



## Clementi Primary School

8 Clementi Avenue 3 Singapore 129903 Tel: 67797449 Fax: 67732898 Email: admin\_clementi\_ps@moe.edu.sg

25 April 2022

CTP/2022/SDT/022

Dear Parents / Guardians,

### **Clementian-Teacher-Parent (CTP) Conference 2022**

In 2021, our annual CTP Conference pivoted to an online platform due to the Covid-19 pandemic and the Safe Management Measures (SMMs) that were put in place. This year, as Singapore transits to the endemic stage of Covid 19 with revised SMMs, the school will revert to the face-to-face format for **CTP Conference 2022** by inviting parents / guardians to come to school to meet your child / ward's form teachers. Your child / ward's report books will also be handed to you during the meeting.

The CTP Conference 2022 will take place on **Thursday, 26 May 2022 and Friday, 27 May 2022 (two full days)**. Each session will be **15 minutes** long. Your child / ward's form teachers will post meeting slots for you to book via **Parents Gateway App** on **Thursday, 28 April 2022**. Each conference will be kept within the booked time slot. We seek your understanding and cooperation to keep the conversation within the time slot so that other parents can meet the teachers at the allocated slots.

As part of the school's ongoing efforts to develop Clementians as active and reflective learners, Clementians will be given the opportunity to develop their learning portfolio. This learning portfolio, both physical and digital, allows Clementians to continually build content progressively through their years in Clementi Primary School, thereby allowing them to monitor their own learning progress and reflect on their learning experiences.

In regular consultations with their subject teachers, the learning portfolio is part of every Clementian's self-assessment of his / her learning, and the deliberate thought process of planning and putting together the learning portfolio helps to develop them as active learners. The learning portfolio also enables you to better understand your child / ward's learning progress and areas of interest / concerns.



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During this conference, your child / ward will share about his / her school experience in Semester 1 as part of their learning process and reflection, having had the unique opportunity to complete learning tasks both in school and via online platforms. If you have any questions that you would like your child / ward's form teachers to address during the session, please submit your questions by clicking on the link or by scanning the QR Code below:



Link: <https://forms.gle/iz7zDSNejAP3dnhw8>

**Do note that Wednesday, 25 May 2022 is the last day that Clementians will attend lessons in school for Term 2.** Your child / ward is required to attend the CTP Conference with you. He / She is to put on the school uniform, white shoes and socks when attending the CTP Conference as it is an official school event.

Thank you for your kind understanding and cooperation. We hope that you will have a meaningful CTP Conference with your child / ward and his / her form teachers this year.

Yours sincerely,

Student Development Team

Cc: Principal



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# 01. WHAT IS A LEARNING PORTFOLIO?

## WHAT IS A LEARNING PORTFOLIO?

A compilation of a Clementian's  
**BEST** works throughout the year!

It includes online/ hard copy artefacts  
– works that you are **proud** of.

These works are a representation of  
your **learning** and **growth** in school.

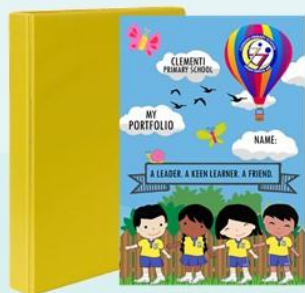




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## OUR CTP LEARNING PORTFOLIO



### Physical Learning Portfolio

★ To store hard copy work.



### Digital Learning Portfolio

To store soft copy / online work.



## OUR CTP PHILOSOPHY

**EVERY CLEMENTIAN CAN  
LEARN AND ACHIEVE.**



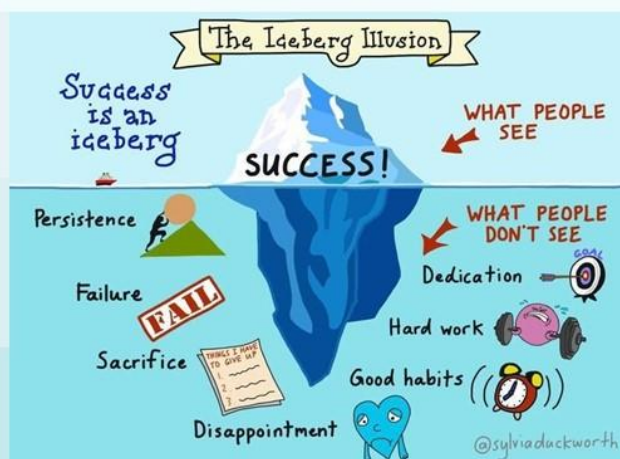




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# GROWTH MINDSET



02.

## REVIEWING MY 2022 GOALS





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# MY GOALS FOR 2022



## BEHAVIOURAL

What was my learning attitude like this year?  
Am I a keen learner?  
Can I be more focused or more resilient towards my own learning?



## ACADEMIC

Was I able to achieve the learning objectives of the lessons?  
How do I know I have understood?  
Do I explore multiple ideas in a unique way?

