

13 September 2023 (Updated Letter)

Dear Parents/Guardians of Secondary 4N Students,

#### WELCOME TO TERM 4 AND ALL THE BEST FOR THE N-LEVELS!

We hope that you were able to spend some quality time with your teen during the September holidays and trust that you have been closely supporting your teen as he/she prepares for the upcoming GCE N-Level Examinations. As we enter the final term of 2023, we would like to provide you with key updates and information on events/programmes in Term 4 for our Sec 4N students.

## A. GCE N-Level Examinations and Timetable Adjustments

- 1. The GCE N-Level Examinations will take place over two periods, <u>Period 1:</u> **Tue 12 Sep to Mon 18 Sep** and <u>Period 2</u>: **Mon 2 Oct to Tue 10 Oct**. The detailed exam timetable is stated in the GCE N-Level Examination Entry Proof, which was issued to each student.
- 2. Please note that MOE has rescheduled N-Level Papers that had originally been scheduled on Mon 11 Sep to Tue 12 Sep and Wed 20 Sep in view of Presidential Election 2023 and the shifting of the Teachers' Day school holiday to Mon 11 Sep. Students have been briefed on the changes and teachers have guided them on updating their exam entry proofs. Please refer to the announcement sent via PG on Fri 25 Aug.
- 3. The Ministry of Education (MOE) and the Singapore Examinations and Assessment Board (SEAB) have updated the Examination Rules and Regulations for Candidates for all 2023 Singapore-Cambridge GCE-Level Examination. All students are to adhere to the Rules and Regulations closely and update their Form Teachers as soon as possible, should it be necessary. The detailed Examination Rules and Regulations can be accessed via the SEAB website at: 2023 Singapore-Cambridge GCE N(T), N(A), O-Level Examination Rules and Regulations (seab.gov.sg)
- 4. Students have been briefed in detail about what to do for their examinations (e.g. attire, venue, what to bring etc). Parents/guardians, please help ensure your teen
  - a. goes to bed early to get sufficient sleep; and
  - b. wakes up and gets to school on time for each day's papers, with time for a proper breakfast.
- 5. Between Period 1 and Period 2, the Sec 4N classes' timetables will be adjusted so that the school day ends earlier. This is to allow students to take greater individual ownership over the pace and depth of their revision. Students will report to school as usual by 7.30am in proper school attire. Subject teachers may also conduct consultations for selected students in the afternoons. Please refer to <u>Annex A</u> for the adjusted timetables.
  - 4NA: Adjusted timetable will start from Thu 21 Sep
  - 4NT: Adjusted timetable will start from Fri 22 Sep (GCE N-Level CPA practical exam will take place on Tue 19 Sep and Thu 21 Sep)
  - Please note that students will be dismissed at 1pm on Tuesdays as they do not need to attend MTL lessons in the afternoon. For MTL lessons during curriculum time, students will be utilising the time for self-revision.
- Please refer to Annex B for the Summary of Events in Term 4 for Secondary 4N.



# **B. Night Study Programme (NSP)**

- 7. In Term 3, the school implemented our Night Study Programme (NSP), an academic support programme for our graduating students who need a conducive environment to study in. NSP will resume in Term 4 from **Mon 18 Sep to Thu 28 Sep** in the School Canteen.
- 8. Students who would like to sign up for NSP are required to do so with their Form Teachers on the respective day by 8.00am to enable the school to monitor their attendance. Students are to report to the school canteen to mark their attendance by 6pm. Students should not bring in outside food and are strongly encouraged to have dinner before coming for NSP. All students will need to be appropriately attired (school pants or skirts with school shirt, school PE T-shirt or school blue polo shirt) for NSP. The school will be closed by 8.15pm.

# C. Graduation Ceremony

9. The annual Graduation Ceremony for all Sec 4 and 5 graduating students will be held on Fri 29 Sep, 11.00am to 12.30pm in the school hall. It is a formal occasion to mark the end of their journey in Bowen Secondary and celebrate their school experience. Hence, attendance for all graduating students is compulsory. Students are required to be in their full school uniform, school shirt with school pants/skirts.

# D. Last Day of School and Students offering GCE O-Level Subjects

- The last day of school lessons for 4N students is Fri 29 Sep. Students need not report back to school after the GCE N-Level Examinations conclude on Tue 10 Oct.
- 11. 4NA students offering GCE O-Level subjects (e.g. Mother Tongue Language, Mathematics and Science) may be asked to return to school for additional lessons and/or attend consultations with their subject teachers, in preparation for their GCE O-Level Examination(s) in end Oct/Nov.

### E. Release of Result Slips for Preliminary Examinations

12. Sec 4N students have been given an interim result slip that contains their Preliminary Examination results on **Thu 24 Aug.** Students will receive their official result slips during the Graduation Ceremony on **Fri 29 Sep**.

