

# Primary 2 Parents' Briefing

## Principal's Address



**Damai Primary School**

Confident Individuals | Thinking Learners | Engaged Leaders

24 January 2022

# Welcome To All Parents

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- **Hope 2022 started well and safe**
- **Looking forward to a strong partnership for 2022**



# Agenda

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<b>Principal's Briefing</b>	<b>Year Head's Briefing</b>
1. Introduction of School Personnel	1. General Matters
2. School Vision, Mission and Values	2. Assessment Matters
3. Parents - Partners in Education	3. Holistic Reporting
4. Social Emotional Learning (SEL)	4. P2 Level Programmes for the Year
5. Other Important Matters	5. Upcoming Parents' Engagement
	6. Parents Kit – Starting School Right
	7. Interaction & Briefings – Form Teachers in the Form Class

# **Year Head / P2 Level Manager / P2 Form Teachers**

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<b>Class</b>	Mrs Nadira Khan	Year Head Lower Primary
<b>2A</b>	Ms Rasul Bee Bee Khan	Form Teacher
<b>2A</b>	Miss Karen Chan Gar Lam	Form Teacher
<b>2B</b>	Ms Nabilah	Form Teacher
<b>2B</b>	Mdm Sabrina	Form Teacher
<b>2C</b>	Ms Janice How	Form Teacher
<b>2C</b>	Mdm Nur Azlin	Form Teacher
<b>2D</b>	Mrs Lim Hwee Wan	Form Teacher
<b>2D</b>	Mdm Koo Swee Ying	Form Teacher / P2 Level Manager

# **Year Head / P2 Level Manager / P2 Form Teachers**

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<b>Class</b>	Mrs Nadira Khan	Year Head Lower Primary
<b>2E</b>	Mdm Ng Hui Lan	Form Teacher
<b>2E</b>	Mdm Sanisa	Form Teacher
<b>2F</b>	Ms Nashitah	Form Teacher
<b>2F</b>	Mr Johnny Low	Form Teacher

# Our Vision

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**Confident Individuals  
Thinking Learners  
Engaged Leaders**



# Our Vision

<b>Confident Individuals</b>	<b>who demonstrate SPARK values, communicate effectively and want to make a difference</b>
<b>Thinking Learners</b>	<b>who think critically and innovatively, and learns collaboratively</b>
<b>Engaged Leaders</b>	<b>who care and have the courage to want to contribute</b>



# Our Mission

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*To Nurture and Empower  
every Damaian  
to Learn, Grow, and Lead*



# Our **SPARK** Values

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**S**incerity to self and others

**P**assion for learning

**A**spiration to succeed

**R**esilience in life

**K**indness to all



# Our SPARK Values

***“Every Damaian has self-discipline to uphold our SPARK values.”***

Sincerity to self and others	Honesty / Care / Respect
Passion for learning	Responsibility / Self-directed / Curiosity
Aspiration to succeed	Commitment / Seek to improve
Resilience in life	Perseverance / Adaptability
Kindness to all	Helpful / Empathy

# Good Discipline

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- The school believes that good discipline is an important factor to help create positive school with a conducive environment for our students
- We try our best to teach and instil self-discipline in all Damaians
- All Damaians need to know our school rules



# Parents are important partners in education

- **T**rust is the foundation
- **R**emember the child as our focus
- **U**nderstand our shared responsibilities
- **S**eek common ground
- **T**ogether, we work towards common goals



# Parent-Teacher Communication

- At DPS, we value parent-teacher communication via
  - Student Handbook
  - Emails – available on school website/Welcome Letter
  - Phone calls – via school line **64456483**
  - Meetings
  - **Parents Gateway (PG)**
  - School Website
  - Letters to Parents
  - Parents' Conferences
  - Parents-Teacher Meeting



# Parent-Teacher Communication

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- First point of contact – Form Teachers / Subject Teachers
- Level-related matters – Year Heads
- School-related matters – Admin Manager / School Leaders
- School is still the best point of contact

# Parent-Teacher Communication

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- Seek parents' understanding for the following:
  - Teachers can be contacted during school days between 7.30 am and 5.30 pm
  - Teachers may only be able to respond on the next working day if they are not contactable or unable to access their email promptly during the day or if the queries and / or requests are made beyond the school hours
  - Teachers will try their best to respond to all queries and feedback within 3 working days. For complicated matters / issues, we seek your understanding that more time may be required to resolve them before we get back to you.

# Parent-Teacher Communication

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- Seek parents' understanding for the following:
  - Teachers are not expected to respond to parents' and students' queries during the weekends except for emergencies.
  - If the queries and / or requests made during school hours are urgent, please contact the school's General Office for assistance.
  - Teachers are not expected to provide their personal phone number to parents.

# Principal's Monthly Letter to Parents

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- Keep a look out for the Principal's Letter to Parents
- Important information is available for parents to allow you to keep posted of the school matters

# Attendance in School

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- Your child's attendance in school is important and compulsory
- Only when your child is in school will we be able to nurture him/her
- Let's work to support your child to have a good start to P2 in 2022



# Attendance in School

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- Help our children to cultivate the good habit of responsibility and punctuality in primary school
- Students are to report to the classrooms for attendance-taking and morning assembly by 7.30 am
- Ensure your child be in school 5 to 10 min before 7.30 am to give them time to reach the classrooms for morning assembly
- Students who are not in school by 7.30 am to participate in flag-raising together with the student population, will be deemed late for school
- Habitual late-coming will be noted and included in student's behaviour record which will impact the conduct grade of the students

# Social Emotional Learning (SEL)

- Social Emotion Learning refers to the acquisition of skills for students to:
  - Recognise and manage emotions
  - Develop care and concern for others
  - Make responsible decisions
  - Establish positive relations
  - Handle challenging situations effectively

# Social Emotional Learning (SEL)



- SEL competencies can be categorised into five interrelated domains:
  - Self-awareness
  - Self-management
  - Social awareness
  - Relationship management
  - Responsible decision making

SEL Competencies	Domains	Description
<b>Self Awareness</b>	Relate to the understanding of self which helps in managing one's emotions and personal behaviours	A person who understands his own emotions, strengths, inclinations and weaknesses is able to develop positive self-concept and self-worth.
<b>Self Management</b>		A person who manages himself effectively is able to manage his own emotions, exercise self-discipline and display strong goal-setting and organisation skills.

