

# REVOLVING TRANSPORT PTE LTD

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Student's Picture

( For office Use)

## SCHOOL BUS REGISTRATION FORM FOR CANTONMENT PRIMARY SCHOOL (NEW APPLICANT)

Please refer to the Information Sheet on School Bus Services for Year 2022 – 2023 on the school website (<https://cantonmentpri.moe.edu.sg/our-school/school-services/>) for more information.

Name of Pupil : \_\_\_\_\_

Name of \_\_\_\_\_  
(Full name in BLOCK LETTERS)

Parents/Guardian : \_\_\_\_\_

Address : \_\_\_\_\_  
(Pick-Up)

(S)

Address : \_\_\_\_\_  
(Drop-Off)

(S)

Date of Commencement : \_\_\_\_\_ Gender : ☐ Male  
( DD / MM / YYYY ) ☐ Female

Age : \_\_\_\_\_ Class : (2023)

Class Start : \_\_\_\_\_ (am) Class End : \_\_\_\_\_ (pm)

Contact Number : (H) \_\_\_\_\_ (HP) \_\_\_\_\_

EZLINK CODE: \_\_\_\_\_ (16 digit no at the back of the card)

Please indicate requirements: ☒

☐ One-way journey to school

☐ One-way journey from school

☐ Two-way journey to and from school

I, \_\_\_\_\_ (Parents/Guardian name) hereby agreed to abide by the school bus regulations as stated below and consent to the School Bus Operator using the abovementioned information for the purpose of providing School Bus Services and disclosing such information to the School.

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please fill up and return to the bus driver if your child is taking transport next year 2023.

If there is no return form, that will be no transport provided. \*

For office use:

Card No : \_\_\_\_\_ Bus In : \_\_\_\_\_

Amount : \_\_\_\_\_ Bus Out : \_\_\_\_\_

# **REVOLVING TRANSPORT PTE LTD**

## **SCHOOL BUS REGULATIONS FOR CANTONMENT PRIMARY SCHOOL**

1. Please fill in all information accurately and legibly. Please sign on the form to acknowledge that you have read, understood and accepted all the terms and conditions. Kindly **return the form to the school to the bus driver latest by 15 November 2022** for the transport company to process your application for 2023.
2. Please be reminded that the deadline for submission of the school bus application form is on the 27 November 2022. Late submission will be processed two weeks after school re-open.
3. School bus service is provided for trips to and from the school, before and after official school hours, according to MOE's official school terms. No suspension of school bus services as a request by parents.
4. There is no bus service during PSLE or school holiday.

### **Bus Fare**

5. The annual bus fares will be payable over 9 months in a school academic year. The collection months are January, February, March, April, May, June, July, August, September, and October. There will be no collections for November, and December.
6. Bus Fare payment is collected every 1st week of the month.
7. Bus Fares paid are non-refundable.
8. Two-way bus fares are quoted according to the same pick-up and drop-off points. One-way bus fare is 80% of two-way bus fare. Additional charges would be imposed if there are different or additional pick-up or drop-off points subject to bus capacity.
9. The school bus service is provided for trips to and from the school before and after official school hours according to MOE's official school terms.
10. No suspension of school bus services in any circumstances.
11. Bus fare calculated based on 9 months however if the student joins in between the year, compulsory to pay additional 1 month bus fare. The payment of 1-month bus services applies when parents reinstate the school bus services.
12. Payment method will be made by GIRO only.
13. First warning letter will be issued if outstanding amount is not received after 30 days from the due date. The termination letter will be issued if outstanding amount is still not received after 7 days from the first warning letter. The bus service will be terminated at the end of the month of the termination letter if outstanding amount is not received.
14. There is no refund if pupil terminate bus service halfway.

### **Pick-Up Points / Drop-Off Points / Bus Routes**

15. Pupils must wait at the same pick-up point 5 minutes before the pick-up time. The school bus will not wait for pupils if they are late, as it follows a tight schedule and thus may affect other pupils.
16. Parents are requested to ensure that there is someone to wait for and fetch your child on arrival at their drop-off point. The bus company will not be responsible for your child's safety after he/she alights from the bus.
17. Pupils residing on roads with dead-end or narrow lanes may have to walk to the pick-up points designated by the bus company. This is because a sizable bus faces restriction on turning into certain corners/roads as compared to a smaller vehicle. Pupils residing in condominiums may have to wait for their buses at the security guardhouse.
18. Bus routes are fixed by the bus company. The bus company will not entertain any request to change the designated bus route based on personal preferences.
19. Please allow for fluctuations in pick-up and drop-off times during the first few weeks of school. Time may vary as school regulates dismissals or one or two stops may take longer to load unexpectedly causing the bus to arrive later at subsequent stops.
20. Delays in return trips may be experienced during raining day or school's event day.

