

INFOSHEET- HOME-BASED LEARNING (HBL)**A What is HBL?**

Home-Based Learning (HBL) days are days where students' learning takes place at home. It is part of Blended Learning and will be conducted on a regular basis throughout the school year.

The focus for HBL is to inculcate self-directed learning in students.

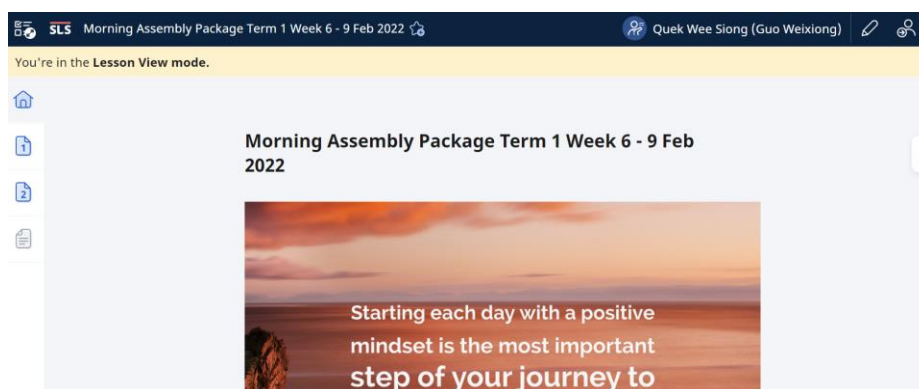
Please refer to [Annex A: HBL Timetable 2023](#)

B Pre-HBL

1. Check that you have the login ID and passwords ready for all the systems (Zoom, Google Meet, SLS, iAMS, etc) that you will be using.
 - You may want to test them out before HBL days and look for your teachers to reset your passwords when necessary.
2. If you need to reset your passwords, you may go to the school website's *Useful Link > Students > Password Reset* to fill in a Google form to request for password reset.

C HBL Days**Morning Assembly**

1. Log in to Student Learning Space (SLS) to access the Morning Assembly Package (MAP) in SLS. Read the announcements and positive messages to start your day.



2. Do a simple check-in poll.

Poll 1 🗳️

How are you feeling today?

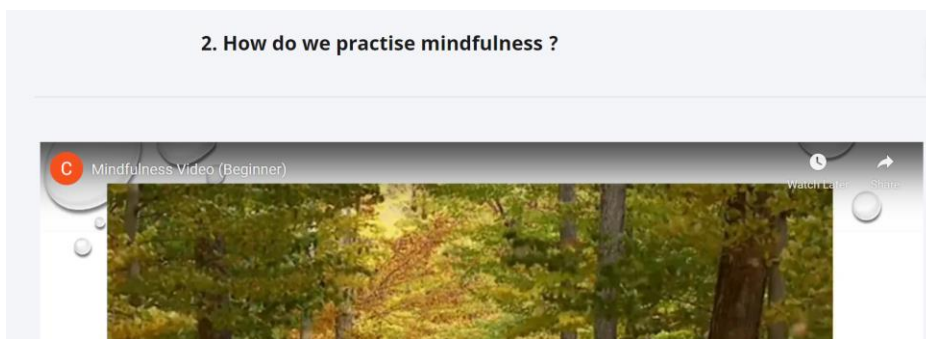
☐ Great

☐ Good

☐ Okay

☐ Not too good

3. Do you own Mindful Breathing by clicking on the Mindful Breathing video clip.



4. **The MAP can only be accessed between 7:30 and 7:50am on the HBL day.** You are required to read all the announcements, check-in and do your own mindful breathing **by 7:50am.** Attempting the MAP would mean you have attended the Morning Assembly.
5. Your Form Teacher will let you know if they prefer to meet you face-to-face via Google Meet or Zoom.
6. If you did not access the MAP between the stipulated time, your attendance will be marked as Absent (AB). The Discipline Master will follow up with students who are absent on HBL when they return to school.
7. You should wear school-related attire (e.g. PE or CCA-related T-shirts) whenever you are having online lessons.
8. No temperature taking is necessary on HBL days.
9. Please refer to the following Annexes on how to go to Announcements and Log in to Zoom or Google Meet:

Annex A – HBL Timetable 2023

Annex B – How to access Announcements page on SLS

Annex C – Students' Guide for Zoom

Annex D – Students' Guide for Google Meet

Annex E – Students' Guide for New SLS Interface

Annex F – HBL Info Slides for Students

Annex G – CCHY SIL FAQ for Students (2023)

For more information on SLS, you can access the following URL after you have logged into SLS.