SEL Competencies	Domains	Description
<b>Social Awareness</b>	Relate to one's social interactions	A person who has social awareness is able to accurately discern different perspectives, recognise and appreciate diversity and demonstrate empathy and respect for others.
<b>Relationship Management</b>		A person who manages relationships well is able to establish and maintain healthy relationships through effective communication and is able to work with others to resolve conflicts.

SEL Competencies	Domains	Description
<b>Responsible Decision Making</b>	Relate to how one handles oneself, relate to others and deal with challenging situations when making moral and ethical choices	A person who makes responsible decisions is able to identify and analyse the implications and consequences of decisions made based on sound moral considerations.

# Outcomes of SEL

- Through SEL, our students acquire **skills**, **knowledge** and **dispositions** to manage self and relationships effectively and make responsible decisions essential for personal and social well-being.
- Research shows **a strong link** between SEL and student outcomes in the areas of mental well-being, character development, school success, career success and responsible citizenship.

# Damaians to

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- Attend school regularly
- Take learning during lessons seriously
- Develop good study habits
- Complete homework and learning activities given
- Exercise self-discipline and diligence to revise daily
- Seek clarification and help from teachers, classmates or friends when they face difficulty
- Demonstrate Passion for Learning, Aspiration to Succeed and Resilience in Life

# Other Reminders

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- Proper PE attire – include name tag
- School driveway – drop and go
- Safety – utmost importance

Eg Follow rules, no parking on the red zone outside main gate; Be punctual in picking up your child;  
Help to keep to SMMs while waiting during dismissal

- Ensure your child brings a working TraceTogether Token daily
- Update school on your child's vaccination status via this link [January Letter Pg 3] <https://go.gov.sg/dpsvaccination>



# At Damai Primary School

- Provide a safe and conducive learning environment
- Have supportive and caring teachers and staff to journey with your children for their holistic development
- Be our supportive partners for your children
  - Work closely with the teachers
- Be the positive role models for our Damaians

Have a great 2022 ahead!

# RESILIENCE-FOSTERING INTERACTIONS

Give our Children S.P.A.C.E to grow

## S **UPPORT**

- Provide positive feedback
- Be willing to listen

## P **ROBLEM SOLVE**

- Reflect on setbacks together
- Guide your child to develop alternate plans

## A **FFIRM**

- Affirm strengths and efforts
- Use of effective praise

## C **HEER**

- Cheer your child on for every effort
- Celebrate all successes, even small ones

## E **MPOWER**

- Let your child make decisions
- Encourage your child to voice his/her ideas, and carry out the plans made

### PROVIDE ADEQUATE CHALLENGE

- Stimulating Environment
  - Provide opportunities for challenges
  - Nurture your child's talents
- Structure
  - Set consistent and realistic expectations
  - Maintain daily routines with clear boundaries
  - Assign responsibilities (e.g. household chores)
- Supervision
  - Monitor your child's progress
  - Look out for signs of distress



### PROVIDE HIGH SUPPORT

- Responsive Environment
  - Know your child's needs
  - Be present
- Role Modelling
  - Role model social skills
  - Be consistent in teaching and setting examples
- Reassurance
  - Encourage your child regularly and intentionally
  - Tell your child "I believe in you"



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## CHEER

## EMPOWER

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Ministry of Education  
SINGAPORE

# P2 Parents' Briefing



**Damai Primary School**

Confident Individuals | Thinking Learners | Engaged Leaders

Mrs Nadira Khan  
Year Head (Lower Primary)

# Information Presented

- Slides will be posted onto school website by 4<sup>th</sup> February 2022.

The screenshot shows the homepage of Damai Primary School's website. At the top left is the school's logo, which is a circular emblem featuring a torch and the text "DAMAI PRIMARY SCHOOL". To the right of the logo is the school's name "Damai Primary School" in blue. On the far right of the header are a search bar, a magnifying glass icon, and a "CONTACT US" button. Below the header is a navigation menu with links: OUR SCHOOL, HOLISTIC EDUCATION, SCHOOL EXPERIENCE, OUR STAKEHOLDERS, ACHIEVEMENTS, and QUICK LINKS. The main background image is a photograph of the school building, which is a modern, multi-story structure with extensive greenery on its roof and walls. Overlaid on this image is the text "Damai Primary School" in a large, elegant script font. At the bottom of the page is a footer containing copyright information and links to Terms of Use, Privacy Statement, Sitemap, and Report Vulnerability.

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# Agenda

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## Briefing by Year Head

- General Matters
- Assessment Matters
- Holistic Reporting
- P2 Level Programmes for the Year
- Upcoming Parents' Engagement
- Starting School Right – Parent Kit
- School-Parent Partnership
- Interaction & Briefings – Form Teachers in the Form Class

# Year Head (Lower Primary)

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- Mrs Nadira Khan

Email : nadira\_abdullah@schools.gov.sg

Telephone : 64456483

# Hey, are you feeling stressed?

Faced with many challenges in life? You can learn to tackle them.



## Tackling Exam Stress

- Start revision early.
- Stick to a revision timetable.
- Set realistic targets.
- Seek help when in doubt.
- Be prepared.



## Staying Positive

- Believe that you can face any challenge.
- See the positive side of any situation.
- Mistakes are not failures. Learn from them.
- Be strong.



## Managing Anger



## De-stressing and Relaxing

- Do not use hurtful words. Walk away.
- Take a few deep breaths.
- Think through the problem and resolve it calmly.
- Stay cool.

## HAVE YOU TRIED ANY OF THESE TIPS?

Share these tips with your friends and help them cope with their challenges too!

To find out more about managing your mental wellness, visit [www.hpb.gov.sg](http://www.hpb.gov.sg) or call HealthLine at 1800 2231313.

# Assessment Matters

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- Written assessment
- Oral assessment
- Activity-based assessment
- No weighted assessment and examinations in Primary 1 & 2

- ✓ Shorter assessments
- ✓ More and richer feedback
- ✓ Appropriate types of assessment

# HA Communication Modes

Communication 'Modes' (Evidence of Learning & Development)

**Pupil Portfolio**

**Pupil Holistic Report Card**

**Pupil Progress Card**

**Results Slip**

The collage includes:

- Pupil Portfolio:** An open book titled "MY PORTFOLIO" showing various children's drawings and activities.
- Pupil Holistic Report Card:** A document with a table showing student performance across subjects like English Language, Mathematics, etc., along with overall marks and a summary.
- Pupil Progress Card:** A card with a large circular graphic and text indicating progress or achievement.
- Results Slip:** A slip of paper with a grade (S1) and a short descriptive sentence about the student's performance.

