



Clementi Town Secondary School

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12 September 2025

Dear Parents/Guardians of Sec 4 and 5 students,

UPDATES ON TERM 4 SCHOOL ACTIVITIES

1 We would like to update you on school activities taking place in Term 4.

General Examination Instructions for Secondary 4s and 5s and Curated Timetable for Students Taking the N Level Examinations (19 to 25 September 2025)

2 The GCE N Level examinations will be taking place from 15 September to 14 October. There will be no need for students to report to school if there are no examinations for them on the day. Students are encouraged to refer to their personalised entry proofs for detailed information and be familiar with their examination schedule.

3 To support our students' continued learning during the N Level examination period, **students taking Normal Academic subjects will return to school on 19, 22, 23, 24 and 25 September**, following a customised timetable for their remaining subjects, as they will not have any examinations on these dates. Parents and students can refer to the customised timetable [here](#). Students taking Normal Technical subjects will continue with their examinations as scheduled. All students taking the GCE N Level examination will return together on Friday, 26 September for their Farewell Ceremony, with further details below.

4 The GCE O Level examinations (written papers) will be taking place from 16 October to 10 November. Students are to refer to their personalised entry proofs for detailed information and be familiar with their examination schedule. We wish our students taking N Level and O Level examinations all the best.

Farewell Ceremony for Graduating Students (26 September 2025)

5 The Farewell Ceremony for our graduating cohort will be held on Friday, 26 of September, marking the last day of school for our Secondary 4 and 5 students. This ceremony will serve as a meaningful moment of reflection, gratitude and giving thanks as we send off our graduating students with our heartfelt best wishes. On the day of the ceremony, the graduating cohort will report to the hall at 10:00 a.m. for their final inter-house activities, bringing their secondary school journey at CTSS to a memorable close. The Farewell Ceremony will take place from 11:50 a.m. to 12:50 p.m. during the CCE period in the School Hall. We look forward to celebrating this important milestone together and sending off our graduates as one CT family.

School Safety and Security

6 All drive-in and walk-in parents/guardians must adhere to the following security procedure before entering the school compound:

- . Report to the Security;
- . Register your purpose of visit;
- . Declare your health and wellbeing;
- . Paste the sticker provided by the Security Guard visibly on shirt/blouse.

This will facilitate the school in tracking visitors during an emergency. We thank you for your cooperation in advance.

Graduation Dinner 2025 (20 November 2025)

7 Graduation Dinner 2025 will be organised for our Secondary 4 and 5 students to celebrate the joyful milestone of completing their secondary school journey together. It will be held on Thursday, 20 November 2025 at NTU @ One-

North, from 6:00 p.m. to 10:00 p.m. A Parents Gateway notification has been sent to you seeking your consent for your child/ward to attend the event, with further details shared with students in their level Google Classroom. We look forward to your support in allowing your child/ward to participate in this special celebration.

Conclusion

8 While my staff and I continually seek to create a conducive environment for meaningful learning and caring relationships in the school community, your partnership is most important. As we move towards the school examination period, some of our Clementeens may feel anxious. They may also have expectations of themselves to achieve and will likely be facing more stress than before. Let us play a supportive role to our child/ward. I would like to offer some suggestions below:

- a. Guide them to have sufficient sleep daily (preferably between 7 to 8 hours).
During rest, the brain is organising and processing the input received earlier in the day, and storing the learning in long-term memory. When students are well-rested, they are better able to focus the next day.
- b. Manage their stress through taking part in activities that the family enjoys together.
For example, exercise, taking walks or spending some time with your child on an area of his/her interest can be relaxing and provide the recharge he/she needs.
- c. Break up the revision tasks using the *Pomodoro Technique*.
This technique can help them to organise their learning into manageable chunks, feel confident to get started, and build momentum. You can find out about the *Pomodoro Technique* as well as other personal productivity ideas which the school has shared with all students, as part of Self-Initiated Learning, [here](#).

9 In closing, I thank you for your partnership with us through the years of your child/ward's secondary school journey in CTSS. It is my sincere wish that all Clementeens will graduate from CTSS with the passion to learn and they will contribute to make a positive and impactful difference to the lives of others. It has been our privilege to see the growth and development of your child/ward in the past 4/5 years. I wish you, and your child/ward, all the very best in the next phase of his/her education journey.

Yours sincerely,

Mdm Rasidah Bte Rahim
Principal

(This is an electronic letter. No signature is required.)