# F. Graduation Night

13. To celebrate the completion of their secondary school journey, we are inviting our graduating cohort to mark this significant milestone of their life together with their peers and teachers at our Graduation Night. It is <u>fully subsided by the school</u> and we request that all Sec 4/5 students to attend. The details of the event are as follows:

Day/Date: Mon 20 NovemberTime: 5.00pm to 9.00pm

Venue: Gardens By the Bay, Flower Dome, Flower Field Hall

Dress code: Smart Casual



All participants will be able to visit the Flower Dome before the Graduation night dinner programme officially begins at 6pm. Kindly note that <u>students dressed in inappropriate attire will not be allowed entry to the event</u>. More details about the Graduation Night will be shared with our students at a later date.

#### G. Release of 2023 GCE N-Level Examination Results

- 14. The GCE N-Level Examination Results will be released tentatively between Mon 18 Dec and Wed 20 Dec. Students should look out for the formal MOE announcement via official media channels about the confirmed date, which usually happens around early mid-Dec. On the day of the results release, students should report at 2.00pm to the school hall.
- 15. During the results release day, students will be required to report in full school attire (school shirt/blue polo shirt with school pants/skirts) and with proper grooming. Students with outlandish hairstyles and/or coloured hair will not be permitted to enter the school hall. Parents/guardians are welcomed to come to school to join the results release with your teen.
- 16. Please see attached <u>Annex C</u> for key information regarding post-4N options. **All students are** strongly encouraged to continue their educational journey after Sec 4, as it is important to further develop the skills and knowledge required to thrive in uncertain times.

# 17. Note to parents/guardians of 4NA students:

- a. If your teen is eligible for PFP or DPP, we strongly recommend that you encourage him/her to apply and to take up the course if they are offered a place.
- b. The PFP and DPP courses cater to 4NA students to help them get started on their post-secondary education after their N-Levels, and will boost their morale.
- c. Nonetheless, if your teen makes an informed decision to spend another year in Bowen, we are happy to have him/her continue with us and will work hard with him/her to prepare for O-Levels.

We trust that your teen has had a meaningful experience over the past 4 years in Bowen. Please write to us to help encourage our teachers, who have worked tirelessly to nurture and support our students. If there are areas where we could have done better, do let us know as well. We sincerely hope that each and every one of our students will be able to reach for their star, and wish you and your teen all the best!

Yours faithfully,

Mr Loh Chih Hui Principal

#### Use of photographs and video images

Photographs or video images of students, parents and visitors may be taken during school activities and events such as classroom lessons, enrichment activities, CCA activities, camps, etc. The school may use and publish such photographs or video images in school publications, the school's website, social media channels, or other communication channels.



# Annex A – Adjusted Timetables

DOWEN SECONI	Timetable 2023 wef T4W2  4E_NT																
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Th	Comp Lab 2	PA	,	ec 2/4)	Recess	EBS P		Ma Shafiqah / N	iths	Scie Prac ciara cha							
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OWEN SECON	DARY SC	HOOL, Si	ngapore			Tim	etable <b>4</b> [	2023 N		4W2							
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	Jessica Yong / Nurzafirah Azahari Cheu		Chew Shi Hui	-	/ Chew Hul Jle		Alamei dio N	Hairil / Khairul / Ioghan / Karen Chia	z	urainah Kassim							
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#### Timetable 2023 wef T4W2 4A NA BOWEN SECONDARY SCHOOL, Singapore 3 5 6 7 8 9 10 15 17 1 2 4 11 12 13 14 16 Humanities Practice Mo Math Practice Maths Recess Sc(Chem) A Maths Mohd Farid / Monica Suan / Ong Al Lingg Ng Wah Klan / Chan Soo Yong ISH 2 CR 1 (DT BIK),MTL Rm Shi MengCHEH LEYKHYHar / Teo Jia Jia / Hu Shuang Xi ML Room 1,ML Room 3,ML Room 2, CR 2 (DT BH)hL & ML N(A) Juriah Wasi / Uma DiO Thiruselvam TL Rm 2 (15pp),TL Rm 1 HTL & TL N(A) Tu Sc(Phy) GE/HE PE(Sec 2/ 4) Maths A Math Practice Recess Dominic Goh Ong Al Lings We Science Practice GE/HE Recess A Maths Maths L Rm 2 (15pp) FAJT Viki Monica Suan / Bernice Tey / Karen Chia Th Science Practice Maths Sc(Chem) PE(Sec 2/ 4) Recess Math Practice Ng Wah Klan / Chan Soo Yong Mohd Farid / Monica Suan / Ong Al Lingg Humanities Practice Fr Recess Sc(Phy) A Maths Tan Kok Boon / Mohd Farld / Derrick Lim Thilahavathi / R Timetable generated: 12/9/2023 aSc Timetables

Timetable 2023 wef T4W2 $4R\_NA$																	
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Timetable 2023 wef T4W2  4K_NA  OWEN SECONDARY SCHOOL, Singapore																	
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Please note that students will be dismissed at **1pm on Tuesdays** as they do not need to attend MTL lessons in the afternoon. For MTL lessons during curriculum time, students will be utilising the time to do their self-revision.