(Achievement, Holistic Development, Growth, Progress)

**Child & Learning Environment**  
(Display of Children's Work: Physical /Digital)

# How will this benefit my child?

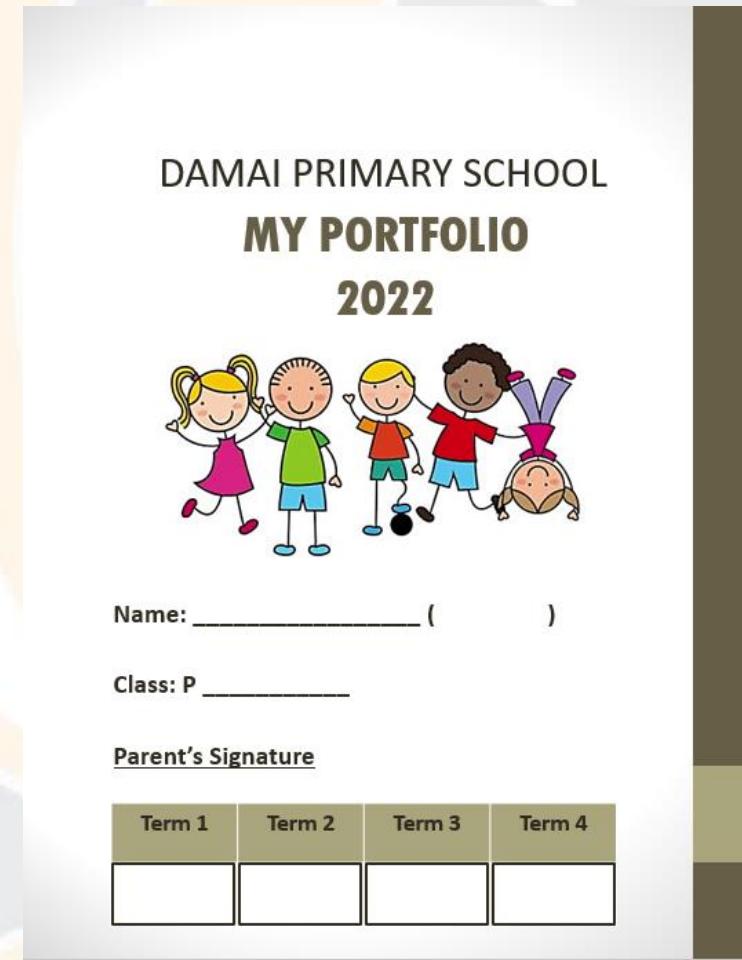
- More opportunities to show learning
- Caters to wider range of learning styles
- Regular and timely feedback

- More confident
- Motivated to learn
- Enjoys learning



# Holistic Reporting @ Damai

- In the black file, you will find your child's
  - ✓ Termly Reflections
  - ✓ Semester Progress Cards
  - ✓ Assessments – Weighted and Non-weighted
  - ✓ Certificates of achievement



# Holistic Reporting @ Damai

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- Promote reflective thinking
- Have a growth mindset
- Emphasise on how to improve
- Provide regular feedback on varied modes of assessment

# **General Matters - Attendance**

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**Students are to attend school daily unless they are unwell.  
They are also to be punctual for all school activities.**

Parents are advised to

- Inform the school on their child's absence in the morning
- Submit the following documents to school upon your child's return to school:
  - Medical Certificate from a doctor (for unwell cases)
  - Parent Letter

# Our Level Programmes

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- Start it Right Programme
- Road Safety Walk
- Values In Action Programmes
- Learning Journeys
- Learning for Life Programmes (LLP)
  - SPARKs@Play
- Applied Learning Programmes (ALP)
  - Digital and Media Literacy @ Damai
- Support Programmes
  - Learning Support – Maths (LSM)
  - Learning Support – English (LSP)

# Upcoming Parents' Engagement Session

- Parent Teacher Student Conference
  - 26<sup>th</sup> May 2022 (Thursday)

# Starting School Right



## Parent Kit

**Missed our  
last issue?**  
[Click here](#) for our  
previous Parent Kits



Ministry of Education  
SINGAPORE

# Welcome to the new school year!

To ensure our children transit smoothly back to school and complement the efforts of the school, we can equip our children with skills to enjoy their school life.

Read on to find out what you can do at home to help our children develop resilience, set good goals, and teach them how to relate to others.



# **1. Complement the school's efforts by knowing and supporting your child**

Encourage your child to reflect on their experiences in school by having regular conversations with them. By simply recalling and sharing what they have learnt and experienced, they reinforce their learning in school and reflect on their experiences.

These conversations also help us better understand their experiences and allow us to journey with them. Here are some conversation starters:



