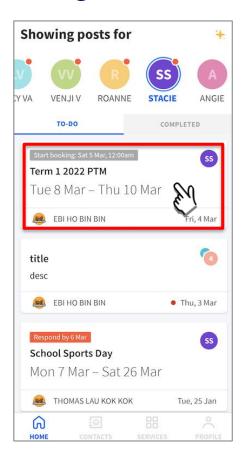
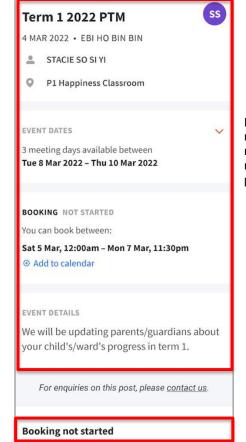
When there is a meeting scheduled for your child/ward, it will appear in your "TO-DO" tab

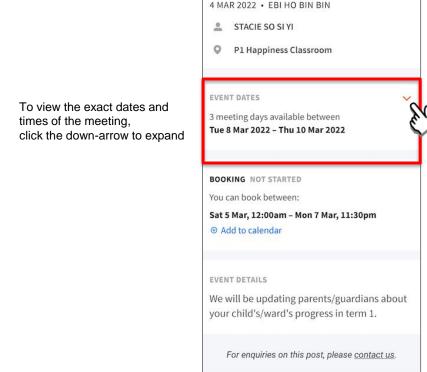
To find out more about the meeting, tap on the message





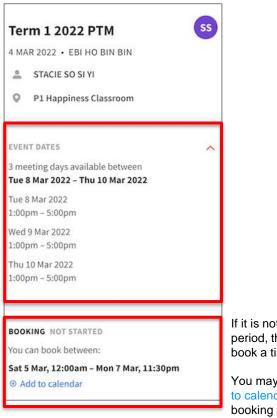
Here, you will find details of the meeting including who you are meeting, the location of the meeting, event dates, booking period and event details

SS



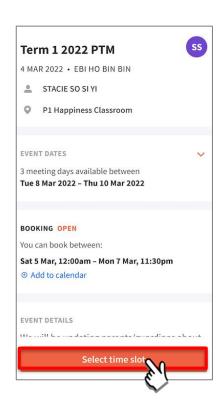
Booking not started

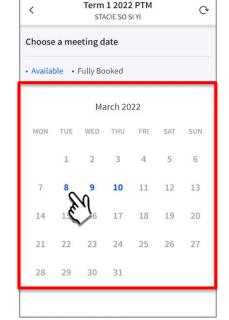
Term 1 2022 PTM



If it is not within the booking period, there is no option to book a time slot for the meeting

You may wish to click on "Add to calendar" to save the booking period in your calendar





Select date from the calendar view to view the timeslots

Click on Select time slot to select date (if more than one date is available), and time for meeting

Term 1 2022 PTM

STACIE SO SI YI

1:15pm

2:00pm

2:45pm

3:30pm

4:15pm

Choose a time Meeting duration: 15 mins

1:00pm

1:45pm

2:30pm

3:15pm

4:00pm

4:45pm

You've selected:

3:00pm

Tue 8 Mar 2022

Afternoon

C

1:30pm

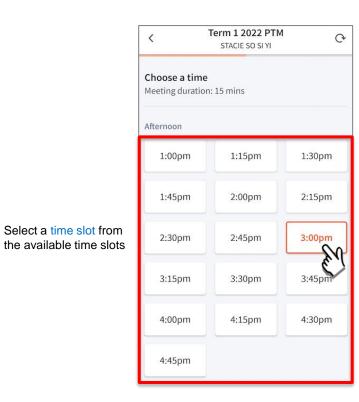
2:15pm

3:00pm

3:45pm

4:30pm

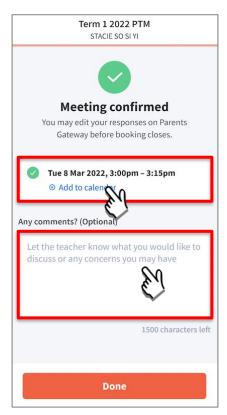
Book





If the date and time are correct, click on Book to proceed with booking

Meeting has been confirmed. You may wish to click on Add to calendar to save the meeting date and time in your calendar



click on the textbox to leave a comment for the teacher

Thank you