

Safety Updates

Mr Ong Heng Kiong William
VP (Admin)



CHIJ (KATONG) PRIMARY



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Scope

- Traffic Management & Road Safety
 - Road Safety near the School
 - Drop-Off and Pickup by cars at Gate 1 and Gate 3
 - Cycling / Scootering to School
 - Safety on School Bus
- School Safety & Security in General
- Response Measures to Communicable Diseases in Schools



Considerations

- School puts in place initiatives, processes and ensures diligence for traffic/vehicle safety during school drop-offs and dismissals.
- **Requires effort from multiple stakeholders** – school, LTA & Traffic Police, parents, students.
- It is an on-going and continual effort between stakeholders.



School Safety Guide – Parents' Handbook

- Provides the guide to key safety focus areas on the school's **Traffic Management Plan:**
 - School Gates and their designated drop-off/pick-up points
 - Drop-off and pick-up by cars
 - Students walking to school
 - Students taking public transport
 - Students cycling to school

OUR U STORY ▾ OUR U FAMILY ▾ OUR U EXPERIENCE ▾ OUR U PARTNERS ▾ NEWS AND EVENTS ▾ CHIJ 170TH ANNIVERSARY SLS/MIMS SUPPORT

HOME / OUR U PARTNERS / TRAFFIC SAFETY AROUND THE SCHOOL

Traffic Safety Around the School

Parents Portal

Letters & Notifications

Parents' Newsletter

Assessment Information

Grading Systems

Parent Teacher Meeting ▾ (PTM)

