

Reference No. MOECFSLTP2022\_0104

27 October 2022

Through the Principal

Dear Parents/Guardians

### Primary One (P1) Orientation for 2023 Intake

Welcome to Chongfu School.

To begin your child/ward's primary school journey, we would like to invite you and your child/ward to attend our P1 Orientation Day on Saturday, 5 November 2022.

This session is held as part of our efforts to help your child/ward transit better into Primary One. It is a good platform for students to familiarize themselves with the new environment and for parents to know more about the school before the academic year begins. Do note that this session is not compulsory. **Please indicate your attendance via Parents Gateway by Wednesday, 2 November 2022.**

Details of the orientation are as follows:

**Day/Date:** Saturday, 5 November 2022

**Time:** 8.45 a.m. to 11.00 a.m.

**Venue:** Tan Kah Kee Hall, Level 2

Reporting Time	Estimated End Time	Overview of Programme
8.15 a.m. to 8.45 a.m.  (at Tan Kah Kee Hall – Level 2)	11.00 a.m.	<p>Students will be engaged in activities in their respective P1 classrooms. <u>Please bring along the following:</u></p> <ul style="list-style-type: none"> <li>- water bottle</li> <li>- stationery (colour pencils, pencil and eraser)</li> </ul> <p><u>Attire:</u> Comfortable clothing and shoes</p> <p>Light refreshments will be provided for the students. Please highlight to the teachers if your child/ward has any dietary restrictions. You may then wish to pack some light snacks for your child/ward's consumption.</p> <p>Parents will be attending a separate briefing on administrative matters and preparation for the first week of school, while the students are engaged in classroom activities.</p>
<p>Please enter the school through the school's main gate.</p> <p>Teachers will be present to welcome the P1 students and direct parents to the school hall.</p> <p>*If you are driving, please park your vehicle at any of the nearby HDB carparks.</p> <p>Please refer to the Programme Outline and Preparation Checklist attached below for more details.</p>		

Lastly, the school strongly encourage you to get the following ready before your child starts school in January 2023. More information and the links to the following are available on the school's webpage – [Preparing for Primary One for 2023](#).

1. GIRO and Enrichment Programme Standing Order (EPSO) for Edusave Account

Application for GIRO and EPSO is strongly encouraged. The GIRO arrangement covers deductions for your child/ward's monthly school and miscellaneous fees, while the EPSO is to cover payment for enrichment programmes and related school charges for your child/ward. The EPSO will remain valid throughout your child's/ward's school years. The school will seek your consent for your child's/ward's participation in the enrichment programme before deducting from the EPSO. A copy of the GIRO form will be provided in the orientation kit for your completion.

2. Declaration on Medical/ Special Education Needs (SEN) Conditions

To help us understand your child/ward's medical or SEN conditions, please submit the declaration via this [form](#) by 18 November 2022.

3. Financial Assistance Scheme (FAS)

The Ministry of Education provides financial assistance to Singaporean students studying in our Government and Government-Aided Schools who need financial assistance for their studies. Application for FAS is available online at <https://go.gov.sg/moe-efas>. Alternatively, you can also submit via hardcopy application form which is available from the school's General Office. The completed hardcopy application form together with the required documents should be returned to the General Office, preferably by 18 November 2022.

4. School Essential Supplies

Purchases for all essential school supplies may be made on this day at the booths set up by the respective vendors. Please note that the payment mode for all purchases is by cash/PayNow (for bookshop) and cash/PayNow/PayLah (for uniform) on this day. The other dates for the sale of textbooks and school uniform are available at the school's webpage. Purchases can also be made online from the vendors' websites.

5. Application for School Bus and Student Care Services

Our school bus transport vendor is Tong Tar Transport Service Pte Ltd, while Big Heart Student Care is the vendor for our school-based student care services. Parents/guardians can liaise with these vendors directly for engagement of their services. If you need student care services, please register your interest with them by 11 November 2022. If you require school bus services, please register by 30 November 2022.

6. Parent Support Group (PASSION)

To support our school's objectives in developing our students, we would like to invite you to join the PASSION. Interested parents/guardians may sign up online on the school webpage.

For further enquiries, you can contact the school's General Office at 6758 5527.

We look forward to seeing you and your child/ward on Saturday, 5 November 2022.

Yours sincerely,



Mdm Foo Mui Chuw  
Principal

**Programme Outline for Primary One Orientation 2022**

TENTATIVE TIME	PROGRAMME		VENUE
8.15 a.m. – 8.45 a.m.	Registration for P1 students and parents at the back of the hall		<b>For P1 students and parents/guardians:</b> Tan Kah Kee Hall (Level 2)
8.45 a.m. – 9.30 a.m.	Welcome Address & School Concert Performance		
9.30 a.m. – 11.00 a.m.	<ul style="list-style-type: none"><li>Briefing for parents/guardians on administrative matters and preparation for the first week of school.</li></ul>	<ul style="list-style-type: none"><li>Students leave the hall for classroom experience</li></ul>	<b>For P1 students:</b> P1 Classrooms (Level 3) <b>For parents/guardians:</b> Tan Kah Kee Hall (Level 2)
Upon completion of the briefing, parents/guardians may proceed to do the following:			
From 11.00 a.m.	<ul style="list-style-type: none"><li>Pick up your child/ward from the P1 classrooms</li></ul>		Classrooms (Level 3)
	<ul style="list-style-type: none"><li>Apply for Non-Mother Tongue Language</li><li>Apply for Financial Assistance Scheme (FAS)</li></ul>		General Office (Level 1)
	<ul style="list-style-type: none"><li>Purchase of school uniform, PE attire, school shoes and socks</li><li>Make enquiries for school bus services</li></ul>		Basketball Court (Level 1)
	<ul style="list-style-type: none"><li>Purchase of textbooks and stationeries</li></ul>		CCA Room (Level 1)
	<ul style="list-style-type: none"><li>Sign up for Alumni enrichment programmes (Information will be provided in the Orientation Kit)</li></ul>		Piece of Mine (Level 1)
	<ul style="list-style-type: none"><li>Sign up to become a member of the Parent Support Group (PASSION) / Dads for Life</li></ul>		Canteen Walkway (Level 1)

### Preparation Checklist For Parents/Guardians

Things to get ready for Primary 1	Check
I have submitted the declaration on Medical/ Special Education Needs (SEN) Conditions by <b>18 November 2022</b> at the following link: <a href="https://form.gov.sg/6350c016e765ca0012187d07">https://form.gov.sg/6350c016e765ca0012187d07</a>	
I have applied for GIRO arrangement for deduction of school fees and charges by submitting the completed GIRO form to the school's General Office by <b>24 November 2022</b> .	
I have applied for Enrichment Program Standing Order (EPSO) for Edusave withdrawal at the following link by <b>24 November 2022</b> : <a href="https://form.gov.sg/5be24a1bb3f842000fdc4e59">https://form.gov.sg/5be24a1bb3f842000fdc4e59</a>	
I have purchased or can arrange to purchase the following school essential supplies: 1) Textbooks and Stationeries 2) School Uniform	
I have read the "Information for Parents" provided in the orientation kit.	