## **For Primary Students**

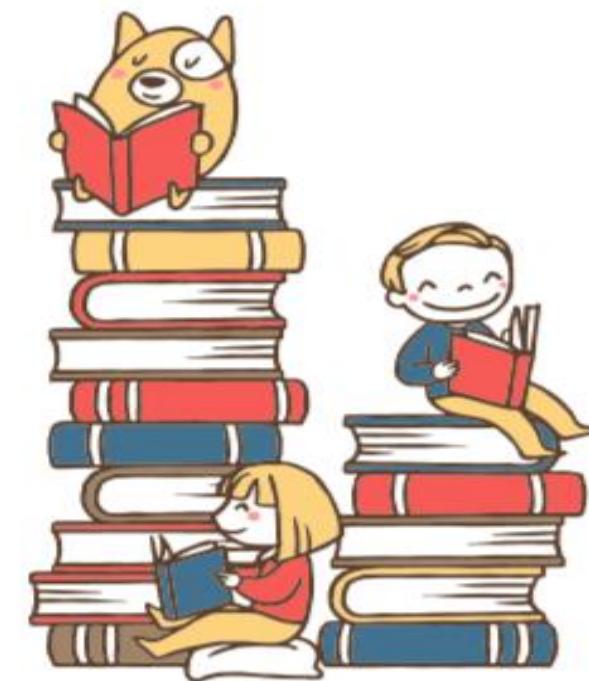
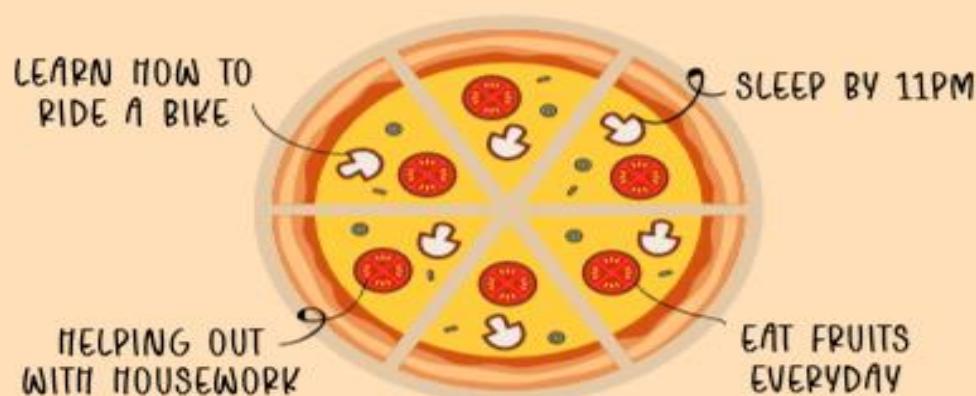
- What was your happiest moment in school today?
- Was there anything that didn't go well for you in school today?
- What are you looking forward to in school tomorrow?

## 2. Help your child think about what they want to achieve this year

These goals could be diverse and simple, like keeping notes for a certain subject, reading more, learning something new in a CCA, or even just wanting to be a kinder person this year.



For younger children, the first step is to slice their goals up into manageable portions. Instead of a chat, turn it into a fun, crafty activity! Check out our Instagram account for more details.



### **3. Help your child relate to others**

**A large part of what makes school memorable for our children is the friendships forged, but sometimes working up the courage to make new friends can be daunting.**

**Encourage your child to be kind to others by taking the initiative to talk to their schoolmates. Have your child ask them about their day. A simple "How are you?" and a word of encouragement can make someone's day!**



**Being kind is one way  
to make lots of friends!  
Check out our [Instagram  
post](#) for some tips.**



### 3. Help your child relate to others

#### For Primary Students

If your child is in a new class, encourage them to speak to one new person during recess. They could also try speaking to the classmate sitting nearest to them in class. Need tips? Here are some recommendations from some primary school children:

You talk to the person next to you by telling him your name. Then, you wait for him to tell you his. Then, you become friends!

– Brennan, 8 years old

First, breathe in and breathe out. After that, build up your courage so say, “Hi!” But, if the person is still uncomfortable to be your friend, give her some time. You can’t force other people to be your friend.

– Mabel, 8 years old

I would say, “Hi! Do you want to be friends?” I’ll say what my hobbies are.

- Danish, 10 years old



For more activities on making friends, check out the links below to Kindsville Times!

• [Kindsville Times Junior \(P1-2\)](#)

• [A-OK! \(P5-6\)](#)

• [Kindsville Times Adventures \(P3-4\)](#)

## 4. Help your child build resilience

Learning from challenges and difficult experiences makes us stronger. It is important to help your child adopt positive mindsets so that they develop the resilience and perseverance to overcome future difficulties.



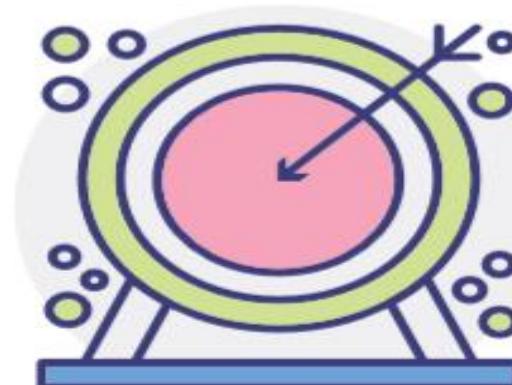
**What is a resilient child? It is a child who adapts positively despite setbacks and perseveres in the face of challenges.**

**Resilience can be nurtured! Here are some ways:**

**a) When faced with a challenge, guide them to set and move towards their goals.**

This encourages them to have a focus and move forward in the face of challenges.

Check out page 5 for how you can set goals with your child.



## **4. Help your child build resilience**

**b) Facilitate and practice the problem-solving process with them.**

**Remember S.O.D.A.S:**

- Identify the Situation
- Explore 2 to 3 Options within their control
- Think of Disadvantages of each option
- Think of the Advantages of each option
- Select the overall best Solution



**This will help them find alternative solutions to their problems and build their confidence in overcoming challenges.**

## **4. Help your child build resilience**

**c) If they are unable to think of a solution to their challenges and are feeling anxious, reframe their thinking by asking them these questions:**

**1**

**How do you feel about this situation? What's going through your mind?**



**2**

**Why are you feeling this way?  
What caused you to have these thoughts?**

**3**

**It might seem this way...  
but is there another point of view we can take?**

**4**

**Thinking about it again,  
how do you feel about the situation now?**

## 4. Help your child build resilience



### Try Gratitude Journaling!

Positive thinking can also be made into a daily practice. You can start a gratitude journal together with your child to remind them that despite the circumstances, there is always something to be grateful for. It's as simple as recording three things they are grateful for every day. These things could be as small as weekends with the family or an extra serving of their favourite dish during dinner.

When they are feeling down, reviewing their journal will help them recognise that there are always small moments of joy if we look for them.