Important Links

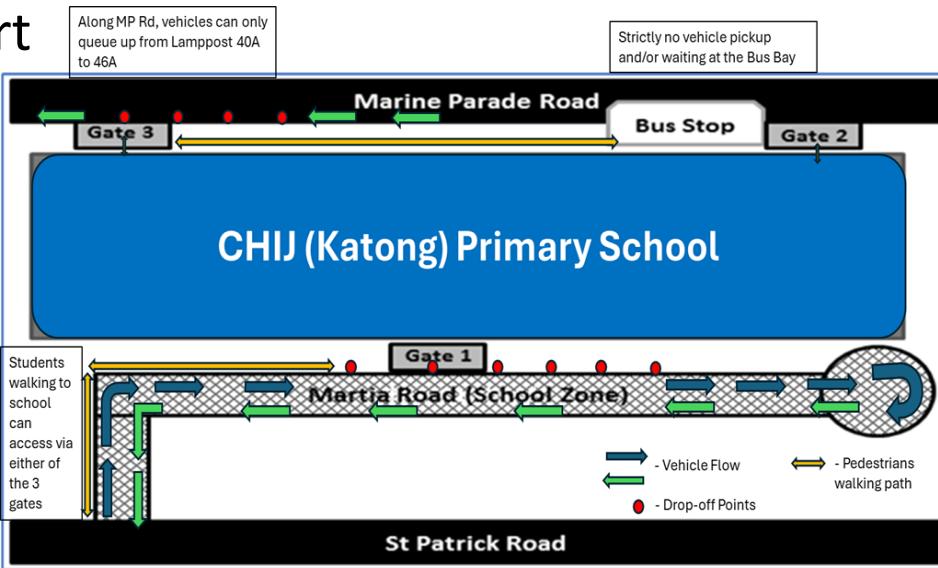
Forms for Parents

Road Safety Around the School

Operating Hours of School Gates

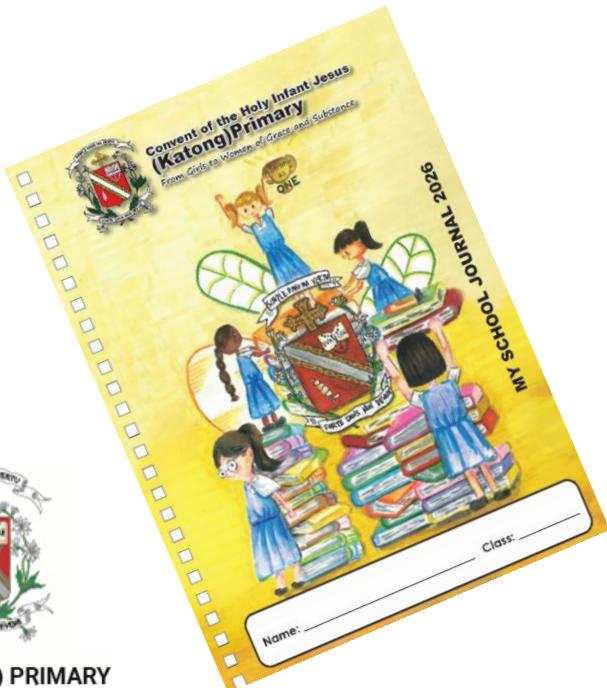
Name of Gate	Date	Open Hours
Gate 1 (Marina Road)	Mon - Fri	6.30am - 5.50pm
Gate 2 (Bus Stop, Marine Parade Road)	Mon - Fri	6.30am - 5.00pm (Closed 11.00am - 1.00pm for lunch break)
Gate 3 (Canteen, Marine Parade Road)	Mon - Fri	6.40am - 7.40am (Arrival) 1.30pm - 2.10pm (Dismissal) Mon, Wed & Fri (After School Programme) 3.30pm - 4.10pm

3 gates for Arrivals and Dismissals:

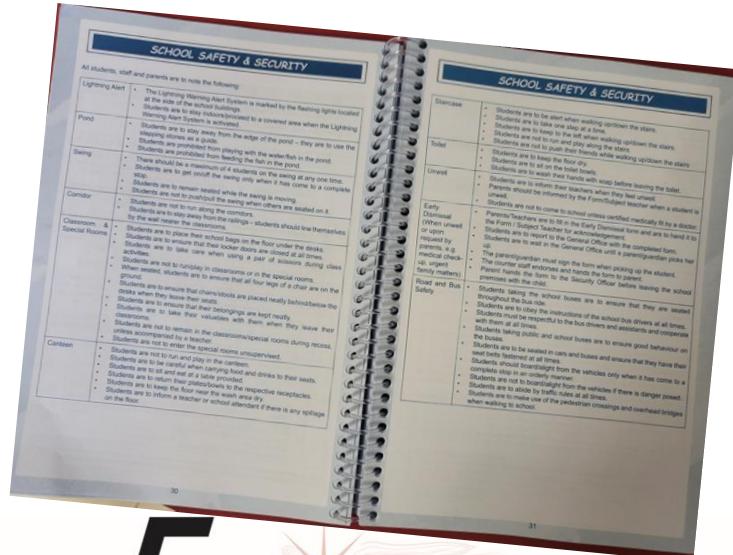


School Safety Guide - Student Journal

- Provides the guide to key safety focus areas.
- Be responsible for their friends and their own safety - read, understand and follow the rules!
- Empower your daughters to take responsibility for their safety in school.



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Traffic Management / Road Safety



