Ref: GO/P1 Admin Day/JL/069/2024

30 September 2024

Dear Parents/Guardians,

Invitation to Parents Gateway

Parents Gateway (PG) is a mobile app developed by MOE to support parents' involvement in their child/ward's education journey. The app enables you to receive information from the school and MOE and to perform a range of administrative functions such as giving consent for school programmes and activities, and declaring travel plans.

Parents Gateway is made available to parents before the start of their child/ward's P1 year. Through the Parents Gateway app, we will share resources on how you can support and prepare your child/ward for this transition, as well as provide you with important administrative instructions and announcements on P1 Orientation. As such, we encourage you to download the Parents Gateway app on your mobile phone (available on iOS and Android platforms only). Upon successful download, the app will guide you through a simple one-time onboarding process. You may also refer to Annex A for the step-by-step guide.

Parents who have successfully onboarded Parents Gateway, and are receiving notifications via the app need not undergo the onboarding process or download the app again. Please note that parents (with appropriate custodian rights) will have continued access to the app, as long as your child/ward is studying in an MOE school (P1 – JC2). For parents who are unable to access Parents Gateway, please be assured that we will continue to keep you updated via hardcopy letters or email.

Should you have any questions, please email chijktps@moe.edu.sg. We look forward to a close partnership with you to develop your daughters into Women of Grace and Substance.

Thank you very much.

Yours sincerely,

Mrs Mischa Simon

Principal

CHIJ (Katong) Primary School

(This is a system generated letter, no signature is required)

17 Martia Road Singapore 424821   chijktps@moe.edu.sg   Tel: 6344 3072

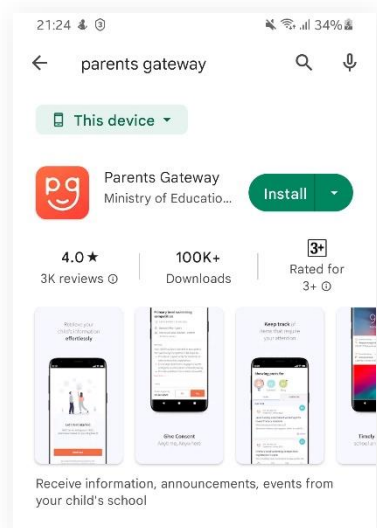**Annex A: One-Time Onboarding**

<u>Step 1 – Singpass Registration and 2FA Setup</u>

Singpass 2-Step Verification (2FA) is required for on boarding. If you have not registered for a Singpass or have not set up the 2FA, please visit the Singpass website (https://www.singpass.gov.sg), or scan the QR codes below to do so. Should you require further assistance, please contact the Singpass Helpdesk at 6335-3533.

Singpass Registration

<u>Step 2 – Download Parents Gateway Mobile App</u>

a. Open the Apple App Store, Google Play Store or Huawei App Gallery on your mobile phone.

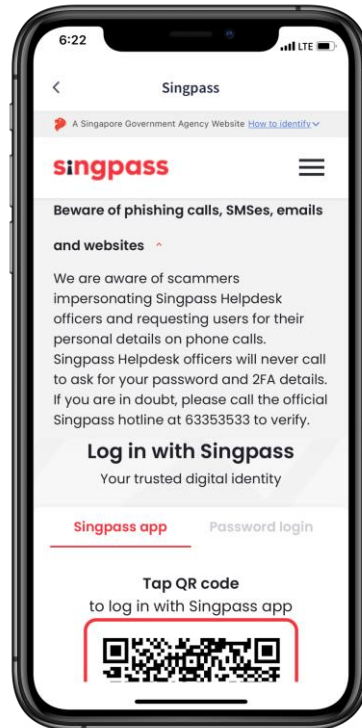b. Search for the 'Parents Gateway' mobile app, or scan the QR code below.

For iOS	For Android	For Huawei

c. Download and install the app on your phone.

d. Enable '**Allow Notifications'** to receive push notifications.

Note: Supported OS Versions - **Android 6.0 or later** & **iOS 11.0 or later**
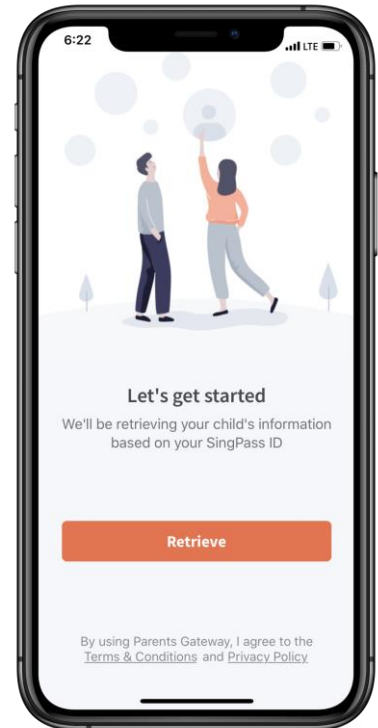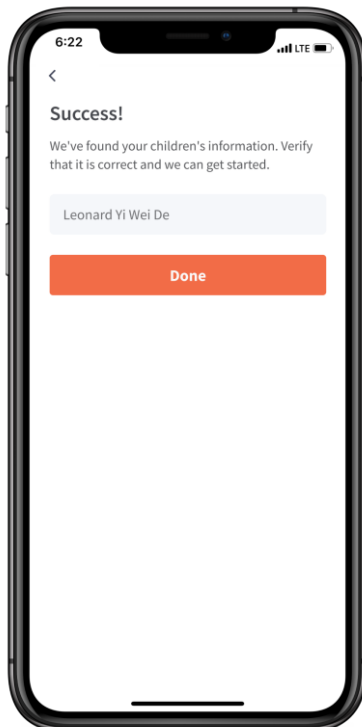
1. Tap on "Log in with Singpass"

2. Log in with your Singpass (and 2FA)

3. Tap on "Retrieve" to retrieve your child(ren)'s information

4. Tap on "Done" to complete onboarding

5. You should see your child(ren)'s initial(s) and announcements and/or consent forms posted by the school(s) (if any)