

11 September 2023

Dear Parents/Guardians of Secondary Two Students,

WELCOME TO TERM 4 2023

We hope that your teen had meaningful and restful September holidays, and you were able to spend some quality time with him/her. As we enter the final term of 2023, we would like to provide you with key updates and information on events/programmes in Term 4 for our Sec 2 students.

A. CCA Matters

1. CCA activities have stood down from **Tue 29 Aug** to help students to prepare for the End-of-Year Examinations. CCA activities will resume from **Tue 10 Oct**.

B. End-of-Year Examinations

2. The End-of-Year (EOY) Examinations for Sec 2 students will take place in Weeks 3-4, **Mon 25 Sep to Fri 6 Oct**. Please refer to the notification sent on **Mon 21 Aug** via Parents Gateway for the detailed End-of-Year Examination schedule.
3. Teachers have informed students of the topics tested for their EOY Examinations and the formats of the papers for each subject. The details have also been put up on class notice boards as well as sent to students via their Student Learning Space (SLS) account.
4. As part of revision, practice papers will be provided to help students familiarise themselves with examination format/demand and build confidence. These practice papers may be administered during lessons or as homework. Subject teachers will instruct and guide the students accordingly.
5. While examinations are one main avenue for teachers and students to assess learning progress, they are not the be-all and end-all of education. We look forward to continuing to partner with you to nurture the joy of learning in our students, support their holistic development, and help them see examinations and tests as opportunities to surpass themselves.

C. Bowen October FIESTA (End-of-Year Post-Examination Activities)

6. The year-end Bowen FIESTA will take place from **Thu 26 Oct to Fri 27 Oct**. These activities aim to enrich our students' learning experiences and are compulsory for all students. The details of the activities for Sec 2 students are as follows:

Date	Programme	Venue	Time	Classes involved	Remarks
Thu 26 Oct	BowenExplore! Celebration	School	7.30am – 9.00am	All Sec 2 classes	Students can report to school in their PE attire / class T-shirts and school pants/skirts, and running shoes for both days.
	Games Day		9.00am – 11.00am		
	Recess		11.00am – 11.30am		

Date	Programme	Venue	Time	Classes involved	Remarks
	Gotong Royong		11.30am – 12.30pm		Items to bring: Stationery, Water bottle, sports towel
Fri 27 Oct	2024 Sec 3 Subject Combination Final Briefing	School	7.30am – 8.00am	All Sec 2 classes	Students can report to school in their PE attire / class T-shirts and school pants/skirts, and running shoes for both days.
	Form Teacher Quality Time and Issuance of report books		8.00am – 9.00am		
	Sports Discovery (Recess: 10.30am-11.00am)		9.00am – 12.30pm	2 Ruby 2 Kunzite 2 Larimar 2 Emerald	Items to bring: Stationery, Water bottle, sports towel
	Emazing Hunt (Recess: 10.30am-11.00am)			2 Topaz 2 Sapphire 2 Peridot 2 Amethyst	

D. 2024 Secondary 3 Subject Combination Exercise

7. The schedule for the Secondary 3 Subject Combination Exercise is shown below. We would appreciate it if you could take some time to discuss with and guide your child/ward in making informed choices.

Item	Date	Remarks
Final Briefing	Thu 26 Oct	<ul style="list-style-type: none"> By Thu 26 Oct, all SA2 exam papers will be returned. Students will have the full picture of their exam performance. If they are unsure of how to calculate their overall SA2 results (e.g. if there is Paper 1 and Paper 2), they should approach their teachers for assistance.
Indication of Options (online)	Thu 26 Oct (9am) to Tue 31 Oct (6pm)	<ul style="list-style-type: none"> The Sec 3 subject combination allocation is based on SA2 results only. Students should make their options based on their SA2 performance, as that is the most up-to-date assessment of their progress. Students are to submit their options by clicking on the form link at https://linktr.ee/bowensec2. The online subject combination form will also indicate individual student's eligibility for different combinations. Report Books will be given out on Fri 27 Oct. Students should already have sufficient information before that to think carefully about their options.

