

28 January 2022

Ref: 2022 – 038

Dear Parents/ Guardians,

Semester 1 Training for CCA Leaders

As servant leaders and role models to their peers, he/she is expected to display and maintain exemplary standards of conduct and behaviours.

In order to equip our students with the skills required to lead by example and educate them on the expected roles and responsibilities in CCA, we have set aside two training sessions on "The 7 Habits of Highly Effective Student Leaders" Part 1 to be conducted by our school teachers.

The school seeks your support in allowing your child/ ward to attend the scheduled **in-person training** on the following dates.

Participants	Meeting Venue	Dates (Tuesday)	Time	Teachers I/C
CCA Leaders	Math Room (Block C Level 1) <i>*CCA Leaders will report to their respective CCA venues before meeting the teachers in the Math room.</i>	15 February 2022 and 24 May 2022	4.00 p.m. - 5.30 p.m. <i>*CCA Leaders will be dismissed at Gate 1.</i>	Mrs Rachel Ho Mr Jared Goh

Thank you for your support.

Yours sincerely,



Mrs Rachel Ho
LH PE/CCA

CC: Mrs Manokara 
Principal