### **Covid Measure Period**

21. If your child has a fever, or if he/she has difficulty breathing, coughing or a runny nose, please do not send him/her on the bus.
22. Bus seating arrangements will be assigned to students by the bus attendant. Students will be assigned to be seated separately.
23. Please kindly remind your child to cooperate with the bus attendant and that he/she must be seated on their assigned seats at all times.

### **Safety Rules**

24. Revolving Transport Pte Ltd regards the safety of our pupils as a priority. To ensure orderliness on the bus, pupils should be seated and not move around when the bus is moving.
25. To ensure a safe and enjoyable journey on the bus, we seek parents' understanding and cooperation to remind your child to follow the instructions from the bus driver and/or bus attendant at all times.
26. For the safety of all our pupils, Revolving Transport Pte Ltd reserves the right to suspend the bus service arrangement for any pupil if he/she does not obey the safety rules on the bus despite joint efforts by Revolving Transport, the school and the parent(s).
27. Pupils are expected to speak softly and use respectable language with each other, the driver, and the bus aunty. There should be no name-calling, bad language, teasing, bullying or fighting.
28. To keep the bus clean and free of litter, no food and drinks are allowed, except for plain water.

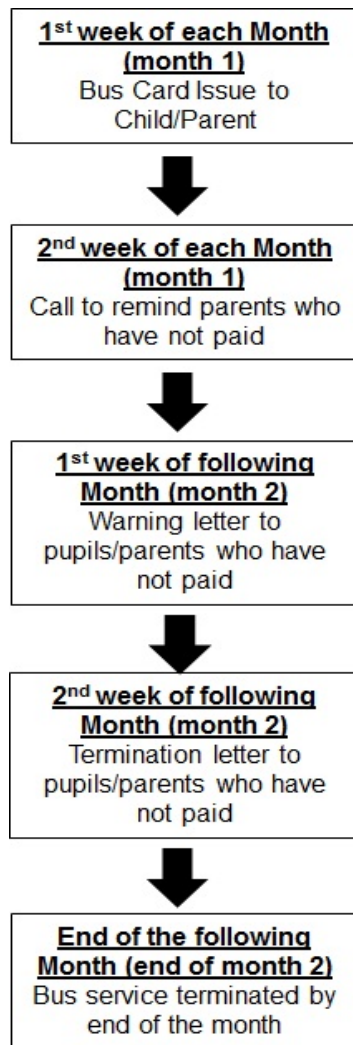
29. Dangerous and sharp items are not allowed on the bus. Please keep the stationery and all potentially dangerous items such as scissors safe in the school bag.
30. Parents are not allowed to board on the bus to speak to or reprimand any students. Please provide feedback to our transport coordinator or the school.
31. Pupils, who miss the bus after school, must report to the school's general office immediately. If a pupil misses the bus because the teacher holds him or her back in the classroom, the teacher will have to arrange to send the pupil home. If a pupil misses the bus for no valid reasons (e.g. he/she plays with friends and thus misses the school bus after school), he/she will have to call his/her parents to pick him/her up.
32. Use Contact Application to Mr Kenneth @88110102 if:
- your child is not going to use the bus on their usual day
  - you have any feedback
  - you need payment advices

Example of SMS:

"School Name, Student Name, Residence Address, from [class]. No need to pick my child and date and time."

### **Termination Procedures**

33. Parent/s who wish to terminate the bus arrangement is/are required to give **one month's advance notice in writing**. Failing which, one month's bus fare shall be paid accordingly, in place of notice.
34. The bus company reserves the right to discontinue their service to pupils who continue to default on payment after the reminder call and warning letter. The **bus service will stop if payment is overdue by the end of SECOND month.**



Thank you for the time taken to comprehend the regulations of the school's bus services.