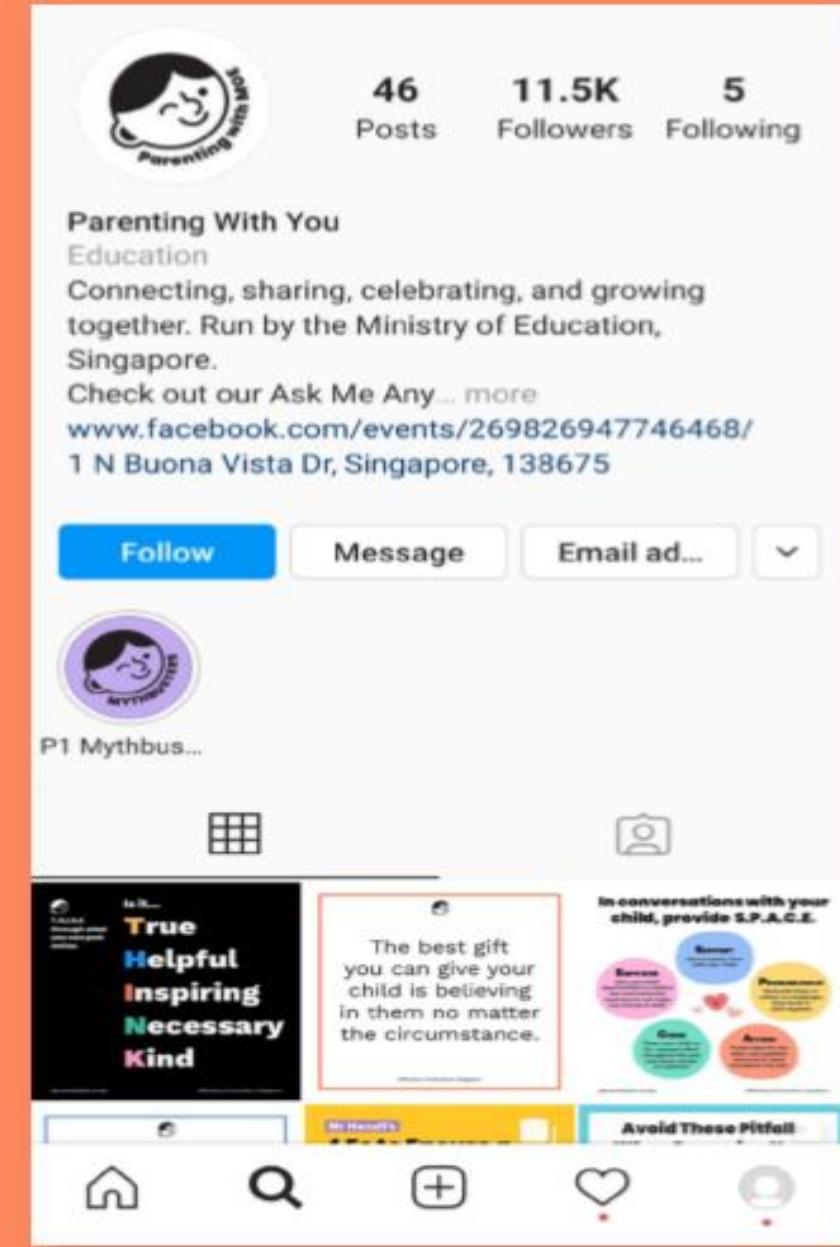
For more tips on building resilience,  
check out our tips [here](#).



# We want to share more than parenting tips with you.

Check out our Instagram page for parents to connect and celebrate the ups and downs of parenting, share tips and stories on the parenting experience, and grow together.

Follow us @parentingwith.moesg



# School-Parent Partnership



**Damai Primary School**

Confident Individuals | Thinking Learners | Engaged Leaders

# How can we support you better?



- Increased involvement of parents in their child's educational journey
- School-Home Partnership help to clarify what meaningful parent engagement looks like

# Partnering the School

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**1** Knowing  
your child



**2** Developing  
your child

**3** Keeping in  
touch with the  
school

# DEVELOPING GOOD HABITS

- How parents can help:

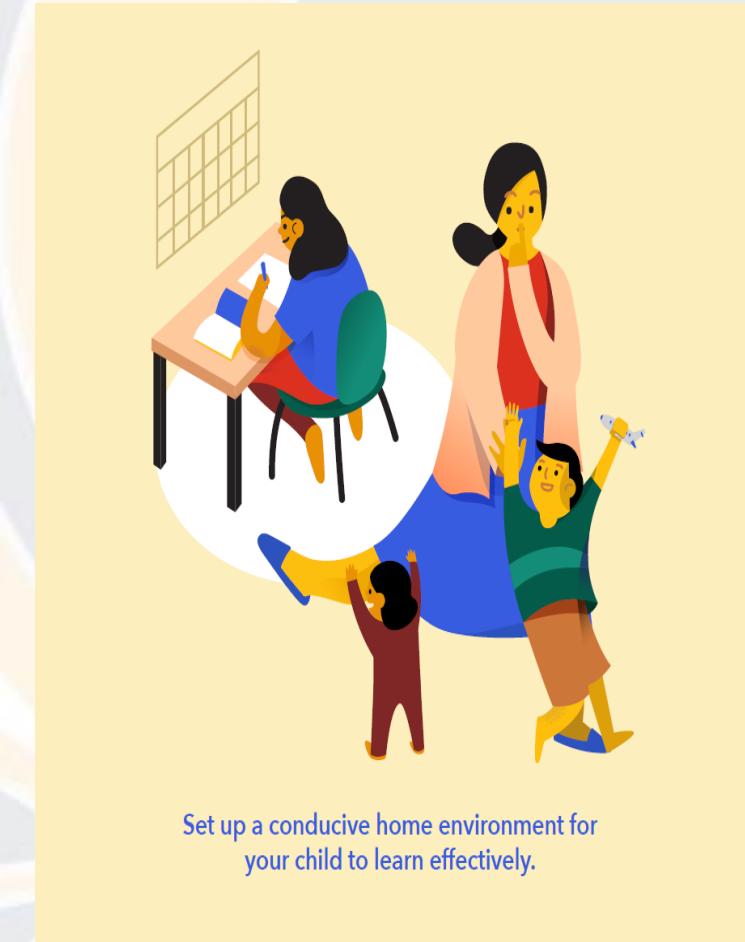
## *Routines at Home*

- Setting up a conducive home environment.

*e.g. At home, set up a well-lit desk and a study area*

*e.g. Parent could read with their children, set them housework etc.*

- Encourage your child to pack his/her own schoolbag and bring required items to school



Set up a conducive home environment for your child to learn effectively.

