



4 July 2024

Ref: BBSS24-377

Dear Parent/Guardian

### 2024 N Preliminary Examinations Timetable

#### Secondary 4 Normal (Technical)

Date	Paper	Time	Duration	Venue
17/07/2024 (Wed)	EL P1 1195/1	0830-0950	1h20m	CP3
	EL P2 1195/2	1050-1210	1h20m	ITR1
	EL P1 1190/1	0820-1010	1h50m	Music Centre
	EL P2 1190/2	1110-1300	1h50m	
18/07/2024 (Thu)	Maths P1 4046/1	0820-0950	1h30m	ITR1
	CPA P2 7018/2	1115-1245	1h30m	CP1 and CP3
<div>Seek, Discover, and Learn (SDL Day) on 19/07/2024 (Fri)</div> <div>Normal lessons resume on 22 July (Mon)</div> <div>Seek, Discover, and Learn (SDL Days) on 23-25 July (Tue-Thu)</div> <div>[N Level EL Oral Examination / N Level MT Oral Examination / O Level EL Oral Examination]</div>				
26/07/2024 (Fri)	Science P2 5148/2	0820-0935	1h	ITR1
	Science P1 5148/1	1035-1135	1h15m	CP3
	Science (Physics) 5105/1 & 2	0820-0935	1h15m	Music Centre
29/07/2024 (Mon)	BCL/BML/BTL P1 1202/1203/1204/1	0830-0900	30m	CP3
	BCL/BML/BTL P2 1202/1203/1204/2	1000-1040	40m	
	CL/ML/TL P1 1196/1197/1198/1	0820-1020	2h	Music Centre
	CL/ML/TL P2 1196/1197/1198/2	1120-1250	1h30m	
30/07/2024 (Tue)	Science (Chemistry) 5105/3 & 4	0820-0935	1h15m	Music Centre
	CPA P3 7018/3	1035-1205	1h30m	CP1 and CP3

31/07/2024 (Wed)	Maths P2 4046/2	0820-0950	1h30m	ITR1
	EBS 7066/1	1050-1220	1h30m	
	DT P1 7062/1	0820-0920	1h	
01/08/2024 (Thu)	EL P3 1195/3 (NT)	0820-0905	45m	ITR1
	EL P3 1190/3 (NA)	0820-0905	45m	Music Centre
	CPA P1 7018/1	1005-1120	1h15m	ITR1

Notes:

- 1) During the examination period, students are to report to school for morning assembly as per usual school day, on days when they have a scheduled paper.
- 2) Students will be dismissed from school after the end of their last paper.
- 3) Students do not need to report to school on days when they have no scheduled papers.
- 4) Students are advised to take note of their seating arrangement in the exam venue.
- 5) Normal lesson resumes on 22 July (Mon) and from 5 August (Mon) onwards.

### EXAMINATION RULES AND REGULATIONS

- 1 **You must be properly attired in full school uniform**, including socks and shoes. Your hair must be of an appropriate length and neat.
- 2 All bags are to be placed at the front or back of the examination room as instructed by the invigilator.
- 3 **You must not have in your possession:**
  - Any unauthorised electronic, communication, entertainment or gaming devices capable of capturing, storing, displaying and/or transmitting or receiving visual, audio or verbal information within the examination premises (e.g. Examination Room, Quarantine Room, Waiting Room). Examples of prohibited items include (but not limited to) mobile phones, cameras, tablets, earphone/earpiece (wired or wireless) and smart wrist watches/glasses. Pen with image capturing capabilities.
  - Any unauthorised reference materials or notes. All stationery/belongings taken into the examination venue (e.g. pencil cases, calculator cover, cover for ruler) must not have any unauthorised notes/information written on them. You must also ensure you do not have any information or notes written on any parts of your body (e.g. hands and thighs).
- 4 **You must not commit or attempt any acts of dishonesty**, or the support of such acts (e.g. taking the exam on someone else's behalf, using unauthorised devices to gain an advantage, copying of answers). **Cheating is a serious disciplinary offence.**
- 5 **You must not communicate or attempt to communicate** with any other candidate/person inside or outside the examination venue during the examination or any other occasion when communication is strictly prohibited (e.g. during group movement to the quarantine area).