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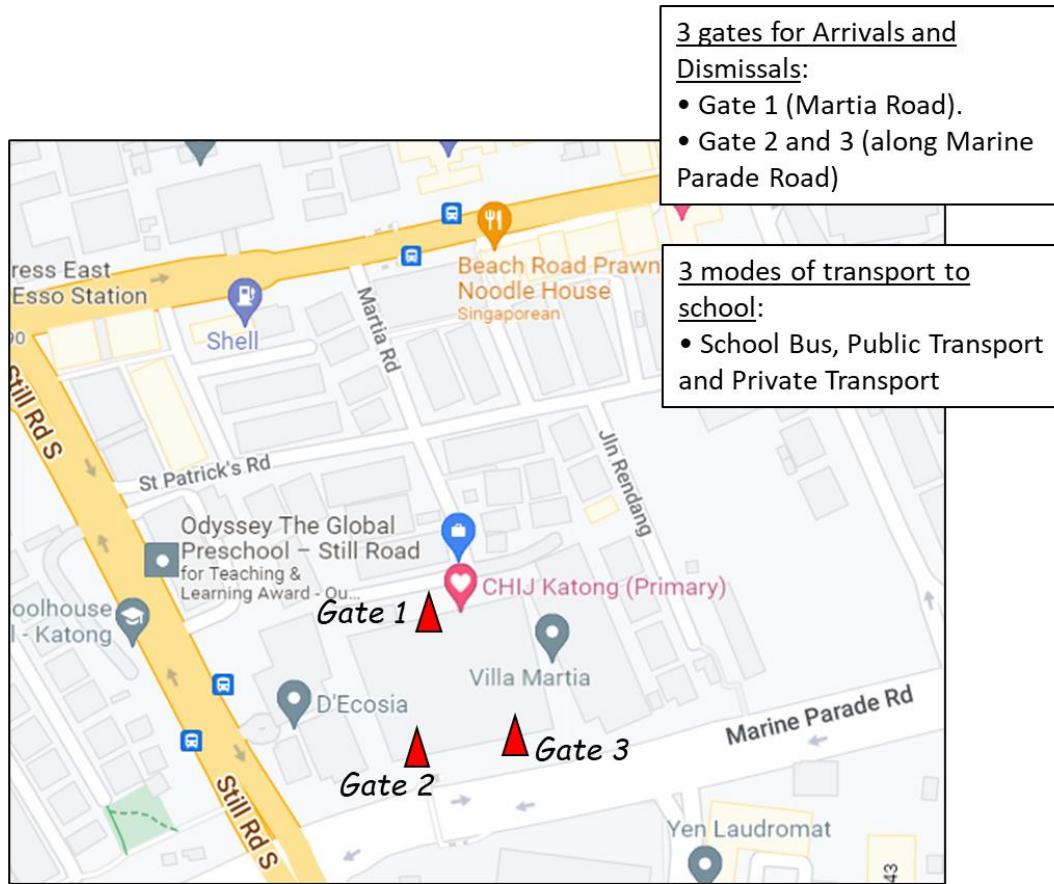


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Road Safety near the School

- Arrival and Dismissal by foot, bus or private vehicles:
- **Potential safety concerns:**
 - Concentration of vehicles and students;
 - Blind-spots (parked/illegally parked vehicles, around bends);
 - Vehicles in-a-rush (late or impatient).



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School's Actions & Initiatives

- During the beginning-of-year and mid-year Parents-Teachers Meetings, the school **briefs and reminds parents on the safety rules and considerations** when dropping-off and picking-up the students.
- **Remind parents** via School Parents Gateway (PG)/Principal's Letter.
- **Briefing the students** during school assemblies.
- **Stagger dismissals** of students in 3 groups (Grp 1: school bus; Grp 2: public transport/walk; Grp 3: private transport pickup).
- **Directing & managing the traffic situation** by school security officers and staff.
- **Report illegal parking** via LTA-online by school staff.
- **Work with LTA** to deploy Parking Wardens at strategic timings.



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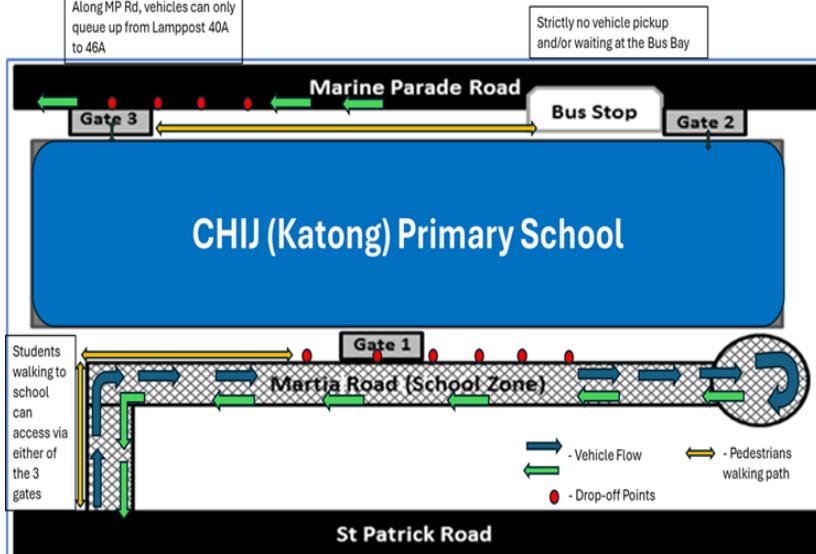
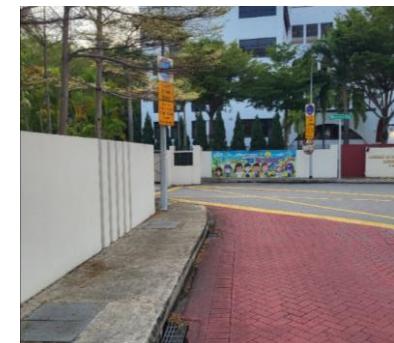