Annex B - Summary of Events in Term 4 for Secondary 4N

	Tue	Wed	Thu	Fri
Mon	100	40.0		4.5.0
11 Sep No School (Teacher's Day School Holiday)	12 Sep Start of Term 4 *N Level Exam Period 1	13 Sep N Level Exam Period 1	14 Sep N Level Exam Period 1	15 Sep N Level Exam Period 1
18 Sep Start of NSP N Level Exam Period 1	19 Sep NSP CPA practical exam	20 Sep NSP NT EL & NA MTL Listening Comprehension	21 Sep NSP Start of Adjusted Timetabled lessons for 4NA CPA practical exam	22 Sep NSP Start of Adjusted Timetabled lessons for 4NT
25 Sep NSP Adjusted Timetabled lessons	26 Sep NSP Adjusted Timetabled lessons	27 Sep NSP Adjusted Timetabled lessons	28 Sep End of NSP Adjusted Timetabled lessons	29 Sep Adjusted Timetabled lessons Graduation Ceremony Last Day of School for 4N
2 Oct N Level Exam Period 2	3 Oct N Level Exam Period 2	4 Oct N Level Exam Period 2	<b>5 Oct</b> N Level Exam Period 2	6 Oct N Level Exam Period 2
9 Oct N Level Exam Period 2	10 Oct Last Day of GCE N Level Exam	11 Oct	12 Oct Science (Phy/chem) & Science (Chem/Bio) (Practical)	13 Oct
16 Oct	17 Oct	18 Oct	19 Oct Start of GCE O level Written Exam	20 Oct
23 Oct	24 Oct	25 Oct	26 Oct	27 Oct
30 Oct	31 Oct	1 Nov	2 Nov	3 Nov
6 Nov	7 Nov	8 Nov	9 Nov	10 Nov Last Day of GCE O Level Exam

<sup>\*</sup>Please refer to SEAB website for detailed GCE N-Level Examination Schedule: https://www.seab.gov.sg/docs/default-source/examination-timetable/2023gcenexamtimetable.pdf



# Annex C - Important Post-Secondary Information for 4N Students

- 1. All students are strongly encouraged to continue their educational journey after Sec 4, as it is important to further develop the skills and knowledge required to thrive in an uncertain future.
- 2. After the release of N level results, students will be required to submit their applications for post-4N education options within 5 calendar days. For more information, please visit: <a href="https://www.myskillsfuture.gov.sg/content/student/en/secondary/education-guide/education-landscape.html">https://www.myskillsfuture.gov.sg/content/student/en/secondary/education-guide/education-landscape.html</a>
- 3. Post-secondary Options for Sec 4N(A) Students:
- a. If a 4N(A) student is eligible for and intends to apply for the **Polytechnic Foundation Programme (PFP)**:
  - The student will be required to indicate their choice on the Option Form given during the release of results, as well as submit their application online (they will be informed of the website address).
  - As the application for PFP will take place only in Jan 2024, students intending to apply for PFP will still need to report to Bowen on Tue 2 Jan 2024 at 7.30am for Sec 5N(A).
  - Once the GCE O-Level Examination Results are released in Jan 2024 (between second and third week of Jan), the 4N(A) student will submit his/her application for PFP.
  - Subsequently, students will be notified by **end Jan 2024** about the outcome of their application. If they are successful and if they accept the PFP course offer, they can then withdraw from Sec 5N and continue their studies in PFP (which will begin in April 2024).
  - For more information, please visit https://pfp.polytechnic.edu.sg/PFP/index.html
- b. If a 4N(A) student is eligible for and wishes to apply for the **Direct-Entry-Scheme to Polytechnic Programme (DPP)**:
  - The student will be required to indicate their choice on the Option Form given during the release of results, as well as submit their application online (they will be informed of the website address) within about 5 calendar days.
  - MOE will inform students of the posting results in the last week of Dec.
  - If the student accepts the DPP course offer, they should email the course acceptance notification to their Form Teachers on that same working day. They will not be required to report to Bowen on **Tue 2 Jan 2024** as the DPP preparatory course will begin in Jan 2024.
  - If the student does not accept the DPP course offer, they will be required to report to Bowen on **Tue 2 Jan 2024** at **7.30am** for Sec 5N(A).
  - For more information, please visit <a href="https://www.ite.edu.sg/admissions/full-time-courses/higher-nitec/direct-entry-scheme-to-polytechnic-programme">https://www.ite.edu.sg/admissions/full-time-courses/higher-nitec/direct-entry-scheme-to-polytechnic-programme</a>
- c. If a 4N(A) student is eligible for and wishes to continue to in Bowen for Secondary 5N(A), he/she will be required to indicate their choice on the Option Form given during the release of results, as well as attend a mandatory briefing by the Principal. He/she will be required report to school on **Tue 2 Jan 2024** at **7.30am** for Sec 5N(A).



# 4. Post-secondary Options for Sec 4N(T) Students:

Students should submit their options for ITE courses within 5 calendar days via the relevant MOE website (they will be informed of the website address). MOE will release the results of the application by end Dec. Students should report to their posted ITE institution on the date specified in early Jan 2024.