

24 July 2023

Ref: 2023-190

Dear Parents / Guardians,

### **Invitation to Terra Village 2023**

Terra Village is an annual event organized by Cantonment Primary School to nurture and empower students to realise their potential in making a difference to others as Concerned Citizens, Innovative Thinkers and Passionate learners. This event aligns with the Singapore Green Plan 2030, promoting eco-initiatives and celebrating students' environmental projects. This year the proceeds from our students' efforts will be donated to the Plant-A-Tree programme by Garden City Fund, a registered charity and an Institute of a Public Character (IPC) established by the National Parks Board.

At Terra Village, our students will be selling self-grown vegetables and spreading the "reduce carbon footprint" message. They will also be selling their handmade upcycled products, and spreading environmental messages through carnival games. We believe that through these Values-in-Action projects, our students will learn to be environmentally responsible citizens and passionate advocates for the environment. In addition, our students will also be putting up performances that they have been working hard on during CCA sessions and at home.

#### **Event Details:**

**Date:** 4 Aug 2023

**Time:** 3.00 – 4.15 pm (P1, P3, P5 parents and students only)

4.15 – 5.30 pm (P2, P4, P6 parents and students only)

**Venue:** Cantonment Primary School Hall, Canteen & Foyer

#### **Important information:**

##### **a. Entry into school**

To ensure smooth crowd management, please adhere to the specified timings. **Only 1 parent / caregiver** will be admitted into the school premises with their children / wards. Parents attending the event are required to present the attached Parents Gateway poster at the school gate along with their child/ren in school uniform. Students not performing, setting up booths or supporting the event are requested to return home for lunch due to limited seating capacity in the canteen. They should then come back to school in uniform, accompanied by a trusted adult. Parents of students performing, setting up booths or supporting the event will receive a separate hardcopy yellow invitation letter from their respective teacher-in-charge for entry permission into the school. Kindly confirm your attendance via Parents Gateway by 28th July 2023 to assist us in planning the event effectively.

**b. Toy & Book Donation Drive for Prize Booth**

In our endeavour to foster active participation and promote sustainability, we are excited to introduce a prize booth in collaboration with the CPS Parent Support Group. The prize booth will allow students to exchange their winning stamps from playing the upcycled games with second-hand toys and books.

We cordially invite parents to contribute by donating gently used toys and books in good condition to the school. By doing so, we aim to not only encourage active participation among students but also instill the principles of reduce and reuse.

**Date / Time:** Tuesday, 1st August (7.15 – 8.00 am)

**Method of Donation:** Child / ward can drop off items at the Recycling Corner

To ensure that the donated items are suitable for the prize booth, we request donors to follow the following guidelines.

1. **DO:** Donate Clean Toys and Books - Prior to donating, kindly ensure that all toys and books are clean. We recommend using gentle wipes or mild dish soap to wipe off any surface dirt or grime.
2. **DO:** Check for Working Toys and Complete Sets - Please ensure that all donations are complete and that the toys are in good working condition. Playsets, puzzles, board games, and craft kits should include all required parts and pieces (small pieces can be secured in zip-top baggies or tape).
3. **DO:** Donate Age-Appropriate Toys and Books - Since these items will be given to our students, we kindly ask that the toys and books donated are age-appropriate.
4. **DON'T:** Include Anything Dangerous - For safety reasons, we urge donors to thoroughly check their donations for any items that are not toys or anything potentially hazardous.

Please note that the school reserves the right to assess whether a toy or book is suitable for the Prize Booth. Items not used for the booth will either be recycled or donated to charity. Let's join hands to make this donation drive a great success and create a memorable experience for our students. Thank you for your generosity and support!

**c. Recycling Drive**

We are pleased to also announce a recycling drive on the morning of Terra Village before morning assembly.

**Date/Time:** Friday, 4 Aug (7.15 – 8.00 am)

**Method of Donation:** Child / ward drops off recyclables at the Recycling Corner



Please ensure that the recyclables brought in are clean and free from any non-recyclable materials. By participating in this drive, we can collectively contribute to a greener and more sustainable future for our community.

d. Parent Volunteer Recruitment

We invite and encourage parents to become volunteers for Terra Village. Register as a parent volunteer on our MeetUp group (<https://www.meetup.com/cantonmentprimaryschool/>) and sign up for specific volunteering opportunities related to the event. For any inquiries, please contact our CPS Parent Support Group at [cantonmentpri.psgexco@gmail.com](mailto:cantonmentpri.psgexco@gmail.com).

e. Frequently Asked Questions

A list of Frequently Asked Questions is attached to this letter for your reference.

Your support and partnership are invaluable in nurturing a vibrant school community and fostering responsible, caring citizens. Together, let's make Terra Village @ Cantonment an unforgettable experience for our students.

Thank you for your unwavering support and partnership.

Yours sincerely,

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Mrs Manokara S  
Principal  
Cantonment Primary School

**Terra Village 2023  
Frequently Asked Questions**

- 1. Can students give their free games booth tickets to their friends if they are not attending Terra Village?**

No. Free games booth tickets that will be issued to the students are non-transferable as indicated on the ticket. This is to be fair to the students who set up games booths with the intent to raise funds through the event.

- 2. Can parents with siblings in the school come at one shift instead of two?**

Yes! Parents coming with more than one child (eg. a child in P1 and another in P4) can come with their children preferably during the second shift that starts at 4.15 pm (because the first shift is more crowded).

- 3. Can children attend without their parents?**

No. Children must attend with their parents or a caregiver for their own safety and security as our staff will be engaged with students who are running booths / performing at the event. One caregiver can take charge of more than 1 child.

- 4. How will parents be identified at the school gate?**

Parents will present the poster shared via Parents Gateway and will be accompanying their child in school uniform.

- 5. My child is a performer / participant at Terra Village and will not be with me when I enter the school. Can I still attend?**

Yes. Parents of student participants / performers will be given a **hardcopy yellow invitation letter** to present at the school gate to attend the event. To be fair to all students, only 1 parent per child will be admitted into the school premises.

- 6. Can my children come in their home clothes?**

No. All students must be in school uniform so that we can identify them at the school gate.

- 7. I have a toddler at home and I need to bring him along with my child to Terra Village as there is no one to take care of him at home. Is this possible?**

Yes.

- 8. Can Student Care Centre (SCC) teachers bring the students to the booth without parents?**

Yes, provided their parents / guardians have given their consent and SCC teachers accompany them.