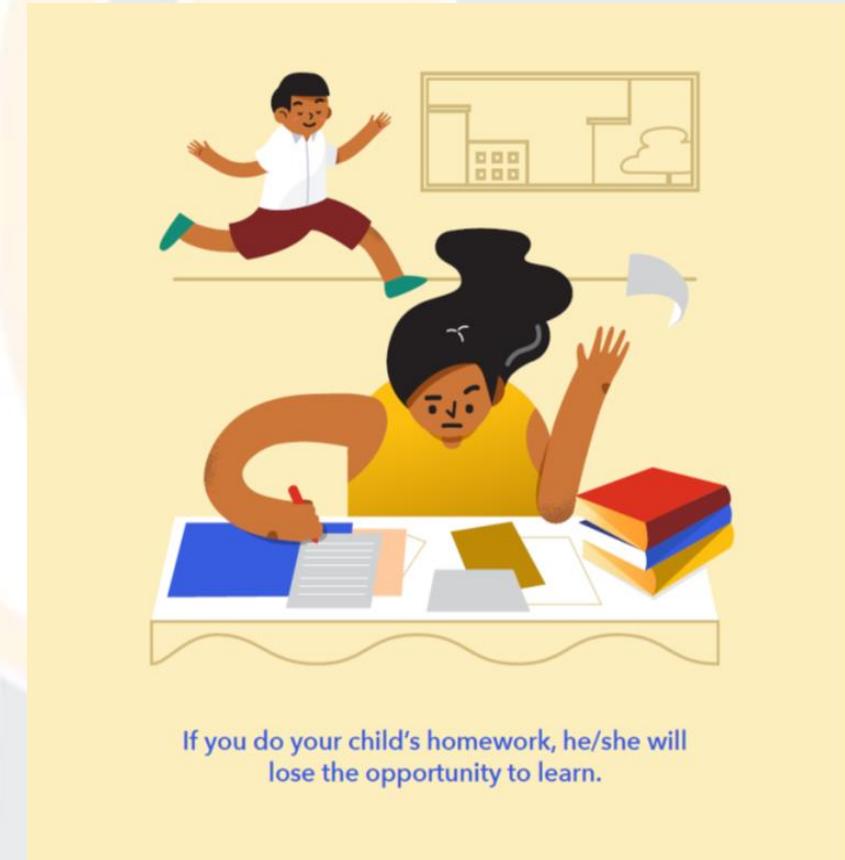
# DEVELOPING GOOD HABITS

- How parents can help:

## *Self-directed Learner*

### Homework and Learning Support

- Allow your child to attempt the homework on his/her own
- Encourage your child to approach the teacher if he/she needs help with homework
- Parents should ask their child about what they have jotted down in their Student Handbook as opposed to contacting the teacher.

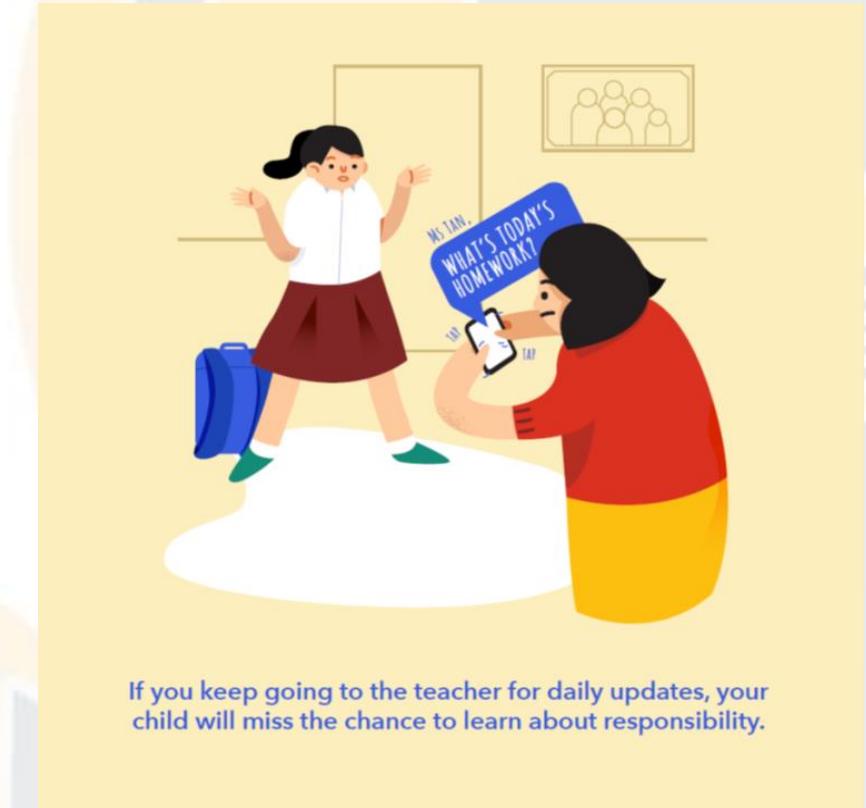


# MANAGING SELF

- How parents can help:

## *Self-directed Learner*

- Work with your child's teachers to understand his/her strengths, interests and development in academic and non-academic areas.
- Recognise your child's small successes beyond academic results
- Praise your child for his/her efforts, without focusing only on the outcome

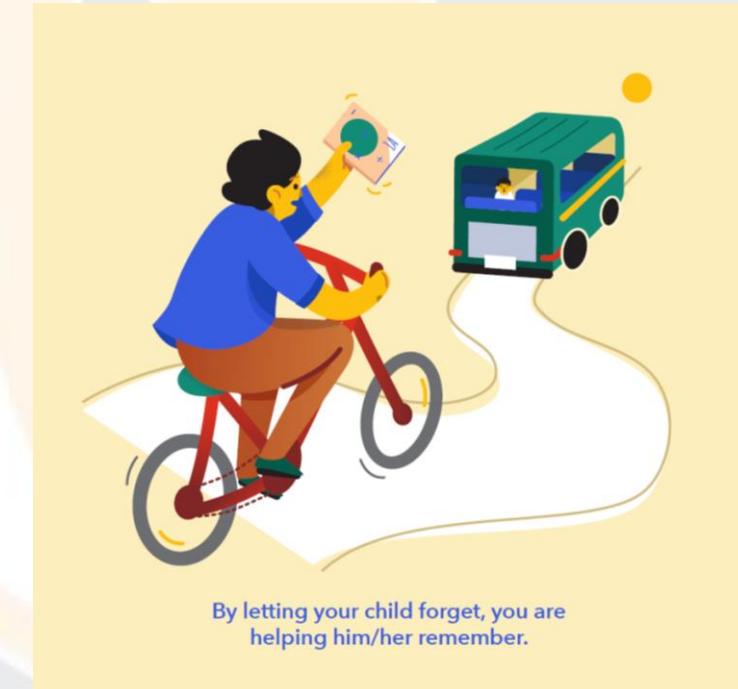


# MANAGING SELF

- How parents can help:

## ***Self Management on Building Resilience***

- To try and not to give up if facing challenges
- To manage friendship issue
- To instil self-discipline



By letting your child forget, you are helping him/her remember.