Item	Date	Remarks
		<ul style="list-style-type: none"> Students are advised to use the ~1 week leading up to the start of the Exercise on 26 Oct to think about the options and discuss with parents/guardians. The online form will be closed on Tue 31 Oct 6pm sharp.
Release of Results (online)	Thu 9 Nov (9am)	<ul style="list-style-type: none"> Students will be able to check the allocation results via https://linktr.ee/bowensec2.
Appeal Phase	Thu 9 Nov (9am) to Fri 10 Nov (6pm)	<ul style="list-style-type: none"> Students who wish to appeal may submit their appeals using the prescribed hardcopy form at the General Office (available from Thu 9 Nov to Fri 10 Nov). Only appeals with strong grounds and sound reasons will be considered, subject to availability of places. The form must bear parent's/guardian's signature. If your child/ward wishes to appeal, please take time to talk the matter through with him/her so he/she is clear about his/her decision-making.
Release of Appeal Results (online)	Mon 17 Nov (12pm)	<ul style="list-style-type: none"> Students will be able to check the appeal results via the same online system used for selection of options. No further appeals will be accepted.

E. 3-Day Conversational Chinese/ Malay (CCM) Programme

- Our MTL Department will be conducting the annual Conversational Chinese/Malay (CCM) Programme. CCM is an established MOE programme that introduces Conversational Chinese or Conversational Malay to students who do not speak the language (e.g. to Malay or Indian students / to Chinese or Indian students respectively). Through CCM, students will gain a basic understanding of the respective languages, to enable them to strengthen bonds with their peers as well as operate comfortably within the region.
- For students who have signed up for the programme, it will be conducted from **Mon 30 Oct to Wed 1 Nov** in school, from 8.30am to 12.30pm. Further details on CCM will be given to students by their Mother Tongue Language teachers at a later date.

F. Other Matters and Overview of Activities

- Report Books for Sec 2 students will be issued on **Fri 27 Oct**. Parents/guardians will not generally be invited to meet Form Teachers (FTs); but if you would like to talk to the FTs, you are welcome to contact them directly. FTs will be calling or arranging for face-to-face/video conferences with parents/guardians of selected students to provide feedback on their child/ward's progress and development.

11. The year-end school holidays are scheduled from **Sat 28 Oct 2023** to **Mon 1 Jan 2024**. The last day of school will be **Fri 27 Oct**. In addition to the CCM programme for Sec 2 students, teachers may ask students to return to school to provide additional support for students who need it, in the first two weeks of November. Students involved and their parents/guardians will be notified.
12. To allow our students more time and space to rest and recharge, Student Protected Time will be from **Wed 22 Nov** to **Fri 15 Dec** (both dates inclusive) during which there will not be any school activities (e.g. no CCA activities).
13. Please refer to the table below for an overview of activities till the end of the year:

Date/Days	Programme / Activity	Remarks
Mon 25 Sep to Fri 6 Oct	End-of-Year Examinations	Please refer to the detailed schedule sent on Mon 21 Aug via Parents Gateway.
Mon 9 Oct	Marking Day	Students <u>need not</u> report to school.
Tue 10 Oct	Timetable resumes as per normal	Students report for morning assembly by 7.30am as per normal, in the usual school attire.
Tue 10 Oct	CCAs resume	-
Fri 13 Oct	Experience ITE Programme at ITE College East (7.30am to 5.00pm)	For Sec 2 TG1 and TG 5 students only. More details will be given via PG nearer to the date.
Wed 18 Oct	Home-based Learning for Sec 1-3	-
Thu 19 Oct to Wed 25 Oct	Lessons will end at 12.30pm to facilitate the GCE 'O' Level Examinations in the afternoon	-
Fri 20 Oct	Annual Promotion Exercise (meetings for teachers)	Students <u>need not</u> report to school.
Thu 26 Oct to Fri 27 Oct	Bowen FIESTA	Please refer to Section C for details.
Wed 22 Nov to Fri 15 Dec	Student Protected Time	Both dates inclusive.

14. The first day of **Term 1 2024** is on **Tue 2 Jan 2024**. Students will be expected to report to school by **7.30am** appropriately attired in full school uniform, with proper grooming. Lessons on **Tue 2 Jan** and **Wed 3 Jan** will end at **12.30pm** to give students time to adjust to the new school year.

15. For regular updates on school programmes and the happenings in and around the school, feel free to check our school website, and follow us on the school's official Facebook page at <https://www.facebook.com/bowensec> or our official Instagram account **@bowensec_official**.

Thank you for your continued support and for partnering us closely as we nurture our students to be passionate and future-ready Learners, Leaders and Champions. Wishing you a good Term 4 ahead!

Yours faithfully,



Mr Loh Chih Hui
Principal

Use of photographs and video images

Photographs or video images of students, parents and visitors may be taken during school activities and events such as classroom lessons, enrichment activities, CCA activities, camps, etc. The school may use and publish such photographs or video images in school publications, the school's website, social media channels, or other communication channels.