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General 063/02/2020 6 February 2020

Dear Parent/Legal Guardian/Caregiver,

In view of the MOE announcement on the additional precautionary measures against the 2019 Novel Coronavirus Infection on 4 February 2020, the school has taken the following safety measures:

## 1. Visitors to School

Visual screening and temperature checks are adopted for visitors including vendors, coaches and instructors. They are requested to declare their travel history and those with fever (above 38° C) or flu-like symptoms are not permitted to enter the school premises.

## 2. School activities

To minimise the congregation of students in large numbers:

- a. Flag-raising Ceremony will continue to be carried out in the classrooms where your child/ward will have his/her temperature taken before the start of lessons.
- b. Mass assembly programmes and large scale events have been scaled down to small groups distributed to various venues.
- c. Outdoor learning journeys with exposure to large crowds have been reviewed and your child/ward will have his/her temperature taken before the start of any activity outside the school.
- d. CCAs and after school programmes will be conducted in smaller groups.
- e. The Learning Beyond Classroom programme scheduled 25 28 February 2020 has been reviewed and activities are scaled down to reduce large group gathering. The original Secondary 3 camp will be postponed to May as a post-exam activity.

## 3. Hygiene practices

To ensure the well-being of staff and students, there is regular cleaning and disinfecting of school premises such as canteen, classrooms, toilets and study areas. Staff and students have been educated on good personal hygiene practices and responsible social behaviour to avoid getting the flu.

The school will continue to monitor the situation closely and take the necessary measures, with direction from MOE. We thank you for your support during this period.

Mr Tan Yee Kan

Principal