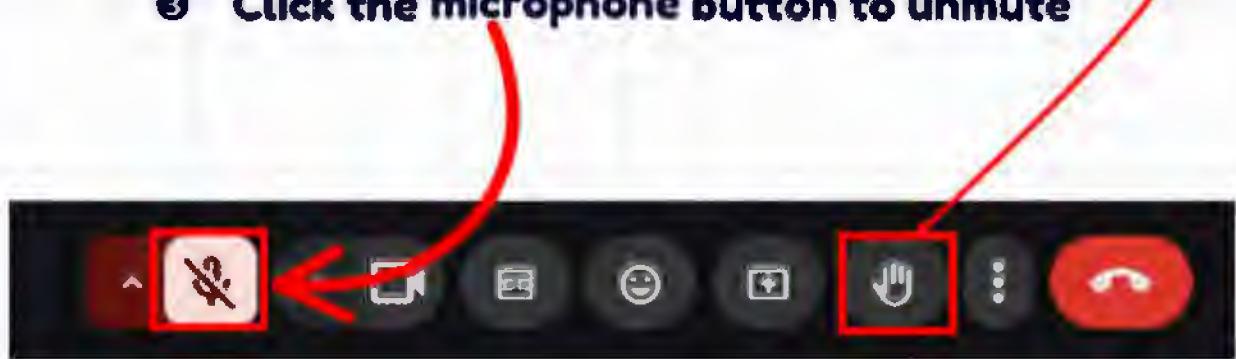


5

## Wait for Instructions

If you have questions to ask your teacher,

- ① Click to raise your hand
- ② Wait for your teacher to call your name
- ③ Click the microphone button to unmute



# How Do I Behave Online?



## Cyber L.E.A.R.N.

FOR ICT BASED LESSONS AND ONLINE ASSIGNMENT



**L**

Learn actively and be on task by not visiting other websites.



**E**

Establish a balanced schedule for screen time.

**A**

Ask your teachers or parents for assistance when required.



**R<sup>3</sup>**

Be respectful, relevant and responsible in your words used.



**N**

Navigate reliable online sources critically and credit the sources.



## Frequently Asked Questions (For Parents)

I was given Google Meet links (via PG) for my child to join for him/her check-in/ synchronous lessons. However, my child informed me to login to SLS to join the Google Meet meeting. What should I do?

Use the Class Group Google Meet link in SLS. This will help your child's teacher take his/her attendance easily. It is also safer to log in via SLS. Refer to p15 - 18 of this guide.

My child's teacher has assigned my child to do work on Microsoft PowerPoint/Word. I do not have these apps. What should I do?

Get your child to log in to his/her MIMS account in Microsoft Edge. Once done, click on the nine dots found on the left of the page. Your child should be able to access his/her OneDrive account and the work assigned by his/her teacher. Do not use Google Chrome as this will not work.

My child has forgotten his/her password for SLS/MIMS. What should I do?

If your child has forgotten his/her password, do not repeatedly try to login using the wrong password. Click the Forgot Password link and follow the steps shown in this guide. Refer to p4 - 5 for MIMS and p6 - 8 for SLS.

I will be at work on HBL Day, and my child may be facing issues. What should he/she do?

Tell your child to go to our school website (<https://www.anchorgreenpri.moe.edu.sg/>). Go to the Useful Links > Resources for Students. This guide and other necessary information will be posted in the HBL link (by 07 May).

My child is facing technical issues logging in to the Google Meet lessons. What should he/she do?

Your child can contact his/her teachers, or the personnel-in-charge (Mr Locanas or Mrs Hariani).

Note: It would be a good practice for you and your child to try logging in to SLS and MIMS before the HBL Day. This is to reduce anxiety on the actual day. ☺

## Who Do I Contact If I Still Need Help?

If you need help, contact...

Name	Email Address	Purpose
Mr Locanas	<u>locanas francis gutierrez@schools.gov.sg</u>	Issues with MIMS
Mrs Hariani Salleh	<u>hariani salleh@schools.gov.sg</u>	or SLS account
Form Teachers or Subject Teachers	Refer to school website ( <a href="https://www.anchorgreenpri.moe.edu.sg/">https://www.anchorgreenpri.moe.edu.sg/</a> )	Other issues