# BENEFITS OF A LEARNING PORTFOLIO



Tracks your  
**learning  
progress**

Highlights your areas  
of **strengths/interests**



Develops  
you as an  
**active  
learner**

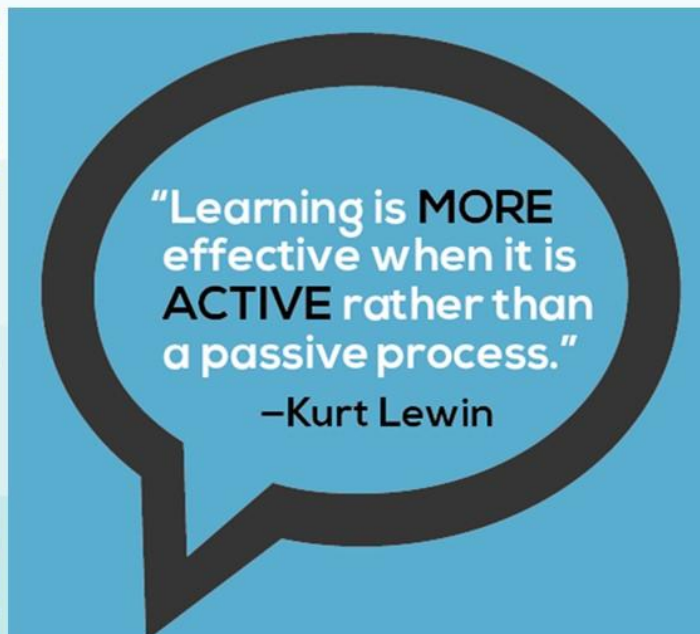
Provides  
**opportunities** for  
dialogue





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## WHEN WILL I SHARE MY PORTFOLIO?



You will be sharing your learning portfolio with your parents/guardian and teachers during **CTP Conference**.



The **CTP Conference** will be held on **26 and 27 May 2022**.





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## BOOK A SLOT ON PG APP



Your parents will receive a notification letter on **Monday, 25 April 2022**.

The letter will inform your parents / guardians on the booking system for CTP Conference 2022 which will be done via **Parents Gateway App** on **Thursday, 28 April 2022**.

They can only book 1 slot.



## 03. PREPARING MY LEARNING PORTFOLIO





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### TIMELINE

#### April 2022

Create your digital portfolio on STUDENTS ICON.



#### May 2022

Choose your **best** works across all subjects and start preparing for CTP Conference!



#### CTP Conference 26/27 May 2022

Share about your learning portfolio with your parents/guardian and form teachers.



### HOW DO I CHOOSE MY ARTEFACTS?

Select a few simple artefacts that represent your **goals/ learning experiences** for each subject.

**Examples:** Online and/or hard copy work, quizzes, journals, SAR, photos, drawings etc.



**Do not worry**, your subject teachers will guide you along!





## SAVING MY ARTEFACTS

### STEP 1

Create a folder  
on Google  
Drive  
(e.g. P1 Learning  
Portfolio 2022)

### STEP 2

Copy or Save  
the artefacts  
into the  
Google Folder

### STEP 3

Name the  
artefacts  
accordingly.



## REFLECTING ABOUT MY LEARNING



How do the artefacts  
show my areas for  
improvement?



How will I work  
towards my goals  
in 2022?



How do the  
artefacts show  
my strengths/  
interests/  
passion?



Have I shown  
these learning  
dispositions?

- Critical and inventive thinking
- Growth Mindset
- Learning Motivation



How can my  
parents/  
teachers  
support me?





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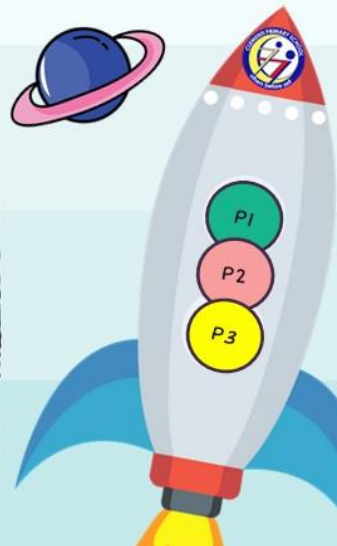
## HOW DO I SHARE MY PORTFOLIO?

### SHOW & TELL

Live oral  
presentation in  
front of parents/  
guardian and  
teachers.

### VIDEO/AUDIO

Recorded oral  
presentation  
played for  
parents/  
guardians.



## HOW DO I SHARE MY PORTFOLIO?

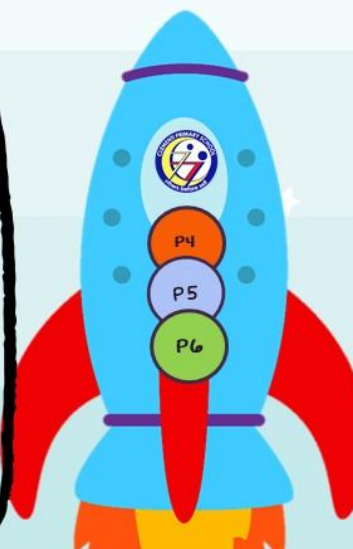
### POWERPOINT

Create a presentation  
on **Google Slides** to  
share your learning  
experience with your  
parents/ guardian  
and teachers.



### EMAIL

Craft an email to  
share your learning  
experience with your  
parents/ guardian  
and teachers.







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## HELPFUL MANUALS FOR CLEMENTIANS



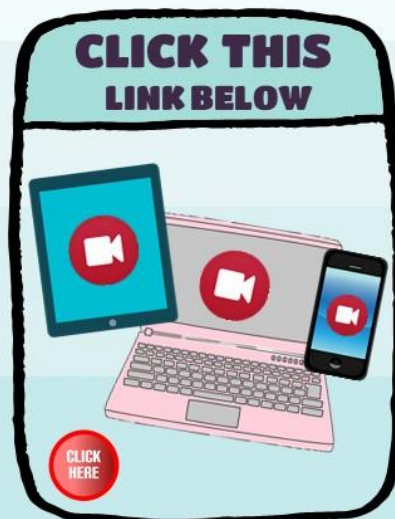
How to create a learning portfolio?



How to create a presentation on Google Slides?



How do I send an email?



Thank you!

Link for Briefing Slides and Manuals: <https://bit.ly/ctplearningport>