# School-Home Partnership

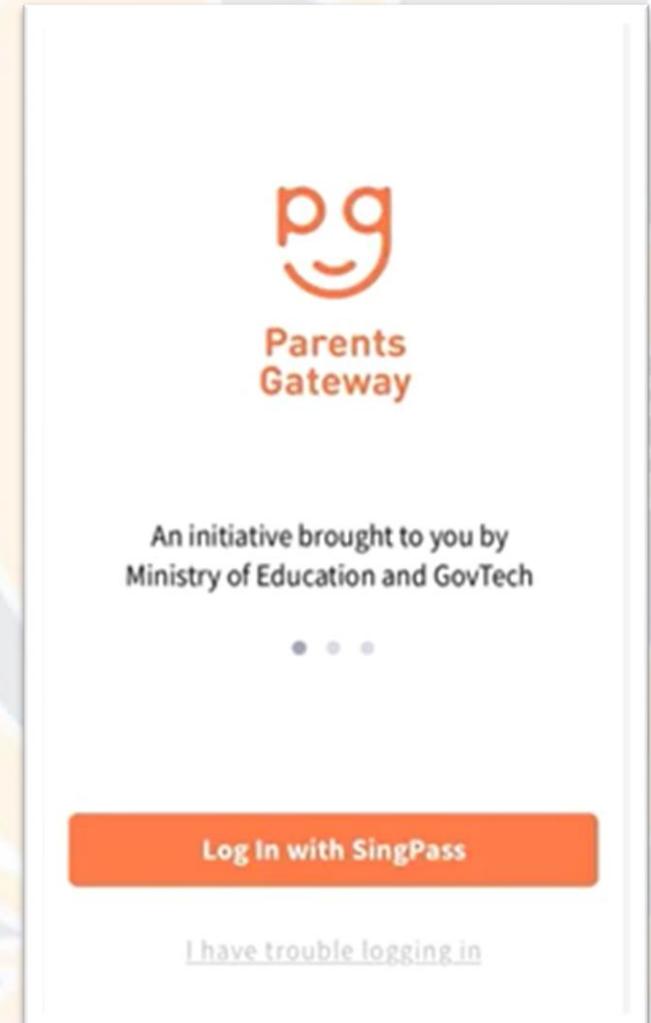
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- Familiarise yourself with school communication platforms
- Read the Student Handbook, parent memos & notifications
- Build good relationships & trust the teachers to want the best for each student
- Encourage friendships
- Volunteer in school activities & PSG

# School-Home Partnership

## Parents Gateway

- a mobile app available on iOS and Android
- schools' programmes and parental consent at your mobile devices
- digitalisation of administrative paperwork (eg issuing, collating of forms) to help alleviate the administrative load of teachers and allow them to devote more time to nurture their students.



# PARENTS MUST NOT

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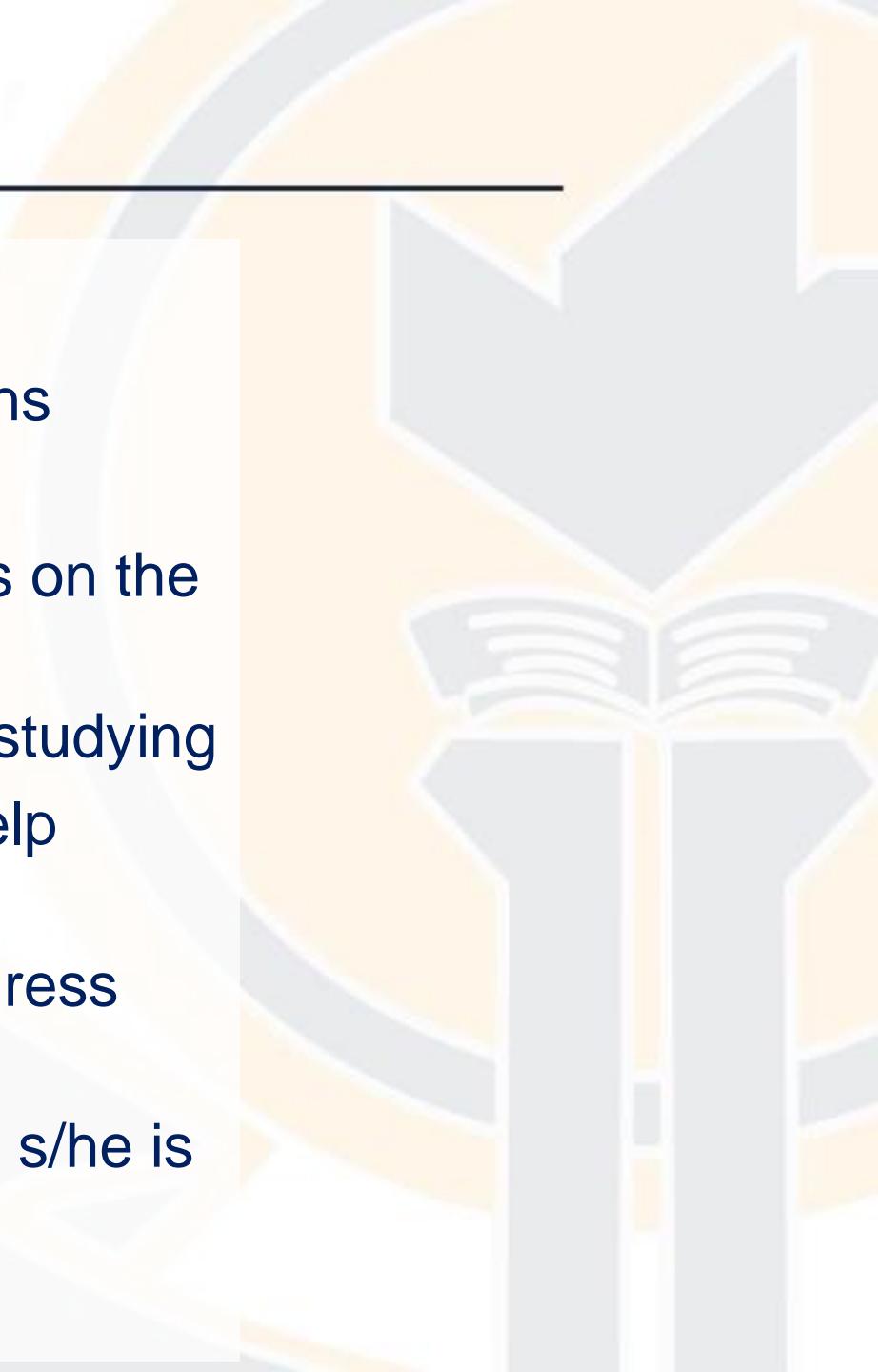
- Allow the child to stay at home during school days when they are well
- Bring them overseas during school days
- Do homework or assignments for them
- Make Home Delivery for forgotten items
- Rescue them from the consequences of their actions
- Hide or give reasons to justify mistakes or wrongdoing

