



Ref No: GO/P1 Admin Day/JL/072/2024

Date: 4 October 2024

Dear Parents and Guardians

INFORMATION SHEET ON SCHOOL BUS SERVICES FOR YEAR 2025

School Bus Operator for 2025

1. The school had appointed Darren Lim Transport as the school bus operator for the period from Jan 2025 to Dec 2025 to provide the following services:
 - a. Daily School Bus Services (i.e. for sending students from home to school and vice versa); and
 - b. Bus Services for after school activities (i.e. sending students home from school after enrichment programmes, supplementary classes or CCA).
2. Parents who are interested in taking up the school bus services for 2025, please complete the "Request for School Bus Services" form via QR code or online link by Thu,31 Oct 2024.
3. The annual bus fares will be payable over 9 months in a school academic year. The collection months are January, February, March, April, May, July, August, September and October. There will be no collections for the months of June, November and December. Please refer to the illustration in Appendix A.

School Bus Fares

1. Parents may discuss their requirements directly with the bus operators to agree on the actual bus fares based on the 'Not to Exceed' Price.
2. Students who require financial assistance can also receive more support through enhancements to the MOE Financial Assistance Scheme (FAS) and additional help through school-based FAS, if needed.
3. The school will publish the fares quoted by the appointed bus operators in the school website.
4. For students staying beyond the maximum distance range, parents may approach the bus operator directly for negotiation of bus fares.
5. The tables below show the 'Not to Exceed' Prices for both the daily school bus services and services for after school activities:



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- A. Daily School Bus Services based on Not to Exceed Price (i.e. for sending students from home to school and vice versa).

Distance	Up to 15 seater		>15-30 seater	
	1 way (\$)	2 way (\$)	1 way (\$)	2 way (\$)
Up to 2km	155	180	155	180
>2 – 4km	165	190	165	190
>4 – 6km	180	210	180	210
>6 – 8km	190	230	190	230
>8 – 10km	260	280	260	280
>10 – 12km	280	320	280	320
>12 – 14km	360	400	360	400
>14 – 16km	410	450	410	450
>16 – 18km	470	540	470	540
>18 – 20km	590	650	590	650

- B. Bus Services for after school activities (i.e. sending students home from school after supplementary lessons /enrichment programmes and Co-Curricular Activities)

Distance	Up to 15 seater	>15-30 seater
	1 way (\$)	1 way (\$)
Up to 2km	6	6
>2 – 4km	6	6
>4 – 6km	8	8
>6 – 8km	8	8
>8 – 10km	10	10
>10 – 12km	12	12
>12 – 14km	15	15
>14 – 16km	20	20



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Other Information

1. We would like to highlight the following:

- a. The school bus service is provided for trips to and from the school before and after official school hours as follows:
 - i. Daily school timing: 7.30am to 1.30pm (Curriculum time)
 - ii. Latest arrival time in school: 7.10am
 - iii. Latest departure time from school: 1.30pm (time which the buses depart from the school)
- b. It is the parent's responsibility to pay the monthly bus fare directly to the bus operator by the first week of every month.
- c. Parents are advised to take note of the operator's termination clause 13 in the Annex A of Terms and conditions.

Feedback

1. For any immediate matters on school bus services (e.g., student late for pickup, late arrival of school bus or missing the school bus), parents may contact the drivers directly for more effective coordination. For feedback concerning the service standards and behaviour of the bus drivers/attendants, parents may contact the following:

Darren Lim Transport

First Point-of-Contact: Mr Darren Lim (9028 5548)

Second Point-of-Contact: Ms Mary Mak (94500580)

2. The school will continue to seek feedback from parents periodically. The information gathered will help the school in assessing the appointed bus operators' performance and decide whether to renew their contracts or go through the proposal invitation process to appoint new operators.

Thank you.

Yours sincerely

Mrs Mischa Simon

Principal

This is a computer-generated letter. No signature is required.



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Appendix A

This table illustrates 9-months payment schedule based on an annual fare.

Month	9-months	
January	\$160	<p>Payments are spread equally over 9 months.</p> <p>It is the parent's responsibility to pay the monthly bus fare directly to the bus operator by the first week of every month.</p>
February	\$160	
March	\$160	
April	\$160	
May	\$160	
June	0	
July	\$160	
August	\$160	
September	\$160	
October	\$160	
November	0	
December	0	
Total	\$1,440	