<https://docs.learning.moe.edu.sg/sls/students/user-guide/vle/student/index.html>

Commencement of HBL

6. Asynchronous lessons means that your teachers will not conduct face-to-face lessons with you. All lessons by default will be asynchronous.
7. Synchronous HBL lessons are online face-to-face lessons that your teachers conduct with you. Your subject teacher will inform you if there are synchronous lessons to be conducted.
8. Your teachers will post the lesson instructions on SLS Announcements page.
 - Look for announcements with HBL lessons and instructions (refer to Annex B for guide).
 - Your teachers will provide you lesson-related information or meeting invitations to meet them online.
9. Start your HBL by doing the following:
 - Look through all the announcements and HBL lessons you need to do for the day.
 - Decide the order of the HBL lessons you want to attend to. It will be helpful to draft a simple and quick schedule for all the HBL lessons.
 - Pace your learning. Do not leave it until the end of the day.
 - Should you have any questions, you can either ask your classmates or your subject teachers.

Tier 2 and Tier 3 Students

1. For students who have been identified to be in the **Tier 2 category** (*e.g not performing well in the subject*), you might be called back on HBL days for additional learning support between 1 to 3 pm.
2. For students who have been identified to be in the **Tier 3 category** (*e.g not meeting promotion criteria*), you will be called back on HBL days for learning from 8 am to 12 pm.
3. You will no longer be in this category if you have shown improvement in your learning attitude and subject's performance.

D Post HBL

10. Return to school and carry on your learning in class.
 - Lessons will carry on from where it left off and there will be no recovery lessons. Therefore, it is important that you are self-directed and carry out your learning seriously and actively.
11. **There will be consequences if you were absent from HBL lessons, or are tardy in your submission of assignments without any valid reasons.**
 - Consequences for HBL lessons are the same as those on normal school days.

Home-based Learning – Curriculum Coverage**Before HBL Day**

- Make sure login and passwords are up to date
- If need to reset password:

**On HBL Day**

- Log in to SLS and access the Morning Assembly Package **between 7:30 and 7:50.**
- Plan your schedule on when and the order you want to carry out
- Carry out your learning and SIL. Remember to take short breaks
- Attend Sync lesson between 2 to 4pm (if any)

**After HBL Day**

Lesson as normal, make a note about your learning and clarify with subject teachers if need be.

My HBL Checklist

Instruction: Place a ✓ to each item in the checklist if you have successfully completed it.

Pre-HBL		Yes (✓)
1.	I am able to login to my Icon account.	
2.	I am able to login to my SLS account.	
3.	I am able to access Google Meet from my Personal Learning Device (PLD).	
4.	I am able to access Zoom from my PLD.	
5.	The front web-camera and microphone of my PLD are working.	
6.	I know where to find help when I encounter any technical issues during my HBL days.	
7.	I have informed my family about my upcoming HBL days so that they can make the necessary arrangements.	
On HBL Days		
8.	I am able to access the Morning Assembly Package on the SLS Announcements page.	
9.	I wear proper attire for my Synchronous (face-to-face) lesson.	
10.	I have reported my attendance to my FTs.	
11.	I have login to SLS and read the announcements for the HBL lessons.	
12.	I am clear about the lessons/tasks that I need to do on my HBL day.	
13.	I am able to clarify with my classmates or subject teachers when I have questions.	
14.	I make it a point to attend any live lessons by my teachers, either in Google Meet or Zoom.	
15.	I create a simple time schedule to plan and manage my lessons/tasks on HBL day.	
16.	I observe online etiquette when I am online.	
Post-HBL		
17.	I have completed all the given lessons/tasks for the HBL day.	
18.	When I have questions about my HBL lessons, I make a note and clarify with my subject teachers when I am back in school.	