Traffic & Road Safety - Gate 1 (Martia Road)



Arrival Procedures

- School buses usually arrive either before and/or around 7am.
- Please **join the queue** to drop your daughter off.
- There are **multiple drop-off points** to ease congestion.
- Please move to **the furthest available drop-off point or as directed by school staff**.
- **Do not alight from your car** to escort your daughter out or help her put on her bag (She should already have her bag on her and ready to exit the car).
- **School staff will help her** if she needs help.



Dismissal Procedures

- Parents/Drivers should **arrive AT or AFTER 1.40pm** (there is less traffic, and you will be able to pick your daughter easily).
- Please **do NOT park along the private houses or OPPOSITE SIDE** as it will block the buses and cars in the private houses.
- Instead, **please queue** and pick your girls at the waiting area.



Traffic & Road Safety - Gate 2 & 3 (Marine Parade Road)



Arrival Procedures

- Please **join the queue** to drop your daughter off.
- **Do not cut in from the middle lane** to prevent collision with the cars or school buses already in the queue.
- **Do not stop your car, alight and walk** your daughter to the gate.
- **Do not stop your car at the bus bay**, alight and walk your daughter to the gate.



Dismissal Procedures

- Please **do NOT park and wait in the middle lane** of Marine Parade Road.
- Please **do NOT wait in the middle lane and ask your daughter to cross** the first lane to get to the middle lane.
- Please **do not park at the bus bay and alight**.
- Instead, **please queue** and pick your girls at the waiting areas.

Advisory/Instruction from LTA for Marine Parade Road:

- Queuing of vehicles between lamp post 40A to 46A on **only one lane**
- However, there should be **strictly no waiting/parking along the bus bay** and at the junction between Marine Parade Road and Still Road
- This includes parking abreast of another queuing vehicle.

Traffic Situation on the Ground (Martia Rd)



Traffic Situation on the Ground (Marine Parade Rd)



Road Safety near the School

Tips and Suggestions to ensure traffic safety and to ease congestion:

- Bags and lunch bags should be **packed and ready the night before.**
- **Kisses and hugs should be given at home.**
- Your daughter should be **ready to exit the car** - bag ready, masks on (if needed), allowance given.
- **Seat her to the left**
- There is no need: (1) to sit at the back with her or (2) exit the car with her, hug her, then get back into the front seat.

Remember:

- We need to **work as partners** for the safety of our girls – **Be On-time, Be Patient, Be Considerate.**
- Watch out for **dangerous mindsets**– “It is okay, just this once”, “There are no cars behind me”....



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Road Safety: Cycling/Scootering to School

- Observe road safety when cycling / skate biking along the road or pavement.
- Remember to use the helmet.

When arriving at school:

- Dismount from the bicycle / skate bike.
- Push bicycle / skate bike in the school compound and look out for other students around.
- Park at designated area.