# **SUPPORT YOUR CHILD**

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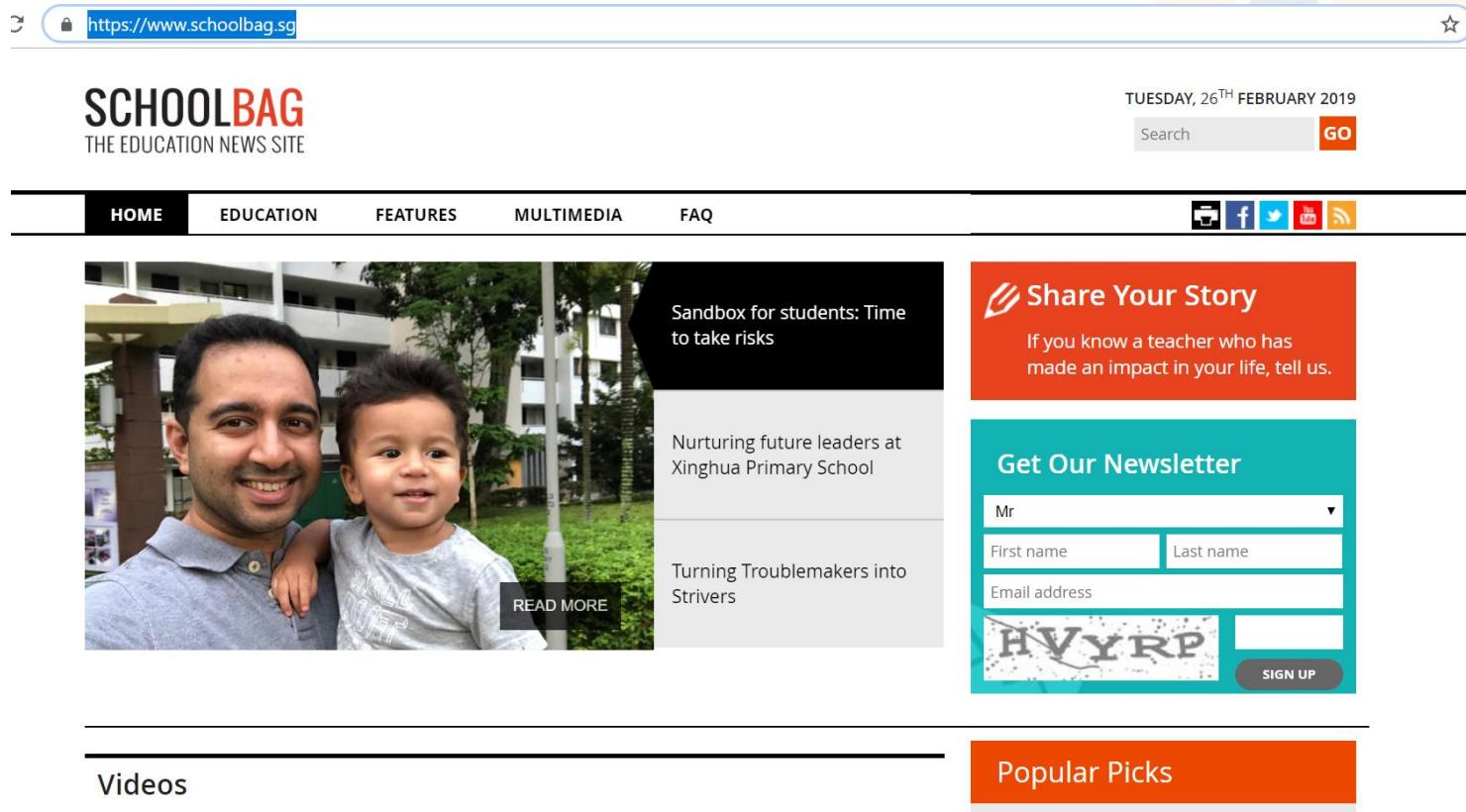
## **BE THERE:**

- Believe in your child; emphasize on his/her strengths
- Encourage your child to give his/her best
- Treasure the process of learning, and not just focus on the results
- Help your child develop a structure and routine for studying
- Expect realistically what your child is capable of; help him/her experience success
- Recognise the symptoms of stress/anxiety and address them
- Empathise with your child regarding the challenges s/he is facing



# Support Your Child

Explore “SCHOOLBAG” portal for parenting tips



The screenshot shows the homepage of the Schoolbag website. At the top, there's a navigation bar with links for HOME, EDUCATION, FEATURES, MULTIMEDIA, and FAQ. To the right of the navigation is a search bar and social media sharing icons. The main content area features a large image of a man holding a young child. Overlaid on this image are several text elements: "Sandbox for students: Time to take risks", "Nurturing future leaders at Xinghua Primary School", and "Turning Troublemakers into Strivers". There's also a "READ MORE" button. To the right of the image is a red box titled "Share Your Story" with the sub-instruction "If you know a teacher who has made an impact in your life, tell us." Below this is a teal-colored newsletter sign-up form with fields for title, first name, last name, and email address, along with a CAPTCHA field containing "HVYRIP" and a "SIGN UP" button. At the bottom of the page, there are sections for "Videos" and "Popular Picks".

<https://www.schoolbag.sg/>

## Working Together to Support your Child

*“Alone we can do so little,  
together we can do so much.”*

- Helen Keller, American Author



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**Thank you for your Support,  
Trust & Partnership**