- 6 **You must not turn around and should also only face the front** during the examination.
- 7 **You must not write any offensive or obscene materials** in your answer script.
- 8 **You must not exhibit improper conduct or misbehaviour** during the examination. For example, disrupting other candidates, leaving examination area without approval or unescorted, not obeying instructions from invigilator.
- 9 **You must not leave** the examination room/hall, quarantine and holding room without permission from the invigilator.
- 10 **You must not continue to write** after the invigilator has made the announcement to stop writing.

### **Instructions for Sitting the Examinations**

#### **Reporting time**

- 11 You are required to report to your examination venue in school uniform **at least 15 minutes before the start of the examination**. You have to be seated at your assigned desk **at least 10 minutes before the start of the examination**.
- 12 **Latecomers will have to follow the usual school procedure for late-coming before they proceed to the examination venue.**
- 13 You will not be given any make-up time if you report late for examination.

#### **During examination**

- 14 You are required to bring your stationery items in a transparent pencil case or a ziplock bag (transparent plastic bags) during examinations and tests. No other pencil cases are allowed.
- 15 You must not open the question and answer booklets or start reading and writing unless you are told to do so by the invigilator.
- 16 You should use 2B pencils for shading of the Multiple Choice Answer Sheet.
- 17 You should write on both sides of the writing paper unless otherwise specified in the examination instructions.
- 18 You must write the question numbers clearly (including the alpha character, if any) on the left margin of the writing paper. No answers should be written on the left and right margins of the writing paper.
- 19 You are required to write on every line of the writing paper unless otherwise specified in the examination instructions. You should leave two lines between the answers to consecutive questions or consecutive parts of a question only when specified in the examination instructions.
- 20 You should avoid using correction tape or fluid on the answer script or writing paper as it may affect the legibility of the answers.
- 21 You are advised to read the questions carefully and write your answers legibly in dark black or blue ink. Pens/pencils of other colours may be used for maps and diagrams only.

- 22 You are required to bring your own writing materials, mathematical instruments such as calculator, set squares, compass, protractor and ruler, as these will not be supplied. Only SEAB-approved models of calculators can be brought into the examination room.
- 23 You are to ensure that the calculator is in working condition (including the power supply) and any fault in the calculator will not be considered as justification for special consideration.
- 24 You are not allowed to share your dictionary/calculator with or borrow dictionary/calculator from other candidates during the examination.
- 25 Your e-dictionary must be silent and battery operated. Ear-pieces / headphones are not permitted in the examination venue. You should ensure that a replacement set of batteries is available. No allowance will be made should your e-dictionary fail to function during the examination.
- 26 You are advised to maintain good time management. You should not spend too much time on a few questions and leave no time for others. You are expected to remain in the examination room/hall for the whole duration of the paper.
- 27 All answer scripts should be tied together at the top left hand corner with the string provided. If writing paper is used, these should be arranged in the numerical sequence of the questions, with the smallest number on top.
- 28 You should remain seated at your respective desks while your answers scripts are being collected.
- 29 You must not remove any examination material and stationery without permission. These can include:
- Any answer booklet, writing paper, storage devices and other used or unused exam stationery from the examination venue.
  - Any coursework material/artefact from the examination centre without seeking prior approval from exam personnel.
- 30 You will not be allowed to go to the toilet during the examination unless it is an urgent case. You may be asked to empty your pockets upon returning to the examination venue.
- 31 **If you are absent during the examination, you must produce a valid medical certificate immediately when you return to school. Letters from parents and medical certificates issued by Traditional Chinese Medicine (TCM) practitioners will not be accepted. If you are absent for the examination without a valid reason, you will be awarded a 0 mark for that paper.**
- 32 **If you fail to comply with any of the abovementioned rules and regulations or any other additional instructions issued by examination personnel for any specific examination paper or subject, you would be deemed to have breached the examination rules and regulations. As a result, you may:**
- **Be awarded zero mark for the paper;**
  - **Be expelled from the examination premise;**
  - **Be refused entry for subsequent papers.**

Internal Examination Committee  
BBSS

*Adapted from:*

[http://www.seab.gov.sg/content/schoolExamRulesRegulations/GCEN\(T\)N\(A\)O-Level\\_Instruction\\_Booklet\\_Rules\\_Regulation.pdf](http://www.seab.gov.sg/content/schoolExamRulesRegulations/GCEN(T)N(A)O-Level_Instruction_Booklet_Rules_Regulation.pdf)