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Convent of the Holy Infant Jesus (Katong) Primary
Cox Vision - From Girls to Women of Grace and Substance
17 Martis Road, Singapore 424821 Tel: 6345 3072 Fax: 6345 9007 Website: www.chijkcp.moe.edu.sg

ADVISORY NOTE FOR CYCLING TO SCHOOL

Dear Parents/Guardians

1. This advisory note is for parents/guardians whose child is cycling to school.

2. Given the hazards that cyclists may encounter, the school is concerned about the safety of students who cycle to school.

3. It is thus important for you to remind your child to take the necessary safety precautions, including but not limited to the following:

- Before cycling to school, always make sure that the bicycle is in good working condition. Bicycles should ideally be fitted with front and rear lights and a bell. You or your child should ensure that the bicycle's brakes, chains, tires, lights and bell are well-maintained and are in good working order.
- Your child should always wear protective gear, such as a helmet, and proper shoes (if there are shoelaces, they should be properly tied) to protect against injuries.
- Your child should be reminded not to use his or her mobile phone, even with an in-ear attachment, or listen to music through earphones while cycling.

4. Your child is advised to secure his or her bicycle at the designated bicycle parking bay located in the school premises. The school will not be responsible for the loss of, or any damage to, your child's bicycle.

Mrs. Mischa Simon
Principal of CHIJ (Katong) Primary School



Safety - Taking the School Bus



- Please remind your daughters that they need to be **belted up on the bus**.
- They **should not be playing or running** on the bus.
- It is challenging for the bus driver to remind the girls to be seated as he focused on the road.



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“Bus Rules”

- 💡 Remain seated at all times on the bus.
- 💡 No reserving of seats on the bus.
- 💡 Bags are not to be placed on the seats.
(Seats are strictly for passengers to sit.)
- 💡 Eating is not allowed on the bus.
- 💡 No playing on board the bus.
- 💡 Obey instructions given by Bus Captain ('Bus Uncle')



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School Safety & Security

- Parents/Guardians are not allowed on the school premises - this is to ensure the safety of the girls.
- Our aim is to **prevent any intruder** from entering the school premises.
- All visitors **need to be registered** at the security officer's counter.
- Parents who are picking up their daughters during curriculum time should register with the security officer.
- At arrival and dismissal, parents are only allowed to wait at Gate 1 (Martia Road). They are not allowed to enter the school by any other gate.
- Turnstiles are installed to ensure the safety of the girls and to prevent intruders.



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School Safety & Security in General



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Safety-in-Action

Safety by Security Officers



- Access Control
- Traffic Management

Safety by Teachers & Staff



- Safety Management duties
- Assisting students during arrivals and dismissal

Safety by OSOs & Cleaners



- Ensure a clean and safe school environment
- Traffic Management during arrival and dismissal

Safety by Our Girls



- Ensure cleanliness and hygiene in classrooms and canteen
- Observing safety rules – no running & playing along ramps and corridors



Safety Watch Areas

No playing and running in these areas:

- Ramps
- Corridors
- On the steps of stairs and galleria
- Canteen
- Outside General Office
- Pond / Edge of pond



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Response Measures to Communicable Diseases in Schools

- Conduct **visual screening** of students.
- Unwell students will be advised to **stay away from school** and to seek medical attention if necessary.
- Students who are recovering from respiratory-related illnesses will be advised to **exercise social responsibility** by wearing a mask and minimising social interactions with big groups.
- Students will be advised to **maintain good personal hygiene** and improve hand hygiene by making hand sanitizers and soap available in the appropriate areas throughout the school.
- School will ensure the **cleaning and disinfection** of frequently touched surfaces, including door handles, staircase railings, water coolers etc.
- School will also ensure that **classrooms are well and naturally ventilated**



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Response Measures to Communicable Diseases in Schools

We seek parents' support to keep schools a safe environment for students.

- If your child is unwell, please ensure that she stays at home and seeks medical attention if necessary.
- If your child is recovering from respiratory-related illnesses, please encourage her to exercise social responsibility (e.g., by wearing a mask, minimising social interactions with big groups).
- We appreciate your support and will continue to work with you closely.

Let us all do our part to exercise personal and social responsibility and stay safe.



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